

# NEIGHBORHOOD MINISTRIES, INC. and SUBSIDIARY

Consolidated Financial Statements  
With Independent Auditors' Report  
and  
Federal Awards  
In Accordance with the Uniform Guidance

Year Ended December 31, 2022

# NEIGHBORHOOD MINISTRIES, INC. and SUBSIDIARY

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## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Neighborhood Ministries, Inc. and Subsidiary  
Phoenix, Arizona

### **Report on the Audit of the Consolidated Financial Statements**

#### ***Opinion***

We have audited the accompanying consolidated financial statements of Neighborhood Ministries, Inc. and Subsidiary (a nonprofit corporation), which comprise the consolidated statements of financial position as of December 31, 2022 and 2021, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of Neighborhood Ministries, Inc. and Subsidiary as of December 31, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are required to be independent of Neighborhood Ministries, Inc. and Subsidiary and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Responsibilities of Management for the Consolidated Financial Statements***

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Neighborhood Ministries, Inc. and Subsidiary's ability to continue as a going concern within one year after the date that the consolidated financial statements are available to be issued.

#### ***Auditors' Responsibilities for the Audit of the Consolidated Financial Statements***

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists.

Board of Directors  
Neighborhood Ministries, Inc. and Subsidiary  
Phoenix, Arizona

***Auditors' Responsibilities for the Audit of the Consolidated Financial Statements, continued***

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Neighborhood Ministries, Inc. and Subsidiary's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Neighborhood Ministries, Inc. and Subsidiary's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated July 20, 2023, on our consideration of Neighborhood Ministries, Inc. and Subsidiary's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Neighborhood Ministries, Inc. and Subsidiary's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Neighborhood Ministries, Inc. and Subsidiary's internal control over financial reporting and compliance.

*Capin Crouse LLP*

Lawrenceville, Georgia  
July 20, 2023

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Consolidated Statements of Financial Position

	December 31,	
	2022	2021
<b>ASSETS:</b>		
Cash and cash equivalents	\$ 1,556,126	\$ 2,231,778
Grants receivable	561,019	1,155,251
Other receivables and current assets	33,763	121,594
Property and equipment–net	5,187,894	5,330,730
Investments held for long-term purposes	198,471	-
	<u>\$ 7,537,273</u>	<u>\$ 8,839,353</u>
<b>Total Assets</b>	<b>\$ 7,537,273</b>	<b>\$ 8,839,353</b>
<b>LIABILITIES AND NET ASSETS:</b>		
Liabilities:		
Accounts payable and accrued expenses	\$ 547,473	\$ 1,185,403
Refundable advance	182,970	162,506
Note payable	430,498	465,820
Total liabilities	<u>1,160,941</u>	<u>1,813,729</u>
Net assets:		
Without donor restrictions	<u>5,452,531</u>	<u>5,334,406</u>
With donor restrictions:		
Restricted by purpose or time	768,551	1,691,218
Restricted in perpetuity	155,250	-
	<u>923,801</u>	<u>1,691,218</u>
Total net assets	<u>6,376,332</u>	<u>7,025,624</u>
<b>Total Liabilities and Net Assets</b>	<b>\$ 7,537,273</b>	<b>\$ 8,839,353</b>

See notes to consolidated financial statements

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Consolidated Statement of Activities

Year Ended December 31, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
<b>OPERATING SUPPORT AND REVENUE:</b>			
Contributions	\$ 888,629	\$ 355,375	\$ 1,244,004
Donated goods	561,330	-	561,330
Grant income	55,041	12,477,706	12,532,747
Product sales	148,736	-	148,736
Other	24,220	-	24,220
Total Operating Support and Revenue	1,677,956	12,833,081	14,511,037
<b>RECLASSIFICATIONS:</b>			
Satisfaction of purpose restrictions	13,599,311	(13,599,311)	-
<b>OPERATING EXPENSES:</b>			
Program services:			
Nueva Esperanza	6,937,311	-	6,937,311
Nueva Camino	1,925,100	-	1,925,100
Neighbors at Work	1,891,156	-	1,891,156
Neighborhood Spiritual Development	221,658	-	221,658
Education for Life	1,071,631	-	1,071,631
Neighborhood Family Services	809,794	-	809,794
	12,856,650	-	12,856,650
Supporting activities:			
General and administrative	1,331,636	-	1,331,636
Fundraising	387,352	-	387,352
	1,718,988	-	1,718,988
Total Operating Expenses	14,575,638	-	14,575,638
Change in Net Assets from Operating Activities	701,629	(766,230)	(64,601)
<b>NONOPERATING ACTIVITY:</b>			
Transfer to sponsor organization	(583,504)	-	(583,504)
Investment return net of amount designated for current operations	-	(1,187)	(1,187)
Change in Net Assets from Nonoperating Activities	(583,504)	(1,187)	(584,691)
Change in Net Assets	118,125	(767,417)	(649,292)
Net Assets, Beginning of Year	5,334,406	1,691,218	7,025,624
Net Assets, End of Year	\$ 5,452,531	\$ 923,801	\$ 6,376,332

See notes to consolidated financial statements

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Consolidated Statement of Activities

Year Ended December 31, 2021

	Without Donor Restrictions	With Donor Restrictions	Total
<b>OPERATING SUPPORT AND REVENUE:</b>			
Contributions	\$ 1,195,853	\$ 510,304	\$ 1,706,157
Donated goods	494,988	-	494,988
Grant income	10,716,255	1,655,196	12,371,451
Product sales	231,655	-	231,655
Other	44,830	-	44,830
Total Operating Support and Revenue	12,683,581	2,165,500	14,849,081
<b>RECLASSIFICATIONS:</b>			
Satisfaction of purpose restrictions	1,815,807	(1,815,807)	-
<b>OPERATING EXPENSES:</b>			
Program services:			
Nueva Esperanza	6,928,568	-	6,928,568
Nueva Camino	752,354	-	752,354
Neighbors at Work	1,235,466	-	1,235,466
Neighborhood Spiritual Development	92,336	-	92,336
Education for Life	1,272,564	-	1,272,564
Neighborhood Family Services	3,192,647	-	3,192,647
	13,473,935	-	13,473,935
Supporting activities:			
General and administrative	1,025,277	-	1,025,277
Fundraising	366,982	-	366,982
	1,392,259	-	1,392,259
Total Operating Expenses	14,866,194	-	14,866,194
Change in Net Assets	(366,806)	349,693	(17,113)
Net Assets, Beginning of Year	5,701,212	1,341,525	7,042,737
Net Assets, End of Year	\$ 5,334,406	\$ 1,691,218	\$ 7,025,624

See notes to consolidated financial statements

## NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

### Consolidated Statement of Functional Expenses

Year Ended December 31, 2022

	Program Services						General and Administrative	Fundraising	Total Supporting Services	Total Expenses	
	Nueva Esperanza	Nueva Camino	Neighbors at Work	Neighborhood Spiritual Development	Education for Life	Neighborhood Family Services					Total Program Services
Operating Expenses:											
Salaries and benefits	\$ 4,208,458	\$ 1,003,029	\$ 905,127	\$ 120,421	\$ 573,046	\$ 92,936	\$ 6,903,017	\$ 611,531	\$ 136,415	\$ 747,946	\$ 7,650,963
Occupancy	285,979	222,863	6,737	7,438	2,296	5,574	530,887	101,864	476	102,340	633,227
Repairs and maintenance	134,426	42,906	99	-	461	10,044	187,936	91,812	-	91,812	279,748
Transportation	480,743	91,650	17,450	1,840	653	105	592,441	14,681	468	15,149	607,590
Professional services	604,915	175,492	117,585	1,429	29,822	854	930,097	109,743	126,350	236,093	1,166,190
Meals and travel	445,963	106,111	91,155	16,130	78,527	11,333	749,219	111,080	15,298	126,378	875,597
Insurance	123,511	20,588	22,795	3,200	16,370	4,141	190,605	31,727	5,754	37,481	228,086
Rent assistance	402,463	18,239	462,151	56,915	288,215	140,989	1,368,972	28,971	19,412	48,383	1,417,355
Office supplies	14,452	5,932	25,706	(119)	3,378	12,145	61,494	(1,993)	328	(1,665)	59,829
Postage	4,708	824	707	18	1,165	282	7,704	1,727	5,298	7,025	14,729
Printing	13,888	-	2,279	220	870	-	17,257	6,238	19,371	25,609	42,866
Minor equipment	107,865	235,018	680	-	1,115	1,279	345,957	72,408	13,538	85,946	431,903
Other expenses	12,917	2,448	988	926	8,508	2,012	27,799	18,261	21,880	40,141	67,940
Cost of goods sold	-	-	100,294	-	-	-	100,294	-	-	-	100,294
Depreciation	97,023	-	86,326	13,240	67,205	17,847	281,641	115,964	22,764	138,728	420,369
Interest	-	-	-	-	-	-	-	17,622	-	17,622	17,622
Donated goods	-	-	51,077	-	-	510,253	561,330	-	-	-	561,330
<b>Total operating expenses</b>	<b>6,937,311</b>	<b>1,925,100</b>	<b>1,891,156</b>	<b>221,658</b>	<b>1,071,631</b>	<b>809,794</b>	<b>12,856,650</b>	<b>1,331,636</b>	<b>387,352</b>	<b>1,718,988</b>	<b>14,575,638</b>
Nonoperating Activity:											
Transfer to sponsor organization	-	-	-	-	583,504	-	583,504	-	-	-	583,504
<b>Total expenses</b>	<b>\$ 6,937,311</b>	<b>\$ 1,925,100</b>	<b>\$ 1,891,156</b>	<b>\$ 221,658</b>	<b>\$ 1,655,135</b>	<b>\$ 809,794</b>	<b>\$ 13,440,154</b>	<b>\$ 1,331,636</b>	<b>\$ 387,352</b>	<b>\$ 1,718,988</b>	<b>\$ 15,159,142</b>

See notes to consolidated financial statements

## NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

### Consolidated Statement of Functional Expenses

Year Ended December 31, 2021

	Program Services						Total Program Services	General and Administrative	Fundraising	Total Supporting Services	Total Expenses
	Nueva Esperanza	Nueva Camino	Neighbors at Work	Neighborhood Spiritual Development	Education for Life	Neighborhood Family Services					
Operating Expenses:											
Salaries and benefits	\$ 4,362,744	\$ 19,808	\$ 780,156	\$ 72,936	\$ 747,917	\$ 205,713	\$ 6,189,274	\$ 469,919	\$ 243,056	\$ 712,975	\$ 6,902,249
Occupancy	173,530	36,991	3,736	-	14,588	38,373	267,218	115,696	-	115,696	382,914
Repairs and maintenance	55,121	-	10,875	-	2,178	21,683	89,857	150,706	-	150,706	240,563
Transportation	229,527	52,551	1,289	-	12,243	81	295,691	5,602	1,919	7,521	303,212
Professional services	767,151	125,431	36,498	1,315	243,920	46,038	1,220,353	86,401	44,022	130,423	1,350,776
Meals and travel	389,924	17,500	62,314	11,909	56,909	13,463	552,019	29,905	20,905	50,810	602,829
Insurance	127,443	-	9,369	857	12,015	30,476	180,160	15,413	3,407	18,820	198,980
Rent assistance	512,691	68,724	38,826	534	106,463	2,287,299	3,014,537	10,799	8,927	19,726	3,034,263
Office supplies	23,248	22,771	51,926	-	4,351	15	102,311	16,653	-	16,653	118,964
Postage	5,873	-	104	-	2,252	110	8,339	522	7,648	8,170	16,509
Printing	9,606	-	4,775	-	6,651	-	21,032	7,081	22,255	29,336	50,368
Minor equipment	142,671	408,578	4,576	1,087	13,299	10,242	580,453	32,966	299	33,265	613,718
Other expenses	11,418	-	4,239	333	3,401	-	19,391	18,130	1,170	19,300	38,691
Cost of goods sold	-	-	118,003	-	-	-	118,003	-	-	-	118,003
Depreciation	117,621	-	38,349	3,365	46,377	116,675	322,387	46,003	13,374	59,377	381,764
Interest	-	-	-	-	-	-	-	18,442	-	18,442	18,442
Donated goods	-	-	70,431	-	-	422,479	492,910	1,039	-	1,039	493,949
<b>Total expenses</b>	<b>\$ 6,928,568</b>	<b>\$ 752,354</b>	<b>\$ 1,235,466</b>	<b>\$ 92,336</b>	<b>\$ 1,272,564</b>	<b>\$ 3,192,647</b>	<b>\$ 13,473,935</b>	<b>\$ 1,025,277</b>	<b>\$ 366,982</b>	<b>\$ 1,392,259</b>	<b>\$ 14,866,194</b>

See notes to consolidated financial statements

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Consolidated Statements of Cash Flows

	Year Ended December 31,	
	2022	2021
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Change in net assets	\$ (649,292)	\$ (17,113)
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Depreciation	420,369	381,764
Realized and unrealized loss	1,529	-
Contributions received for long-term purposes	(155,250)	-
Changes in operating assets and liabilities:		
Grants receivable	594,232	(675,362)
Other receivables and current assets	87,831	(52,340)
Accounts payable and accrued expenses	(637,930)	984,292
Refundable advance	20,464	18,108
Net Cash Provided (Used) by Operating Activities	(318,047)	639,349
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Acquisitions of property and equipment	(277,533)	(78,397)
Purchase of investments	(200,000)	-
Net Cash Used by Investing Activities	(477,533)	(78,397)
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>		
Contributions received for long-term purposes	155,250	-
Repayments of note payable	(35,322)	(34,651)
Net Cash Provided (Used) by Financing Activities	119,928	(34,651)
Net Change in Cash and Cash Equivalents	(675,652)	526,301
Cash and Cash Equivalents, Beginning of Year	2,231,778	1,705,477
Cash and Cash Equivalents, End of Year	\$ 1,556,126	\$ 2,231,778
<b>SUPPLEMENTAL DISCLOSURE:</b>		
Cash paid for interest	\$ 17,622	\$ 18,442

See notes to consolidated financial statements

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

1. NATURE OF ORGANIZATION:

Neighborhood Ministries, Inc. (NM) is a Arizona not-for-profit corporation established in 1995. As a not-for-profit corporation, the Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code (Code). The Organization is also classified as a publicly supported organization, which is not a private foundation as defined by Section 170(b) of the Code. NM's primary sources of support and revenue come from federal grants and donor contributions.

NM was formed to provide tangible love and hope to distressed families of urban Phoenix, empowering them to transform their communities as they themselves have been transformed. The focus of NM's programs is holistic in nature. NM targets the most vulnerable urban poor families who are trapped in the cycle of poverty and have significant physical, emotional, mental, and spiritual needs. The programs are designed to develop relationships through which love, help, and hope can be inspired.

NM's key values are investing in long-term relationships, expressing holistic ministry, being community based in ministry, mentoring and developing indigenous leaders, affirming the role of the local church, and developing partnerships that unite the church at large.

Established in 2009, OpportuniTees, LLC, a wholly owned subsidiary of NM, is a silkscreen and embroidery business that operates together with NM by developing and empowering men and women with essential life and job skills. Employees of OpportuniTees, LLC are under-resourced men and women within the community that NM serves. Subsequent to December 31, 2022 (see Note 13), the Organization dissolved OpportuniTees, LLC.

Following are the program services administered by NM.

*Nueva Esperanza*—provides assistance to unaccompanied children coming over the border by providing the basic needs of food and clothing, safety, education, housing, mental health, and medical services through a day center, home care service providers, and community partners.

*Nueva Camino*—in partnership with the office of refugee resettlement, children coming over the border unaccompanied are received with arms outstretched with love, meeting the basic needs of food and clothing, safety, education, housing, mental health, and medical services through group homes, home care service providers, and community partners. Nuevo Camino program utilizes Arizona licensed foster homes for long-term care for the children.

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

### 1. NATURE OF ORGANIZATION, continued:

#### *Neighbors at Work*

*Neighbors at Work*—assists youth and young adults ages 15-35 in developing the skills and habits necessary to apply for a job and then succeed in that job. Funded in part by the Valley of the Sun United Way, this program teaches job search skills for effective long-term employment through resume writing, interviewing readiness, and effective job placement. An ongoing case manager assists in teaching of responsibility, accountability, and effective communication in the workplace. Through networking channels and relationships with area employers, the program also provides information on current job openings.

*Mercado de la Comunidad (thrift store)*—opened in November 2009 to provide job opportunities and a low-cost convenient place to meet some of the community needs for clothing and household goods. Generous donations keep the store well-stocked, and efforts are being made to market the store outside of the immediate neighborhood so that it can become self sufficient.

#### *Neighborhood Spiritual Development*

*Kids Club*—is a two-week summer day camp for 500 kindergarteners through 6th grade. Over 80 youth workers provide leadership for the camp. Youth workers are a mix of youths from urban and suburban backgrounds. The morning session begins with singing, skits, and classroom time with a biblical based curriculum, and the afternoon session consists of field trips and fun activities. Volunteers and churches from around Phoenix prepare the crafts and snacks for the children.

*Kids Camp*—is a one-week camp for 65 4th through 6th graders at Mountain Meadows camp near Payson, Arizona. The goal of the camp is fun, spiritual development, and strengthening bonds with leaders before the new school year begins and the children progress another grade.

*Kids Life*—is a weekly youth group during the school year for kindergarteners through 7th graders, serving approximately 450 children. NM provides transportation for children from within a 100 square mile area for those who want to stay connected with the program. The program includes bible class time with a small group leader, time for singing and worship, and activities such as soccer, crafts, metal and wood shop, choir, dance, basketball, and drama.

*Iglesia De Neighborhood Ministries*—a church that functions within NM. It is a bi-lingual Spanish/English church of approximately 100 weekly attendees. Sunday morning is the place and time where whole families meet together under the guidance of two pastors.

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

### 1. NATURE OF ORGANIZATION, continued:

#### *Education for Life*

*Summer Internships*—The paid summer internship program provides a unique opportunity for high school and college age youth and young adults from our under-served community to learn leadership and community development skills while gaining valuable workforce experience. Interested participants apply and interview for this 10-week intensive training program, and internship placements are highly coveted as only 10 interns are hired each year. Over the course of the summer, interns learn about the cycle of poverty, advocate for social justice, and engage in community organizing projects.

*Sueños Youth Center*—Sueños focuses heavily on mentoring and developing positive, supportive relationships with youth. Operating four nights a week, the program uses a trauma-informed approach to reach about 150 youth and young adults annually to build protective factors, develop social-emotional skills, and improve mental health and well-being. The program offers life skills trainings, social-emotional learning and mindfulness workshops, mentoring, STEAM classes, sports, leadership and spiritual development, conflict resolution workshops, ACEs and trauma-informed care trainings, coding classes, career explorations, therapeutic arts classes, financial literacy, work readiness, and dating violence and substance abuse prevention classes.

*Senior High*—includes a weekly youth group during the school year combined with various camping and retreat opportunities. The weekly youth group includes small group biblical instruction and discussion combined with fun activities. Many of the young developing leaders are giving back in the youth groups for the younger ages.

*Social Justice*—is an out growth of the High School Leadership program. It was developed as a way to teach our high school and college age youth the power of civic engagement. As they discovered that many in their neighborhoods were not registered to vote, they began a large-scale, non-partisan effort to get people registered to vote and then encourage them to actually vote. They were also very involved in the successful effort to move a proposed light-rail line from a historic residential street to a more suitable commercial street two blocks away. The program continues to educate voters and to communicate with elected officials on issues affecting their neighborhoods.

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

### 1. NATURE OF ORGANIZATION, continued:

#### *Education for Life, continued*

Katy's Kids—Since 2004, Neighborhood Ministries' onsite preschool, Katy's Kids has helped meet the need for affordable, high-quality early learning opportunities in inner-city Phoenix. Serving three to five year old children, this program equips students from low-income households with the skills they need to succeed in kindergarten and beyond. Katy's Kids was recently awarded a prestigious five-star rating from First Things First. Katy's Kids is a wise investment as research shows every dollar invested in early childhood education in Arizona results in a \$17 savings when the child reaches adulthood! And what makes Katy's Kids unique is its focus on increasing parental involvement. Parents attend parent education classes and volunteer 20+ hours during the academic year.

#### *Neighborhood Family Services*

*The Food Bank*—is part of the Neighborhood Center and is open once a week on Friday mornings. The Food Bank serves approximately 40 families each week. Families qualify for clothing distribution once per month and a food box every ninety days, and emergency distribution is available based on need. The Food Bank is supplied by volunteer donations and several churches around the Phoenix metropolitan area.

*Parenting por Vida*—is a mentoring program for teenage mothers. The program is designed for mothers ages 12 through 24 and their children. The purpose is for mature Christian women to support young mothers from the inner city and to nurture and enhance their parental, spiritual, personal, and communal development through caring, compassionate friendships. The relationship is designed to equip young mothers with tools to counteract negative influences that lead to family and social dysfunction. It is NM's desire to love each young mother unconditionally and encourage the opportunity for mature friendships and wise counsel.

*Parent Volunteers*—consists of over 100 parents of the children that attend the youth groups. The purpose is to develop trusting relationships built on dignity that will lead to a growing personal relationship with Jesus and an increasing participation in the church and community. These relationships are developed by providing work opportunities that utilize and develop practical job skills, sponsoring seasonal stores where volunteer hours are redeemed for needed items, providing volunteer opportunities to serve the community, meeting the holistic needs of the parent and their families and providing opportunities for spiritual growth and nurture.

*Distressed Families*—provides assistance to individuals and families with specific needs such as assistance with utility bills, phone bills, and rent. This program was significantly scaled back due to lack of funding; however, it still provides some financial assistance to families who suffer an unexpected, non-recurring financial setback that may impact their ability to remain in their home or remain employed.

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The consolidated financial statements have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States. The significant accounting policies followed are described below to enhance the usefulness of the consolidated financial statements to the reader.

#### PRINCIPLES OF CONSOLIDATION

The consolidated financial statements include the balances and financial activities of NM and OpportuniTees, LLC (collectively referred to as the Organization). All significant intercompany transactions and balances have been eliminated from the consolidated financial statements.

#### USE OF ESTIMATES

The preparation of the Organization's consolidated financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### CASH AND CASH EQUIVALENTS

Cash and cash equivalents includes checking and money market accounts. While at times deposits may exceed federally insured limits, the Organization has not experienced any losses on these accounts. At December 31, 2022 and 2021, the Organization's cash balances exceeded federally insured limits by \$811,755 and \$1,483,823, respectively.

#### GRANTS RECEIVABLE

Grants receivable consists primarily of amounts due the Organization under costs reimbursement grant agreements. The allowance for doubtful grants receivable is maintained at a level that, in management's judgment, is adequate to absorb probable losses. The amount is based upon an analysis of overall grant receivables by management. Management's evaluation of the allowance includes, but is not limited to, the historical experience of payment patterns from the grantor, financial condition of the grantor, other known facts and circumstances, and general economic conditions. This process is based on estimates, and ultimate loss may vary from current estimates. Grants receivable as of December 31, 2022 and 2021, are considered by management to be fully collectible and, accordingly, an allowance has not been provided.

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued:

#### PROPERTY AND EQUIPMENT—NET

Items capitalized as property and equipment are stated at cost, or if donated, at estimated fair value on the date of receipt. The Organization generally capitalizes and reports property and equipment acquisitions in excess of \$1,000. Expenditures for repairs and maintenance are charged to expense as incurred, and additions and improvements that significantly extend the lives of assets are capitalized at cost. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from 5 to 39 years.

#### INVESTMENTS HELD FOR LONG-TERM PURPOSES

The Organization holds investments in a long-term diversified pool, which is comprised of equity, fixed income, and alternative investments. Investments in marketable securities with readily determinable fair values and all debt securities are recorded at fair value based on the last reported sales price on the valuation date. Donated investments are recorded at market value at the date of donation and are thereafter carried in conformity with the stated policy. Interest and dividend income and the realized and unrealized gains and losses on marketable securities and other investments are included in investment return in the accompanying consolidated statements of activities.

#### CLASSES OF NET ASSETS

The consolidated financial statements report amounts separately by class of net assets:

*Net assets without donor restrictions* are currently available at the discretion of the board for use in operations, designated by the board for other specific projects determined by the board, or invested in property and equipment net of accumulated depreciation and related debt.

*Net assets with donor restrictions—restricted by purpose or time* are stipulated by donors for specific operating purposes or programs, with time restrictions, or not currently available for use until commitments regarding their use have been fulfilled.

*Net assets with donor restrictions—restricted in perpetuity* are contributed with donor restrictions requiring that they be held in perpetuity with income used for scholarships.

All contributions are considered for use without donor restrictions unless specifically restricted by the donor or subject to other legal restrictions.

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued:

#### SUPPORT AND REVENUE, RECLASSIFICATIONS, AND EXPENSES

A portion of the Organization's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as a refundable advance in the consolidated statements of financial position.

The Organization recognizes contributions when cash, securities, or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give—that is, those with a measurable performance or other barrier and a right of return—are not recognized until the conditions on which they depend have been met. As of December 31, 2022 and 2021, the Organization had conditional pledges of \$500,000 and \$-0-, respectively, which will be recognized as other funds are raised for the specified project for which the pledges were made.

Product sales revenue relates to the Organization's silkscreen and embroidery business. The performance obligation is the delivery of the goods to the customer and the transaction price is established by the Organization. The Organization recognizes revenue as the customer pays and takes possession of the merchandise. All product sales are by order and therefore, the Organization does not maintain inventory for those items.

Gifts of cash and other assets are reported as support with donor restrictions if they are received with donor stipulations that limit the use of the donated amounts. When a stipulated time restriction ends or purpose restriction is satisfied, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the consolidated statements of activities as reclassifications.

Donated goods (consisting of food, water, clothing, household items, schools supplies, and other miscellaneous items) are recorded at its estimated fair value at the date of donation.

The Organization reports donations of property and equipment as support without donor restrictions unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash and other assets that must be used to acquire long-lived assets are reported as support with donor restrictions. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued:

#### SUPPORT AND REVENUE, RECLASSIFICATIONS, AND EXPENSES, continued

Expenses are recorded when incurred in accordance with the accrual basis of accounting. The costs of providing the various program services and supporting activities of the Organization have been summarized on a functional basis in the consolidated statements of activities. Accordingly, certain costs have been allocated among the program services and supporting activities benefited. The consolidated statements of functional expenses report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. A majority of the Organization's expenses are direct expenses and are allocated directly to the program the expense applies to. Certain employee positions are allocated based on time and effort. Other expenses, including office supplies, printing, and postage are allocated based on full-time employee equivalent basis. Occupancy and depreciation expense are allocated on a square-footage basis.

#### OPERATING AND NONOPERATING ACTIVITIES

The consolidated statements of activities present the changes in net assets of the Organization from both operating activities and nonoperating activities. Operating revenues and expenses relate primarily to the programs provided by the Organization.

During the year ended December 31, 2022, the Organization transferred \$583,504 to a sponsor organization, which is included as a nonoperating activity on the consolidated statements of activities.

#### RECENTLY ADOPTED ACCOUNTING STANDARD

In September 2020, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2020-07, *Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*. The Organization adopted the provisions of the new standard during the year ended December 31, 2022. The standard requires nonprofits to present contributed nonfinancial assets as a separate line item in the consolidated statement of activities, apart from contributions of cash or other nonfinancial assets. The standard also increases the disclosure requirements around contributed nonfinancial assets, including disaggregating by category the types of contributed nonfinancial assets a nonprofit entity has received. Adoption of this standard did not have a significant impact on the consolidated financial statements, with the exception of increased disclosure.

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

### 3. LIQUIDITY AND FUNDS AVAILABLE:

The following reflects the Organization's financial assets as of December 31, 2022 and 2021, reduced by amounts not available for general expenditure within one year. Financial assets are considered unavailable when illiquid or not convertible to cash within one year. The Organization considers general expenditures to be all expenditures related to achieving its vision as well as the conduct of services undertaken to support those activities to be general expenditures. As part of the Organization's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

	December 31,	
	2022	2021
Financial assets:		
Cash and cash equivalents	\$ 1,556,126	\$ 2,231,778
Grants receivable	561,019	1,155,251
Other receivables	27,977	106,709
Investments held for long-term purposes	198,471	-
Financial assets, at year-end	<u>2,343,593</u>	<u>3,493,738</u>
Less those unavailable for general expenditures within one year due to:		
Contractual or donor-imposed restrictions:		
Endowment funds—held in perpetuity	(155,250)	-
Accumulated endowment deficit	1,187	-
Board-designations:		
Board-designated endowment funds	<u>(44,408)</u>	<u>-</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 2,145,122</u>	<u>\$ 3,493,738</u>

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

4. PROPERTY AND EQUIPMENT—NET:

Property and equipment—net consists of:

	December 31,	
	2022	2021
Land	\$ 436,200	\$ 436,200
Buildings and building improvements	6,505,864	6,504,853
Vehicles	285,945	285,945
Furniture and equipment	859,021	850,201
Software	498,463	230,822
	<u>8,585,493</u>	<u>8,308,021</u>
Less accumulated depreciation	<u>(3,411,271)</u>	<u>(2,991,974)</u>
	5,174,222	5,316,047
Construction in progress	13,672	14,683
	<u>\$ 5,187,894</u>	<u>\$ 5,330,730</u>

5. INVESTMENTS HELD FOR LONG-TERM PURPOSES:

Investments held for long-term purposes, at fair-value, consist of:

	December 31,	
	2022	2021
Interest in long-term diversified pooled funds of the Arizona Community Foundation	<u>\$ 198,471</u>	<u>\$ -</u>

Investments are held for endowment purposes.

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

6. NOTE PAYABLE:

Note payable consists of:

December 31,	
2022	2021

Note payable agreement in the principal amount of \$541,144, with a certain financial institution; bears interest at a fixed rate of 3.75%; effective October 2019, requires 83 equal monthly payments of principal and interest in the amount of \$4,399 through maturity in September 2026, at which time all remaining unpaid principal and accrued interest is due; secured by certain property owned by the Organization.

\$ 430,498	\$ 465,820
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Maturities of note payable are estimated as follows:

Years Ending December 31,	Amounts
2023	\$ 37,324
2024	38,748
2025	40,226
2026	314,200
	\$ 430,498

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

7. NET ASSETS:

Net assets consist of:

	December 31,	
	2022	2021
Without donor restrictions :		
Undesignated	\$ 5,408,123	\$ 5,334,406
Board-designated endowment funds	44,408	-
	\$ 5,452,531	\$ 5,334,406
With donor restrictions:		
Restricted by purpose or time:		
New head start campaign	\$ 409,709	\$ 396,272
W&K scholarship fund	141,469	93,661
Distressed Families	101,316	10,124
The Food Bank	92,106	108,335
Suenos youth center	15,058	-
Social Justice	10,080	14,489
Accumulated deficit–donor-restricted endowment funds	(1,187)	-
Kids, sports, & senior high	-	25,418
Social Justice–Corazon	-	880,791
It takes a village	-	162,128
	768,551	1,691,218
Restricted in perpetuity:		
Donor-restricted endowment funds	155,250	-
	\$ 923,801	\$ 1,691,218

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

### 8. DISCLOSURE OF FAIR VALUE AND FAIR VALUE MEASUREMENTS:

The *Fair Value Measurements and Disclosure* topic of the FASB ASC establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy consists of three broad levels: Level 1 inputs consist of unadjusted quoted prices in active markets for identical assets and have the highest priority, Level 2 inputs consist of observable inputs other than quoted prices for identical assets, and Level 3 inputs have the lowest priority. The Organization uses appropriate valuation techniques based on the available inputs to measure the fair value of its investments. When available, the Organization measures fair value using Level 1 inputs because they generally provide the most reliable evidence of fair value. Level 3 inputs are only used when Level 1 or Level 2 inputs are not available.

The following table presents the fair value measurements of assets recognized in the accompanying consolidated statements of financial position measured at fair value on a recurring basis and the level within the fair value hierarchy in which the fair value measurements fall:

	Fair Value Measurements at December 31, 2022			
	Level 1	Level 2	Level 3	Total
Investments:				
Interest in pooled funds of the Arizona Community Foundation	\$ -	\$ 198,471	\$ -	\$ 198,471
Total investments	<u>\$ -</u>	<u>\$ 198,471</u>	<u>\$ -</u>	<u>\$ 198,471</u>

Methods and assumptions used by the Organization in estimating fair values are as follows:

*Interest in pooled funds of the Arizona Community Foundation*—The fair value of these financial instruments is based upon the Organization's per share interest in the pooled fund as reported by the Arizona Community Foundation. The Organization is able to redeem its investment in the pool at the reporting date.

*Changes in valuation techniques*—None.

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

### 9. ENDOWMENT FUNDS:

The Organization's endowment consists of two funds established for a variety of purposes. Its endowment includes both donor-restricted endowment funds and funds designated by the board of directors to function as endowments. As required by generally accepted accounting principles (GAAP), net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

The Organization has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary.

As a result of this interpretation, the Organization classifies as net assets restricted in perpetuity (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of applicable donor gift instruments at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund in excess of the original fair value that is not classified in net assets restricted in perpetuity is classified as net assets restricted by purpose or time until those amounts are appropriated for expenditure in a manner consistent with the standard of prudence prescribed by UPMIFA.

In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

1. The duration and preservation of the fund
2. The purposes of the Organization and the donor-restricted endowment fund
3. General economic conditions
4. The possible effect of inflation and deflation
5. The expected total return from income and the appreciation of investments
6. Other resources of the Organization
7. The investment policies of the Organization

Endowment net asset composition by type of fund at December 31, 2022:

	Without Donor Restrictions	With Donor Restrictions		Total
		Accumulated Deficit	Original Gift	
Board-designated endowment funds	\$ 44,408	\$ -	\$ -	\$ 44,408
Donor-restricted endowment funds	-	(1,187)	155,250	154,063
Total endowment funds	<u>\$ 44,408</u>	<u>\$ (1,187)</u>	<u>\$ 155,250</u>	<u>\$ 198,471</u>

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

9. ENDOWMENT FUNDS, continued:

Changes in endowment net assets for the year ended December 31, 2022:

	Without Donor Restrictions	With Donor Restrictions		Total
		Accumulated Deficit	Original Gift	
Endowment net assets, beginning of year	\$ -	\$ -	\$ -	\$ -
Investment return				
Dividend and interest income	113	390	-	503
Net realized/unrealized losses	(455)	(1,577)	-	(2,032)
	(342)	(1,187)	-	(1,529)
Contributions	44,750	-	155,250	200,000
Appropriations	-	-	-	-
Endowment net assets, end of year	\$ 44,408	\$ (1,187)	\$ 155,250	\$ 198,471
			December 31,	
			2022	2021

Net assets with donor restrictions—restricted in perpetuity:

The portion of perpetual endowment funds that is required to be retained permanently either by explicit donor stipulations or by UPMIFA.

	\$ 155,250	\$ -
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Net assets with donor restrictions—restricted specified purpose or by time:

The portion of perpetual endowment funds subject to a time restriction under UPMIFA.

	\$ (1,187)	\$ -
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*Funds with Deficiencies:*

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or UPMIFA requires the Organization to retain as a fund of perpetual duration. In accordance with GAAP, deficiencies of this nature affected two funds for the year ended December 31, 2022. As of December 31, 2022, the donor-restricted endowment fund had an original gift value of \$155,250, a fair value of \$154,063, with a deficiency of \$1,187 and the board-designated endowment fund had an original gift value of \$44,750, a fair value of \$44,408, with a deficiency of \$342. These deficiencies resulted from unfavorable market fluctuations.

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

### 9. ENDOWMENT FUNDS, continued:

#### *Return Objectives and Risk Parameters:*

The Organization has adopted investment and spending policies for the endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Organization must hold in perpetuity. Under this policy, as approved by the board, the endowment assets of the Organization are invested in a manner that is intended to produce an inflation-adjusted income stream to grow the corpus above the inflation rate. The Organization expects their endowment funds, over time, to provide an average rate of return of approximately seven percent annually. Actual returns in any given year may vary from this amount.

#### *Strategies Employed for Achieving Objectives:*

To satisfy its long-term rate-of-returns objectives, the Organization relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Organization targets a diversified asset allocation to achieve its long-term objectives with prudent risk restraints.

#### *Spending Policy and How the Investment Objectives Relate to Spending Policy:*

The Organization has a policy of appropriating for distribution each year up to 4.25% of its endowment fund's rolling average fair value over the preceding three calendar years. In establishing this policy, the Organization considered the long-term expected return on its endowment. Accordingly, over the long term, the Organization expects the current spending policy to allow its endowment to grow. This is consistent with the Organization's objective to maintain the purchasing power of the endowment assets held in perpetuity or for a specified term as well as to provide additional real growth through new gifts and investment return.

### 10. DONOR CONCENTRATION:

During the year ended December 31, 2022, three donors gave 35% of total contributions. During the year ended December 31, 2021, two donors gave 33% of total contributions. During the years ended December 31, 2022 and 2021, one donor gave 88% and 79% of the total donated goods, respectively. The Organization's operations and program activities could be impacted if these donor relationships were to be terminated and could not be replaced by new donors with comparable donations.

### 11. POST-RETIREMENT PLANS:

The Organization sponsors a defined contribution retirement plan (the Plan), which covers substantially all employees. Employees are eligible to make contributions and receive matching contributions after completing 90 days of service. Contributions to the Plan are held by the Plan custodian. Employer contributions to the Plan are discretionary. Employer contributions to the Plan were \$45,339 and \$39,286 for the years ended December 31, 2022 and 2021, respectively.

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Notes to Consolidated Financial Statements

December 31, 2022 and 2021

### 12. DONATED GOODS:

Donated goods for the years ended December 31, 2022 and 2021, included in the consolidated financial statements were as follows:

	Year Ended December 31,	
	2022	2021
Food	\$ 510,253	\$ 422,479
Other	51,077	72,509
	<u>\$ 561,330</u>	<u>\$ 494,988</u>

Donated food is valued per pound, based upon the estimated fair market value of the food. For the years ended December 31, 2022 and 2021, the approximate value of one pound of donated food was \$1.70. The Organization collected 300,149 and 248,517 pounds of food in 2022 and 2021, respectively. Other donated items included clothing, household items, furniture, and other miscellaneous items, which are valued based upon researching the estimated fair market value for similar or identical products.

### 13. SUBSEQUENT EVENTS:

Effective January 2023, the Organization dissolved OpportuniTees, LLC. The remaining assets were transferred to Neighborhood Ministries, Inc.

Subsequent events have been evaluated through July 20, 2023, which represents the date the consolidated financial statements were available to be issued. Subsequent events after that date have not been evaluated.

## **FEDERAL AWARDS**

**INDEPENDENT AUDITORS' REPORT ON  
SUPPLEMENTAL INFORMATION**

Board of Directors  
Neighborhood Ministries, Inc. and Subsidiary  
Phoenix, Arizona

We have audited the consolidated financial statements of Neighborhood Ministries, Inc. and Subsidiary as of and for the years ended December 31, 2022 and 2021, and our report thereon dated July 20, 2023, which expressed an unmodified opinion on those consolidated financial statements, appears on page 1.

Our audits were conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards on pages 27-28, is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance)*, and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

*Capin Crouse LLP*

Lawrenceville, Georgia  
July 20, 2023

# NEIGHBORHOOD MINISTRIES, INC. and SUBSIDIARY

## Schedule of Expenditures of Federal Awards

Year Ended December 31, 2022

Federal Grantor/Pass Through Grantor/Program or Cluster Title	Federal Assistance Listing Number	Agreement Number	Pass Through Entity Identifying Number	Passed Through to Subrecipients	Federal Expenditures
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES:					
Unaccompanied Alien Children Program*:	93.676				
Unaccompanied Alien Children Program		90ZU0404	n/a	\$ -	\$ 2,472,561
Unaccompanied Alien Children Program		90ZU0272	n/a	-	3,846,056
Unaccompanied Alien Children Program		90ZU0444	n/a	-	3,997,903
Total U.S. Department of Health and Human Services				<u>-</u>	<u>10,316,520</u>
U.S. DEPARTMENT OF TREASURY:					
COVID-19 Emergency Rental Assistance Program:	21.023				
Passed through Wildfire		n/a	n/a	-	34,514
Total U.S. Department of Treasury				<u>-</u>	<u>34,514</u>
U.S. DEPARTMENT OF LABOR:					
WIOA Cluster:					
WIOA–Youth Activities*:	17.259				
Passed through the City of Phoenix			154071-2	-	923,530
Total U.S. Department of Labor				<u>-</u>	<u>923,530</u>

See notes to schedule of expenditures of federal awards

# NEIGHBORHOOD MINISTRIES, INC. and SUBSIDIARY

## Schedule of Expenditures of Federal Awards

Year Ended December 31, 2022

Federal Grantor/Pass Through Grantor/Program or Cluster Title	Federal Assistance Listing Number	Agreement Number	Pass Through Entity Identifying Number	Passed Through to Subrecipients	Federal Expenditures
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT:					
CDBG-Entitlement Grants Cluster:					
Community Development Block Grants/ Entitlement Grants:	14.218				
Passed through the City of Phoenix		n/a	007496206	-	52,238
Total U.S. Department of Housing and Urban Development				-	52,238
U.S. DEPARTMENT OF AGRICULTURE:					
SNAP Cluster:					
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program (SNAP):	10.561				
Passed through Arizona Department of Economic Security		n/a	CTR047392	-	16,381
State Administrative Matching Grants for the SNAP Career Advancement Network (SNAP-CAN):	10.561				
Passed through Arizona Department of Economic Security		n/a	CTR061891	-	166,749
Total U.S. Department of Agriculture				-	183,130
Total Expenditures of Federal Awards				\$ -	\$ 11,509,932

\*Major Program

See notes to schedule of expenditures of federal awards

# NEIGHBORHOOD MINISTRIES, INC. and SUBSIDIARY

## Notes to Schedule of Expenditures of Federal Awards

December 31, 2022

1. BASIS OF PRESENTATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accompanying schedule of expenditures of federal awards (the schedule) includes the federal grant activity of Neighborhood Ministries, Inc and Subsidiary under programs of the federal government for the year ended December 31, 2022. The information in the schedule is presented in accordance with the requirements of the Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in the schedule may differ from amounts presented in, or used in the preparation of, the basic consolidated financial statements. Expenditures in the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. If the Organization is required to match certain federal assistance, as defined by the grant agreements, no such matching has been included as expenditures in the schedule.

2. INDIRECT COST RATE:

The Organization has elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

3. RELATIONSHIP TO CONSOLIDATED FINANCIAL STATEMENTS:

The amount of total expenditures of federal awards reconciles to the revenue in the consolidated statement of activities as follows:

Total expenditures of federal awards	\$ 11,509,932
Plus:	
Non-Federal Grants	776,059
Reconciling items due to timing differences between fiscal year end and project year end	246,756
	<hr/>
Grant income per consolidated statement of activities	<u>\$ 12,532,747</u>

4. SUBRECIPIENTS, NON-CASH ASSISTANCE, FEDERAL INSURANCE, LOANS, AND LOAN GUARANTEES:

The Organization did not provide any federal funds to subrecipients nor did they receive any federal non-cash assistance, insurance, loans, or loan guarantees.

**INDEPENDENT AUDITORS' REPORT  
ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Neighborhood Ministries, Inc. and Subsidiary  
Phoenix, Arizona

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Neighborhood Ministries, Inc. and Subsidiary (Organization), which comprise the consolidated statement of financial position as of December 31, 2022, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated July 20, 2023.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's consolidated financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as item 2022-001 that we consider to be a significant deficiency.

Board of Directors  
Neighborhood Ministries, Inc. and Subsidiary  
Phoenix, Arizona

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Organization’s consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the consolidated financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Organization’s Response to Findings***

*Government Auditing Standards* requires the auditor to perform limited procedures on the Organization’s response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. The Organization’s response was not subjected to the other auditing procedures applied in the audit of the consolidated financial statements, and accordingly, we express no opinion on the response.

***Purpose of Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Lawrenceville, Georgia  
July 20, 2023

**INDEPENDENT AUDITORS' REPORT  
ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM  
AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

Board of Directors  
Neighborhood Ministries, Inc. and Subsidiary  
Phoenix, Arizona

**Report on Compliance for Each Major Federal Program**  
*Opinion on Each Major Federal Program*

We have audited Neighborhood Ministries, Inc. and Subsidiary's (Organization) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended December 31, 2022. The Organization's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Neighborhood Ministries, Inc. and Subsidiary complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2022.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the *Auditors' Responsibilities for the Audit of Compliance* section of our report.

We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Organization's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Organization's federal programs.

***Auditors' Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Organization's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Organization's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Organization's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Organization's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Board of Directors  
Neighborhood Ministries, Inc. and Subsidiary  
Phoenix, Arizona

**Report on Internal Control Over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the *Auditors' Responsibilities for the Audit of Compliance* section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that have not been identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Lawrenceville, Georgia  
July 20, 2023

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Schedule of Findings and Questioned Costs

December 31, 2022

### Section I – Summary of Auditors' Results

#### **Consolidated Financial Statements:**

Type of auditors' report issued: unmodified

Internal control over financial reporting:

- Material weakness(es) identified?  yes  no
- Significant deficiency(ies) identified that are not considered a material weakness?  yes  none reported

Noncompliance material to consolidated financial statements noted?

yes  no

#### **Federal Awards:**

Internal control over major programs:

- Material weakness(es) identified?  yes  no
- Significant deficiency(ies) identified that are not considered a material weakness?  yes  none reported

Type of auditors' report issued on compliance for major programs: unmodified

Any audit findings that are required to be reported in accordance with 2 CFR Part 200.516(a)?

yes  no

Identification of major program(s):

<u>Assistance Listing Numbers</u>	<u>Name of Federal Program or Cluster</u>
93.676	Unaccompanied Alien Children Program
17.259	WIOA Youth Activities

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee?

yes  no

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Schedule of Findings and Questioned Costs

December 31, 2022

### Section II – Financial Statement Findings

#### **2022-001 Recording of Gifts-in-Kind**

##### ***Significant Deficiency***

*Condition:* During our audit, we noted that the Organization does not have a consistent policy for valuing in-kind donations. Most values were obtained directly from the donors, who use a wide variety of methods. We also noted a lack of documentation surrounding the date of inflows and outflows for in-kind donations.

*Criteria:* Adequate internal control functions over the financial reporting process.

*Cause:* Lack of oversight by management.

*Effect:* Potential for large variance and inaccuracies between the recorded values and their actual fair market value.

*Recommendation:* We recommend that management document and implement formal in-kind donation valuation policies and procedures for consistency and record in-kind donations at the estimated fair value at the date of donation. We recommend the Organization document and track the dates of inflows and outflows for all in-kind donations.

*Views of Responsible Officials and Planned Corrective Action:* Management agrees with the finding. See corrective action plan.

# NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY

## Schedule of Findings and Questioned Costs

December 31, 2022

### Section III – Federal Award Findings and Questioned Costs

There are no current year findings that were considered material instances of noncompliance in accordance with Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.



**NEIGHBORHOOD**  
MINISTRIES

**Neighborhood Ministries, Inc and Subsidiary**

**Auditee Summary Schedule of Prior Audit Findings**

December 31, 2022

Financial Statement Findings

*Finding Number:* 2021-001 Lack of Dual Controls

***Significant Deficiency***

*Condition:* In the prior year, the Organization had lack of dual controls in two key areas. There is only one individual who retrieves the mail, and they also have access to the donor system and the general ledger. Additionally, the executive director has the ability to both initiate and approve a wire transaction.

*Recommendation:* It was recommended two people be present when the mail is opened and that checks be stamped “for deposit only” immediately upon opening. The individuals opening the mail should also sign and date the batch after the donations are counted. It was recommended management implement controls so that no one person can both initiate and approve a wire transaction.

*Current Status:* Two people are now opening the mail together.

*Reason for Reoccurring Finding and Planned Corrective Action:* Not applicable.

*Finding Number:* 2021-002 Controls over Journal Entries

***Significant Deficiency***

*Condition:* During the prior year audit, our review of the general journal entries revealed there is no documented approval surrounding journal entries. This could lead to fictitious and/or unauthorized entries being recorded.

*Recommendation:* It was recommended the adoption of a policy whereby all journal entries have documented approval by a designated member of management. All entries should be initialed by the preparer and the individual approving them in order to attribute responsibility to the appropriate individuals.

*Current Status:* Journal entries are now being reviewed on a monthly basis in conjunction with book closing.

*Reason for Reoccurring Finding and Planned Corrective Action:* Not applicable.

## Neighborhood Ministries, Inc and Subsidiary

### Auditee Summary Schedule of Prior Audit Findings

December 31, 2022

#### Financial Statement Findings, continued

*Finding Number:* 2021-003 Recording of Gifts-in-Kind

##### ***Significant Deficiency***

*Condition:* During the prior year audit, the Organization does not have a consistent policy for valuing in-kind donations. Most values were obtained directly from the donors, who use a wide variety of methods. The Organization also had a lack of documentation surrounding the date of inflows and outflows for in-kind donations.

*Recommendation:* It was recommended that management document and implement formal in-kind donation valuation policies and procedures for consistency, and record in-kind donations at the estimated fair value at the date of donation. It was recommended the Organization document and track the dates of inflows and outflows for all in-kind donations.

*Current Status:* Consistent tracking of in-kind donations are being implemented.

*Reason for Reoccurring Finding and Planned Corrective Action:* We have created a tracking spreadsheet which will be implemented to monitor incoming and outgoing gifts in kind, refined the process by which we are valuing in-kind donations to ensure consistency across all in-kind donations, and included the documentation of obtaining the estimated fair market value in our records.

*Finding Number:* 2021-004 Charitable Gift Recording for Mailed Checks

##### ***Significant Deficiency***

*Condition:* During the prior year audit, the Organization used the date listed on a check donation (for all mailed donations), to determine the year in which it is recorded.

*Recommendation:* It was recommended all mailed check donations be recorded based on the U.S. Mail postmark date to ensure charitable gifts are recorded in the proper period.

*Current Status:* Check donations are now recorded as of the postmark date. This was implemented in Q4 2022 after we were notified of the finding from the 2021 audit.

*Reason for Reoccurring Finding and Planned Corrective Action:* Not applicable

## Neighborhood Ministries, Inc. and Subsidiary

### Auditee Summary Schedule of Prior Audit Findings

December 31, 2022

#### Federal Award Findings, continued

*Finding Number:* 2021-005 Federal Procurement Regulations

#### ***Significant Deficiency***

*Condition:* During the prior year audit of Unaccompanied Alien Children Program (UACP), there were several instances of expenditures that required multiple bids or sole source justification because they exceeded the micro-purchases threshold as defined by procurement regulations included in Uniform Guidance 2 CFR subpart D 200.318 through 200.327. The Organization did not always have sufficient supporting documentation to show compliance with 2 CFR subpart D 200.318 through 200.327. 2 CFR 200.318(c)(2)(i) specifically requires the Organization to maintain records sufficient to detail the history of procurement.

*Recommendation:* It was recommended that the Organization designate an individual to review all purchases over the micro-purchases threshold and review procurement documentation to ensure it is sufficient before expenses are approved for payment.

*Current Status:* The procurement process and policies are currently in draft form for revision and updating. Records for 2021 and 2022 were reviewed, and documentation for existing procurement was updated. A procurement staff for the Nueva Esperanza program was hired and trained in late Q3 of 2022, and is working to ensure all documentation and agreements are up to date and easily accessible.

*Reason for Reoccurring Finding and Planned Corrective Action:* Not applicable.

*Finding Number:* 2021-006 Inaccurate Reporting

#### ***Significant Deficiency***

*Condition:* During the prior year audit of the Unaccompanied Alien Children Program (UACP), the SF-425 reporting was tested for both grant agreements. Reported amounts could not be tied to underlying support for actual disbursements and cash receipts during the period reported on based on the definitions provided in 45 CFR 75.2.

*Recommendation:* It was recommended that the Organization review the definitions for each line item in the required quarterly reporting to ensure proper reporting. Additionally, it was recommended that the Organization maintain underlying accounting records for each report.

*Current Status:* Two levels of internal review of the quarterly report submissions have been implemented. In addition to review, a snapshot P&L of federal expenditures for the program are being added to the report documentation for reference.

*Reason for Reoccurring Finding and Planned Corrective Action:* Not applicable.



**NEIGHBORHOOD**  
MINISTRIES

**NEIGHBORHOOD MINISTRIES, INC. AND SUBSIDIARY**  
**Auditee Corrective Action Plan**  
**December 31, 2022**

**Finding Number:** 2022-001 Recording of Gifts-in-Kind

**Planned Corrective Action:** *We have created a tracking spreadsheet which will be implemented to monitor incoming and outgoing gifts in kind, refined the process by which we are valuing in-kind donations to ensure consistency across all in-kind donations, and included the documentation of obtaining the estimated fair market value in our records.*

**Person Responsible for Corrective Action Plan:** Norma Vasquez, Director of Accounting

**Anticipated Date of Completion:** December 2023