

CALIFORNIA FAMILY LIFE CENTER
Single Audit Report on Federal Awards

Year Ended June 30, 2019

CALIFORNIA FAMILY LIFE CENTER
Single Audit Report on Federal Awards

Year Ended June 30, 2019

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***Independent Auditor's Report on Internal Controls Over Financial Reporting and
on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with Government Auditing Standards***

Board of Directors
California Family Life Center
Hemet, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the California Family Life Center ("CFLC"), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 23, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered CFLC's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of CFLC's internal control. Accordingly, we do not express an opinion on the effectiveness of CFLC's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether CFLC's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering CFLC's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

DavisFarrLLP

Irvine, California
December 23, 2019

***Independent Auditor's Report on Compliance for Each Major Federal Program;
Report on Internal Control Over Compliance; and Report on Schedule of
Expenditures of
Federal Awards Required by the Uniform Guidance***

Board of Directors
California Family Life Center
Hemet, California

Report on Compliance for Each Major Federal Program

We have audited the California Family Life Center (the "CFLC") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of CFLC's major federal programs for the year ended June 30, 2019. CFLC's major federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of CFLC's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about CFLC's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of CFLC's compliance.

Opinion on Each Major Federal Program

In our opinion, CFLC complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

Report on Internal Control Over Compliance

Management of CFLC is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered CFLC's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of CFLC's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of California Family Life Center as of and for the year ended June 30, 2019 and the related notes to the financial statements, we issued our report thereon dated December 23, 2019 which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated in all material respects to the financial statements as a whole.

DavisFarrLLP

Irvine, California

July 13, 2020, except for the Schedule of Expenditures of Federal Awards, as to which the date is December 23, 2019

CALIFORNIA FAMILY LIFE CENTER

Schedule of Expenditures of Federal Awards

Year Ended June 30, 2019

Federal and State Grantor/ Pass-through Grantor/ Program Title	Catalog of Federal Domestic Assistance Number	Program Identification Number	Program Expenses
Federal:			
<u>U.S. Department of Labor</u>			
WIOA Cluster			
Passed through the State of California/ Passed through the Riverside County Economic Development Agency and Workforce Development Board:			
Workforce Investment Opportunity Act			
WIOA Youth Activities	17.259	2018/2019-069-301-CLFC-Hemet	\$ 876,005
WIOA Youth Activities	17.259	2018/2019-239-301-CFLC-Lake Elsinore	739,790
WIOA Youth Activities	17.259	2018/2019-272-307-CFLC-Rubidoux	818,374
Passed through the State of California Employment Development Department/ Passed through the County Of Orange/KRA and Workforce Development Board:			
Workforce Investment Opportunity Act			
WIOA Youth Activities	17.259	AA-28305-16-55-A-6	90,604
Subtotal WIA Cluster			<u>2,524,773</u>
<u>U.S. Department of Health and Human Services</u>			
Passed through the State of California Health and Human Services Agency, Department of Social Services:			
Foster Care - Title IV-E	93.658	0731.01.01	1,503,706
Foster Care - Title IV-E (Girls Group Home)	93.658	0731.01.02	3,005
Foster Care - Title IV-E (Boys Group Home)	93.658	0731.01.02	1,422,925
Subtotal			<u>2,929,636</u>
<u>U.S. Department of Agriculture</u>			
Child Nutrition Cluster			
Passed through the State of California Department of Education:			
National School Breakfast/Lunch Program	10.553	33-34330901240201	74,184
National School Dinner	10.555	33-34330901240201	<u>21,003</u>
Subtotal Child Nutrition Cluster			<u>95,187</u>
Total Federal Financial Assistance			<u>\$ 5,549,596</u>

See accompanying notes to schedule of expenditures of federal awards.

CALIFORNIA FAMILY LIFE CENTER

Notes to Schedule of Expenditures of Federal Awards

Year Ended June 30, 2019

(1) Summary of Significant Accounting Policies Applicable to the Schedule of Expenditures of Federal Awards

(a) Scope of Presentation

The accompanying schedule presents only the expenses incurred by the California Family Life Center that are reimbursable under programs of federal agencies providing financial assistance. For the purposes of this schedule, financial assistance includes federal financial assistance received directly from a federal agency, federal funds received indirectly by the California Family Life Center from a non-federal agency or other organization. Only the portion of program expenses reimbursable with such federal or selected state funds are reported in the accompanying schedule. Program expenses in excess of the maximum reimbursement authorized or the portion of the program expenses that were funded with other state, local or other non-federal funds are excluded from the accompanying schedule.

(b) Basis of Accounting

The expenditures included in the accompanying schedule were reported on the accrual basis of accounting which is described in note 1 to the California Family Life Center's financial statements. Under the accrual basis of accounting, expenditures are recognized when incurred. Expenditures reported include any property or equipment acquisitions incurred under the federal programs. California Family Center did not use the 10% de minimis indirect cost rate as covered in section 200.414 of the Uniform Guidance.

(c) Subrecipients

During the year ended June 30, 2019, CFLC did not disburse federal awards to subrecipients.

CALIFORNIA FAMILY LIFE CENTER

Schedule of Findings and Questioned Costs

Year Ended June 30, 2019

(A) Summary of Auditor's Results

1. An unmodified opinion was issued by the auditors on the financial statements of the auditee.
2. No material weaknesses or significant deficiencies in internal control over financial reporting with respect to the financial statements of the auditee were reported.
3. The audit disclosed no noncompliance which is material to the financial statements of the auditee.
4. No material weaknesses or significant deficiencies in internal control over compliance with respect to major federal programs of the auditee were reported.
5. An unmodified opinion was issued by the auditors on compliance for major programs.
6. The audit disclosed no findings required to be reported under 2 CFR 200, paragraph .516, of the Uniform Guidance.
7. The major program of the auditee was the U.S. Department of Labor passed through the state of California/passed through the Riverside County Economic Development Agency and Workforce Development Board, CFDA No. 17.259.
8. The dollar threshold used to distinguish Type A and Type B programs was \$750,000.
9. The auditee was considered as a low risk auditee, as defined by 2 CFR 200 paragraph .520, for the year ended June 30, 2019 for the purposes of determining major programs.

(B) Findings Related to the Financial Statements which are Required to be Reported in Accordance with GAGAS

There are no auditor's findings required to be reported in accordance with GAGAS.

(C) Findings and Questioned Costs for Federal Awards

There are no auditor's findings to be reported under 2 CFR 200, paragraph .516 of the Uniform Guidance and no costs questioned as of June 30, 2019.

CALIFORNIA FAMILY LIFE CENTER

Summary Schedule of Prior Audit Findings

Year Ended June 30, 2019

There were no prior audit findings from the previous audit report for the year ended June 30, 2018 requiring follow-up.

CALIFORNIA FAMILY LIFE CENTER

**Financial Statements
and Supplemental Data**

For the Year Ended June 30, 2019

(With Independent Auditor's Reports Thereon)

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CALIFORNIA FAMILY LIFE CENTER
Financial Statements and Supplemental Data

For the Year Ended June 30, 2019

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Independent Auditor's Report

Board of Directors
California Family Life Center
Hemet, California

Report on the Financial Statements

We have audited the accompanying financial statements of the California Family Life Center ("CFLC"), which comprise the statement of financial position as of June 30, 2019 and the related statement of activities, functional expenses and cash flows for the year then ended and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the CFLC's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the CFLC's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the California Family Life Center as of June 30, 2019 and the changes in its net assets and its cash flows for the year then ended are in accordance with accounting principles generally accepted in the United States of America.

Emphasis of a Matter

As described further in note 17 to the financial statements, during the year ended June 30, 2019, *California Family Life Center implemented Financial Accounting Standards Board (FASB) Accounting Standards Update No. 2016-14: Presentation of Financial Statements of Not-for-Profit Entities* which resulted in a prior period restatement of net assets. Our opinion is not modified with respect to this matter.

Report on Summarized Comparative Information

We have previously audited the California Family Life Center's 2018 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated November 30, 2018. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2018 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying *supplemental data* is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying supplemental data is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplemental data is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Requirements Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 23, 2019 on our consideration of CFLC's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering CFLC's internal control over financial reporting and compliance.

DavisFarrLLP

Irvine, California
December 23, 2019

FINANCIAL STATEMENTS

CALIFORNIA FAMILY LIFE CENTER**Statement of Financial Position**

June 30, 2019

(with summarized comparative information for prior year)

	<u>2019</u>	<u>2018</u>
<u>Assets</u>		
Current assets:		
Cash and cash equivalents (note 2)	\$ 1,714,333	1,243,884
Investments (note 3)	225,784	213,990
Accounts receivable - net (note 4)	1,144,758	1,113,610
Prepaid expenses	<u>16,572</u>	<u>17,071</u>
Total current assets	3,101,447	2,588,555
Property and equipment, net of accumulated depreciation (note 5)	345,168	745,971
Deposits	<u>84,820</u>	<u>103,784</u>
Total assets	<u>\$ 3,531,435</u>	<u>3,438,310</u>
<u>Liabilities and Net Assets</u>		
Current liabilities:		
Accounts payable	\$ 249,932	253,686
Accrued expenses	382,083	362,990
Unemployment liability	67,408	95,042
Current portion of long-term debt (note 6)	13,210	35,514
Deferred revenue	<u>59,079</u>	<u>43,150</u>
Total current liabilities	771,712	790,382
Long-term debt	<u>142,925</u>	<u>345,050</u>
Total liabilities	<u>914,637</u>	<u>1,135,432</u>
Net assets (note 13):		
Without donor restrictions	2,575,198	2,260,940
With donor restrictions	<u>41,600</u>	<u>41,938</u>
Total net assets	<u>2,616,798</u>	<u>2,302,878</u>
Total liabilities and net assets	<u>\$ 3,531,435</u>	<u>3,438,310</u>

See accompanying notes to the financial statements.

CALIFORNIA FAMILY LIFE CENTER**Statement of Activities**

For the Year Ended June 30, 2019

(with summarized comparative information for prior year)

	<u>2019</u>	<u>2018</u>
Support and revenues:		
Foster care fees	\$ 2,896,595	3,248,052
Other governmental assistance (note 15)	3,078,121	3,094,515
Board and care fees	3,089,745	2,948,251
Contributions	80,161	39,751
Administrative	43,214	13,676
Gain on sale of fixed assets	218,788	180,018
Change in fair value of investments (note 2)	3,070	(364)
Investment income (note 2)	11,330	13,113
Miscellaneous	<u>17,464</u>	<u>33,817</u>
Subtotal support and revenues	9,438,488	9,570,829
Net assets released from restrictions (note 14):		
Satisfaction of program restrictions	<u>12,583</u>	<u>7,097</u>
Total support and revenues	<u>9,451,071</u>	<u>9,577,926</u>
Expenses:		
Program services:		
Board and care	2,626,649	3,399,762
Youth employment training	3,114,697	2,896,967
Foster family	2,974,592	3,221,207
Chaplaincy	<u>10,268</u>	<u>10,809</u>
Total program services	<u>8,726,206</u>	<u>9,528,745</u>
Supporting services:		
Management and general	408,545	377,738
Fundraising	<u>2,400</u>	<u>13,416</u>
Total supporting services	<u>410,945</u>	<u>391,154</u>
Total expenses	<u>9,137,151</u>	<u>9,919,899</u>
Increase (decrease) in net assets	313,920	(341,973)
Net assets at beginning of year, as restated (note 17)	<u>2,302,878</u>	<u>2,644,851</u>
Net assets at end of year	<u>\$ 2,616,798</u>	<u>2,302,878</u>

See accompanying notes to financial statements.

CALIFORNIA FAMILY LIFE CENTER**Statement of Functional Expenses**

For the Year Ended June 30, 2019

(with summarized comparative information for prior year)

	Program Services				
	Board and Care	Youth Employment Training	Foster Family	Chaplaincy	Total Program Services
Salary and wages	\$ 1,537,425	1,797,011	997,699	-	4,332,135
Payroll taxes and employee benefits	490,295	469,212	301,315	-	1,260,822
Advertising and recruiting	417	-	19,565	-	19,982
Program service and supplies	273,045	166,602	1,388,554	10,263	1,838,464
Conferences and training	2,167	30,021	9,461	-	41,649
Equipment leases and expenses	6,055	-	21,636	-	27,691
Insurance	27,625	50,871	13,537	-	92,033
Postage, mailing and other supplies	8,586	120	1,343	-	10,049
Professional fees and licensing	40,471	84,889	16,211	-	141,571
Facilities rent	66,338	147,652	138,141	-	352,131
Repairs and maintenance	32,926	41,353	-	-	74,279
Vehicle expenses	12,720	24,081	-	-	36,801
Telephone and utilities	35,306	83,060	31,173	-	149,539
Miscellaneous	32,760	52,591	11,968	5	97,324
Interest expense	5,514	-	-	-	5,514
Depreciation	53,684	-	12,362	-	66,046
WIA subcontractor expenses	-	157,939	-	-	157,939
Grant-funded capital improvement expenses	-	9,295	-	-	9,295
Bad debt expense	1,315	-	11,627	-	12,942
Total expenses	\$ 2,626,649	3,114,697	2,974,592	10,268	8,726,206

See accompanying notes to the financial statements.

Supporting Services

Management and General	Fundraising	Total	
		2019	2018
210,134	2,400	4,544,669	4,817,565
18,191	-	1,279,013	1,361,309
335	-	20,317	23,589
27,197	-	1,865,661	2,204,212
1,619	-	43,268	48,396
7,089	-	34,780	30,473
28,328	-	120,361	122,227
7,997	-	18,046	22,492
8,544	-	150,115	152,708
5,031	-	357,162	346,479
32,794	-	107,073	131,097
12,013	-	48,814	54,587
30,907	-	180,446	208,801
9,760	-	107,084	120,226
-	-	5,514	11,746
390	-	66,436	98,585
-	-	157,939	157,251
-	-	9,295	7,782
8,216	-	21,158	374
<u>408,545</u>	<u>2,400</u>	<u>9,137,151</u>	<u>9,919,899</u>

See accompanying notes to the financial statements.

CALIFORNIA FAMILY LIFE CENTER
Statements of Cash Flows

For the Year Ended June 30, 2019
(with summarized comparative information for prior year)

	<u>2019</u>	<u>2018</u>
Cash flows from operating activities:		
Cash received from contributions	\$ 92,744	46,848
Cash received from government agencies	2,816,661	3,293,411
Cash received from grants	3,139,082	2,990,719
Miscellaneous receipts	3,164,823	3,008,493
Cash paid to suppliers of goods and services	(3,296,907)	(3,598,026)
Cash paid to employees	(5,804,589)	(6,216,795)
Net cash provided by (used for) operating activities	<u>111,814</u>	<u>(475,350)</u>
Cash flows from investing activities:		
Proceeds from sale of fixed assets	600,800	491,072
Purchase of property and equipment	(9,011)	(93,516)
Sale of investments	353,858	44,035
Purchase of investments	(362,582)	(54,689)
Net cash provided by (used for) investing activities	<u>583,065</u>	<u>386,902</u>
Cash flows from financing activities:		
Payments on mortgages	(224,430)	(202,730)
Net cash provided by (used for) financing activities	<u>(224,430)</u>	<u>(202,730)</u>
Net increase (decrease) in cash and cash equivalents	470,449	(291,178)
Cash and cash equivalents at beginning of year	<u>1,243,884</u>	<u>1,535,062</u>
Cash and cash equivalents at end of year	<u>\$ 1,714,333</u>	<u>1,243,884</u>
Reconciliation of increase (decrease) in net assets to cash provided by (used for) operating activities:		
Increase (decrease) in net assets	\$ 313,920	(341,973)
Adjustments:		
Depreciation expense	66,436	98,585
Gain on sale of fixed assets	(257,422)	(180,018)
Unrealized (gain) loss on investments	(3,070)	364
(Increase) decrease in accounts receivable	(31,148)	(29,509)
(Increase) decrease in prepaid expenses	499	36,706
(Increase) decrease in deposits	18,964	(1,825)
Increase (decrease) in accounts payable	(3,754)	(36,857)
Increase (decrease) in accrued expenses	19,093	(37,921)
Increase (decrease) in unemployment liability	(27,633)	9,169
Increase (decrease) in deferred revenue	15,929	7,929
Total adjustments	<u>(202,106)</u>	<u>(133,377)</u>
Net cash provided by (used for) operating activities	<u>\$ 111,814</u>	<u>(475,350)</u>

Noncash investing and financing activities

During the year ended June 30, 2019 there were no significant noncash investing or financing activities.

Supplemental disclosures

Interest paid	<u>\$ 5,514</u>	<u>11,746</u>
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See accompanying notes to the financial statements.

CALIFORNIA FAMILY LIFE CENTER

Notes to the Financial Statements

For the Year Ended June 30, 2019

(1) Summary of Significant Accounting Policies

(a) CFLC and Background

California Family Life Center ("CFLC") is a not-for-profit organization formed to provide services to teenage youth including board and care, employment training, foster family program and chaplaincy program. Children are placed with CFLC by various California county departments of probation and public social service agencies. Residents are provided with counseling services to emphasize social and family values, including training for the care of infants and children. Substantially all of the funding for these programs is provided by government agencies.

All Chaplaincy services are supported through private donations specifically designated for helping CFLC kids find strength and hope through faith.

(b) Basis of Accounting

The financial statements of CFLC have been prepared on the accrual basis of accounting. Under this method of accounting, revenues are recognized when earned and expenses are recognized when incurred.

(c) Financial Statement Presentation

The California Family Life Center has implemented the financial statement presentation recommended by the Financial Accounting Standards Boards (FASB) in its Accounting Standards Update No. 2016-14: *Presentation of Financial Statements of Not-for-Profit Entities*, the California Family Life Center is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restriction and net assets with donor restriction.

(d) Contributions

In accordance with Accounting Standards Codification (ASC) 095-605, *Accounting for Contributions Received and Contributions Made*, contributions received are recorded as with donor restrictions or without donor restrictions depending on the existence and/or nature of any donor restrictions.

Unconditional written promises to give are recognized as revenues or gains in the period received and as assets, decreases of liabilities, or expenses depending on the form of benefits received. Conditional written promises to give are recognized when the conditions on which they depend are substantially met.

Support that is restricted by the donor is reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the support is recognized. All other support that is restricted by the donor is reported as an increase in net assets with donor restrictions. When a

CALIFORNIA FAMILY LIFE CENTER

Notes to the Financial Statements

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(d) Contributions (Continued)

restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the "Statements of Activities" as net assets released from restrictions.

(e) Functional Expenses

The costs of providing various programs and other activities are summarized on a functional basis in the "Statements of Activities" and the "Statements of Functional Expenses". Certain costs have been allocated to various programs, management and general, and fundraising categories based on management's estimates.

(f) Cash and Cash Equivalents

For purposes of the Statements of Cash Flows, the California Family Life Center considers all unrestricted, highly liquid investments with an initial maturity of three months or less to be cash equivalents.

(g) Investments

Investments consist of mutual funds and equity securities, which are carried at market value in accordance with ACS 958-320, *Accounting for Certain Investments Held by Not-for-Profit Organizations*. Net appreciation (depreciation) in the fair value of investments, which consists of the realized and unrealized gains or losses on those investments, is shown as a component of investment income in the Statement of Activities.

(h) Fair Value Measurements

CFLC reports required types of financial instruments in accordance with fair value accounting standards. Fair value is the price that would be received to sell an asset or paid to transfer liability in an orderly transaction between market participants at the measurement date. These standards require an CFLC to maximize the use of observable inputs (such as quoted prices in active markets) and minimize the use of unobservable inputs (such as appraisals or other valuation techniques) to determine fair value. In addition, CFLC reports certain investments using the net asset value per share as determined by investment managers under the so called "practical expedient." The practical expedient allows net asset value per share to represent fair value for reporting purposes when the criteria for using this method are met. Fair value measurement standards also require CFLC to classify these financial instruments into a three-level hierarchy, based on the priority of inputs to the valuation technique or in accordance with net asset value practical expedient rules, which allow for either Level 2 or Level 3

CALIFORNIA FAMILY LIFE CENTER

Notes to the Financial Statements

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(h) Fair Value Measurements (Continued)

reporting depending on lock up and notice periods associated with the underlying funds.

Instruments measured and reported at fair value are classified and disclosed in one of the following categories:

Level 1 - Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets.

Level 2 - Pricing inputs are other than quoted prices in active markets, which are either directly or indirectly observable as of the reporting date, and fair value is determined through the use of models or other valuation methodologies. Level 2 also includes practical expedient investments with notice periods for redemption of 90 days or less.

Level 3 - Pricing inputs are unobservable for the instrument and include situations where there is little, if any, market activity for the instrument. The inputs into the determination of fair value require significant management judgment or estimation. Level 3 also includes principal expedient investments with notice periods for redemption of more than 90 days.

In some instances, the inputs used to measure fair value may fall into different levels of the fair value hierarchy. In such instances, an instrument's level within the fair value hierarchy is based on the lowest level of input that is significant to the fair value measurement.

Market price is affected by a number of factors, including the type of instrument and the characteristics specific to the instrument, as well as the effects of market, interest and credit risk. Instruments with readily available active quoted prices or for which fair value can be measured from actively quoted prices generally will have a higher degree of market price observability and a lesser degree of judgment used in measuring fair value. It is reasonably possible that change in values of these instruments will occur in the near term and that such changes could materially affect amounts reported in CFLC's financial statements.

(i) Property and Equipment

Items costing less than \$500 and repair and maintenance are charged to expenses as incurred, whereas expenses which materially extend asset lives are capitalized. The fixed assets are capitalized at historical cost or fair market value at the date of donation, if donated. Depreciation is charged to operations using the straight-line method, based on the average useful life of the asset. The estimated useful lives of the assets range from 3 to 30 years.

CALIFORNIA FAMILY LIFE CENTER

Notes to the Financial Statements

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(j) Donated Materials and Services

Donated materials and other non-cash contributions are reflected in the accompanying statements at their estimated fair market value at the date of receipt. Contributions of services are recognized if the services received create or enhance non-financial assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Other volunteer services that do not meet these criteria are not recognized in the financial statements, as there is no objective basis of deriving their value.

The CFLC received donated services from a number of volunteers who donated their time for fundraising events and certain administrative tasks. All volunteer services of the CFLC did not meet the above criteria and, therefore, have not been recorded in the accompanying financial statements.

(k) Income Taxes

CFLC is a not-for-profit California corporation exempt from income taxes under Internal Revenue Code Section 501(c)3 and the California Revenue and Taxation Code Section 23701(d) and is classified as other than a private foundation.

(l) Estimates

The preparation of these financial statements requires management to make estimates and assumptions. Those estimates and assumptions affect the reported amounts of assets, liabilities, revenues, and expenses, as well as contingent assets and liabilities. Actual results could differ from those estimates.

(m) Net Assets

To ensure observance of limitations and restrictions placed on the use of financial resources available to the California Family Life Center, the accounts of the California Family Life Center are maintained in accordance with the principles of net asset accounting. This is the procedure by which financial resources for various purposes are classified for accounting and reporting purposes into net asset classification established according to their nature and purpose.

CALIFORNIA FAMILY LIFE CENTER

Notes to the Financial Statements

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(m) Net Assets (Continued)

Separate accounts are maintained for each net asset classification; however, in the accompanying financial statements, net asset classifications that have similar characteristics have been combined into net asset groups as noted below.

The financial statements report net assets and changes in net assets in two classes that are based upon the existence or absence of restrictions on use that are placed by its donors, as follows:

Net Assets Without Donor Restrictions

Net assets without donor restrictions are resources available to support operations. The only limits on the use of these net assets are the broad limits resulting for the nature of the organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations.

Net Assets With Donor Restrictions

Net assets with donor restrictions are resources that are restricted by a donor for use for a particular purpose or in a particular future period. Some donor-imposed restrictions are temporary in nature, and the restriction will expire when the resources are used in accordance with the donor's instructions or when the stipulated time has passed. Other donor-imposed restrictions are perpetual in nature; the organization must continue to use the resources in accordance with the donor's instructions.

The organization's unspent contributions are included in this class if the donor limited their use. When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restrictions to net assets without donor restrictions.

(n) Prior Year Comparative Data

Selected information regarding the prior year has been included in the accompanying financial statements. Certain reclassifications have been made to prior year amounts in order to conform to the current year presentation. This information has been included for comparison purposes only and does not represent a complete presentation in accordance with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the California Family Life Center prior year financial statements, from which this selected financial data was derived.

CALIFORNIA FAMILY LIFE CENTER

Notes to the Financial Statements

(Continued)

(2) Cash and Cash Equivalents

Cash and cash equivalents consist of the following as of June 30, 2019:

Petty cash	\$ 1,090
Cash and cash equivalents	1,458,196
Investments	<u>255,047</u>
Total	<u>\$ 1,714,333</u>

At June 30, 2019, CFLC had funds in excess of federally insured limits in the amount of \$426,618.

Investment income is comprised of the following for fiscal year ended June 30, 2019:

Interest and dividend income	\$ 8,487
Realized gains (losses)	4,885
Investment Expense	(2,042)
Unrealized gains (losses)	<u>3,070</u>
Investment income (loss), net	<u>\$ 14,400</u>

(3) Fair Value Measurements

Fair values of assets measured on a recurring basis at June 30, 2019 are as follows:

	Level 1	Level 2	Level 3	Total
Mutual funds:				
Blend funds	\$ 32,083	-	-	32,083
Growth funds	45,034	-	-	45,034
Bond funds	68,513	-	-	68,513
Value funds	38,940	-	-	38,940
Government funds	41,214	-	-	41,214
Investments:				
Certificate of Deposit	<u>255,047</u>	<u>-</u>	<u>-</u>	<u>255,047</u>
Total	<u>\$ 480,831</u>	<u>-</u>	<u>-</u>	<u>480,831</u>

CALIFORNIA FAMILY LIFE CENTER

Notes to the Financial Statements

(Continued)

(4) Accounts Receivable

The composition of accounts receivable is as follows at June 30, 2019:

Board and care	\$ 322,454
Foster family	273,157
Grants and other receivables	549,147
Accounts receivable - net	<u>\$ 1,144,758</u>

(5) Property and Equipment

The composition of property and equipment is as follows at June 30, 2019:

Furniture and equipment	\$ 305,411
Vehicles	301,464
Buildings	311,178
Land	115,805
	<u>1,033,858</u>
Less accumulated depreciation	<u>(688,690)</u>
Net property and equipment	<u>\$ 345,168</u>

Depreciation expense for the year ended June 30, 2019 was \$66,436.

(6) Long-Term Debt

The following amounts of debt were outstanding June 30, 2019:

	Balance at July 1, 2018	Additions	Payments	Balance at June 30, 2019	Amount Due in One Year
CHFFA 2011 Loan	\$ 211,610	-	(211,610)	-	-
CHFFA 2014 Loan	168,955	-	(12,820)	156,135	13,210
	<u>\$ 380,565</u>	<u>-</u>	<u>(224,430)</u>	<u>156,135</u>	<u>13,210</u>

In August 2014, CFLC entered in a 15-year loan with California Health Facilities Financing Authority (CHFFA) for the amount of \$213,750. The loan has an effective rate of 3.042% with payments due monthly in the amount of \$1,476. The funds were obtained in order to purchase a building for a new girls' home in Hemet. The outstanding balance as of June 30, 2019 is \$156,135.

CALIFORNIA FAMILY LIFE CENTER

Notes to the Financial Statements

(Continued)

(6) Long-Term Debt (Continued)

Future principal and interest payments on the 2014 CHFFA Loan are as follows:

Years Ending June 30,	Principal	Interest
2020	\$ 13,210	4,503
2021	13,612	4,102
2022	14,026	3,688
2023	14,452	3,261
2024	14,892	2,821
Thereafter	85,943	7,053
	<u>\$ 156,135</u>	<u>25,428</u>

(7) Operating Leases

CFLC has entered into various long-term operating lease agreements for its group homes and office facilities. The Norco office building was extended through April 30, 2021 with the annual rent being raised \$1,140 each year. The DCG Family ranch home was not extended after June 30, 2019. The remaining lease terms for year ended June 30, 2019 are as follows:

Lessor	Terms	2019
Norco Office Building	Extended through 04/30/2021	\$ 37,810
DCG Family Ranch Home	Extended through 06/30/2019	54,480
State St, Office Building	2.50% Increase from previous year	149,480
City of Lake Elsinore	\$500/monthly, ending June 30, 2020	6,000
County of Riverside	\$1,500/monthly, ending December 31, 2022	18,000
San Jacinto, suites F, G, H, E	1.00% Increase from previous year	62,521
San Jacinto, suite J	1.00% Increase from previous year	7,708
Lease Total		<u>\$ 335,999</u>

Rental expense under the long-term leases for the year ended June 30, 2019 was \$357,162. CFLC also entered into one long-term operating lease for copier equipment.

Future minimum lease payments under long-term operating leases are as follows:

Years Ending June 30,	Rental Expense
2020	\$ 289,431
2021	244,993
2022	178,974
2023	22,442
	<u>\$ 735,840</u>

CALIFORNIA FAMILY LIFE CENTER

Notes to the Financial Statements

(Continued)

(8) Accrued Leave Payable

Annual leave accumulates at the rate of nine to eighteen working days per year for full-time non-exempt staff and twelve to twenty-one working days per year for full-time salary exempt staff, depending on length of service. Part-time employees who work 32 hours a week are eligible for 80% of annual leave. Annual leave includes sick and vacation time and stops accruing when the maximum is reached. The maximum accrual for non-exempt employees is fourteen to twenty-three days and for exempt employees is seventeen to thirty-five days, depending on the length of service and position. As of June 30, 2019, the accrued leave payable was \$177,156, which represents vacation and sick time earned by employees and unpaid. This amount is included as a component of accrued expenses in the Statements of Financial Position.

(9) Employee Benefit Plan

Effective January 1, 2002, CFLC offers all employees who have completed at least three months of service the opportunity to participate in a defined contribution plan under Internal Revenue Code Section 401(k). Under the provisions of the plan, employees may elect to defer 1% to 15% of their salaries. CFLC's matching contribution equals 50% of the first 10% of the employee's deferred compensation. For the year ended June 30, 2019, CFLC made \$78,367 of matching contributions to the plan.

(10) Commitments and Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government and the County of Riverside. Any disallowed claims including amounts already collected may constitute a liability of CFLC. The amount, if any, of expenses which may be disallowed by the grantor is not determinable although CFLC expects such amounts, if any, to be immaterial.

(11) County Overpayments

Various county agencies periodically overpay board and care fees to CFLC. Overpayments occur primarily from county calculation errors in the number of days of service provided to youths. Overpayments are recognized as liabilities when received and cannot be repaid until the counties invoice CFLC. The total amount of overpayments at June 30, 2019 was \$56,100 and are included as a component of accounts payable on the Statements of Financial Position.

CALIFORNIA FAMILY LIFE CENTER

Notes to the Financial Statements

(Continued)

(12) Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of June 30, 2019 are as follows:

Financial assets:	
Cash and cash equivalents	\$ 1,714,333
Accounts receivable, net	1,144,758
Investments, short term	<u>225,784</u>
Total financial assets	3,084,875
Less financial assets held to meet donor-imposed restrictions:	
Purpose-restricted net assets	(40,750)
Donor-restricted endowment funds	<u>(850)</u>
Amount available for general expenditures within one year	<u><u>\$ 3,043,275</u></u>

The above table reflects donor-restricted and board-designated funds as unavailable because it is California Family Life Center's intention to invest those resources for the long-term support of CFLC. However, in the case of need, the Board of Directors could appropriate resources from the Board designated funds available for general use.

(13) Net Assets

Net assets consisted of the following as of at June 30, 2019:

Net assets without donor restrictions:	
Invested in fixed assets, net of related debt	\$ 189,033
Undesignated - available for programs	<u>2,386,165</u>
Total net assets without donor restrictions	<u>2,575,198</u>
Net assets with donor restrictions:	
Child services	3,549
Camp	4,763
Kincare	32,438
Scholarship endowment	<u>850</u>
Total net assets with donor restrictions	<u>41,600</u>
Total net assets	<u><u>\$ 2,616,798</u></u>

CALIFORNIA FAMILY LIFE CENTER

Notes to the Financial Statements

(Continued)

(14) Net Assets Released from Restrictions

Net assets released from restrictions are as follows at June 30, 2019:

Satisfaction of program restrictions:	
Child Services	\$ 380
Camp	2,397
Kincare	8,956
Scholarship endowment	850
Total satisfaction of program restrictions	<u>\$ 12,583</u>

(15) Other Governmental Assistance

For the year ended June 30, 2019, revenue from other governmental assistance consisted of the following:

Workforce Innovation Opportunity Act	\$ 2,624,516
National Breakfast and Lunch Program	36,857
Kinship Support Services to Relative Caregivers	207,145
My Life	14,015
Community Recidivism Reduction Grant	238
DA Asset Forfeiture Revenue	9,611
FFA Psychosocial Revenue	27,500
PSC Revenue	57,908
SafeCare Revenue	172,460
Care-A-Van In-kind Expense	<u>(72,129)</u>
Total other governmental assistance	<u>\$ 3,078,121</u>

(16) Related Party Transactions

California Family Life Center has an investment account with the investment banking firm, Stifel Nicolaus. A Board member is an employee at Stifel Nicolaus. Total investment fees paid to Stifel Nicolaus during the year were \$2,042.

An employee of California Family Life Center is on the Board of Care-A-Van, a separate nonprofit. California Family Life Center employees also perform the accounting and administrative functions of CFLC. Total payments from Care-A-Van during the year for services were \$14,214 and the outstanding receivable from CFLC as of June 30, 2019 was \$8,318.

CALIFORNIA FAMILY LIFE CENTER

Notes to the Financial Statements

(Continued)

(17) Change in Accounting Principles

The Organization implemented FASB ASU No. 2016-14 in the current year, applying the changes retrospectively. The new standards change the following aspects of the financial statements:

- The temporarily restricted and permanently restricted net asset classes have been combined into a single net asset class called net assets with donor restrictions.
- The unrestricted net asset class has been renamed net assets without donor restrictions.
- The financial statements include a disclosure about liquidity and availability of resources.

The changes have the following effect on net assets at June 30, 2019:

	As Originally Presented	After Adoption of ASU 2016-14
Unrestricted net assets	\$ 2,260,940	-
Temporarily restricted net assets	41,088	-
Permanently restricted net assets	850	-
Net assets without donor restrictions	-	2,260,940
Net assets with donor restrictions	-	41,938
Total net assets at beginning of year, as restated	<u>\$ 2,302,878</u>	<u>2,302,878</u>

(18) Subsequent Events

Subsequent events have been evaluated by management through December 23, 2019, which is the date the financial statements were available to be issued. Events occurring after that date have not been evaluated to determine whether a change in the financial statements would be required.

SUPPLEMENTAL DATA

CERTIFICATION OF AUDITED COST DATA

The Group Home or Foster Family Agency corporation should have their Certified Public Accountant (CPA) complete and submit this form as part of the required financial audit if the CPA has not otherwise provided written documentation which clearly shows that the required cost data reports were audited and that the information was fairly stated in all material respects in relation to the basic financial statements taken as a whole.


Please have the completed and signed form sent to:
California Department of Social Services
Program and Financial Audits Bureau
ATTENTION: Financial Audits Unit Manager
744 P Street, MS 8-13-23
Sacramento, California 95814.

GROUP HOME OR FOSTER FAMILY AGENCY CORPORATE NAME California Family Life Center	PROGRAM NUMBERS(S) 0731.14.01 and 336.403.709
STREET ADDRESS P.O.Box 727	PROGRAM FISCAL YEAR (MO/YR-MO/YR) 07/01/2018
CITY, STATE, AND ZIP CODE Hemet, Ca 92546	PROVIDER PHONE NUMBER (951) 765-6955

The attached supplementary cost data reports are presented for the purposes of additional analysis and are not a required part of the basic financial statements but are required as supplementary information by the California Department of Social Services in accordance with Manual of Policies and Procedures Section 11-405.214. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements, and in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Check only the forms which apply: SR 3 ☒ SR 4 ☒ FCR 12FFA ☒ THP + FC ☐

In compliance with the False Claims Act (31 U.S.C. §3729-3733), I certify that the information on this form is true and correct.

PRINTED NAME OF CPA Shannon Ayala	SIGNATURE OF CPA 	DATE 12/23/19
ADDRESS 2301 Dupont Drive, Suite 200		
CITY, STATE AND ZIP CODE Irvine, CA 92612		

GROUP HOME PROGRAM COSTS REPORT (SR 3)

This form is to collect cost information for the group home program. Report actual allowable and reasonable costs. If the corporation operates more than one group home program and/or the program provides other services (example: day care, on-site education, adult services, foster family agency, etc.) costs **must be allocated** to the appropriate activity and only the allowable group home program costs for the program are to be reported. Describe the methodology used to allocate costs if other than the standard allocation methodology indicated in current regulations (MPP Section 11-402.8 et seq.) NOTE: A separate cost report form must be completed for each group home program operated by the corporation.

Number of months in cost reporting period 12

CORPORATE NAME: California Family Life Center		PROGRAM NAME (IF DIFFERENT) STRTP		CORPORATE NUMBER	PROGRAM NUMBER 0731.14.01	PROVIDER FISCAL YEAR (MO/YR - MO/YR) 07/18-06/19	
COST GROUPS		A	B	C	D	E	F
		TOTAL PROGRAM COSTS	OFFSETS	REASONABLENESS ADJUSTMENTS	FINAL COSTS (COL. A MINUS COLS. B & C)	PERCENTAGE OF TOTAL COSTS	CDSS USE ONLY
1	Child Care & Supervision	\$1,592,904			\$1,592,904	56.2%	
2	Social Work Activities	\$252,060			\$252,060	8.9%	
3	Food	\$133,251	\$36,857		\$96,394	3.4%	
4a	Shelter Costs - Building Rent & Leases	\$75,482			\$75,482	2.7%	
4b	Shelter Costs - Approved by Attorney General Self-Dealing Transactions Affiliated Leases	\$0			\$0	0.0%	
4c	Shelter Costs - Acquisition Mortgage: Principal & Interest	\$27,226			\$27,226	1.0%	
5	Building & Equipment	\$100,679			\$100,679	3.6%	
6	Utilities	\$45,770			\$45,770	1.6%	
7	Vehicles & Travel	\$81,886			\$81,886	2.9%	
8	Child-Related	\$62,705			\$62,705	2.2%	
9a	Executive Director Salary	\$19,067			\$19,067	0.7%	
9b	Assistance Director Salary	\$0			\$0	0.0%	
9c	Administrator Salary	\$116,123			\$116,123	4.1%	
9d	All Other Admin. Salaries	\$141,396			\$141,396	5.0%	
9e	Financial Audit Costs	\$4,553			\$4,553	0.2%	
9f	Administration (Minus Admin. Salaries and Financial Audit Costs)	\$216,533			\$216,533	7.6%	
	TOTAL	\$2,869,635	\$36,857	\$0	\$2,832,778	100.0%	
CDSS USE ONLY							KDE DATE

GROUP HOME PROGRAM

PAYROLL & FRINGE BENEFIT REPORT (SR 4)

Number of months in cost reporting period: 12

CORPORATE/LICENSEE NAME:	CORPORATE NUMBER:	PROGRAM NUMBER	PROVIDER FISCAL YR (MO/YR - MO/YR)
California Family Life Center		0731 14 01	07 18 06 19

	(1) Child Care & Supervision	(2) Social Work Activities	(3) CDSS USE ONLY
I. PAYROLL (DO NOT INCLUDE BENEFITS)	\$1,173,210	\$200,567	
II. FRINGE BENEFIT EXPENSE			
1. FICA Employer Tax (include MEDICARE)	\$87,621	\$15,343	
2. Unemployment Coverage (State & Federal)	\$13,739	\$2,815	
3. Workers' Compensation Insurance	\$88,490	\$15,401	
4. Medical Insurance Expense	\$211,276	\$15,422	
5. Retirement	\$18,568	\$2,512	
6. Other (Specify on back of form)	\$0	\$0	
TOTAL FRINGE BENEFITS (Add Lines 1 through 6)	\$419,694	\$51,493	
III. TOTAL PAYROLL & FRINGE BENEFITS	\$1,592,904	\$252,060	
IV. CONTRACTOR COSTS			
V. TOTAL (Add Line III and Line IV) Transfer to Column A, Lines 1 and 2, Cost Report (SR 3)	\$1,592,904	\$252,060	

CDSS USE ONLY

TOTAL PROGRAM COST DISPLAY (FCR 12FFA)*SUBMIT ONE FOR EACH PROGRAM*Number of months in cost reporting period 12

CORPORATE/LICENSEE NAME		PROGRAM NAME (IF DIFFERENT)		CORPORATE NUMBER		PROGRAM NUMBER		AGENCY FISCAL YEAR (MO /YR - MO /YR)	
California Family Life Center		Foster Care Agency				336.403.709		0718-06/19	
LINE	(1)	(2)	(3)	(4)	(5)	(6)	(7)		
	LINE ITEMS OF COST	TOTAL (SUM OF COLS. 3 THRU 6)	ADMINISTRATION	RECRUITMENT	TRAINING	SOCIAL WORK	EXPLANATION		
100a	Executive Director Salary	42,634	42,634						
100b	Assistant Director Salary	0	0						
100c	Administrator Salary	116,593	116,593						
100d	All Other Administrative Salaries	127,282	127,282						
101	Recruitment Payroll	241,131		241,131					
102	Training Payroll	24,461			24,461				
110	Administrative Contracts	0	0	0	0				
121	Telephone	31,173	1,559	3,117	1,559	24,938			
122	Postage and Freight	1,343	67	134	67	1,075			
123	Office Supplies	15,865	793	793	793	13,486			
132	Conferences, Meetings, In-Service Training	9,461	0	0	4,730	4,731			
133	Memberships, Subscriptions, Dues	27,951	1,398	1,398	1,397	23,758			
134	Printing, Publications	132	132	0	0	0			
135	Bonding, General Insurance	58,783	2,939	2,939	2,939	49,966			
137	Advertising	2,622	0	2,360	0	262			
138	Miscellaneous	932	47	47	47	791			
		700,363	293,444	251,919	35,993	119,007			
200	Building and Equipment Payroll	0	0	0	0	0			
211	Building Rents and Leases	138,141	6,907	6,907	6,907	117,420			
214	Acquisition Mortgage Principal & Interest	0	0	0	0	0			
215	Property Appraisal Fees	0	0	0	0	0			
216	Property Taxes	0	0	0	0	0			

TOTAL PROGRAM COST DISPLAY (FCR 12FFA)
SUBMIT ONE FOR EACH PROGRAM - CONTINUED

Number of months in cost reporting period 12

CORPORATE/LICENSEE NAME		CORPORATE NUMBER (IF DIFFERENT)		CORPORATE NUMBER		PROGRAM NUMBER		AGENCY FISCAL YEAR (MO/YR - MO/YR)	
California Family Life Center		Foster Care Agency				336.403.709		0718-06/19	
	(1)	(2)	(3)	(4)	(5)	(6)	(7)		
LINE	LINE ITEMS OF COST	TOTAL (SUM OF COLS. 3 THRU 6)	ADMINISTRATION	RECRUITMENT	TRAINING	SOCIAL WORK	EXPLANATION		
217	Building and Equipment Insurance	666	33	33	33	567			
221	Utilities	8,505	425	425	425	7,230			
222	Building Maintenance	11,060	0	553	553	9,954			
223	Building and Equipment Contracts	0	0	0	0	0			
224	Building and Equipment Supplies	21,636	2,164	2,164	1,082	16,226			
225	Equipment Leases	4,889	244	244	244	4,157			
226	Equipment Depreciation Expense	12,362	1,236	1,236	0	9,890			
227	Expendable Equipment	0	0	0	0	0			
228	Building and Equipment Miscellaneous	0	0	0	0	0			
241	Vehicle Leases	0	0	0	0	0			
242	Vehicle Depreciation	0	0	0	0	0			
243	Vehicle Operating Costs	56,177	2,809	2,809	2,809	47,750			
		253,436	13,818	14,371	12,053	213,194			
350	Total Paid to Certified Family Homes	1,285,151	1,285,151	0	0	0			
352	Other Child-Related Costs, Not Provided by Certified Family Homes	29,733	29,733						
		1,314,884	1314884	0	0	0			
410	Social Worker Payroll and/or Social Worker Contract	694,280				694,280			
440	Direct Care Contracts	0				0			
		694,280				694,280			
500	TOTAL EXPENSES	2,962,963	1,622,146	266,290	48,046	1,026,481			