

Project HOPE – The People-to-People Health Foundation, Inc.

Financial Report
December 31, 2019

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RSM US LLP

Independent Auditor's Report

Audit Committee
Project HOPE – The People-to-People Health Foundation, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of Project Hope – The People-to-People Health Foundation, Inc. (the Foundation), which comprise the statement of financial position as of December 31, 2019, the related statements of activities, functional expenses, cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Foundation as of December 31, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated July 2, 2020, on our consideration of the Foundation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Foundation's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control over financial reporting and compliance.

Report on Summarized Comparative Information

We have previously audited the Foundation's 2018 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated June 11, 2019. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2018, is consistent, in all material respects, with the audited financial statements from which it has been derived.

RSM US LLP

McLean, Virginia
July 2, 2020

Project HOPE – The People-to-People Health Foundation, Inc.

**Statement of Financial Position
December 31, 2019
(With Comparative Totals for 2018)
(In Thousands)**

	2019	2018
Assets		
Cash and cash equivalents	\$ 5,602	\$ 5,811
Contributions and pledges receivable, net (Note 4)	4,248	5,388
Grants and contracts receivable, net	1,903	3,259
Other receivables	748	1,159
Inventory (Note 11)	3,543	4,786
Investments (Notes 5 and 6)	14,930	15,238
Assets held for sale (Note 7)	2,310	2,284
Land, buildings and equipment, net (Note 7)	630	929
Other assets	1,575	660
	<u>35,489</u>	<u>39,514</u>
Total assets	\$ 35,489	\$ 39,514
Liabilities and Net Assets		
Accounts payable and accrued expenses	\$ 3,812	\$ 3,951
Deferred revenues	4,542	3,545
Charitable gift annuities payable	959	1,014
Accrued pension liability (Note 10)	11,555	11,469
	<u>20,868</u>	<u>19,979</u>
Total liabilities	20,868	19,979
Commitments and contingencies (Note 12)		
Net assets (deficit):		
Without donor restrictions (Note 2)	(7,742)	(6,050)
With donor restrictions (Note 8)	22,363	25,585
	<u>14,621</u>	<u>19,535</u>
Total net assets	14,621	19,535
	<u>\$ 35,489</u>	<u>\$ 39,514</u>
Total liabilities and net assets	\$ 35,489	\$ 39,514

See notes to financial statements.

Project HOPE – The People-to-People Health Foundation, Inc.

**Statement of Activities
For the Year Ended December 31, 2019
(With Comparative Totals for 2018)
(In Thousands)**

	2019			2018
	Without Donor Restrictions	With Donor Restrictions	Total	
Support and revenues from operations:				
Individual giving (Note 13)	\$ 10,953	\$ 660	\$ 11,613	\$ 8,699
Foundations and corporate giving	4,637	5,306	9,943	14,507
Corporate gifts in-kind (Note 11)	57	35,219	35,276	34,676
Government grants	23,377	-	23,377	26,920
Subscription revenue	2,594	-	2,594	2,720
Other	398	208	606	1,922
Donated services	2,044	-	2,044	2,071
Net assets released from restriction (Note 8)	45,644	(45,644)	-	-
Total revenues from operations	89,704	(4,251)	85,453	91,515
Expenses:				
Program services:				
Health education and assistance	69,213	-	69,213	78,226
Health policy	7,880	-	7,880	8,122
Total program services	77,093	-	77,093	86,348
Supporting services:				
Fundraising	9,852	-	9,852	8,315
Management and general	4,259	-	4,259	4,217
Total supporting services	14,111	-	14,111	12,532
Total expenses	91,204	-	91,204	98,880
Change in net assets from operations	(1,500)	(4,251)	(5,751)	(7,365)
Non-operating items:				
Net investment gain (loss) (Note 5)	849	1,029	1,878	(1,054)
Foreign currency gain (loss)	13	-	13	(260)
Net gain on sale of property	-	-	-	393
Pension-related changes other than net periodic pension cost (Note 10)	(1,054)	-	(1,054)	(1,279)
Change in net assets	(1,692)	(3,222)	(4,914)	(9,565)
Net assets (deficit):				
Beginning	(6,050)	25,585	19,535	29,100
Ending	\$ (7,742)	\$ 22,363	\$ 14,621	\$ 19,535

See notes to financial statements.

Project HOPE – The People-to-People Health Foundation, Inc.

**Statement of Functional Expenses
For the Year Ended December 31, 2019
(With Comparative Totals for 2018)
(In Thousands)**

	Health Education and Assistance	Health Policy	Total Program Services	Fundraising	Management and General	Total Supporting Services	2019 Total	2018 Total
Compensation and benefits:								
Salaries and wages	\$ 10,428	\$ 4,318	\$ 14,746	\$ 1,574	\$ 3,359	\$ 4,933	\$ 19,679	\$ 18,321
Employee benefits	2,410	553	2,963	233	454	687	3,650	3,685
Payroll taxes	456	328	784	125	235	360	1,144	1,126
Total compensation and benefits	13,294	5,199	18,493	1,932	4,048	5,980	24,473	23,132
Gifts in-kind	36,461	-	36,461	-	-	-	36,461	40,315
Awards and grants	5,097	41	5,138	-	4	4	5,142	8,165
Travel and conferences	4,065	700	4,765	155	179	334	5,099	3,988
Professional services	2,077	494	2,571	2,138	328	2,466	5,037	6,122
Publication and printing	253	273	526	2,262	11	2,273	2,799	2,710
Occupancy and insurance	1,230	515	1,745	109	469	578	2,323	2,280
Donated services	1,629	4	1,633	219	192	411	2,044	2,012
Postage	143	50	193	1,662	5	1,667	1,860	1,262
Supplies and equipment	1,730	16	1,746	7	133	140	1,886	3,124
Information technology and services	165	260	425	553	357	910	1,335	1,140
Training	1,323	-	1,323	3	2	5	1,328	2,749
Other business expense	514	34	548	133	122	255	803	840
Temporary staff	223	11	234	36	59	95	329	314
Depreciation	157	1	158	62	65	127	285	727
Subtotal	68,361	7,598	75,959	9,271	5,974	15,245	91,204	98,880
Direct allocation – IT and facility	852	282	1,134	581	(1,715)	(1,134)	-	-
Total expenses	\$ 69,213	\$ 7,880	\$ 77,093	\$ 9,852	\$ 4,259	\$ 14,111	\$ 91,204	\$ 98,880

See notes to financial statements.

Project HOPE – The People-to-People Health Foundation, Inc.

**Statement of Cash Flows
For the Year Ended December 31, 2019
(With Comparative Totals for 2018)
(In Thousands)**

	2019	2018
Cash flows from operating activities:		
Change in net assets	\$ (4,914)	\$ (9,565)
Adjustments to reconcile change in net assets to net cash used in operating activities:		
Depreciation	285	727
Gain on sale of land, buildings and equipment	-	(393)
Change in market value of investments	(1,878)	1,030
Change in allowance for doubtful contributions receivable and discount	(72)	(524)
Contributions restricted for long-term investment	-	(1)
Changes in assets and liabilities:		
Decrease (increase) in:		
Contributions receivable	1,212	1,752
Grants and contracts receivable, net	1,356	(1,574)
Other receivables	411	-
Donated inventory, net	1,243	5,639
Purchased inventory	-	11
Other assets	(915)	(184)
(Decrease) increase in:		
Accounts payable and accrued expenses	(139)	(367)
Deferred revenues	997	(1,218)
Accrued pension liability	86	963
Net cash used in operating activities	(2,328)	(3,704)
Cash flows from investing activities:		
Purchases of land, buildings and equipment	(12)	(53)
Proceeds from sales of land, buildings and equipment	-	653
Proceeds from sales of investments	4,855	4,408
Purchases of investments	(2,669)	(7,070)
Net cash provided by (used in) investing activities	2,174	(2,062)
Cash flows from financing activities:		
Contributions restricted for:		
Investment subject to annuity agreements	29	118
Investment in perpetuity	-	1
Other financing activities:		
Payments of annuity obligations	(180)	(152)
Interest and dividends restricted for reinvestment	96	82
Net cash (used in) provided by financing activities	(55)	49
Net decrease in cash and cash equivalents	(209)	(5,717)
Cash and cash equivalents:		
Beginning	5,811	11,528
Ending	\$ 5,602	\$ 5,811

Project Hope – The People-to-People Health Foundation, Inc.

Notes to Financial Statements

Note 1. Mission and Sources of Support

Project HOPE – The People-to-People Health Foundation, Inc. (the Foundation) is a nonprofit organization that provides humanitarian assistance, health services, medical supplies and health education programs to developing countries. The Foundation also performs national and international health policy research.

The Foundation receives support in the form of donations, grants and contracts from both the private sector and United States government agencies. Donated materials and supplies, which constitute approximately 43% of the Foundation's operating revenues, are derived from a number of corporate sponsors each year. Federal funding, which is derived primarily from the U.S. Agency for International Development, approximated \$22.5 million for the year ended December 31, 2019.

Note 2. Significant Accounting Policies

Basis of accounting: The accompanying financial statements present the financial position and activities of the Foundation on the accrual basis of accounting.

Basis of presentation: The financial statement presentation follows the recommendation of the Financial Accounting Standards Board (FASB) in its Accounting Standards Codification (the Codification). As required by the Non-Profit Entities topic of the Codification, Financial Statements of Not-for-Profit Organizations, the Foundation is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

The Foundation generally considers all revenues, expenses and other changes, except realized and unrealized gains and losses on investments, unusual gains (losses) on the disposal of land, buildings and equipment, and pension changes other than net periodic pension costs, to be part of changes in net assets from operations. Realized and unrealized gains and losses on investments include any gain or loss on foreign currency translation.

Net assets without donor restrictions: Represents resources whose use is not restricted by donor stipulations and are available for the support of general operating activities.

Net assets with donor restrictions: Represents resources unavailable for use in the current period because of the existence of time and/or donor-imposed restrictions that remain unsatisfied at year-end or resources whose use is limited by donor-imposed restrictions that neither expire by the passage of time nor can be fulfilled or otherwise removed by actions of the Foundation. Income earned from contributions is classified as either net assets with donor restrictions or net assets without donor restrictions in accordance with donor stipulations.

Donated services: Donated services of medical and non-medical personnel and vendors provided to Foundation programs are reported as contribution revenue without donor restrictions and program expense in the period received. Such services are valued at medical industry published estimated median hourly rates of compensation for such personnel. Consistent with U.S. generally accepted accounting principles (GAAP), services of volunteers who have donated their time to the Foundation for fundraising efforts, but who do not possess specialized skills related to these efforts, are not recognized as revenue and expense.

Project Hope – The People-to-People Health Foundation, Inc.

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

Donated materials: Donated materials for use in the Foundation's operations are recorded as contribution revenue and as inventory on the date received. Donated materials have explicit or implied donor restrictions that such items be used exclusively for the Foundation's humanitarian assistance program and are, therefore, recorded as net assets with donor restrictions. In the period consumed by Foundation programs, the value of materials is released from net assets with donor restrictions to net assets without donor restrictions, and inventory is relieved as a program expense.

Gifts-in-kind revenue is recognized in circumstances in which the Foundation has sufficient discretion over the use and disposition of the items to recognize a contribution in conformity with the Codification. Accordingly, the recognition of gifts-in-kind revenue is limited to circumstances in which the Foundation takes constructive possession of the gifts-in-kind and the Foundation is the recipient of the gift, rather than an agent or intermediary (as defined by the Codification).

The Foundation receives donated medicines and medical supplies from donors (pharmaceutical companies) for distribution in developing countries or areas where disasters have occurred. Management has concluded that the geographical areas do not represent its principal market and, therefore, considers the United States region as its principal market for determining the fair value of these donated products. The principal market is the market in which the Foundation would sell the asset with the greatest volume and level of activity for the asset.

Pharmaceuticals are recorded at the Wholesale Acquisition Cost (WAC), as published by Thomson Reuters in the Red Book. The Red Book is an industry recognized drug pricing reference guide for pharmaceuticals in the United States and is used by various similar organizations to value donated pharmaceuticals. The Foundation, like many other organizations that receive donations of pharmaceutical products, is regularly assessing its valuation methodology. Although some organizations have recently changed their valuation sources, the management of the Foundation has not identified a source that it feels is more accurate than its current method. The management follows the industry updates very closely and ensures the value used is in accordance with these. The Foundation receives donated drugs and in those cases the exit market valuation meets the FASB Accounting Standards Update (ASU), *Fair Value Measurement (Topic 820)*, definition of fair value because it is the price that would be paid to sell an asset in an orderly transaction in the principal market at the measurement date under current market conditions using a directly observable valuation technique. The Foundation may choose to accept and distribute donations from other countries and will value these donations from sources used in the exit countries for those markets. Contributions of medical equipment and supplies are recorded also at estimated fair market value based upon appropriate price guides or other online pricing sources as applicable.

Donated property: The Foundation reports gifts of land, buildings and equipment without donor restrictions unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets, are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Foundation reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Planned giving programs: The Foundation provides charitable annuity trusts under which contributors receive an agreed upon return on their contributions for specified periods or during the lifetime of one or more beneficiaries. Contributions received in the form of annuity trusts are generally recorded as contributions without donor restrictions in the year received, net of the present value of annuities payable to the named income beneficiary. The Foundation invests the charitable gift annuities in accordance with limitations imposed by relevant state laws.

Project Hope – The People-to-People Health Foundation, Inc.

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

Endowment funds: Gifts with donor restrictions, whereby the principal cannot be expended are classified as net assets with donor restrictions. Income in excess of the original principal gift amount (including net appreciation or depreciation) is recorded as a change in net assets with donor restrictions. Such amounts are released to net assets without donor restrictions to the extent allocated endowment earnings are appropriated for the donor-stipulated purpose.

Board-designated net assets: The Foundation's Board has designated certain net assets to provide for the financial effects of any unforeseen events that might threaten the continued viability of the Foundation, or for other uses as approved by the Board. These board-designated funds amounted to approximately \$2.4 million at December 31, 2019. As of December 31, 2019, the Foundation's net assets without donor restrictions are broken out as follows (dollars in thousands):

Net assets (deficit) without donor restrictions:	
General	\$ 1,431
Board designated	2,382
Pension	(11,555)
Total net assets (deficit) without donor restrictions	<u>\$ (7,742)</u>

The Foundation's net assets without donor restrictions are less than the board-designated net assets due to the employee pension plan being under funded. See Note 10 for more details on the pension plan.

Cash equivalents: Cash equivalents consist of highly-liquid investments purchased with an original maturity of three months or less. For reporting purposes, cash or securities received with donor imposed restrictions that limit their use to long-term purposes are not classified as cash equivalents. The Foundation has classified any cash or money market accounts held by external investment managers as investments as the intent is to hold and reinvest these amounts in the long-term investment portfolio.

The Foundation maintains cash in bank deposit accounts which, at times, may exceed federally-insured limits. The Foundation has not experienced any losses in such accounts. The Foundation believes it is not exposed to any significant financial risk on cash.

Contributions: Unconditional contributions are recognized as revenue upon receipt or when unconditional promises to give are received. Contribution revenue is recorded as increases in net assets without donor restrictions, unless their use is limited by time or donor-imposed restrictions. Promises that are expected to be collected within one year are recorded at their net realizable value. Promises that are expected to be collected beyond one year are recorded at their net present value. Promises that are expected to be collected in future years are discounted at an appropriate discount rate commensurate with the risks involved. An allowance for uncollectible contributions receivable is provided based upon management's judgment of potential defaults.

Government grants and contracts: The Foundation receives grants and enters into contracts with the U.S. government, foreign governments and multi-lateral organizations, which support various Foundation programs on a cost reimbursement basis. Support and revenue related to government and other grants is recognized when donor-imposed conditions are met. These revenues are subject to right of return if funds are not spent and also have other performance and/or control barriers that must be met to be entitled to the funds. For this reason, the Foundation's grant revenues are considered to be conditional and revenue is recognized as funds are utilized for programmatic activities specified in the grant agreement. Accordingly, amounts received, but not recognized as revenue, are classified in the statements of financial position as deferred revenues.

Project Hope – The People-to-People Health Foundation, Inc.

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

Subscription revenue: Subscription renewals for Global or Consortia Licenses are on a calendar basis, due every January. All other subscriptions are on a rolling renewal basis. Some subscribers have multi-year subscriptions. Subscription revenue is recognized as the issue is pulled from the fulfillment database.

Revenues from subscriptions to Health Affairs magazine are deferred and recognized over the period of the subscription, generally one year.

Inventory: Inventory consists of pharmaceuticals, medical supplies and publications and is recorded at cost or fair value on the date of donation, and at the lower of cost or net realizable value at year-end. Pharmaceutical inventory that must be discarded upon reaching its regulatory expiration date is recognized as a reduction in net assets with donor restrictions and as a reduction of inventory. An allowance for obsolete inventory is provided based upon management's judgment of discards. There was no allowance as of December 31, 2019.

Investments: Investments are reported at management's estimate of fair value in the statement of financial position. Fair value is determined by using quoted market prices on marketable securities. Other investments including managed hedge funds and futures funds are estimated based on various valuation techniques developed by the investment fund managers. Because these alternative investments are not readily marketable, their estimated value is subject to additional uncertainty, and their values realized upon disposition may vary significantly from their currently reported values.

The Foundation's investments, in general, are exposed to various risks, such as interest rate risk, credit risk and overall market volatility risks. In addition, due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near-term and those changes could materially affect the amounts reported in the statement of financial position.

Purchased investments are initially recorded at cost and contributed investments are initially recorded at fair value on the date received, and any net appreciation or loss arising thereafter is reported annually in the statement of activities. Gains and losses on investments, including changes in market value, are reported in the statement of activities as increases or decreases in net assets without donor restrictions or net assets with donor restrictions.

Land, buildings and equipment: The Foundation's land, buildings and equipment are recorded at cost or, if donated, at fair value at the date of gift. Depreciation of buildings and other property is computed using the straight-line method over the estimated service lives of the assets, ranging from 3 to 45 years. The Foundation capitalizes all property and equipment with a cost of \$5,000 or more.

Property acquired exclusively for certain current health programs for which title does not rest with the Foundation is expensed to program services upon purchase. Property designated as historical landmarks and collections is recorded at approximately \$1,900,000 as of December 31, 2019, and is not depreciated.

Long-lived assets and certain identifiable intangible assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Recoverability of the long-lived asset is measured by a comparison of the carrying amount of the asset to future undiscounted net cash flows expected to be generated by the asset. If such assets are considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the assets exceeds the estimated fair value of the assets. Assets to be disposed of are reportable at the lower of the carrying amount or fair value, less costs to sell. The Foundation had no impairment of long-lived assets during the year ended December 31, 2019.

Project Hope – The People-to-People Health Foundation, Inc.

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

Expense allocation: The financial statements report certain categories of expenses that are attributable to more than one program or function. As a result, these expenses require allocation on a reasonable basis that is consistently applied within the organization. Salaries and benefits are allocated to programs on a basis of time and effort. The categories of occupancy and insurance, information services, and telephone and internet are allocated to programs based on the percentage of time and effort identified to each program.

Income taxes: The Foundation is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code, except on activities unrelated to its exempt purpose. Effective January 1, 2018 the Foundation is now subject to unrelated business income tax on certain pretax employee benefits. Income tax expenses for the year ended December 31, 2019, was insignificant. In addition, the Foundation qualifies for the charitable contribution deduction and has been classified as an organization that is not a private foundation.

The Foundation follows the accounting standard on accounting for uncertainty in income taxes, which addresses the determination of whether tax benefits claimed or expected to be claimed on a tax return should be recorded in the financial statements. Under this guidance, the Foundation may recognize the tax benefit from an uncertain tax position only if it is more likely than not that the tax benefits recognized in the financial statements from such a position are measured based on the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement. The guidance on accounting for uncertainty in income taxes also addresses derecognition, classification, interest and penalties on income taxes and accounting in interim periods.

Management evaluated the Foundation's tax positions and concluded that the Foundation had taken no uncertain tax positions that require adjustment to the financial statements to comply with the provisions of this guidance. Generally, the Foundation is no longer subject to income tax examinations by the U.S. federal, state or local tax authorities for years before 2016.

Foreign currency translation: The functional currency of the Foundation is the U.S. dollar. The financial statements and transactions of the Foundation's foreign operations are generally maintained in the relevant local currency. Where local currencies are used, assets and liabilities are remeasured at the statement of financial position date at the exchange rate in effect at year-end. Gains and losses from foreign currency translation are included in change in the net assets. Monthly expenses that are incurred by project field office operations in foreign countries are translated using the adjusted monthly average exchange rate in effect at the end of each month.

Use of estimates: The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts and disclosures in the financial statements. Actual results could differ from those estimates.

Prior year information: The financial statements include certain prior year summarized comparative information in total but not by net asset class or function. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Foundation's statements for the year ended December 31, 2018, from which the summarized information was derived.

Reclassifications: Certain items in the December 31, 2018 summarized comparative information have been reclassified to conform to the December 31, 2019 financial statement presentation. The reclassifications had no effect on the previously reported change in net assets or net assets.

Project Hope – The People-to-People Health Foundation, Inc.

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

Adopted accounting pronouncements: In June 2018, the FASB issued ASU 2018-08, *Not-for-Profit Entities (Topic 958): Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*. This ASU clarifies the guidance for evaluating whether a transaction is reciprocal (i.e., an exchange transaction) or nonreciprocal (i.e., a contribution) and for distinguishing between conditional and unconditional contributions. The ASU also clarifies the guidance used by entities other than not-for-profits to identify and account for contributions made. The ASU has different effective dates for resource recipients and resource providers. Where The Foundation is a resource recipient, the ASU is applicable to contributions received for the fiscal year ended December 31, 2019, and The Foundation adopted this amendment on a modified prospective basis. The adoption did not have a material impact on the reported net assets as of January 1, 2019. Where The Foundation is a resource provider, the ASU is effective for the fiscal year ending December 31, 2020. The Foundation is in the process of evaluating the impact of this new guidance for resource providers.

In May 2014, the FASB issued ASU 2014-09, *Revenue from Contracts with Customers (Topic 606)*, requiring an entity to recognize the amount of revenue to which it expects to be entitled for the transfer of promised goods or services to customers. The updated standard will replace most existing revenue recognition guidance in GAAP when it becomes effective and permits the use of either a full retrospective or retrospective with cumulative effect transition method. Project Hope adopted this guidance for the year ended December 31, 2019, using the modified retrospective with cumulative-effect transition method. There was no material impact to the financial statements as a result of adoption.

In March 2017, the FASB issued ASU 2017-07, *Compensation—Retirement Benefits (Topic 715): Improving the Presentation of Net Periodic Pension Cost and Net Periodic Postretirement Benefit Cost*. ASU 2017-07 requires that an entity report the service cost component of net periodic pension and postretirement cost in the same line item or items as other compensation costs arising from services rendered by the pertinent employees during the period. The remaining components of net benefit costs are required to be presented in the income statement separately from the service component and outside a subtotal of income from operations, if one is presented. The amendment further allows only the service cost component of net periodic pension and postretirement costs to be eligible for capitalization. Project Hope adopted this guidance for the year ended December 31, 2019, using the retrospective method. There was no material impact to the financial statements as a result of adoption.

Recent accounting pronouncements: In February 2016, the FASB issued ASU 2016-02, *Leases (Topic 842)*. The guidance in this ASU supersedes the leasing guidance in Topic 840, *Leases*. Under the new guidance, lessees are required to recognize lease assets and lease liabilities on the statement of financial position for all leases with terms longer than 12 months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the statement of activities. The new standard is effective for fiscal years beginning after December 15, 2019, including interim periods within those fiscal years. The Foundation is currently evaluating the extent of the anticipated impact of this standard and will implement this standard on January 1, 2021.

Project Hope – The People-to-People Health Foundation, Inc.

Notes to Financial Statements

Note 3. Availability of Assets

The Foundation substantially supported by restricted contributions. Because a donor's restriction requires resources to be used in a particular manner, the Foundation must maintain sufficient resources to meet those responsibilities to its donors. Therefore, financial assets may not be available for general expenditures within one year. As part of the Foundation's liquidity management, the Foundation has an operating reserve that has a balance of \$2,400,000 at December 31, 2019. This is a governing board-designated reserve with the objective of setting funds aside to be drawn upon in the event of financial distress or an immediate liquidity need resulting from events outside the typical life cycle of converting financial assets to cash or settling financial. The operating reserve is included in the investments on the statement of financial position. The Foundation also maintains available cash and short-term investments to meet 90 days of normal operating expenses which are on average, approximately \$1,500,000.

The following reflects the Foundation's financial assets, reduced by amounts not available for general use within one year of the statement of financial position date:

Total assets, at December 31, 2019	\$ 35,489
Less non-liquid assets:	
Land, buildings, equipment and inventory	(4,173)
Assets held for sale	(2,310)
Prepaid and other	(1,575)
Financial assets, at December 31, 2019	<u>27,431</u>
Less those unavailable for general expenditures with one year, due to:	
Contractual or donor imposed restrictions:	
Restricted by donor with time or purpose restrictions	(5,580)
Endowment funds	(10,355)
Annuity investment with donor restrictions	(2,028)
Restricted investment – other	(857)
Board designations:	
Amounts set aside for liquidity reserve	(2,382)
	<u>(21,202)</u>
Financial assets available to meet cash needs for general expenditure within one year	<u>\$ 6,229</u>

Note 4. Contributions Receivable

As of December 31, 2019, contributors to the Foundation have made unconditional promises to give as follows (dollars in thousands):

Due within:	
Less than one year	\$ 2,640
One to five years	1,670
Gross contributions receivable	<u>4,310</u>
Allowance for uncollectible pledges	-
Discount to present value (rates from 0.65% to 2.47%)	(62)
Net contributions receivable	<u>\$ 4,248</u>

Project Hope – The People-to-People Health Foundation, Inc.

Notes to Financial Statements

Note 5. Investments

Investments consist of the following at December 31, 2019 (dollars in thousands):

Fixed income	\$	6,054
Equities		8,176
Cash and cash equivalents		700
	\$	<u>14,930</u>

Investments held for charitable gift annuities are included above and totaled \$1,914,710 at December 31, 2019.

Net investment gain of \$1,878,000 is reported in non-operating items for the year ended December 31, 2019.

Note 6. Fair Value Measurements

The Foundation follows the Codification topic, Fair Value Measurement, which defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date and sets out a fair value hierarchy. The fair value hierarchy gives the highest priority to quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). The three levels of the fair value hierarchy are described below:

Level 1: Quoted market prices in active markets for identical assets or liabilities.

Level 2: Observable market based inputs or unobservable inputs that are corroborated by market data.

Level 3: Unobservable inputs that are not corroborated by market data.

In determining the appropriate levels, the Foundation performs a detailed analysis of the assets and liabilities that are subject to fair value measurements. At each reporting period, all assets and liabilities for which the fair value measurement is based on significant unobservable inputs are classified as Level 3.

The fair value of assets measured on a recurring basis at December 31, 2019, is as follows (dollars in thousands):

	Level 1	Level 2	Level 3	Total
Multi-strategy equity funds	\$ 7,444	\$ -	\$ -	\$ 7,444
Multi-strategy bond funds	6,054	-	-	6,054
Alternative mutual funds	732	-	-	732
Money market funds	700	-	-	700
Total investments	<u>\$ 14,930</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,930</u>

Money market funds, multi-strategy bond funds, multi-strategy equity funds and alternative mutual funds are classified as Level 1 instruments as they are actively traded on public exchanges.

Project Hope – The People-to-People Health Foundation, Inc.

Notes to Financial Statements

Note 7. Land, Buildings and Equipment

Land, buildings and equipment are summarized as follows as of December 31, 2019 (dollars in thousands):

Assets held for sale:	
Land and improvements	\$ 673
Building and improvements	2,221
Historical landmarks and collections	1,918
Total assets held for sale	<u>4,812</u>
Furniture, equipment and vehicles	4,934
Total cost	<u>9,746</u>
Less accumulated depreciation	(6,806)
Total land, buildings and equipment, net	<u><u>\$ 2,940</u></u>

Depreciation expense was \$285,035 for the year ended December 31, 2019.

Note 8. Net Assets With Donor Restrictions

Changes in net assets with donor restrictions by purpose for the year ended December 31, 2019, were as follows (dollars in thousands):

	Balance December 31, 2018	Additions/ Investment Income (Loss)	Released	Balance December 31, 2019
Subject to expenditure for a specified purpose:				
Health education and assistance	\$ 3,195	\$ 1,061	\$ (2,583)	\$ 1,673
Health policy	8,127	4,941	(6,276)	6,792
Materials for international and U.S. health programs	4,785	35,219	(36,461)	3,543
	<u>16,107</u>	<u>41,221</u>	<u>(45,320)</u>	<u>12,008</u>
Subject to expenditure in accordance with UPMIFA:				
Endowment – related principal	9,117	-	-	9,117
Endowment – related income	361	1,201	(324)	1,238
	<u>9,478</u>	<u>1,201</u>	<u>(324)</u>	<u>10,355</u>
Total net assets with donor restrictions	<u><u>\$ 25,585</u></u>	<u><u>\$ 42,422</u></u>	<u><u>\$ (45,644)</u></u>	<u><u>\$ 22,363</u></u>

Project Hope – The People-to-People Health Foundation, Inc.

Notes to Financial Statements

Note 9. Endowment

The Codification addresses accounting issues related to guidelines in the Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA), which was adopted by the National Conferences of Commissioners on Uniform State Laws in July 2006. Management has interpreted UPMIFA as requiring the preservation of the fair value of original donor-restricted contributions as of the date of the gift, absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation classifies as net assets with donor restrictions: (a) the original value of net assets with donor restrictions cash contributions, and (b) the discounted value of future net assets with donor restrictions cash contributions, net of allowance for uncollectible pledges. The remaining portion of donor-restricted cash contributions are classified as net assets with donor restrictions until those amounts are appropriated for expenditure in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted cash contributions:

- The purposes of the Foundation and donor-restricted endowment fund
- The duration and preservation of the fund
- General economic conditions
- The possible effect of inflation and deflation
- The expected total return from income and the appreciation of investments
- Other available financial resources
- Investment policies

The Foundation has adopted investment and spending policies for net assets with donor restrictions that attempt to provide a predictable stream of funding to programs while maintaining purchasing power. The Foundation's investment policy has the objectives of long-term growth of capital and long-term purchasing power with tolerance of the Board. The net assets with donor restrictions earnings are used in accordance with either the donor's stated purpose or to support the Foundation's operations in general as detailed further in this footnote. The Foundation's endowment consists entirely of donor-restricted funds.

For the year ended December 31, 2019, the Foundation had the following endowment related activities (dollars in thousands):

Net assets with donor restrictions, December 31, 2018	\$	9,478
Contributions		-
Net investment gains		1,201
Amounts appropriated/released for expenditure		(324)
Net assets with donor restrictions, December 31, 2019	\$	<u>10,355</u>

The endowment assets are primarily comprised of the Foundation's investments, as detailed in Note 5.

Note 10. Pension Plan

The Foundation maintains a defined benefit pension plan (the Plan) extended generally to all full-time employees of the Foundation hired on or before October 31, 2007, who have at least 1,000 hours of service and have reached age 21. Employees hired after October 31, 2007, are not eligible to participate in the Plan. The Plan is subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA).

Project Hope – The People-to-People Health Foundation, Inc.

Notes to Financial Statements

Note 10. Pension Plan (Continued)

The Plan provides for normal retirement benefits upon reaching age 65, and has provisions for early retirement at age 55, as well as specified death benefits. Benefits under the Plan are determined based upon years of credited service and average compensation (the highest five consecutive annual rates of compensation during the 10 plan years before the earlier of the date of the participant's retirement or December 31, 2009), and are payable in the form of a joint and survivor annuity. Effective December 31, 2009, no further years of credited service are accrued under the Plan. Plan participants who were not vested in their benefit as of December 31, 2009, will continue to receive service for Plan vesting purposes for continued employment. Years of service after December 31, 2009, are counted for eligibility for early retirement. The Plan's funding policy is for the Foundation to contribute an amount which will meet or exceed the annual ERISA minimum funding requirement.

The following table sets forth the Plan's funded status and amounts recognized in the Foundation's statement of financial position at December 31, 2019, based on measurement date of December 31, 2019, (dollars in thousands):

Projected benefit obligation	<u>\$ 37,991</u>
Plan assets at fair value	\$ 26,436
Less projected benefit obligation for services rendered to date	<u>(37,991)</u>
Deficiency of Plan assets under projected benefit obligation (funded status)	<u>(11,555)</u>
Accrued pension liability	<u>\$ (11,555)</u>
 Pension benefits paid	 <u>\$ 1,735</u>

The composition of pension plan assets and their relative share of total fair value were as follows at December 31, 2019 (dollars in thousands):

Description	December 31, 2019					% Total
	Level 1	Level 2	Level 3	Total		
Mutual funds:						
Large U.S. equity	\$ 1,618	\$ -	\$ -	\$ 1,618		6.12%
International equity	3,677	-	-	3,677		13.91%
Funds of funds:						
Large U.S. equity	-	4,877	-	4,877		18.45%
Small/Mid U.S. equity	-	1,696	-	1,696		6.42%
International equity	-	3,714	-	3,714		14.05%
Short-term fixed income	-	1,147	-	1,147		4.34%
Fixed income	-	4,930	-	4,930		18.65%
Other	-	752	-	752		2.83%
	<u>5,295</u>	<u>17,116</u>	<u>-</u>	<u>22,411</u>		<u>84.77%</u>
Immediate participation:						
Guarantee contract*	-	-	4,025	4,025		15.23%
	<u>\$ 5,295</u>	<u>\$ 17,116</u>	<u>\$ 4,025</u>	<u>\$ 26,436</u>		<u>100.00%</u>

Project Hope – The People-to-People Health Foundation, Inc.

Notes to Financial Statements

Note 10. Pension Plan (Continued)

*This contract is reported at contract value by the insurance company and, therefore, not subject to the Codification topic, Fair Value Measurement, and not required to be reported at fair value. It is included here only for information purposes of investments. Contract value represents contributions made under the contract, plus earnings, less participant withdrawals and administrative expenses.

The Plan asset's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs. Mutual funds are Level 1 assets valued based on quoted prices in active markets for identical assets or liabilities accessible at the measurement date. Fund of funds are Level 2 assets valued based on inputs other than quoted prices that are observable for the assets, either directly or indirectly, such as quoted prices for similar assets in active markets.

The table below sets forth a summary of changes in the fair value of the Plan's Level 3 assets for the year ended December 31, 2019 (dollars in thousands):

Balance, December 31, 2018	\$	4,155
Earnings on investments		304
Benefit payments to participants		(409)
Employer contributions		-
Fees		(25)
Balance, December 31, 2019	\$	<u>4,025</u>

The Foundation follows the Codification topic, Compensation – Retirement Benefits. Under this topic, the Foundation records previously unrecognized gains and prior service cost through changes in net assets without donor restrictions. These changes are recorded as pension related changes other than net periodic pension cost of approximately \$512,000 during the year ended December 31, 2019, in the accompanying statement of activities. The topic also requires the measurement of Plan assets and benefit obligations as of the statement of financial position date.

Contributions due and paid to the Plan during the year ended December 31, 2019, were \$967,728. In fiscal year 2020, the expected contributions due to the Plan are \$2,406,186.

The estimated benefits to be paid in each of the next five years, and in the aggregate for the five fiscal years thereafter are summarized in the table below (dollars in thousands):

Years ending December 31:		
2020	\$	1,760
2021		1,810
2022		1,920
2023		1,970
2024		2,050
2025-2029		10,890
	\$	<u>20,400</u>

Project Hope – The People-to-People Health Foundation, Inc.

Notes to Financial Statements

Note 10. Pension Plan (Continued)

Net pension expense for the year ended December 31, 2019, included the following components (dollars in thousands):

Interest cost	\$ 1,377
Expected return on Plan assets	(1,189)
Net amortization and deferral	354
Net periodic pension expense	<u>542</u>
Other pension related changes	512
Total pension costs recognized in the statement of activities	<u>\$ 1,054</u>

The net amortization and deferral expense for 2019 is expected to be approximately \$354,000 (out of \$11,672,000 not yet recognized net periodic pension expense).

The following assumptions were used in determining the actuarial present value of the projected benefit obligations:

	<u>2019</u>
Weighted-average discount rate	3.15%
Increase in future compensation levels	N/A

The following assumptions were used in determining the actuarial present value of the net periodic benefit cost:

	<u>2019</u>
Weighted-average discount rate	4.10%
Increase in future compensation levels	N/A
Rate of return on assets	6.25%

Note 11. Inventory

During the year ended December 31, 2019, the Foundation received donated inventory of health related publications, pharmaceuticals, medical equipment and supplies with an estimated fair value of \$35,800,000. During the same year, donated supplies, publications, pharmaceuticals and equipment totaling approximately \$36,500,000, were used in the Foundation's operations and recorded as program expenses and revenues.

Approximately 99% of the Foundation's gifts-in-kind revenues were provided by six companies during the year ended December 31, 2019.

Project Hope – The People-to-People Health Foundation, Inc.

Notes to Financial Statements

Note 12. Commitments and Contingencies

Leases: The Foundation currently leases and subleases office space and equipment under non-cancelable operating leases. The Foundation's obligations for future minimum lease payments under such leases at December 31, 2019, are as follows (dollars in thousands):

	Lease Commitments
Years ending December 31:	
2020	\$ 910
2021	717
2022	76
2023	20
	<u>\$ 1,723</u>

Rental expense for the year ended December 31, 2019, approximated \$1,265,000.

Federal awards: The Foundation receives reimbursements for expenditures under federal grants that are subject to annual audits and periodic reviews by grantor agencies. The ultimate determination of amounts reimbursed under these programs is based upon allowable costs reported to and audited by the grantor agencies or their designees. Amounts due to grantor agencies from such compliance audits cannot be determined at this time and are not expected to have a material effect on the financial position of the Foundation.

Employment agreements: The Foundation has two employment agreements with its Chief Executive Officer and its President. In the event of termination, the Foundation may be required to pay severance totaling a maximum of six months of the annual salary, performance bonus and other benefits, as defined in the agreements.

Note 13. Related Party Transactions

Support of approximately \$1,285,020 was recognized from members of the Foundation's Board during the year ended December 31, 2019.

Note 14. Conditional Grants

As of December 31, 2019, the Foundation has \$64,347,958 of revenue to be earned on various conditional grants from various sources of funding including the U.S. government, other governments and public institutions, corporations and foundations. The amount is not recognized in the accompanying financial statements as such revenue is recognized over the multi-year period of each respective grant agreement, conditional upon management of the Foundation complying with grant requirements.

Note 15. Subsequent Events

Management has evaluated subsequent events through July 2, 2020, which is the date the financial statements were available to be issued.

Notes to Financial Statements

Note 15. Subsequent Events (Continued)

On January 30, 2020, the World Health Foundation declared the coronavirus outbreak (COVID-19) a “Public Health Emergency of International Concern” and on March 11, 2020, declared it to be a pandemic. The coronavirus and actions taken to mitigate the spread of it have had and are expected to continue to have an adverse impact on the economies and financial markets of many countries, including the geographical areas in which the Foundation operates. On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was enacted to amongst other provisions, provide emergency assistance for businesses affected by the coronavirus pandemic.

It is unknown how long the adverse conditions associated with the coronavirus will last and what the complete financial effect will be on the Foundation. The extent of the impact of COVID-19 on the Foundation’s operations and financial performance are uncertain and cannot be predicted. Management is continually monitoring the impact of COVID-19.

Under the CARES Act, the Foundation applied for the Paycheck Protection Program (PPP) loan and received \$2,662,500 on April 22, 2020.

Project HOPE – The People-to-People Health Foundation, Inc.

Uniform Guidance
Supplementary Financial Report
Year Ended December 31, 2019

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RSM US LLP

**Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial
Statements Performed in Accordance With *Government Auditing Standards***

Independent Auditor's Report

Audit Committee
Project HOPE – The People-to-People Health Foundation, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Project HOPE – The People-to-People Health Foundation, Inc.'s (the Foundation), which comprise the statement of financial position as of December 31, 2019, the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements (collectively, the financial statements), and have issued our report thereon dated July 2, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Foundation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Foundation's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Foundation's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Foundation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

RSM US LLP

McLean, Virginia
July 2, 2020



RSM US LLP

**Report on Compliance for the Major Federal Program;
Report on Internal Control Over Compliance; and Report on the Schedule of
Expenditures of Federal Awards Required by the Uniform Guidance and Related Schedules**

Independent Auditor's Report

Audit Committee
Project HOPE – The People-to-People Health Foundation, Inc.

Report on Compliance for the Major Federal Program

We have audited Project HOPE – The People-to-People Health Foundation, Inc.'s (the Foundation) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the Foundation's major federal program for the year ended December 31, 2019. The Foundation's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the Foundation's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Foundation's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the Foundation's compliance.

Opinion on the Major Federal Program

In our opinion, the Foundation complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2019.

Report on Internal Control Over Compliance

Management of the Foundation is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Foundation's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Foundation's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance and Related Schedules (Schedule of Indirect Cost Allocation Rates and the Schedule of Program Services Expenses)

We have audited the financial statements of the Foundation as of and for the year ended December 31, 2019, and have issued our report thereon dated July 2, 2020, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. The related schedules (schedule of indirect cost allocation rates and schedule of program services expenses) are also presented for purposes of additional analysis and are not required parts of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditure of federal awards and the related schedules are fairly stated in all material respects in relation to the financial statements as a whole.

RSM US LLP

McLean, Virginia
July 2, 2020

Project HOPE People-to-People Health Foundation, Inc.

**Schedule of Expenditure of Federal Award
Year Ended December 31, 2019**

Federal Granting Agency and Program Title	Federal CFDA Number	Federal Expenditures	Amounts to Subrecipients
U.S. Agency of International Development			
Foreign Assistance for Program Overseas:			
USAID Strengthening Capacity for Vector Borne Diseases	98.001	\$ 253,386	\$ 122,221
Emergency Assistance to the Conflict-Affected Population in Venezuela	98.001	397,868	258,831
Namibia Adherence and Retention Project	98.001	2,481,946	394,766
Ethiopia Community HIV Care and Treatment	98.001	3,414,874	1,177,884
USAID DREAMS/Twagamenwa Activity	98.001	6,426,435	1,437,149
CAR TB Regional Project, Tajikistan and Uzbekistan	98.001	3,042,343	182,587
Pass-through from:			
Nigerian Local Partners for OVC Region 3 (LOPIN 3)	98.001	118,628	-
Malawi One Community Activity	98.001	3,352,027	-
Ethiopia Transform Health in Developing Regions	98.001	2,727,693	-
Community HIV Activity in Zambézia (CHAZ)	98.001	244,592	-
Nigeria ICHSSA Integrated Child Health and Social Services Award	98.001	1,958	-
Total for U.S. Agency of International Development		22,461,750	3,573,438
U.S. Department of State			
Public Diplomacy Programs:			
China Palliative Care Training	19.040	15,284	-
China Improving Palliative Care in China	19.040	78	-
China	19.040	68	-
Total for U.S. Department of States		15,430	-
Total Federal Awards		\$ 22,477,180	\$ 3,573,438

See notes to schedule of expenditures of federal awards.

Project HOPE – The People-to-People Health Foundation, Inc.

Notes to Schedule of Expenditures of Federal Awards

Note 1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Project HOPE – The People-to-People Health Foundation, Inc.'s (the Foundation) under programs of the federal government for the year ended December 31, 2019. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Foundation, it is not intended to and does not present the financial position, changes in net assets or cash flows of the Foundation.

Amounts to subrecipients shown separately in the Schedule are also a component of the federal expenditures presented.

Note 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles of Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Expenditures for federal awards of the Foundation are determined using the cost accounting principles and procedures set forth the cost principles contained in the Uniform Guidance. Under these cost principles, certain expenditures are not allowable or are limited as to reimbursement.

Note 3. Indirect Cost Rate

Expenditures also include indirect costs relating primarily to facilities operation and maintenance and general, divisional, departmental administration services, which are allocated to direct cost objectives (including federal awards) based on negotiated formulas referred to as indirect cost rates.

The Foundation has not elected to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

Indirect costs allocated to awards are generally based on provisional rates negotiated with the cognizant federal agency, the U.S. Agency for International Development. When funding for indirect costs is limited based on specific agreement provisions or by total program funding requirements, a lower rate may be used, which is reflected in the Schedule. In such instances, the Foundation is electing to not bill or collect the full provisional rate for these specific awards.

Project HOPE – The People-to-People Health Foundation, Inc.

Schedule of Indirect Cost Allocation Rates

Year Ended December 31, 2019

(In Thousands)

	Base Amount	Indirect Costs	Rate
Health policy programs:			
Total direct costs	\$ 6,706,232	\$ -	-
Program management and technical assistance	-	1,167,380	17.41%
General and administrative expenses	-	576,281	8.59%
Total	\$ 6,706,232	\$ 1,743,661	26.00%
Health education and assistance programs:			
Total direct costs, including donated services	\$ 22,615,909	\$ -	-
Program management and technical assistance	-	4,796,612	21.21%
General and administrative expenses	-	2,419,441	10.70%
Total	\$ 22,615,909	\$ 7,216,053	31.91%

See notes to schedule of indirect cost allocation rates.

Project HOPE – The People-to-People Health Foundation, Inc.

Notes to Schedule of Indirect Cost Allocation Rates

Note 1. Basis of Presentation

Program management and technical assistance costs are indirect costs as shown below:

Health education and assistance programs costs include the costs associated with operations, program planning, strategic planning, medical and health services and the international administrative division.

Health policy programs costs include all costs specifically assigned to cost centers designated for general program costs, as well as the administrative costs for the Health Affairs Journal.

In accordance with the Foundation's indirect cost rate agreement, the application base is direct costs, excluding:

- (1) The portion of subcontracts in excess of \$25,000
- (2) Equipment purchases in excess of \$1,000
- (3) The fair value of distributions of gifts-in-kind donations
- (4) Fundraising costs
- (5) Conference costs

Handling costs of materials are included as part of the direct cost for each direct cost base function. Donated services are included in the indirect rate cost base.

Note 2. Distribution of General and Administrative Expenses

General and administrative expenses have been allocated to the various functions: direct and indirect Health education and assistance programs, direct and indirect health policy programs, the conference center and fundraising, in the ratio that the total adjusted costs for each of those functional areas bears to the aggregate total costs for all of those functional areas, as follows (dollars in thousands):

	Adjusted Expenses (Per Page 9)	Ratio to Total Adjusted Expenses	Allocated General and Administrative Expenses
Health education and assistance – direct	\$ 28,049,547	57.24%	\$ 2,127,461
Health education and assistance – indirect	3,849,615	7.86%	291,980
Health policy programs – direct	6,712,044	13.70%	509,085
Health policy programs – indirect	885,946	1.81%	67,196
Fundraising	9,271,288	18.92%	703,195
Conference center	202,850	0.41%	15,385
General investment	30,748	0.06%	2,332
	<u>\$ 49,002,038</u>	<u>100%</u>	<u>\$ 3,716,634</u>

Project HOPE – The People-to-People Health Foundation, Inc.

**Schedule of Program Services Expenses
Year Ended December 31, 2019
(In Thousands)**

	Health Education and Assistance Programs		Health Policy Programs		Fundraising	General and Administrative	Conference Center	General Investment	Total Expenses
	Direct Cost	Indirect Cost	Direct Cost	Indirect Cost					
Elements of cost:									
Salaries and wages	\$ 8,477	\$ 1,951	\$ 4,028	\$ 290	\$ 1,574	\$ 3,284	\$ 75	\$ -	\$ 19,679
Employee benefits	1,989	421	517	36	233	440	14	-	3,650
Payroll taxes	320	136	304	24	125	229	6	-	1,144
Temporary staff	115	108	11	-	36	59	-	-	329
Subtotal	10,901	2,616	4,860	350	1,968	4,012	95	-	24,802
Donated services	1,629	-	4	-	219	192	-	-	2,044
Professional services	1,724	353	479	15	2,138	309	4	15	5,037
Grants and awards	5,097	-	41	-	-	4	-	-	5,142
Supplies and equipment	1,702	28	9	7	7	124	9	-	1,886
Publication and printing	240	13	273	-	2,262	10	1	-	2,799
Postage and shipping	135	8	49	1	1,662	5	-	-	1,860
Occupancy and insurance	980	250	16	499	109	469	-	-	2,323
Information technology	120	45	259	1	553	357	-	-	1,335
Travel and conferences	3,799	266	691	9	155	86	93	-	5,099
Training	1,319	4	-	-	3	2	-	-	1,328
Miscellaneous expense	404	110	31	3	133	105	1	16	803
Depreciation	-	157	-	1	62	65	-	-	285
Gift-in-kind	36,461	-	-	-	-	-	-	-	36,461
Phone, information technology, facilities and purchasing allocation	-	1,080	-	284	352	(1,777)	61	-	-
Total expense before allocation	64,511	4,930	6,712	1,170	9,623	3,963	264	31	91,204
Expense adjustments:									
Unallowable costs	(1)	(40)	(2)	(3)	-	(9)	-	-	(55)
Equipment purchases	(863)	-	-	-	-	-	-	-	(863)
Portions of sub-contracts in excess of \$25,000	(4,570)	-	-	-	-	-	-	-	(4,570)
Gifts in-kind distributions	(36,461)	-	-	-	-	-	-	-	(36,461)
Severance	-	(39)	-	-	(68)	(44)	-	-	(151)
Excluded depreciation	-	(54)	-	-	-	-	-	-	(54)
Donated services	-	-	(4)	-	(219)	(192)	-	-	(415)
Adjusted expenses	\$ 22,616	\$ 4,797	\$ 6,706	\$ 1,167	\$ 9,336	\$ 3,718	\$ 264	\$ 31	\$ 48,635
Distribution of general and administrative:									
Allocation base	\$ 22,616	\$ 4,797	\$ 6,706	\$ 1,167	\$ 9,336	\$ -	\$ 264	\$ 31	\$ 44,917
Allocated expense	2,127	292	509	67	703	15	2	2	3,717

Project HOPE – The People-to-People Health Foundation, Inc.

**Schedule of Findings and Questioned Costs
Year Ended December 31, 2019**

Section I. Summary of Auditor's Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP:

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified?
- Significant deficiency(ies) identified?

 Yes X No
 Yes X None reported

Noncompliance material to financial statements noted?

 Yes X No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified?
- Significant deficiency(ies) identified?

 Yes X No
 Yes X None reported

Type of auditor's report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 2000.516(a)?

 Yes X No

Identification of major programs:

CFDA Number(s) or other identifying number

Name of Federal Program or Cluster

98.001

Foreign Assistance for Programs Overseas

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

 X Yes No

Section II. Financial Statement Findings

None reported.

Section III. Federal Award Findings and Questioned Costs

None reported.

Project HOPE – The People-to-People Health Foundation, Inc.

**Summary Schedule of Prior Audit Findings
Year Ended December 31, 2019**

There were no findings reported for the year ended December 31, 2018.