



WOMEN'S REFUGEE COMMISSION, INC.

Financial Statements and Supplementary Information (Together with Independent Auditors' Report)

Years Ended September 30, 2018 and 2017

M A R K S P A N E T H

ACCOUNTANTS & ADVISORS

WOMEN'S REFUGEE COMMISSION, INC.

**FINANCIAL STATEMENTS
(Together with Independent Auditors' Report)**

YEARS ENDED SEPTEMBER 30, 2018 and 2017

And

SINGLE AUDIT REPORTS AND SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED SEPTEMBER 30, 2018

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INDEPENDENT AUDITORS' REPORT

The Board of Directors of
Women's Refugee Commission, Inc.

We have audited the accompanying financial statements of Women's Refugee Commission, Inc. ("WRC") which comprise the statements of financial position as of September 30, 2018 and 2017, and the related statements of activities and changes in net assets, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of WRC as of September 30, 2018 and 2017 and the changes in its net assets, and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards (shown on page 17) for the year ended September 30, 2018, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance") and the Schedule of expenses relating to the Swiss Confederation on page 16, are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 25, 2019, on our consideration of WRC's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering WRC's internal control over financial reporting and compliance.



Purchase, NY
February 25, 2019

WOMEN'S REFUGEE COMMISSION, INC.
STATEMENTS OF FINANCIAL POSITION

	September 30,	
	2018	2017
ASSETS		
Cash and cash equivalents	\$ 8,138,781	\$ 1,598,940
Contributions and grants receivable, net	3,803,456	3,496,038
Sub-contractor receivable	123,621	192,459
Prepaid expenses and other assets	147,298	129,979
Fixed assets, net	192,760	232,690
Security deposit	<u>132,952</u>	<u>132,781</u>
TOTAL ASSETS	<u>\$ 12,538,868</u>	<u>\$ 5,782,887</u>
LIABILITIES		
Accounts payable and accrued expenses	\$ 360,746	\$ 257,239
Deferred rent	170,498	156,495
Deferred revenue	<u>5,756</u>	<u>-</u>
TOTAL LIABILITIES	<u>537,000</u>	<u>413,734</u>
Commitments and Contingencies		
NET ASSETS		
Unrestricted	2,024,498	1,509,481
Temporarily restricted	<u>9,977,370</u>	<u>3,859,672</u>
TOTAL NET ASSETS	<u>12,001,868</u>	<u>5,369,153</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 12,538,868</u>	<u>\$ 5,782,887</u>

The accompanying notes are an integral part of these financial statements.

WOMEN'S REFUGEE COMMISSION, INC.
STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS

	Year Ended September 30, 2018			Year Ended September 30, 2017		
	Unrestricted	Temporarily Restricted	Total	Unrestricted	Temporarily Restricted	Total
SUPPORT AND REVENUE:						
Corporation and Foundation contributions	\$ 158,464	6,312,548	\$ 6,471,012	\$ 54,200	\$ 2,687,214	\$ 2,741,414
Government grants	1,097,519	3,725,833	4,823,352	1,614,448	1,280,038	2,894,486
United Nations	-	529,912	529,912	-	353,880	353,880
Other contributions	1,448	-	1,448	-	-	-
Individual contributions	1,457,252	-	1,457,252	491,544	-	491,544
Special events income	675,458	-	675,458	801,017	-	801,017
In-Kind contributions	210,534	-	210,534	156,598	-	156,598
Membership dues	44,771	-	44,771	37,285	-	37,285
Net assets released from restrictions	<u>4,450,595</u>	<u>(4,450,595)</u>	<u>-</u>	<u>3,581,124</u>	<u>(3,581,124)</u>	<u>-</u>
TOTAL SUPPORT AND REVENUE	<u>8,096,041</u>	<u>6,117,698</u>	<u>14,213,739</u>	<u>6,736,216</u>	<u>740,008</u>	<u>7,476,224</u>
EXPENSES:						
Program services	6,207,546	-	6,207,546	5,429,331	-	5,429,331
Fundraising	773,800	-	773,800	882,979	-	882,979
Management and general	<u>599,678</u>	<u>-</u>	<u>599,678</u>	<u>955,472</u>	<u>-</u>	<u>955,472</u>
TOTAL EXPENSES	<u>7,581,024</u>	<u>-</u>	<u>7,581,024</u>	<u>7,267,782</u>	<u>-</u>	<u>7,267,782</u>
CHANGES IN NET ASSETS	515,017	6,117,698	6,632,715	(531,566)	740,008	208,442
Net assets - beginning of year	<u>1,509,481</u>	<u>3,859,672</u>	<u>5,369,153</u>	<u>2,041,047</u>	<u>3,119,664</u>	<u>5,160,711</u>
NET ASSETS - END OF YEAR	<u>\$ 2,024,498</u>	<u>\$ 9,977,370</u>	<u>\$ 12,001,868</u>	<u>\$ 1,509,481</u>	<u>\$ 3,859,672</u>	<u>\$ 5,369,153</u>

The accompanying notes are an integral part of these financial statements.

WOMEN'S REFUGEE COMMISSION, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED SEPTEMBER 30, 2018
(WITH COMPARATIVE TOTALS FOR SEPTEMBER 30, 2017)

For the Year Ended September 30, 2018					
Supporting Services					
			Management and General	2018 Total Expenses	2017 Total Expenses
	Program Services	Fundraising			
Salaries and wages	\$ 2,840,904	\$ 321,983	\$ 111,511	\$ 3,274,398	\$ 3,473,734
Payroll taxes and employee benefits	617,104	69,780	24,171	711,055	888,779
Total salaries and related costs	3,458,008	391,763	135,682	3,985,453	4,362,513
Professional fees	761,973	73,768	64,090	899,831	780,054
Advertising and promotion	9,058	836	388	10,282	16,914
Sub-grants	779,139	-	-	779,139	283,286
Charitable contributions	3,528	-	-	3,528	3,500
Dues and subscriptions	25,532	15,205	20,091	60,828	87,713
Special events	-	184,162	-	184,162	214,671
Meetings and conferences	245,902	1,150	8,532	255,584	124,765
Equipment rental	82,219	7,673	8,642	98,534	94,203
Facilities	348,107	62,659	101,558	512,324	524,331
Insurance	40,200	5,892	8,965	55,057	37,591
Office supplies	5,992	4,061	9,336	19,389	28,969
Printing and publications	66,878	9,875	695	77,448	92,124
Telecommunication	30,764	3,873	7,113	41,750	41,051
Travel expenses	320,226	115	(208)	320,133	347,206
Payroll processing and bank fees	421	6,873	7,708	15,002	19,848
Depreciation	26,166	5,671	15,892	47,729	45,439
Miscellaneous expense	3,433	224	660	4,317	7,006
Subtotal (excluding in-kind expenses)	6,207,546	773,800	389,144	7,370,490	7,111,184
Add: in-kind expenses					
Legal fees	-	-	210,534	210,534	154,598
Other	-	-	-	-	2,000
Subtotal in-kind expenses	-	-	210,534	210,534	156,598
TOTAL EXPENSES	\$ 6,207,546	\$ 773,800	\$ 599,678	\$ 7,581,024	\$ 7,267,782

The accompanying notes are an integral part of these financial statements.

WOMEN'S REFUGEE COMMISSION, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED SEPTEMBER 30, 2017

For the Year Ended September 30, 2017				
Supporting Services				
			2017	
	Program Services	Fundraising	Management and General	Total Expenses
Salaries and wages	\$ 2,801,510	\$ 379,605	\$ 292,619	\$ 3,473,734
Payroll taxes and employee benefits	691,516	96,698	100,565	888,779
Total salaries and related costs	3,493,026	476,303	393,184	4,362,513
Professional fees	634,811	54,692	90,551	780,054
Advertising and promotion	1,808	804	14,302	16,914
Sub-grants	283,286	-	-	283,286
Charitable contributions	3,500	-	-	3,500
Dues and subscriptions	8,399	42,751	36,563	87,713
Special events	-	214,671	-	214,671
Meetings and conferences	114,358	377	10,030	124,765
Equipment rental	66,506	9,909	17,788	94,203
Facilities	352,278	53,193	118,860	524,331
Insurance	-	-	37,591	37,591
Office supplies	12,579	3,977	12,413	28,969
Printing and publications	78,506	10,218	3,400	92,124
Telecommunication	29,867	3,974	7,210	41,051
Travel expenses	318,225	3,960	25,021	347,206
Payroll processing and bank fees	467	2,578	16,803	19,848
Depreciation	25,864	5,195	14,380	45,439
Miscellaneous expense	5,851	377	778	7,006
Subtotal (excluding in-kind expenses)	5,429,331	882,979	798,874	7,111,184
Add: in-kind expenses				
Legal fees	-	-	154,598	154,598
Other	-	-	2,000	2,000
Subtotal in-kind expenses	-	-	156,598	156,598
TOTAL EXPENSES	\$ 5,429,331	\$ 882,979	\$ 955,472	\$ 7,267,782

The accompanying notes are an integral part of these financial statements.

WOMEN'S REFUGEE COMMISSION, INC.
STATEMENTS OF CASH FLOWS

	Years Ended September 30,	
	2018	2017
CASH FLOWS FROM OPERATING ACTIVITIES:		
Change in net assets	\$ 6,632,715	\$ 208,442
Adjustments to reconcile change in net assets to net cash used in operating activities		
Depreciation and amortization	47,729	45,439
Amortization of discount on contributions receivable	(471)	(917)
Changes in operating assets and liabilities:		
Contributions and grant receivable	(306,947)	(682,832)
Sub-contractor receivable	68,838	(129,827)
Prepaid expenses and other assets	(17,319)	(5,627)
Security deposit	(171)	152
Accounts payable and accrued expenses	103,507	(47,330)
Deferred rent	14,003	21,548
Deferred income	5,756	-
Net Cash Provided by (used in) Operating Activities	<u>6,547,640</u>	<u>(590,952)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of fixed assets	<u>(7,799)</u>	<u>(9,307)</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	6,539,841	(600,259)
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	<u>1,598,940</u>	<u>2,199,199</u>
CASH AND CASH EQUIVALENTS - END OF YEAR	<u><u>\$ 8,138,781</u></u>	<u><u>\$ 1,598,940</u></u>

The accompanying notes are an integral part of these financial statements.

WOMEN'S REFUGEE COMMISSION, INC.
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED SEPTEMBER 30, 2018 AND 2017

NOTE 1 – ORGANIZATION AND NATURE OF OPERATIONS

Women's Refugee Commission, Inc. ("WRC") was organized under the not-for-profit laws of the State of Delaware in 2013 to **improve the lives and protects the rights of women, children and youth displaced by conflict and crisis**. WRC envisions a world in which refugees are safe, healthy and self-reliant.

WRC was officially established in 1989 as part of the International Rescue Committee until 2014 when it became a separate entity. WRC received its public charity determination from the Internal Revenue Service on April 16, 2014 (effective August 9, 2013) and as such is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. See Note 3 for period of operations of WRC for these financial statements.

Through research and fact-finding field missions, the organization identifies critical problems that affect displaced women, children and young people, including gaps in lifesaving reproductive health care, lack of dignified livelihoods for refugees and, in the U.S., the treatment of asylum-seekers. WRC documents best practices and proposes solutions, and develops innovative tools to improve the way humanitarian assistance is delivered in refugee settings. On Capitol Hill, at the United Nations, and with humanitarian organizations, governments and donors, the organization pushes for improvements in refugee policy and practice until measurable long-term change is realized.

Descriptions of WRC's major programs are as follows:

- **Adolescent Girls:** Adolescence is a critical time to inspire and empower girls in the pivotal years. But when conflicts or crises displace adolescent girls from their homes, families and schools, they face heightened risks of exploitation, sexual and gender-based violence, and early pregnancy. Pregnancy and childbirth are the leading causes of death among girls 15-19 years old in developing countries. Girls are more likely than boys to be denied secondary education, which increases rates of early marriage and early childbearing. They are far more likely to be socially isolated, depriving them of friends, mentors and role models to shape their self-esteem and future well-being.

At the WRC, we begin by strengthening the capacity of the girl herself. We learn from girls what works and what doesn't, and then we partner with local organizations to design unique projects to meet girls' needs and to protect their rights. For girls to be safe and to thrive, they require security and education, health care, social support, and mentors. They flourish when given opportunities to develop the confidence, critical thinking, and support networks necessary to make good, informed decisions for their lives. The WRC identifies adolescent girls' most critical needs, and then formulates and advocates solutions. Our reports include situational assessments, guidance documents, implementation tools, and in-depth reports to share learning.
- **Disabilities among Refugees:** An estimated 2.5 to 3.5 million displaced persons live with a disability. They remain among the most hidden, neglected and socially excluded of any population in the world today. Because of physical and social barriers, they are unable to access mainstream assistance programs offered to other refugees. The Women's Refugee Commission is working to ensure that all service providers working with conflict-affected populations take into account the specific needs of persons with disabilities in their programming. WRC has led global efforts on disability inclusion in humanitarian contexts and serves on the task team developing the U.N. Inter-Agency Standing Committee Guidelines on the Inclusion of Persons with Disabilities in Humanitarian Action.
- **Gender-based Violence:** Around the world, up to six of every ten women experience physical and/or sexual violence in their lifetime. During war or other humanitarian crises—such as the brutal conflict currently occurring in Syria—the risks to women and girls are heightened. With the breakdown of moral and social order that occurs during emergencies, women and girls are

WOMEN'S REFUGEE COMMISSION, INC.
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED SEPTEMBER 30, 2018 AND 2017

NOTE 1 – ORGANIZATION AND NATURE OF OPERATIONS (Continued)

particularly vulnerable to physical abuse and exploitation, rape and human trafficking. Perpetrators may be family members, neighbors or others in the community, members of armed groups or, in some instances, humanitarian workers. Even after a crisis abates, gender-based violence (GBV) may continue at high levels as communities struggle to heal and rebuild. WRC is the NGO lead on the multi-stakeholder, Call to Action to Address GBV in Emergencies. This includes supporting the Government lead (Canada), supporting rollout in at the country level, analyzing partner commitments to address gaps, and capturing progress against the Call to Action roadmap indicators.

- **Livelihoods:** As the average length of displacement continues to increase – now some 20 years, on average, the Women's Refugee Commission advocates for the right to work for all displaced populations and is working to ensure that economic programs are effective, appropriate and sustainable. WRC's work includes ensuring safe economic opportunities for women, promoting the use of cash to achieve protection outcomes including reductions in risk of gender-based violence, and promoting the use of a WRC developed index to measure the impacts of livelihood programs.
- **Migrant Rights & Justice:** The Migrants Rights and Justice (MRJ) program works to ensure fair access to asylum in the U.S. for those fleeing persecution and violence, promotes the use of alternatives to detention especially of asylum seeking children and families, humane conditions in detention facilities when they are used, and access to legal services for their asylum claims. The MRJ program successfully advocated against the family separation policy, for better protections for unaccompanied minors arriving in the U.S., and for release of families when feasible.
- **Sexual & Reproductive Health:** WRC's Sexual and Reproductive Health Program works to improve services for displaced women and girls in Maternal & Newborn Health, family planning, sexually transmitted infections, including HIV/AIDS, and for needed health services for survivors of gender-based violence. WRC advocate to UN agencies, governments and donors on all components of reproductive health, including the priority services of the Minimum Initial Service Package (MISP) in the early days of new emergencies. WRC also serves as the Secretariat for the Inter-Agency Working Group on Reproductive Health in Emergencies and leads efforts on family planning, safe access to abortion care, and adolescent sexual and reproductive health services.
- **Statelessness:** An estimated 12 million people worldwide are stateless, with no country to call home. They are not recognized as nationals of the countries where they live, and as a result are denied basic human rights. For many people, this situation arises because of gender discrimination in nationality laws. This occurs when nationality legislation prevents women from acquiring, changing, retaining or passing on their nationality to their children and/or their spouses on an equal basis with men. Twenty-four countries around the world, 11 of them in the Middle East and North Africa, still have discriminatory nationality laws that make it impossible for women to transfer their nationality to their children or to their non-national spouses. It also impacts inheritance and property rights, leaving those affected unable to transfer their financial and material resources to their children.

WRC leads a global campaign on Equal National Rights to address gender discrimination in nationality laws. Steering Committee members include UNHCR, UN Women, UNICEF, Equal Rights Trust, the International Statelessness Institute, and Equality Now. With the Steering Committee and a host of national partners, WRC works with parliamentarians around the world to enact changes in their national laws and policies to end gender discrimination in the nationality laws as a means of reducing statelessness and expanding rights for affected individuals and families.

WOMEN'S REFUGEE COMMISSION, INC.
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED SEPTEMBER 30, 2018 AND 2017

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- A. ***Basis of Accounting*** - WRC adheres to accounting principles generally accepted in the United States of America (GAAP).
- B. ***Cash and Cash Equivalents*** - Cash equivalents include all highly liquid debt investments with a maturity of three months or less when acquired.
- C. ***Basis of Presentation*** - WRC maintains its net assets under the following classes:
- Unrestricted – represents net assets not subject to donor-imposed stipulations and that have no time restrictions. This is available to support WRC's operations over which the Board of Directors has discretionary control.
 - Temporarily Restricted – represents net assets that are subject to donor-imposed stipulations. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities and changes in net assets as net assets released from restrictions.
 - Permanently restricted – represents those resources subject to donor imposed stipulations that they be maintained intact in perpetuity. Generally, the donor permits the use of all the income on related investments and the net capital appreciation thereon, for restricted purposes. WRC had no permanently restricted net assets as of September 30, 2018 and 2017.
- D. ***Revenue Recognition*** – In accordance with GAAP, contributions received are classified depending on the existence or the nature of any donor restrictions. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily or permanently restricted support and increase those net assets classes. When a temporary restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities and changes in net assets as net assets released from restrictions. Unless material, WRC does not discount to present value pledges and grants to be received after more than one year.
- Contributions received, including unconditional promises to give, are recognized as revenue in the period received. Conditional promises to give are recognized as revenue in the period when the conditions are met.
- Government grants for cost reimbursement contracts are recorded as revenues to the extent that expenses have been incurred for the purposes specified by the grantors. To the extent amounts received exceed amounts spent, WRC records advances from government funders.
- E. ***Allowance for Uncollectible Contributions and Grants Receivable*** - WRC determines whether an allowance for uncollectible contributions and grants receivable should be provided based on management's analysis of specific promises to give. WRC determined that no allowance was necessary as of September 30, 2018 and 2017, respectively.
- F. ***In-Kind Contributions*** - WRC records contributed services at their estimated fair value on the date of receipt. Contributed services are recognized at fair value if the services received (a) create or enhance long-lived assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Donated services consisting of legal fees amounted to \$210,534 and \$154,598 and other \$2,000 for the years ended September 30, 2018 and 2017, respectively.

WOMEN'S REFUGEE COMMISSION, INC.
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED SEPTEMBER 30, 2018 AND 2017

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

- G. *Fixed Assets*** - fixed assets are stated at cost. WRC capitalizes fixed assets with a cost of \$1,000 or more and a useful life greater than one year. Depreciation is provided on a straight-line basis over the estimated lives of the assets. Leasehold improvements are amortized over the lesser of the useful lives of the improvements or the remaining term of the applicable lease.
- H. *Functional Allocation of Expenses*** - The costs of providing the various program and supporting services have been summarized on a functional basis in the accompanying statements of functional expenses. Certain costs have been allocated among the program and supporting services.
- I. *Use of Estimates*** - The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses for the period. Accordingly, actual results could differ from those estimates.
- J. *Income Taxes*** - WRC follows Financial Accounting Standards Board's (the "FASB") Accounting Standards Codification ("ASC") Topic 740, which provides standards for establishing classifying any tax provisions for uncertain tax positions.

NOTE 3 – CONTRIBUTIONS RECEIVABLE

Contributions receivable consisted of the following as of September 30,

	<u>2018</u>	<u>2017</u>
Due within one year	\$ 2,414,320	\$ 712,556
Due within one to five years	<u>1,396,328</u>	<u>2,790,203</u>
Total contributions and grants receivable	3,810,648	3,502,759
Less: present value discount	<u>(7,192)</u>	<u>(6,721)</u>
	<u>\$ 3,803,456</u>	<u>\$ 3,496,038</u>

WOMEN'S REFUGEE COMMISSION, INC.
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED SEPTEMBER 30, 2018 AND 2017

NOTE 4 – FIXED ASSETS

Fixed assets are capitalized and carried at cost, less accumulated depreciation.

Depreciation is computed on the straight-line basis over the estimated useful lives. A summary of fixed assets is as follows as of September 30,

	<u>2018</u>	<u>2017</u>
Office Equipment	\$ 51,024	\$ 43,225
Furniture and Fixtures	177,269	177,269
Leasehold Improvements	71,191	71,191
	<u>299,484</u>	<u>291,685</u>
Less accumulated depreciation	(106,724)	(58,995)
	<u><u>\$ 192,760</u></u>	<u><u>\$ 232,690</u></u>

Depreciation and amortization expense amounted to \$47,729 and \$45,439 for years ended September 30, 2018 and 2017.

NOTE 5 – TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets consist of the following as of September 30,

	<u>2018</u>	<u>2017</u>
Children and Adolescent	\$ -	\$ 44,070
Migrants Rights and Justice	699,320	848,167
Livelihoods	915,078	340,776
Disabilities	474,974	1,034,942
Reproductive Health	7,406,449	1,412,741
Advocacy	60,604	178,976
Time Restricted	420,945	-
	<u><u>\$ 9,977,370</u></u>	<u><u>\$ 3,859,672</u></u>

Temporarily restricted net assets of \$9,977,370 and \$3,859,672 were available for program services at September 30, 2018 and 2017, respectively. Net assets were released from donor restrictions during the years ended September 30, 2018 and 2017 by incurring expenses satisfying the restricted purpose or occurrence specified by the donors and amounted to \$4,450,595 and \$3,581,124, respectively.

NOTE 6 – CONCENTRATIONS

A. *Concentration of Credit Risk*

Financial instruments that potentially subject the Organization to a concentration of credit risk include cash accounts with banks that may exceed the Federal Deposit Insurance Corporation ("FDIC") insurance limit amount of \$250,000 per depositor.

WOMEN'S REFUGEE COMMISSION, INC.
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED SEPTEMBER 30, 2018 AND 2017

NOTE 6 – CONCENTRATIONS (Continued)

The Organization had insured cash accounts that exceeded the FDIC insurance limit for the years ended September 30, 2018 and 2017 by approximately \$7,930,000 and \$1,418,000, respectively.

B. *Concentration of Revenues and Receivables*

For the year ended September 30, 2018, five major donors contributed approximately 61% of the total support and revenues (excluding in-kind contributions.) At September 30, 2018 contributions receivable included receivables from three donors, totaling \$2,232,165 that represented 57% of the total contributions receivable.

For the year ended September 30, 2017, five major donors contributed approximately 30% of the total support and revenues (excluding in-kind contributions.) At September 30, 2017 contributions receivable included receivables from one donor, totaling \$1,458,138 that represented 40% of the total contributions receivable.

NOTE 7—COMMITMENTS AND CONTINGENCIES

The Organization has two office leases

On February 12, 2016, WRC signed a ten-year and four months lease agreement for office space in New York City effective May 1, 2016.

On December 8, 2014, WRC signed a three-year and four months lease agreement for office space in Washington D.C. effective February 1, 2015. The original lease was extended on March 19, 2018 effective June 1, 2018. This extension was for three years and 3 months.

Future minimum payments under these lease agreements for years subsequent to September 30, 2017 are as follows:

	Amount
2019	\$ 392,365
2020	400,208
2021	408,214
2022	416,384
2023	424,710
Thereafter	1,247,550
	<u>\$ 3,289,431</u>

Rent and other expenses incurred under these agreements for the years ended September 30, 2018 and 2017 amounted to approximately \$512,000 and \$524,000, respectively and are included in facilities expense in the accompanying statements of functional expenses.

WOMEN'S REFUGEE COMMISSION, INC.
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED SEPTEMBER 30, 2018 AND 2017

NOTE 8 – EMPLOYEE BENEFIT PLANS

Effective August 1, 2014, WRC established a 403(b) Savings Plan (the "Plan"), which is a spin-off from the International Rescue Committee ("IRC") 403(b) Savings Plan, established on October 1, 2013. The

Plan covers all U.S. based and expatriate personnel subject to eligibility requirements. WRC makes contributions based on a prescribed matching schedule of employee contributions. Basic employee contributions up to 6% of the participant's compensation are eligible for matching contributions by WRC.

Matching contributions are deposited in the Plan each payroll period based on the following formula:

- 100% of the basic employee contribution up the first 3% of compensation.
- 50% of basic employee contribution up to the next 3% of compensation.

WRC provides base contributions, in addition to the existing matching contributions program, which allows for immediate eligibility with a three-year vesting requirement for the base contribution. On October 1, 2017, WRC terminated the base contribution.

WRC contributed \$119,505 and \$279,783 to the Plan for the years ended September 30, 2018 and 2017, respectively.

NOTE 9 - LINE OF CREDIT

The Organization attained a line of credit effective June 1, 2018 for \$100,000 with TD Bank, N.A. ("Lender"), of which \$100,000 was unused at September 30, 2018. Bank advances on the credit line are payable on demand and carry an interest rate of no less than 4.75%. The credit line is secured by all assets of the Organization. The borrower will pay this loan in full immediately upon Lender's demand.

NOTE 10 – SUBSEQUENT EVENTS

Management has evaluated, for potential recognition and disclosure, events subsequent to the statement of financial position date through February 25, 2019, the date the financial statements were available to be issued.

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M A R K S P A N E T H
ACCOUNTANTS & ADVISORS

The Board of Directors of
Women's Refugee Commission, Inc.

INDEPENDENT AUDITORS' REPORT ON SUPPLEMENTARY INFORMATION

We have audited the financial statements of Women's Refugee Commission, Inc. as of and for the years ended September 30, 2018 and 2017 and our report thereon dated February 25, 2019, which expressed an unmodified opinion on those financial statements, appears on page 1. Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of expenses for the year ended September 30, 2018 relating to The Swiss Confederation Swiss Federal Department of Foreign Affairs is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.



February 25, 2019
Purchase, NY

 **Morison KSi**
Independent member

WOMEN'S REFUGEE COMMISSION, INC.
SCHEDULE OF EXPENSES RELATING TO THE SWISS CONFEDERATION
SWISS FEDERAL DEPARTMENT OF FOREIGN AFFAIRS
CONTRACT NO. 81051068
September 30, 2018

	<u>Total Adjusted Budget</u>	<u>Expenses</u>	<u>Variance (Over)Under</u>
Categories			
Personnel & Fringe	\$ 60,910	\$ 29,259	\$ 31,651
Travel	34,500	6,769	27,731
Consultant/Audit Fees	125,000	61,364	63,636
Other Direct Costs	6,863	4,000	2,863
Total Direct Cost	<u>227,273</u>	<u>101,392</u>	<u>125,881</u>
Indirect Cost	<u>22,727</u>	<u>10,139</u>	<u>12,588</u>
Total Expenditures	<u><u>\$ 250,000</u></u>	<u><u>\$ 111,531</u></u>	<u><u>\$ 138,469</u></u>

See independent auditors' report on supplementary information.

WOMEN'S REFUGEE COMMISSION, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED SEPTEMBER 30, 2018

<u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Program Identifying Number</u>	<u>Federal Expenditures</u>	<u>Amounts Provided to Subrecipients</u>
U.S. Department of State				
Bureau of Population Refugees and Migration				
Overseas Refugee Assistance Program for Strategic Global Priorities	19.522	S-PRMCO-16-CA-1285 S-PRMCO-16-CA-1292	\$ 267,820 <u>321,537</u>	\$ 158,741 <u>-</u>
Total U.S. Department of the Treasury			<u>589,357</u>	<u>158,741</u>
<u>U.S. Agency For International Development</u>				
USAID Foreign Assistance for Programs Overseas	98.001	AID-OFDA-G-16-00211 AID-OFDA-G-16-00254	104,269 <u>120,434</u>	- <u>102,877</u>
Total U.S. Agency for International Development			<u>224,703</u>	<u>102,877</u>
<u>U.S. Department of Health and Human Services</u>				
Complex Humanitarian Emergency and War-Related Injury Public Health Activities	93.269	1U2GGH001823-01	<u>150,000</u>	<u>76,776</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u>\$ 964,060</u>	<u>\$ 338,394</u>

See independent auditors' report and notes to Schedule of Expenditures of Federal Awards.

WOMEN'S REFUGEE COMMISSION, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
SEPTEMBER 30, 2018

NOTE 1 – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal awards activity of Women's Refugee Commission, Inc. ("WRC") for the year ended September 30, 2018. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the "Uniform Guidance"). Because the Schedule presents only a selected portion of the operations of WRC, it is not intended to and does not present the financial position, changes in net assets, or cash flows of WRC as a whole.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3 – INDIRECT COST RATES

WRC has negotiated indirect cost rate agreement (NICRA) with provisional rate for 2018 and 2019, and therefore cannot use the 10% de minimis indirect cost rate.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

The Board of Directors of
Women's Refugee Commission, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Women's Refugee Commission, Inc. ("WRC") which comprise the statements of financial position as of September 30, 2018 and 2017, and the related statements of activities and changes in net assets, functional expenses and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated February 25, 2019.

Internal Control Over Financial Reporting

In planning and performing our audits of the financial statements, we considered WRC's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of WRC's internal control. Accordingly, we do not express an opinion on the effectiveness of the WRC's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audits we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether WRC's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audits, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of WRC's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering WRC's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Purchase, NY
February 25, 2019

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM
AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY UNIFORM GUIDANCE**

The Board of Directors of
Women's Refugee Commission, Inc.

Report on Compliance for Each Major Federal Program

We have audited Women's Refugee Commission, Inc.'s ("WRC") compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget ("OMB") Compliance Supplement* that could have a direct and material effect on WRC's major federal program for the year ended September 30, 2018. WRC's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for WRC's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States ("GAS"), and the audit requirements of Title 2 U.S. *Code of Federal Regulations ("CFR") Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Those standards and Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about WRC's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of WRC's compliance.

Opinion on Each Major Federal Program

In our opinion, WRC complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended September 30, 2018.

Report on Internal Control Over Compliance

Management of WRC is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered WRC's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of WRC's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of this Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Purchase, NY
February 25, 2019



WOMEN'S REFUGEE COMMISSION, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED SEPTEMBER 30, 2018

Section I—Summary of Auditors' Results

Financial Statements

Type of Auditors' report issued Unmodified

Internal control over financial reporting:

Material weaknesses identified? Yes X No

Significant deficiency identified not considered to be material weaknesses? Yes X None reported

Noncompliance material to financial statements noted? Yes X No

Federal Awards

Internal control over major programs:

Material weaknesses identified? Yes X No

Significant deficiency identified not considered to be material weaknesses? Yes X None reported

Type of auditors' report issued on compliance for major programs Unmodified

Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance? Yes X No

Identification of major program:

- Overseas Refugee Assistance Program for Strategic Global Priorities CFDA # 19.522

Dollar threshold used to distinguish between Type A and Type B programs \$750,000

Auditee qualified as low-risk auditee? X Yes No

Section II—Financial Statement Findings

No matters were reported

Section III—Federal Award Findings and Questioned Costs

No matters were reported.

**WOMEN'S REFUGEE COMMISSION, INC.
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
YEAR ENDED SEPTEMBER 30, 2018**

Prior Year Findings:

No matters were reported.