

Form **990**
Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
Do not enter social security numbers on this form as it may be made public
Information about Form 990 and its instructions is at www.irs.gov/form990

OMB No 1545-0047
2017
Open to Public Inspection

A For the 2017 calendar year, or tax year beginning 07-01-2017, and ending 06-30-2018

- B** Check if applicable
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization
HUMAN SERVICES PROGRAMS OF CARROLL COUNTY INC

Doing business as

Number and street (or P O box if mail is not delivered to street address) Room/suite
10 DISTILLERY DRIVE

City or town, state or province, country, and ZIP or foreign postal code
WESTMINSTER, MD 21157

D Employer identification number
52-1549551

E Telephone number
(410) 857-2999

G Gross receipts \$ 4,363,076

F Name and address of principal officer
ROBERT L MILLER
10 DISTILLERY DRIVE
WESTMINSTER, MD 21157

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
If "No," attach a list (see instructions)
H(c) Group exemption number ▶

I Tax-exempt status 501(c)(3) 501(c) () ◀ (insert no) 4947(a)(1) or 527

J Website: ▶ HSPINC.ORG

K Form of organization Corporation Trust Association Other ▶

L Year of formation 1987 **M** State of legal domicile MD

Part I Summary

1 Briefly describe the organization's mission or most significant activities
HSP GIVES HOPE, INSPIRES CHANGE, AND PROVIDES OPPORTUNITY BY MOBILIZING THE COMMUNITY IN THE FIGHT AGAINST POVERTY

2 Check this box if the organization discontinued its operations or disposed of more than 25% of its net assets

3 Number of voting members of the governing body (Part VI, line 1a)	13
4 Number of independent voting members of the governing body (Part VI, line 1b)	13
5 Total number of individuals employed in calendar year 2017 (Part V, line 2a)	104
6 Total number of volunteers (estimate if necessary)	516
7a Total unrelated business revenue from Part VIII, column (C), line 12	2,220
7b Net unrelated business taxable income from Form 990-T, line 34	727

	Prior Year	Current Year
8 Contributions and grants (Part VIII, line 1h)	4,179,298	4,273,453
9 Program service revenue (Part VIII, line 2g)	29,304	32,549
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	23,349	22,647
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	52,495	7,978
12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	4,284,446	4,336,627
13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)		0
14 Benefits paid to or for members (Part IX, column (A), line 4)		0
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	2,416,596	2,436,091
16a Professional fundraising fees (Part IX, column (A), line 11e)		0
b Total fundraising expenses (Part IX, column (D), line 25) ▶126,384		
17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	1,724,161	1,819,723
18 Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25)	4,140,757	4,255,814
19 Revenue less expenses Subtract line 18 from line 12	143,689	80,813

	Beginning of Current Year	End of Year
20 Total assets (Part X, line 16)	3,237,198	3,284,241
21 Total liabilities (Part X, line 26)	589,449	682,702
22 Net assets or fund balances Subtract line 21 from line 20	2,647,749	2,601,539

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Sign Here
Signature of officer: _____ Date: 2019-03-05
ROBERT L MILLER PRESIDENT
Type or print name and title

Paid Preparer Use Only
Print/Type preparer's name: WANDA K LYNN CPA
Preparer's signature: WANDA K LYNN CPA
Date: 2019-03-05
Check if self-employed PTIN: P00726749
Firm's name: ▶ RLH CPAS & BUSINESS ADVISORS LLC Firm's EIN: ▶ 47-4974197
Firm's address: ▶ 205 EAST MAIN STREET Phone no: (410) 876-3990
WESTMINSTER, MD 211575227

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission
HSP GIVES HOPE, INSPIRES CHANGE, AND PROVIDES OPPORTUNITY BY MOBILIZING THE COMMUNITY IN THE FIGHT AGAINST POVERTY

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No
 If "Yes," describe these new services on Schedule O

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No
 If "Yes," describe these changes on Schedule O

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported

4a (Code) (Expenses \$ 1,247,075 including grants of \$) (Revenue \$)
 See Additional Data

4b (Code) (Expenses \$ 1,190,296 including grants of \$) (Revenue \$ 32,549)
 See Additional Data

4c (Code) (Expenses \$ 653,893 including grants of \$) (Revenue \$)
 See Additional Data

(Code) (Expenses \$ 626,594 including grants of \$) (Revenue \$)
 THE ECONOMIC MOBILITY PROGRAM PROVIDES INTEGRATED EMPLOYMENT AND TRAINING, FINANCIAL EDUCATION, AND LONG-TERM CASE MANAGEMENT SERVICES TO HELP PEOPLE BELIEVE IN THEMSELVES AND THEIR FUTURE. ECONOMIC MOBILITY ENCOMPASSES OPPORTUNITY WORKS, FINANCIAL EDUCATION SERVICES, AND OUR VOLUNTEER INCOME TAX PREPARATION (VITA) SITE. OPPORTUNITY WORKS OFFERS A UNIQUE BLEND OF HANDS-ON JOB TRAINING, JOB READINESS ASSISTANCE, AND LONG-TERM CASE MANAGEMENT SUPPORT SERVICES TO HELP PARTICIPANTS GAIN AND MAINTAIN COMPETITIVE EMPLOYMENT. OPPORTUNITY WORKS ENROLLS PARTICIPANTS WITH SIGNIFICANT BARRIERS TO EMPLOYMENT, INCLUDING CRIMINAL BACKGROUND, MENTAL HEALTH DISORDER, AND SUBSTANCE ABUSE HISTORY. OPPORTUNITY WORKS FOCUSES ON PROVIDING COMMUNITY-BASED RE-ENTRY SERVICES. DURING THE YEAR ENDED JUNE 30, 2018 OPPORTUNITY WORKS SERVED 109 INDIVIDUALS. 94% HAD A SIGNIFICANT BARRIER TO EMPLOYMENT, 97% DID NOT COMMIT A CRIME DURING THE PROGRAM YEAR, 71% MASTERED AT LEAST 5 SKILLS, 71% RESOLVED AT LEAST 2 BARRIERS TO EMPLOYMENT, 63% MAINTAINED OR INCREASED THEIR INCOME THROUGH EMPLOYMENT, 71% MAINTAINED EMPLOYMENT FOR 90 DAYS OR MORE. OPPORTUNITY WORKS UTILIZES THREE JOB TRAINING PLATFORMS FOR PARTICIPANTS: 1. SECOND CHANCES, CARROLL COUNTY'S ONLY FREE STORE, WHICH SERVED 3,037 HOUSEHOLDS, 2. EBAY BUSINESS, GENERATING OVER 900 TO SUPPORT PROGRAMMING, 3. THE COMMUNITY GARDEN IS A 7,800 SQUARE FOOT PRODUCE AND HERB GARDEN, CENTRALLY LOCATED IN DOWNTOWN WESTMINSTER. 100% OF THE HARVEST DIRECTLY BENEFITS OUR LOW-INCOME COMMUNITY. DURING THE YEAR ENDED JUNE 30, 2018, 603 POUNDS OF PRODUCE FED 718 HOUSEHOLDS. FINANCIAL EDUCATION SERVICES HELP CLIENTS WITH BUDGETING, ACCESS TO FAIR BANKING SERVICES, AND DEVELOPING SOLID FINANCIAL HABITS. SERVICES OFFERED INCLUDE MONTHLY FINANCIAL EDUCATION WORKSHOPS, FINANCIAL CONSULTATION, AS WELL AS ONE-ON-ONE FINANCIAL COACHING FOR UP TO ONE YEAR. 115 PARTICIPANT ATTENDED 77 SCHEDULED FINANCIAL EDUCATION WORKSHOPS. 36 PARTICIPATED IN ONGOING FINANCIAL COACHING SERVICES. 100% INCREASED THEIR FINANCIAL WELL-BEING, 69% CREATED A HOUSEHOLD BUDGET, 48% MAINTAINED THAT BUDGET FOR 30 DAYS, 75% MAINTAINED FOR 6 MONTHS, 36% ACHIEVED A FINANCIAL GOAL, PURCHASED AN ASSET, PAID DOWN DEBT, OR CREATED SAVINGS. OUR VITA SITE PREPARES FREE TAX RETURNS FOR LOW TO MODERATE INCOME HOUSEHOLDS. VITA IS AN IRS SPONSORED PROGRAM. THE VITA SITE PROMOTES TAXPAYER EDUCATION, ACCESSING VITAL TAX CREDITS, AS WELL AS SAVING PARTICIPANT'S REFUND. VITA PREPARED 1,011 TAX RETURNS GIVING BACK OVER 1.5 MILLION TO OUR WORKING POOR COMMUNITY. TAXPAYERS SAVED 9,106.

4d Other program services (Describe in Schedule O)
 (Expenses \$ 626,594 including grants of \$) (Revenue \$)

4e Total program service expenses **▶** 3,717,858

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	Yes	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> (see instructions)?	Yes	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		No
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		No
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>		No
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		No
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		No
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		No
9 Did the organization report an amount in Part X, line 21 for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		No
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>	Yes	
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	Yes	
b Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		No
c Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		No
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>	Yes	
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>		No
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	Yes	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	Yes	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		No
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		No
14a Did the organization maintain an office, employees, or agents outside of the United States?		No
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		No
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		No
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		No
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i> (see instructions)		No
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	Yes	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		No

Part IV Checklist of Required Schedules (continued)

	Yes	No
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		No
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		No
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		No
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		No
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		No
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		No
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II</i>		No
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		No
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions)		
a A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		No
b A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		No
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>		No
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>	Yes	
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		No
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		No
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		No
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		No
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>		No
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		No
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		No
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		No
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O	Yes	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V []

Table with columns for question ID, question text, and Yes/No response boxes. Includes sections for backup withholding, employee reporting, foreign accounts, prohibited transactions, charitable contributions, and 501(c)(7), (12), and (29) organizations.

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to lines 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O See instructions

Check if Schedule O contains a response or note to any line in this Part VI [X]

Section A. Governing Body and Management

Table with 3 columns: Question, Yes, No. Rows include: 1a (13), 1b (13), 2, 3, 4, 5, 6, 7a, 7b, 8a, 8b, 9.

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

Table with 3 columns: Question, Yes, No. Rows include: 10a, 10b, 11a, 11b, 12a, 12b, 12c, 13, 14, 15a, 15b, 16a, 16b.

Section C. Disclosure

Table with 3 columns: Question, Yes, No. Rows include: 17 (MD), 18 (Own website, Another's website, Upon request, Other), 19, 20 (RUTH CARSKI 10 DISTILLERY DRIVE WESTMINSTER, MD 21157 (410) 857-2999).

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed Report compensation for the calendar year ending with or within the organization's tax year

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation Enter -0- in columns (D), (E), and (F) if no compensation was paid
- List all of the organization's **current** key employees, if any See instructions for definition of "key employee "
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations
- List all of the organization's **former** officers, key employees, or highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations

List persons in the following order individual trustees or directors, institutional trustees, officers, key employees, highest compensated employees, and former such persons

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W- 2/1099-MISC)	(E) Reportable compensation from related organizations (W- 2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional Trustee	Officer	Key employee	Highest compensated employee	Former			
(1) ROBERT L MILLER PRESIDENT	6 00	X		X				0	0	0
(2) MARLENE DUFF VICE PRESIDE	6 00	X		X				0	0	0
(3) ANDREW DODGE TREASURER	6 00	X		X				0	0	0
(4) KIMBERLEE SCHULTZ SECRETARY	6 00	X		X				0	0	0
(5) DIANE FOSTER BOARD MEMBER	3 00	X						0	0	0
(6) VELMA GREEN BOARD MEMBER	3 00	X						0	0	0
(7) LEZA GRIFFITH BOARD MEMBER	3 00	X						0	0	0
(8) JEAN LEWIS BOARD MEMBER	3 00	X						0	0	0
(9) RICKEY PAULEY BOARD MEMBER	3 00	X						0	0	0
(10) STACIA SMITH BOARD MEMBER	3 00	X						0	0	0
(11) JEFFREY SPAULDING BOARD MEMBER	3 00	X						0	0	0
(12) K LYNN WHEELER BOARD MEMBER	3 00	X						0	0	0
(13) MISSIE WILCOX BOARD MEMBER	3 00	X						0	0	0
(14) LISA GORETSAS BOARD MEMBER	3 00	X						0	0	0
(15) VICKY KELLER BOARD MEMBER	3 00	X						0	0	0
(16) ANGELA GUSTUS EXECUTIVE DI	40 00			X				86,861	0	7,092

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns . . .	1a	10,320				
	b Membership dues . . .	1b					
	c Fundraising events . . .	1c	14,853				
	d Related organizations	1d					
	e Government grants (contributions)	1e	3,702,011				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	546,269				
	g Noncash contributions included in lines 1a-1f \$ _____		281,709				
	h Total. Add lines 1a-1f			4,273,453			
Program Service Revenue			Business Code				
	2a SHELTER CLIENT FEES		624100	32,549	32,549		
	b _____						
	c _____						
	d _____						
	e _____						
	f All other program service revenue						
g Total. Add lines 2a-2f			32,549				
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)			12,528		12,528	
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6a Gross rents	(i) Real	(ii) Personal				
			12,000				
		b Less rental expenses	9,780				
		c Rental income or (loss)	2,220				
	d Net rental income or (loss)			2,220		2,220	
	7a Gross amount from sales of assets other than inventory	(i) Securities	(ii) Other				
			10,923	4,350			
		b Less cost or other basis and sales expenses	1,744	3,410			
		c Gain or (loss)	9,179	940			
	d Net gain or (loss)			10,119	940	9,179	
	8a Gross income from fundraising events (not including \$ 14,853 of contributions reported on line 1c) See Part IV, line 18	a	15,572				
		b Less direct expenses	11,515				
c Net income or (loss) from fundraising events				4,057		4,057	
9a Gross income from gaming activities See Part IV, line 19	a						
	b Less direct expenses						
	c Net income or (loss) from gaming activities						
10a Gross sales of inventory, less returns and allowances	a						
	b Less cost of goods sold						
	c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		Business Code					
11a MISCELLANEOUS		900099	1,701	1,701			
b _____							
c _____							
d All other revenue							
e Total. Add lines 11a-11d			1,701				
12 Total revenue. See Instructions			4,336,627	35,190	2,220	25,764	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.				
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21.				
2 Grants and other assistance to domestic individuals. See Part IV, line 22.				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, line 15 and 16.				
4 Benefits paid to or for members.				
5 Compensation of current officers, directors, trustees, and key employees.	106,029	63,618	21,206	21,205
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).				
7 Other salaries and wages.	1,990,661	1,643,886	278,227	68,548
8 Pension plan accruals and contributions (include section 401 (k) and 403(b) employer contributions).	44,748	37,131	6,041	1,576
9 Other employee benefits.	150,668	142,089	4,621	3,958
10 Payroll taxes.	143,985	118,525	19,767	5,693
11 Fees for services (non-employees)				
a Management.				
b Legal.				
c Accounting.	25,000	8,505	16,495	
d Lobbying.				
e Professional fundraising services. See Part IV, line 17.				
f Investment management fees.				
g Other (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O).	11,568		11,568	
12 Advertising and promotion.	11,848	1,809		10,039
13 Office expenses.	64,436	52,138	7,826	4,472
14 Information technology.	50,234	38,338	9,348	2,548
15 Royalties.				
16 Occupancy.	42,678	40,300	1,958	420
17 Travel.	10,189	9,075	858	256
18 Payments of travel or entertainment expenses for any federal, state, or local public officials.				
19 Conferences, conventions, and meetings.	10,586	4,366	3,908	2,312
20 Interest.	10,869	10,869		
21 Payments to affiliates.				
22 Depreciation, depletion, and amortization.	40,430	33,414	6,611	405
23 Insurance.	33,703	30,137	2,888	678
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a SPECIFIC ASSIST TO INDIV	1,374,116	1,374,116		
b PROGRAM SUPPLIES	49,905	49,905		
c STAFF TRAINING	38,285	31,222	7,063	
d EQUIP RENTAL & MAINT	35,699	24,251	9,349	2,099
e All other expenses	10,177	4,164	3,838	2,175
25 Total functional expenses. Add lines 1 through 24e.	4,255,814	3,717,858	411,572	126,384
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part IX

		(A) Beginning of year		(B) End of year
Assets	1 Cash—non-interest-bearing	557,529	1	527,144
	2 Savings and temporary cash investments	705,009	2	687,503
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net	211,717	4	453,859
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions) Complete Part II of Schedule L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	21,715	9	20,307
	10a Land, buildings, and equipment cost or other basis Complete Part VI of Schedule D	1,071,478		
	b Less accumulated depreciation	470,633		
	11 Investments—publicly traded securities	370,350	11	326,979
	12 Investments—other securities See Part IV, line 11		12	
	13 Investments—program-related See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets See Part IV, line 11	791,661	15	667,604
16 Total assets. Add lines 1 through 15 (must equal line 34)	3,237,198	16	3,284,241	
Liabilities	17 Accounts payable and accrued expenses	182,449	17	291,508
	18 Grants payable		18	
	19 Deferred revenue	80,350	19	66,194
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties	326,650	23	325,000
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24) Complete Part X of Schedule D		25	
	26 Total liabilities. Add lines 17 through 25	589,449	26	682,702
Net Assets or Fund Balances	27 Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34. Unrestricted net assets	1,698,380	27	1,743,608
	28 Temporarily restricted net assets	949,369	28	857,931
	29 Permanently restricted net assets		29	
	30 Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34. Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
	33 Total net assets or fund balances	2,647,749	33	2,601,539
	34 Total liabilities and net assets/fund balances	3,237,198	34	3,284,241

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	4,336,627
2	Total expenses (must equal Part IX, column (A), line 25)	2	4,255,814
3	Revenue less expenses Subtract line 2 from line 1	3	80,813
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	2,647,749
5	Net unrealized gains (losses) on investments	5	2,964
6	Donated services and use of facilities	6	-129,987
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	
10	Net assets or fund balances at end of year Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	2,601,539

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1 Accounting method used to prepare the Form 990 <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O			
2a Were the organization's financial statements compiled or reviewed by an independent accountant? If 'Yes,' check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	2a		No
b Were the organization's financial statements audited by an independent accountant? If 'Yes,' check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	2b	Yes	
c If "Yes," to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O	2c	Yes	
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	3a	Yes	
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits	3b	Yes	

Additional Data

Software ID:

Software Version:

EIN: 52-1549551

Name: HUMAN SERVICES PROGRAMS OF CARROLL
COUNTY INC

Form 990 (2017)

Form 990, Part III, Line 4a:

THE EMERGENCY & PREVENTION PROGRAM PROVIDES ASSISTANCE FOR LOW-INCOME CARROLL COUNTY RESIDENTS WHO ARE FACED WITH ANY NUMBER OF SITUATIONS THAT COULD RESULT IN HOMELESSNESS AND/OR LACK OF BASIC NEEDS THAT AFFECT THE INDIVIDUAL OR FAMILY'S ABILITY TO MAINTAIN SELF-SUFFICIENCY THESE SERVICES INCLUDE HOME ENERGY SERVICES AND COMMUNITY RESOURCE SERVICES THE NUMBER OF CLIENTS SERVED UNDER THESE SERVICES FOR THE YEAR ENDED JUNE 30, 2018 ARE AS FOLLOWS HOME ENERGY SERVICES 259 HOUSEHOLDS, 1,005 INDIVIDUALS COMMUNITY RESOURCE SERVICES 196 HOUSEHOLDS, 637 INDIVIDUALS OFFICE OF HOME ENERGY PROGRAMS 1,794 HOUSEHOLDS

Form 990, Part III, Line 4b:

HOMELESS SERVICES EMERGENCY SHELTER PROGRAMS, WHICH INCLUDE THE WOMEN & CHILDREN'S, MEN'S AND INTAKE FAMILY SHELTERS PROVIDE A SAFE, CLEAN PLACE FOR HOMELESS INDIVIDUALS OR FAMILIES TO LIVE ON A FULL-TIME BASIS EACH SHELTER PROVIDES FOOD PREPARATION FACILITIES (SOME PROVIDE FOOD), LAUNDRY FACILITIES, TELEPHONE, AND MAIL SERVICES TO RESIDENTS THE SHELTERS PROVIDE CASE MANAGEMENT AND SUPPORTIVE SERVICES TO EACH RESIDENT THAT LINK THE RESIDENT TO EDUCATION, EMPLOYMENT, ENTITLEMENT, COMMUNITY, AND FAITH-BASED RESOURCES SAFE HAVEN IS HOUSING FOR HOMELESS ADULTS WITH A SERIOUS MENTAL ILLNESS THIS SHELTER PROVIDES FOOD PREPARATION FACILITIES (SOME MEALS ARE PROVIDED), LAUNDRY FACILITIES, TELEPHONE, AND MAIL SERVICES TO RESIDENTS WITH NO TIME LIMIT ON THEIR LENGTH OF STAY THIS PROGRAM PROVIDES CASE MANAGEMENT AND SUPPORTIVE SERVICES TO EACH RESIDENT THAT LINK THE RESIDENT TO MENTAL HEALTH, HEALTH CARE, EDUCATIONAL, EMPLOYMENT, ENTITLEMENT, COMMUNITY, AND FAITH-BASED RESOURCES THE GOAL OF THE PROGRAM IS TO HELP RESIDENTS MOVE ON TO PERMANENT HOUSING THE COLD WEATHER SHELTER IS OPEN FROM NOVEMBER 15 THROUGH MARCH 31 EACH EVENING AT 7PM THROUGH 7AM AND SERVES HOMELESS ADULTS WHO ARE LIVING OUTDOORS THIS SHELTER HAS FOOD PREPARATION FACILITIES VOLUNTEERS BRING DINNER EACH NIGHT THERE ARE LAUNDRY FACILITIES AND TELEPHONE AND MAIL SERVICES AVAILABLE TO RESIDENTS SOME RESIDENTS STAY FOR ONE OR TWO NIGHTS, SOME UTILIZE THE SHELTER ALL SEASON DURING THE YEAR ENDED JUNE 30, 2018 WOMEN AND CHILDREN'S SHELTER SERVED 47 WOMEN AND 26 CHILDREN FAMILY SHELTER SERVED 37 ADULTS AND 44 CHILDREN MEN'S SHELTER SERVED 44 MEN SAFE HAVEN SERVED 44 ADULTS COLD WEATHER SHELTER SERVED 184 ADULTS PERMANENT SUPPORTIVE HOUSING FOR PERSONS WITH DISABILITIES HSP PROVIDES HOUSING AND CASE MANAGEMENT SERVICES TO FORMERLY HOMELESS ADULTS THROUGH THIS PROGRAM HSP'S PROGRAM HAS FUNDS FOR A TOTAL OF 15 APARTMENTS CURRENTLY THOSE APARTMENTS ARE OCCUPIED BY INDIVIDUALS WHO FALL INTO THE FOLLOWING CATEGORIES CHRONICALLY HOMELESS DISABLED ADULTS, U S VETERAN, NON-CHRONICALLY HOMELESS DISABLED ADULT, AND HOMELESS DISABLED HEAD OF HOUSEHOLD HSP LEASES THESE APARTMENTS AND PAYS THE ENTIRE RENT EACH PARTICIPANT PAYS AN OCCUPANCY CHARGE NOT TO EXCEED 30% OF THEIR ADJUSTED INCOME PARTICIPANTS ARE RESPONSIBLE TO PAY FOR THEIR OWN UTILITIES UNLESS THEY ARE INCLUDED WITH THE RENT CASE MANAGEMENT IS PROVIDED ON A MONTHLY OR MORE FREQUENT BASIS DEPENDING ON NEED PARTICIPANTS ARE ENCOURAGED AND ASSISTED TO USE ALL AVAILABLE MAINSTREAM RESOURCES THE MAIN GOAL OF THIS PROGRAM IS FOR RESIDENTS TO REMAIN HOUSED AND EVENTUALLY EXIT THE PROGRAM PERMANENTLY HOUSED AND CONNECTED TO THE COMMUNITY SERVICES THEY NEED DURING THE YEAR ENDED JUNE 30, 2018, 17 FORMERLY HOMELESS INDIVIDUALS WERE SERVED IN THIS PROGRAM, 7 WERE CHILDREN THE RAPID REHOUSING PROGRAM HSP ASSISTS HOMELESS FAMILIES TO LOCATE AND LEASE RENTAL APARTMENTS ELIGIBLE FAMILIES WILL RECEIVE UP TO 6 MONTHS OF RENTAL STIPENDS FOR THE RENTAL ALLOWANCE PROGRAM THAT THE DEPARTMENT OF CITIZEN SERVICES PAYS DIRECTLY TO THEIR LANDLORDS HSP ALSO ADMINISTERS FUNDS FROM THE EMERGENCY SOLUTIONS GRANTS TO PAY RENTAL STIPENDS DIRECTLY TO LANDLORDS ON BEHALF OF FAMILIES SERVED MONTHLY OR MORE FREQUENT CASE MANAGEMENT IS PROVIDED BY HSP STAFF TO MEET THE RESIDENTS' NEEDS CASE MANAGEMENT INCLUDES ASSISTANCE WITH BUDGETING, APPLYING FOR MAINSTREAM RESOURCES, AND IDENTIFYING EACH FAMILY'S INDIVIDUAL GOALS DURING THE YEAR ENDED JUNE 30, 2018, UTILIZING RAP, SERVICE LINKED, AND ESG FUNDS HOUSEHOLDS CONTAINING 64 ADULTS AND 110 CHILDREN WERE SERVED THE PRIMARY GOALS OF THIS PROGRAM ARE TO RAPIDLY RE-HOUSE HOMELESS FAMILIES, ASSIST THESE HOUSEHOLDS TO REMAIN STABLY HOUSED AND, BY EXIT, HAVE THEM BE MORE SELF- SUFFICIENT AND ENGAGED WITH APPROPRIATE COMMUNITY RESOURCES

Form 990, Part III, Line 4c:

FAMILY SUPPORT THE CARROLL COUNTY FAMILY CENTER PROVIDES SUPPORT SERVICES TO PARENTS AND THEIR CHILDREN UNDER FOUR YEARS OF AGE A PRIORITY IS TO ASSIST PARENTS IN MAKING SURE THAT ALL THEIR CHILDREN ARE HEALTHY PHYSICALLY, DEVELOPMENTALLY, AND EMOTIONALLY THIS IS ACCOMPLISHED THROUGH A VARIETY OF ACTIVITIES AND SERVICES, INCLUDING IMMUNIZATION CHECKS, DEVELOPMENTAL SCREENINGS, PARENT/CHILD ACTIVITIES, AND QUALITY CHILD DEVELOPMENTAL CARE WHILE PARENTS ENGAGE IN SUPPORT PROGRAMMING AT THE CENTER THE FAMILY CENTER SUPPORTS PARENTS THROUGH PROGRAMS DESIGNED TO INCREASE PARENTING EFFECTIVENESS AND SELF SUFFICIENCY SKILLS THE PARENTING CLASS UTILIZES THE RESEARCH-BASED CURRICULUMS, "THE NURTURING PROGRAM ", "THE CHICAGO PARENTING PLAN", "PARENTS AS TEACHERS", AND "ABC ATTACHMENT AND BIO-BEHAVIORAL CATCH-UP" SELF-SUFFICIENCY SERVICES INCLUDE ADULT EDUCATION CLASSES IN GED PREPARATION, ESL, COMPUTER LITERACY, AND JOB READINESS OTHER CENTER-BASED SERVICES INCLUDE CASE MANAGEMENT, HEALTH CLASSES, A PARENT LEADERSHIP PROGRAM, COOKING CLASSES, AND PEER SUPPORT ACTIVITIES IN ADDITION TO THESE CENTER-BASED SERVICES, THE FAMILY CENTER ALSO OFFERS A HOME VISITING PROGRAM OUR IN-HOME INTERVENTIONIST IS TRAINED IN THE "PARENTS AS TEACHERS- AND "ABC" CURRICULA, AND PROVIDES THESE PROGRAMS AS WELL AS CASE MANAGEMENT TO FAMILIES IN THEIR OWN HOMES SERVICES ARE PROVIDED FREE OF CHARGE, AND TRANSPORTATION IS PROVIDED WITHIN A 12 MILE RADIUS TO ASSIST FAMILIES IN ACCESSING CENTER SERVICES DURING THE YEAR ENDED JUNE 30, 2018, 52 FAMILIES PARTICIPATED IN CENTER- BASED ACTIVITIES AND 17 FAMILIES RECEIVED HOME VISIT SERVICES

SCHEDULE A
(Form 990 or 990EZ)

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

2017

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Name of the organization

HUMAN SERVICES PROGRAMS OF CARROLL COUNTY INC

Employer identification number

52-1549551

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ))
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state _____
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II)
- 8 A community trust described in **section 170(b)(1)(A)(vi)** (Complete Part II)
- 9 An agricultural research organization described in **170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land grant college of agriculture See instructions Enter the name, city, and state of the college or university _____
- 10 An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See **section 509(a)(2)**. (Complete Part III)
- 11 An organization organized and operated exclusively to test for public safety See **section 509(a)(4)**.
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s) **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions) **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions) **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization

f Enter the number of supported organizations _____

g Provide the following information about the supported organization(s)

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1- 10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv), 170(b)(1)(A)(vi), and 170(b)(1)(A)(ix)

(Complete only if you checked the box on line 5, 7, 8, or 9 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

	Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1	Gifts, grants, contributions, and membership fees received (Do not include any "unusual grant.")	4,013,460	4,249,822	4,136,191	4,179,298	4,273,453	20,852,224
2	Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3	The value of services or facilities furnished by a governmental unit to the organization without charge	403,925	362,635	325,020	535,987	545,987	2,173,554
4	Total. Add lines 1 through 3	4,417,385	4,612,457	4,461,211	4,715,285	4,819,440	23,025,778
5	The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6	Public support. Subtract line 5 from line 4						23,025,778

Section B. Total Support

	Calendar year (or fiscal year beginning in) ▶	(a)2013	(b)2014	(c)2015	(d)2016	(e)2017	(f)Total
7	Amounts from line 4	4,417,385	4,612,457	4,461,211	4,715,285	4,819,440	23,025,778
8	Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	20,946	32,183	28,066	24,164	12,528	117,887
9	Net income from unrelated business activities, whether or not the business is regularly carried on					727	727
10	Other income Do not include gain or loss from the sale of capital assets (Explain in Part VI.)	11,370	-4,080	8,385	2,963	15,572	34,210
11	Total support. Add lines 7 through 10						23,178,602
12	Gross receipts from related activities, etc (see instructions)					12	197,390

13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**

Section C. Computation of Public Support Percentage

14	Public support percentage for 2017 (line 6, column (f) divided by line 11, column (f))	14	99.340%
15	Public support percentage for 2016 Schedule A, Part II, line 14	15	99.280%

16a 33 1/3% support test—2017. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization

b 33 1/3% support test—2016. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization

17a 10%-facts-and-circumstances test—2017. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test The organization qualifies as a publicly supported organization

b 10%-facts-and-circumstances test—2016. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test The organization qualifies as a publicly supported organization

18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►		(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1	Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")						
2	Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3	Gross receipts from activities that are not an unrelated trade or business under section 513						
4	Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5	The value of services or facilities furnished by a governmental unit to the organization without charge						
6	Total. Add lines 1 through 5						
7a	Amounts included on lines 1, 2, and 3 received from disqualified persons						
b	Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c	Add lines 7a and 7b						
8	Public support. (Subtract line 7c from line 6)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►		(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
9	Amounts from line 6						
10a	Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b	Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c	Add lines 10a and 10b						
11	Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12	Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13	Total support. (Add lines 9, 10c, 11, and 12.)						

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ►

Section C. Computation of Public Support Percentage

15	Public support percentage for 2017 (line 8, column (f) divided by line 13, column (f))	15	
16	Public support percentage from 2016 Schedule A, Part III, line 15	16	

Section D. Computation of Investment Income Percentage

17	Investment income percentage for 2017 (line 10c, column (f) divided by line 13, column (f))	17	
18	Investment income percentage from 2016 Schedule A, Part III, line 17	18	

19a 33 1/3% support tests—2017. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ►

b 33 1/3% support tests—2016. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3% and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ►

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ►

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

		Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
	1		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
	2		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.		
	3a		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.		
	3b		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.		
	3c		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes" and if you checked 12a or 12b in Part I, answer (b) and (c) below.		
	4a		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
	4b		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
	4c		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed, (ii) the reasons for each such action, (iii) the authority under the organization's organizing document authorizing such action, and (iv) how the action was accomplished (such as by amendment to the organizing document).		
	5a		
b	Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
	5b		
c	Substitutions only. Was the substitution the result of an event beyond the organization's control?		
	5c		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI .		
	6		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
	7		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
	8		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI .		
	9a		
b	Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI .		
	9b		
c	Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI .		
	9c		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer line 10b below.		
	10a		
b	Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		
	10b		

Part IV Supporting Organizations (continued)

		Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?		
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b	A family member of a person described in (a) above?		
c	A 35% controlled entity of a person described in (a) or (b) above? <i>If "Yes" to a, b, or c, provide detail in Part VI</i>		

Section B. Type I Supporting Organizations

		Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised or controlled the supporting organization.</i>		

Section C. Type II Supporting Organizations

		Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		

Section D. All Type III Supporting Organizations

		Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization (s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		

Section E. Type III Functionally-Integrated Supporting Organizations

1	Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions)		
a	<input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b	<input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c	<input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).		
2	Activities Test Answer (a) and (b) below.		
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>		
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
3	Parent of Supported Organizations Answer (a) and (b) below.		
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>Provide details in Part VI.</i>		
b	Did the organization exercise a substantial degree of direction over the policies, programs and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1** Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI) **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6 and 7 from line 4)	8	
Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year)	1	
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI)		
2	Acquisition indebtedness applicable to non-exempt use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use Enter 1-1/2% of line 3 (for greater amount, see instructions)	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	
Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally-integrated Type III supporting organization (see instructions)		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI) See instructions	
7 Total annual distributions. Add lines 1 through 6	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI) See instructions	
9 Distributable amount for 2017 from Section C, line 6	
10 Line 8 amount divided by Line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2017	(iii) Distributable Amount for 2017
1 Distributable amount for 2017 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2017 (reasonable cause required-- explain in Part VI) See instructions			
3 Excess distributions carryover, if any, to 2017			
a			
b From 2013.			
c From 2014.			
d From 2015.			
e From 2016.			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2017 distributable amount			
i Carryover from 2012 not applied (see instructions)			
j Remainder Subtract lines 3g, 3h, and 3i from 3f			
4 Distributions for 2017 from Section D, line 7			
\$			
a Applied to underdistributions of prior years			
b Applied to 2017 distributable amount			
c Remainder Subtract lines 4a and 4b from 4			
5 Remaining underdistributions for years prior to 2017, if any Subtract lines 3g and 4a from line 2 If the amount is greater than zero, explain in Part VI See instructions			
6 Remaining underdistributions for 2017 Subtract lines 3h and 4b from line 1 If the amount is greater than zero, explain in Part VI See instructions			
7 Excess distributions carryover to 2018. Add lines 3j and 4c			
8 Breakdown of line 7			
a Excess from 2013.			
b Excess from 2014.			
c Excess from 2015.			
d Excess from 2016.			
e Excess from 2017.			

Part VI Supplemental Information. Provide the explanations required by Part II, line 10, Part II, line 17a or 17b, Part III, line 12, Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c, Part IV, Section B, lines 1 and 2, Part IV, Section C, line 1, Part IV, Section D, lines 2 and 3, Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b, Part V, line 1, Part V, Section B, line 1e, Part V Section D, lines 5, 6, and 8, and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions)

Facts And Circumstances Test

990 Schedule A, Supplemental Information

Return Reference	Explanation
PART II, LINE 10	FUNDRAISING GROSS REV/ OTHER INC 18,638

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements
▶ Complete if the organization answered "Yes," on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
▶ Attach to Form 990.
Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.

OMB No 1545-0047
2017
Open to Public Inspection

Name of the organization
HUMAN SERVICES PROGRAMS OF CARROLL COUNTY INC

Employer identification number
52-1549551

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.
Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply)

Preservation of land for public use (e g , recreation or education) Preservation of an historically important land area

Protection of natural habitat Preservation of a certified historic structure

Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year

	Held at the End of the Year	
a Total number of conservation easements	2a	
b Total acreage restricted by conservation easements	2b	
c Number of conservation easements on a certified historic structure included in (a)	2c	
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2d	

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____

4 Number of states where property subject to conservation easement is located ▶ _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? Yes No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$ _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? Yes No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.
Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items

(i) Revenue included on Form 990, Part VIII, line 1 ▶ \$ _____

(ii) Assets included in Form 990, Part X ▶ \$ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items

a Revenue included on Form 990, Part VIII, line 1 ▶ \$ _____

b Assets included in Form 990, Part X ▶ \$ _____

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3** Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply)
- a** Public exhibition
 - b** Scholarly research
 - c** Preservation for future generations
 - d** Loan or exchange programs
 - e** Other
- 4** Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII
- 5** During the year, did the organization solicit or receive donations of art, historical treasures or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a** Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b** If "Yes," explain the arrangement in Part XIII and complete the following table
- | | Amount |
|-----------------------------------------|--------|
| 1c Beginning balance | |
| 1d Additions during the year | |
| 1e Distributions during the year | |
| 1f Ending balance | |
- 2a** Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No
- b** If "Yes," explain the arrangement in Part XIII Check here if the explanation has been provided in Part XIII

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance	647,618	612,793	604,886	604,957	548,654
b Contributions				5,021	
c Net investment earnings, gains, and losses	19,151	37,967	10,872	-2,078	56,303
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses	1,744	3,142	2,965	3,014	
g End of year balance	665,025	647,618	612,793	604,886	604,957

- 2** Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as
- a** Board designated or quasi-endowment ▶ 100 000 %
 - b** Permanent endowment ▶
 - c** Temporarily restricted endowment ▶
- The percentages on lines 2a, 2b, and 2c should equal 100%
- 3a** Are there endowment funds not in the possession of the organization that are held and administered for the organization by
- | | Yes | No |
|--------------------------------------------------------------------------------------------------------|------------------|----|
| (i) unrelated organizations | 3a(i) Yes | |
| (ii) related organizations | 3a(ii) | No |
| b If "Yes" on 3a(ii), are the related organizations listed as required on Schedule R? | 3b | |
- 4** Describe in Part XIII the intended uses of the organization's endowment funds

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		205,400		205,400
b Buildings		393,156	137,549	255,607
c Leasehold improvements		61,476	53,336	8,140
d Equipment		367,880	279,748	88,132
e Other		43,566		43,566
Total. Add lines 1a through 1e (Column (d) must equal Form 990, Part X, column (B), line 10(c)) . . . ▶				600,845

Part VII Investments—Other Securities. Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other _____		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col (B) line 12.)		

Part VIII Investments—Program Related. Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col (B) line 13.)		

Part IX Other Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15

(a) Description	(b) Book value
(1) PROMISED USE OF FACILITY	667,604
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col (B) line 15.)	667,604

Part X Other Liabilities. Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

(a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col (B) line 25.)	

2. Liability for uncertain tax positions In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740) Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	4,765,371
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12		
a	Net unrealized gains (losses) on investments	2a	2,964
b	Donated services and use of facilities	2b	416,000
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII)	2d	
e	Add lines 2a through 2d	2e	418,964
3	Subtract line 2e from line 1	3	4,346,407
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII)	4b	-9,780
c	Add lines 4a and 4b	4c	-9,780
5	Total revenue Add lines 3 and 4c . (This must equal Form 990, Part I, line 12)	5	4,336,627

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	4,811,581
2	Amounts included on line 1 but not on Form 990, Part IX, line 25		
a	Donated services and use of facilities	2a	545,987
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII)	2d	9,780
e	Add lines 2a through 2d	2e	555,767
3	Subtract line 2e from line 1	3	4,255,814
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII)	4b	
c	Add lines 4a and 4b	4c	
5	Total expenses Add lines 3 and 4c . (This must equal Form 990, Part I, line 18)	5	4,255,814

Part XIII Supplemental Information

Provide the descriptions required for Part II, lines 3, 5, and 9, Part III, lines 1a and 4, Part IV, lines 1b and 2b, Part V, line 4, Part X, line 2, Part XI, lines 2d and 4b, and Part XII, lines 2d and 4b Also complete this part to provide any additional information

Return Reference	Explanation
See Additional Data Table	

Part XIII Supplemental Information *(continued)*

Return Reference	Explanation

Additional Data

Software ID:

Software Version:

EIN: 52-1549551

Name: HUMAN SERVICES PROGRAMS OF CARROLL
COUNTY INC

Supplemental Information

Return Reference	Explanation
SCHEDULE D, PAGE 2, PART V, LINE 4	THE ENDOWMENT FUND IS TO BE USED TO PROVIDE SUPPORT FOR THE PROGRAMS, CLIENT SERVICES, AND THE OVERALL OPERATIONS OF THE ORGANIZATION

Supplemental Information

Return Reference	Explanation
SCHEDULE D, PAGE 3, PART X	THE ORGANIZATION IS INCORPORATED UNDER THE LAWS OF THE STATE OF MARYLAND AS A NONPROFIT ORGANIZATION THE ORGANIZATION HAS ELECTED UNDER PROVISIONS OF INTERNAL REVENUE CODE SECTION 501(C)(3) AND STATE INCOME TAX STATUTES TO BE EXCLUDED FROM TAXES ON EXEMPT FUNCTION INCOME THEREFORE, NO PROVISION IS MADE FOR TAXES ON INCOME HOWEVER, THE ORGANIZATION IS SUBJECT TO UNRELATED BUSINESS INCOME TAX ON RENTAL ACTIVITIES THAT AREN'T DIRECTLY RELATED TO THEIR TAX-EXEMPT PURPOSE

Supplemental Information

Return Reference	Explanation
SCHEDULE D, PAGE 4, PART XI, LINE 4B	RENTAL EXPENSES -9,780

Supplemental Information

Return Reference	Explanation
SCHEDULE D, PAGE 4, PART XII, LINE 2D	RENTAL EXPENSES 9,780

**SCHEDULE G
(Form 990 or 990-EZ)**

**Supplemental Information Regarding
Fundraising or Gaming Activities**

OMB No 1545-0047

2017

**Open to Public
Inspection**

Complete if the organization answered "Yes" on Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule G (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

Department of the Treasury
Internal Revenue Service

Name of the organization
HUMAN SERVICES PROGRAMS OF CARROLL
COUNTY INC

Employer identification number
52-1549551

Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

- 1** Indicate whether the organization raised funds through any of the following activities. Check all that apply.
- a** Mail solicitations
 - b** Internet and email solicitations
 - c** Phone solicitations
 - d** In-person solicitations
 - e** Solicitation of non-government grants
 - f** Solicitation of government grants
 - g** Special fundraising events
- 2a** Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No
- b** If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total						

- 3** List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

Revenue		(a) Event #1	(b) Event #2	(c) Other events	(d)
		BULL & OYSTER R (event type)	(event type)	(total number)	Total events (add col (a) through col (c))
1	Gross receipts	26,225			26,225
2	Less Contributions	14,353			14,353
3	Gross income (line 1 minus line 2)	11,872			11,872
Direct Expenses	4 Cash prizes				
	5 Noncash prizes	4,183			4,183
	6 Rent/facility costs				
	7 Food and beverages	6,075			6,075
	8 Entertainment				
	9 Other direct expenses	922			922
10	Direct expense summary Add lines 4 through 9 in column (d) ▶				11,180
11	Net income summary Subtract line 10 from line 3, column (d) ▶				692

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

Revenue		(a) Bingo	(b) Pull tabs/Instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col (a) through col (c))
		1	Gross revenue		
Direct Expenses	2 Cash prizes				
	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6	Volunteer labor	<input type="checkbox"/> Yes _____% <input type="checkbox"/> No	<input type="checkbox"/> Yes _____% <input type="checkbox"/> No	<input type="checkbox"/> Yes _____% <input type="checkbox"/> No
7	Direct expense summary Add lines 2 through 5 in column (d) ▶				
8	Net gaming income summary Subtract line 7 from line 1, column (d) ▶				

9 Enter the state(s) in which the organization conducts gaming activities _____

a Is the organization licensed to conduct gaming activities in each of these states? Yes No

b If "No," explain _____

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? Yes No

b If "Yes," explain _____

- 11** Does the organization conduct gaming activities with nonmembers? Yes No
- 12** Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming? Yes No
- 13** Indicate the percentage of gaming activity conducted in

a	The organization's facility	%
b	An outside facility	%

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records

Name ▶

Address ▶

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? Yes No

- b** If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ _____ and the amount of gaming revenue retained by the third party ▶ \$ _____
- c** If "Yes," enter name and address of the third party

Name ▶

Address ▶

16 Gaming manager information

Name ▶

Gaming manager compensation ▶ \$

Description of services provided ▶

Director/officer Employee Independent contractor

17 Mandatory distributions

- a** Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? Yes No
- b** Enter the amount of distributions required under state law distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$ _____

Part IV Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information (see instructions).

Return Reference	Explanation
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**SCHEDULE M
(Form 990)**

Noncash Contributions

OMB No 1545-0047

2017

▶ **Complete if the organizations answered "Yes" on Form 990, Part IV, lines 29 or 30.**

▶ **Attach to Form 990.**

▶ **Information about Schedule M (Form 990) and its instructions is at www.irs.gov/form990**

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Name of the organization
HUMAN SERVICES PROGRAMS OF CARROLL COUNTY INC

Employer identification number
52-1549551

Part I Types of Property

	(a) Check if applicable	(b) Number of contributions or items contributed	(c) Noncash contribution amounts reported on Form 990, Part VIII, line 1g	(d) Method of determining noncash contribution amounts
1 Art—Works of art				
2 Art—Historical treasures				
3 Art—Fractional interests				
4 Books and publications				
5 Clothing and household goods	X		264,061	THRIFT SHOP VALUE
6 Cars and other vehicles				
7 Boats and planes				
8 Intellectual property				
9 Securities—Publicly traded				
10 Securities—Closely held stock				
11 Securities—Partnership, LLC, or trust interests				
12 Securities—Miscellaneous				
13 Qualified conservation contribution—Historic structures				
14 Qualified conservation contribution—Other				
15 Real estate—Residential				
16 Real estate—Commercial				
17 Real estate—Other				
18 Collectibles				
19 Food inventory	X	4	3,570	THRIFT SHOP VALUE
20 Drugs and medical supplies				
21 Taxidermy				
22 Historical artifacts				
23 Scientific specimens				
24 Archeological artifacts				
25 Other ▶ (FURNITURE)	X	27	8,628	THRIFT SHOP VALUE
26 Other ▶ (GIFT CARDS)	X	29	4,930	THRIFT SHOP VALUE
27 Other ▶ (APPLIANCE)	X	1	520	THRIFT SHOP VALUE
28 Other ▶ (_____)				

29 Number of Forms 8283 received by the organization during the tax year for contributions for which the organization completed Form 8283, Part IV, Donee Acknowledgement **29**

	Yes	No
30a During the year, did the organization receive by contribution any property reported in Part I, lines 1 through 28, that it must hold for at least three years from the date of the initial contribution, and which is not required to be used for exempt purposes for the entire holding period?		No
b If "Yes," describe the arrangement in Part II		
31 Does the organization have a gift acceptance policy that requires the review of any nonstandard contributions?	Yes	
32a Does the organization hire or use third parties or related organizations to solicit, process, or sell noncash contributions?		No
b If "Yes," describe in Part II		
33 If the organization did not report an amount in column (c) for a type of property for which column (a) is checked, describe in Part II		

Part II **Supplemental Information.**

Provide the information required by Part I, lines 30b, 32b, and 33, and whether the organization is reporting in Part I, column (b), the number of contributions, the number of items received, or a combination of both. Also complete this part for any additional information.

Return Reference

Explanation

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Name of the organization
HUMAN SERVICES PROGRAMS OF CARROLL
COUNTY INC

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at
www.irs.gov/form990.

OMB No 1545-0047

2017

**Open to Public
Inspection**

Employer identification number

52-1549551

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 2, PART III, LINE 4B	<p>PROVIDED), LAUNDRY FACILITIES, TELEPHONE, AND MAIL SERVICES TO RESIDENTS WITH NO TIME LIMIT ON THEIR LENGTH OF STAY THIS PROGRAM PROVIDES CASE MANAGEMENT AND SUPPORTIVE SERVICES TO EACH RESIDENT THAT LINK THE RESIDENT TO MENTAL HEALTH, HEALTH CARE, EDUCATIONAL, EMPLOYMENT, ENTITLEMENT, COMMUNITY, AND FAITH-BASED RESOURCES THE GOAL OF THE PROGRAM IS TO HELP RESIDENTS MOVE ON TO PERMANENT HOUSING THE COLD WEATHER SHELTER IS OPEN FROM NOVEMBER 15 THROUGH MARCH 31 EACH EVENING AT 7PM THROUGH 7AM AND SERVES HOMELESS ADULTS WHO ARE LIVING OUTDOORS THIS SHELTER HAS FOOD PREPARATION FACILITIES VOLUNTEERS BRING DINNER EACH NIGHT THERE ARE LAUNDRY FACILITIES AND TELEPHONE AND MAIL SERVICES AVAILABLE TO RESIDENTS SOME RESIDENTS STAY FOR ONE OR TWO NIGHTS, SOME UTILIZE THE SHELTER ALL SEASON DURING THE YEAR ENDED JUNE 30, 2018 WOMEN AND CHILDREN'S SHELTER SERVED 47 WOMEN AND 26 CHILDREN FAMILY SHELTER SERVED 37 ADULTS AND 44 CHILDREN MEN'S SHELTER SERVED 44 MEN SAFE HAVEN SERVED 44 ADULTS COLD WEATHER SHELTER SERVED 184 ADULTS PERMANENT SUPPORTIVE HOUSING FOR PERSONS WITH DISABILITIES HSP PROVIDES HOUSING AND CASE MANAGEMENT SERVICES TO FORMERLY HOMELESS ADULTS THROUGH THIS PROGRAM HSP'S PROGRAM HAS FUNDS FOR A TOTAL OF 15 APARTMENTS CURRENTLY THOSE APARTMENTS ARE OCCUPIED BY INDIVIDUALS WHO FALL INTO THE FOLLOWING CATEGORIES CHRONICALLY HOMELESS DISABLED ADULTS, U.S. VETERAN, NON-CHRONICALLY HOMELESS DISABLED ADULT, AND HOMELESS DISABLED HEAD OF HOUSEHOLD HSP LEASES THESE APARTMENTS AND PAYS THE ENTIRE RENT EACH PARTICIPANT PAYS AN OCCUPANCY CHARGE NOT TO EXCEED 30% OF THEIR ADJUSTED INCOME PARTICIPANTS ARE RESPONSIBLE TO PAY FOR THEIR OWN UTILITIES UNLESS THEY ARE INCLUDED WITH THE RENT CASE MANAGEMENT IS PROVIDED ON A MONTHLY OR MORE FREQUENT BASIS DEPENDING ON NEED PARTICIPANTS ARE ENCOURAGED AND ASSISTED TO USE ALL AVAILABLE MAINSTREAM RESOURCES THE MAIN GOAL OF THIS PROGRAM IS FOR RESIDENTS TO REMAIN HOUSED AND EVENTUALLY EXIT THE PROGRAM PERMANENTLY HOUSED AND CONNECTED TO THE COMMUNITY SERVICES THEY NEED DURING THE YEAR ENDED JUNE 30, 2018, 17 FORMERLY HOMELESS INDIVIDUALS WERE SERVED IN THIS PROGRAM, 7 WERE CHILDREN THE RAPID REHOUSING PROGRAM HSP ASSISTS HOMELESS FAMILIES TO LOCATE AND LEASE RENTAL APARTMENTS ELIGIBLE FAMILIES WILL RECEIVE UP TO 6 MONTHS OF RENTAL STIPENDS FOR THE RENTAL ALLOWANCE PROGRAM THAT THE DEPARTMENT OF CITIZEN SERVICES PAYS DIRECTLY TO THEIR LANDLORDS HSP ALSO ADMINISTERS FUNDS FROM THE EMERGENCY SOLUTIONS GRANTS TO PAY RENTAL STIPENDS DIRECTLY TO LANDLORDS ON BEHALF OF FAMILIES SERVED MONTHLY OR MORE FREQUENT CASE MANAGEMENT IS PROVIDED BY HSP STAFF TO MEET THE RESIDENTS' NEEDS CASE MANAGEMENT INCLUDES ASSISTANCE WITH BUDGETING, APPLYING FOR MAINSTREAM RESOURCES, AND IDENTIFYING EACH FAMILY'S INDIVIDUAL GOALS DURING THE YEAR ENDED JUNE 30, 2018, UTILIZING RAP, SERVICE LINKED, AND ESG FUNDS HOUSEHOLDS CONTAINING 64 ADULTS AND 110 CHILDREN WERE SERVED THE PRIMARY GOALS OF THIS PROGRAM ARE TO RAPI</p>

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 2, PART III, LINE 4B	DLY RE-HOUSE HOMELESS FAMILIES, ASSIST THESE HOUSEHOLDS TO REMAIN STABLY HOUSED AND, BY EX IT, HAVE THEM BE MORE SELF- SUFFICIENT AND ENGAGED WITH APPROPRIATE COMMUNITY RESOURCES

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 2, PART III, LINE 4C	ATTACHMENT AND BIO-BEHAVIORAL CATCH-UP" SELF-SUFFICIENCY SERVICES INCLUDE ADULT EDUCATION CLASSES IN GED PREPARATION, ESL, COMPUTER LITERACY, AND JOB READINESS OTHER CENTER-BASED SERVICES INCLUDE CASE MANAGEMENT, HEALTH CLASSES, A PARENT LEADERSHIP PROGRAM, COOKING CLASSES, AND PEER SUPPORT ACTIVITIES IN ADDITION TO THESE CENTER-BASED SERVICES, THE FAMILY CENTER ALSO OFFERS A HOME VISITING PROGRAM OUR IN-HOME INTERVENTIONIST IS TRAINED IN THE "PARENTS AS TEACHERS- AND "ABC" CURRICULA, AND PROVIDES THESE PROGRAMS AS WELL AS CASE MANAGEMENT TO FAMILIES IN THEIR OWN HOMES SERVICES ARE PROVIDED FREE OF CHARGE, AND TRANSPORTATION IS PROVIDED WITHIN A 12 MILE RADIUS TO ASSIST FAMILIES IN ACCESSING CENTER SERVICES DURING THE YEAR ENDED JUNE 30, 2018, 52 FAMILIES PARTICIPATED IN CENTER- BASED ACTIVITIES AND 17 FAMILIES RECEIVED HOME VISIT SERVICES

990 Schedule O, Supplemental Information

Return Reference	Explanation
<p>FORM 990, PAGE 2, PART III, LINE 4D</p>	<p>THE ECONOMIC MOBILITY PROGRAM PROVIDES INTEGRATED EMPLOYMENT AND TRAINING, FINANCIAL EDUCATION, AND LONG-TERM CASE MANAGEMENT SERVICES TO HELP PEOPLE BELIEVE IN THEMSELVES AND THEIR FUTURE ECONOMIC MOBILITY ENCOMPASSES OPPORTUNITY WORKS, FINANCIAL EDUCATION SERVICES, AND OUR VOLUNTEER INCOME TAX PREPARATION (VITA) SITE OPPORTUNITY WORKS OFFERS A UNIQUE BLEND OF HANDS-ON JOB TRAINING, JOB READINESS ASSISTANCE, AND LONG-TERM CASE MANAGEMENT SUPPORT SERVICES TO HELP PARTICIPANTS GAIN AND MAINTAIN COMPETITIVE EMPLOYMENT OPPORTUNITY WORKS ENROLLS PARTICIPANTS WITH SIGNIFICANT BARRIERS TO EMPLOYMENT, INCLUDING CRIMINAL BACKGROUND, MENTAL HEALTH DISORDER, AND SUBSTANCE ABUSE HISTORY OPPORTUNITY WORKS FOCUSES ON PROVIDING COMMUNITY-BASED RE-ENTRY SERVICES DURING THE YEAR ENDED JUNE 30, 2018 OPPORTUNITY WORKS SERVED 109 INDIVIDUALS 94% HAD A SIGNIFICANT BARRIER TO EMPLOYMENT, 97% DID NOT COMMIT A CRIME DURING THE PROGRAM YEAR, 71% MASTERED AT LEAST 5 SKILLS, 71% RESOLVED AT LEAST 2 BARRIERS TO EMPLOYMENT, 63% MAINTAINED OR INCREASED THEIR INCOME THROUGH EMPLOYMENT, 71% MAINTAINED EMPLOYMENT FOR 90 DAYS OR MORE OPPORTUNITY WORKS UTILIZES THREE JOB TRAINING PLATFORMS FOR PARTICIPANTS 1 SECOND CHANCES, CARROLL COUNTY'S ONLY FREE STORE, WHICH SERVED 3,037 HOUSEHOLDS, 2 EBAY BUSINESS, GENERATING OVER 900 TO SUPPORT PROGRAMMING, 3 THE COMMUNITY GARDEN IS A 7,800 SQUARE FOOT PRODUCE AND HERB GARDEN, CENTRALLY LOCATED IN DOWNTOWN WESTMINSTER 100% OF THE HARVEST DIRECTLY BENEFITS OUR LOW-INCOME COMMUNITY DURING THE YEAR ENDED JUNE 30, 2018, 603 POUNDS OF PRODUCE FED 718 HOUSEHOLDS FINANCIAL EDUCATION SERVICES HELP CLIENTS WITH BUDGETING, ACCESS TO FAIR BANKING SERVICES, AND DEVELOPING SOLID FINANCIAL HABITS SERVICES OFFERED INCLUDE MONTHLY FINANCIAL EDUCATION WORKSHOPS, FINANCIAL CONSULTATION, AS WELL AS ONE-ON-ONE FINANCIAL COACHING FOR UP TO ONE YEAR 115 PARTICIPANT ATTENDED 77 SCHEDULED FINANCIAL EDUCATION WORKSHOPS 36 PARTICIPATED IN ONGOING FINANCIAL COACHING SERVICES 100% INCREASED THEIR FINANCIAL WELL-BEING, 69% CREATED A HOUSEHOLD BUDGET, 48% MAINTAINED THAT BUDGET FOR 30 DAYS, 75% MAINTAINED FOR 6 MONTHS, 36% ACHIEVED A FINANCIAL GOAL, PURCHASED AN ASSET, PAID DOWN DEBT, OR CREATED SAVINGS OUR VITA SITE PREPARES FREE TAX RETURNS FOR LOW TO MODERATE INCOME HOUSEHOLDS VITA IS AN IRS SPONSORED PROGRAM THE VITA SITE PROMOTES TAXPAYER EDUCATION, ACCESSING VITAL TAX CREDITS, AS WELL AS SAVING PARTICIPANT'S REFUND VITA PREPARED 1,011 TAX RETURNS GIVING BACK OVER 1.5 MILLION TO OUR WORKING POOR COMMUNITY TAXPAYERS SAVED 9,106</p>

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 11B	THE 990 IS REVIEWED AND APPROVED BY THE BOARD BEFORE FILING WITH THE IRS

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 12C	CONFLICT OF INTEREST ISSUES ARE DEALT WITH ON A BOARD LEVEL VIA SELF-DECLARATION OF CONFLICTS ABSTENTIONS FROM VOTES ARE DOCUMENTED IN THE ORGANIZATION'S MINUTES

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 15A	THE EXECUTIVE COMMITTEE CONSIDERS THE EXECUTIVE DIRECTOR'S SALARY SEPARATE FROM ALL OTHER STAFF AND SUBMITS A RECOMMENDATION TO THE BOARD THE RECOMMENDATION IS BASED ON THE EXECUTIVE COMMITTEE MEMBERS' EXPERIENCES IN THE INDUSTRY, AND THE COMMITTEE WILL ALSO REQUEST HR TO PERFORM A COMPARABILITY STUDY FROM TIME TO TIME (NOT NECESSARILY ANNUALLY) SALARY DECISIONS MADE AT THE BOARD LEVEL ARE COMMUNICATED VIA MEMO DIRECTLY TO THE PAYROLL SPECIALIST IN FINANCE AND OPERATIONS BOARD MEMBERS ARE ALSO INVOLVED IN THE BOARD APPROVAL OF ANNUAL BUDGETS

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 19	THE ORGANIZATION MAKES ITS GOVERNING BYLAWS, CONFLICT OF INTEREST POLICY, AND FINANCIAL STATEMENTS AVAILABLE UPON REQUEST IN ITS MAIN OFFICE AT 10 DISTILLERY DRIVE, WESTMINSTER, MD THE ORGANIZATION'S FINANCIAL STATEMENTS ARE ALSO AVAILABLE ON THE ORGANIZATION'S WEBSITE

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART XI, LINE 9	RENTAL EXPENSES 9,780 RENTAL EXPENSES -9,780