

Form **990**
Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
Do not enter social security numbers on this form as it may be made public
Information about Form 990 and its instructions is at www.irs.gov/form990

OMB No 1545-0047
2017
Open to Public Inspection

A For the 2017 calendar year, or tax year beginning 10-01-2017, and ending 09-30-2018

- B** Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization
CRAFT EMERGENCY RELIEF FUND INC

Doing business as

Number and street (or P O box if mail is not delivered to street address) Room/suite
535 STONE CUTTERS WAY SUITE 202

City or town, state or province, country, and ZIP or foreign postal code
MONTPELIER, VT 05602

D Employer identification number
13-3273980

E Telephone number
(802) 229-2306

G Gross receipts \$ 1,778,836

F Name and address of principal officer
CORNELIA CAREY
535 STONE CUTTERS WAY SUITE 202
MONTPELIER, VT 05602

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
If "No," attach a list (see instructions)
H(c) Group exemption number ▶

I Tax-exempt status 501(c)(3) 501(c) () ◀ (insert no) 4947(a)(1) or 527

J Website: ▶ WWW.CERFPLUS.ORG

K Form of organization Corporation Trust Association Other ▶

L Year of formation 1985

M State of legal domicile NY

Part I Summary

1 Briefly describe the organization's mission or most significant activities
CERF+ SERVES ARTISTS WHO WORK IN CRAFT DISCIPLINES BY PROVIDING A SAFETY NET TO SUPPORT STRONG AND SUSTAINABLE CAREERS CERF+ CORE SERVICES ARE EDUCATION PROGRAMS, ADVOCACY, NETWORK BUILDING AND EMERGENCY RELIEF

2 Check this box if the organization discontinued its operations or disposed of more than 25% of its net assets

3 Number of voting members of the governing body (Part VI, line 1a)	13
4 Number of independent voting members of the governing body (Part VI, line 1b)	13
5 Total number of individuals employed in calendar year 2017 (Part V, line 2a)	9
6 Total number of volunteers (estimate if necessary)	81
7a Total unrelated business revenue from Part VIII, column (C), line 12	0
7b Net unrelated business taxable income from Form 990-T, line 34	

	Prior Year	Current Year
	8 Contributions and grants (Part VIII, line 1h)	1,115,752
9 Program service revenue (Part VIII, line 2g)	23,313	0
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	35,151	67,873
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	5,052	5,280
12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	1,179,268	1,477,986

13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	225,137	595,343
14 Benefits paid to or for members (Part IX, column (A), line 4)		0
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	496,406	519,984
16a Professional fundraising fees (Part IX, column (A), line 11e)		0
b Total fundraising expenses (Part IX, column (D), line 25) ▶ 113,376		
17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	253,346	284,550
18 Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25)	974,889	1,399,877
19 Revenue less expenses Subtract line 18 from line 12	204,379	78,109

	Beginning of Current Year	End of Year
	20 Total assets (Part X, line 16)	1,681,728
21 Total liabilities (Part X, line 26)	48,075	39,986
22 Net assets or fund balances Subtract line 21 from line 20	1,633,653	1,700,589

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here
Signature of officer: *****
Date: 2019-01-30
CORNELIA CAREY EXECUTIVE DIRECTOR
Type or print name and title

Paid Preparer Use Only
Print/Type preparer's name: RANDALL L SARGENT CPA
Preparer's signature: RANDALL L SARGENT CPA
Date: 2019-02-13
Check if self-employed
PTIN: P00136499
Firm's name: JMM & ASSOCIATES PC
Firm's EIN: 03-0280081
Firm's address: 336 WATER TOWER CIR STE 801
Phone no: (802) 655-5665
COLCHESTER, VT 05446

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission

CRAFT EMERGENCY RELIEF FUND, INC (CERF+ -- THE ARTISTS' SAFETY NET), IS A NATIONAL ARTIST SERVICE ORGANIZATION WHOSE MISSION IS TO SERVE ARTISTS WHO WORK IN CRAFT DISCIPLINES BY PROVIDING A SAFETY NET TO SUPPORT STRONG AND SUSTAINABLE CAREERS CERF+'S CORE SERVICES ARE EDUCATION PROGRAMS, ADVOCACY, NETWORK BUILDING AND EMERGENCY RELIEF

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

If "Yes," describe these new services on Schedule O

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

If "Yes," describe these changes on Schedule O

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported

4a (Code) (Expenses \$ 1,163,303 including grants of \$ 595,343) (Revenue \$)
See Additional Data

4b (Code) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe in Schedule O)
(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses ▶ 1,163,303

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	Yes	
2 Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	Yes	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		No
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		No
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III		No
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		No
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		No
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		No
9 Did the organization report an amount in Part X, line 21 for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		No
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V		No
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	Yes	
b Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		No
c Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		No
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		No
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X		No
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X	Yes	
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII	Yes	
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		No
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		No
14a Did the organization maintain an office, employees, or agents outside of the United States?		No
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		No
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		No
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		No
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)		No
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II		No
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		No

Part IV Checklist of Required Schedules (continued)

	Yes	No
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		No
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>	Yes	
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		No
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		No
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		No
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		No
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II</i>		No
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		No
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions)		
a A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		No
b A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		No
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>		No
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		No
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		No
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		No
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		No
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		No
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>		No
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		No
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		No
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		No
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O	Yes	

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to lines 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O See instructions

Check if Schedule O contains a response or note to any line in this Part VI [X]

Section A. Governing Body and Management

Table with 3 columns: Question, Yes, No. Rows include: 1a Enter the number of voting members of the governing body at the end of the tax year (13); 1b Enter the number of voting members included in line 1a, above, who are independent (13); 2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee? (No); 3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person? (No); 4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? (No); 5 Did the organization become aware during the year of a significant diversion of the organization's assets? (No); 6 Did the organization have members or stockholders? (No); 7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? (No); 7b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? (No); 8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following: a The governing body? (Yes); b Each committee with authority to act on behalf of the governing body? (Yes); 9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O (No)

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

Table with 3 columns: Question, Yes, No. Rows include: 10a Did the organization have local chapters, branches, or affiliates? (No); 10b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?; 11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form? (Yes); 11b Describe in Schedule O the process, if any, used by the organization to review this Form 990; 12a Did the organization have a written conflict of interest policy? If "No," go to line 13 (Yes); 12b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts? (Yes); 12c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done (Yes); 13 Did the organization have a written whistleblower policy? (Yes); 14 Did the organization have a written document retention and destruction policy? (Yes); 15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision? a The organization's CEO, Executive Director, or top management official (Yes); b Other officers or key employees of the organization (Yes); If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions); 16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year? (No); 16b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?

Section C. Disclosure

Table with 3 columns: Question, Yes, No. Rows include: 17 List the States with which a copy of this Form 990 is required to be filed (MA, NY); 18 Section 6104 requires an organization to make its Form 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply: [X] Own website, [X] Another's website, [X] Upon request, [] Other (explain in Schedule O); 19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year; 20 State the name, address, and telephone number of the person who possesses the organization's books and records (JAMES HAFFERMAN, 535 STONE CUTTERS WAY SUITE 202, MONTPELIER, VT 05602 (802) 229-2306)

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed Report compensation for the calendar year ending with or within the organization's tax year

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation Enter -0- in columns (D), (E), and (F) if no compensation was paid

- List all of the organization's **current** key employees, if any See instructions for definition of "key employee "

- List the organization's five **current** highest compensated employees (other than an officer, director, trustee or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations

- List all of the organization's **former** officers, key employees, or highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations

- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations

List persons in the following order individual trustees or directors, institutional trustees, officers, key employees, highest compensated employees, and former such persons

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W- 2/1099-MISC)	(E) Reportable compensation from related organizations (W- 2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional Trustee	Officer	Key employee	Highest compensated employee	Former			
(1) EDDIE BERNARD CHAIR	4 00	X		X				0	0	0
(2) REED MCMILLAN VICE CHAIR	4 00	X		X				0	0	0
(3) JOHN HAWORTH SECRETARY	4 00	X		X				0	0	0
(4) CASEY GILL SUMMAR TREASURER	4 00	X		X				0	0	0
(5) TAYNA AGUINIGA DIRECTOR	4 00	X						0	0	0
(6) POLLY ALLEN DIRECTOR	4 00	X						0	0	0
(7) BARRY BERGEY DIRECTOR	4 00	X						0	0	0
(8) DON FRIEDLICH DIRECTOR	4 00	X						0	0	0
(9) CINDA HOLT DIRECTOR	4 00	X						0	0	0
(10) ANDE MARICICH DIRECTOR	4 00	X						0	0	0
(11) SYLVIE ROSENTHAL DIRECTOR	4 00	X						0	0	0
(12) LOIS RUSSELL DIRECTOR	4 00	X						0	0	0
(13) PAUL SACARIDIZ DIRECTOR	4 00	X						0	0	0
(14) MICHELLE BUFANO UNTIL FEB 2018 DIRECTOR	4 00	X						0	0	0
(15) JULES POLK UNTIL MAR 2018 DIRECTOR	4 00	X						0	0	0
(16) OLIVIA SURRATT UNTIL MAY 2018 DIRECTOR	4 00	X						0	0	0
(17) JULIE DALGLEISH UNTIL NOV 2017 DIRECTOR	4 00	X						0	0	0

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional Trustee	Officer	Key employee	Highest compensated employee	Former			
(18) JUDY GORDON UNTIL NOV 2017 DIRECTOR	4 00	X						0	0	0
(19) AZIM MAZAGONWALLA UNTIL NOV 2017 DIRECTOR	4 00	X						0	0	0
(20) CHRISTINE ROBB UNTIL NOV 2017 DIRECTOR	4 00	X						0	0	0
(21) FELICIA SHAW UNTIL NOV 2017 DIRECTOR	4 00	X						0	0	0
(22) CORNELIA CAREY EXECUTIVE DI	40 00			X				89,321	0	20,424
1b Sub-Total										
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)								89,321		20,424

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization ▶

	Yes	No
3 Did the organization list any former officer, director or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		No
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		No
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		No

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization Report compensation for the calendar year ending with or within the organization's tax year

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization ▶

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

Table with columns (A) Total revenue, (B) Related or exempt function revenue, (C) Unrelated business revenue, (D) Revenue excluded from tax under sections 512-514. Rows include Contributions, Gifts, Grants and Other Similar Amounts; Program Service Revenue; and Other Revenue.

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.				
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21.				
2 Grants and other assistance to domestic individuals. See Part IV, line 22.	595,343	595,343		
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, line 15 and 16.				
4 Benefits paid to or for members.				
5 Compensation of current officers, directors, trustees, and key employees.	106,886	89,570	7,696	9,620
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).				
7 Other salaries and wages.	305,758	212,331	52,855	40,572
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions).	7,843	5,203	1,467	1,173
9 Other employee benefits.	64,894	46,217	10,052	8,625
10 Payroll taxes.	34,603	25,121	5,192	4,290
11 Fees for services (non-employees)				
a Management.				
b Legal.	1,020		1,020	
c Accounting.	10,100		10,100	
d Lobbying.				
e Professional fundraising services. See Part IV, line 17.				
f Investment management fees.	10,274		10,274	
g Other (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O).	78,623	64,677	1,906	12,040
12 Advertising and promotion.	7,228	6,558		670
13 Office expenses.	48,675	20,992	5,689	21,994
14 Information technology.	35,858	29,291	4,674	1,893
15 Royalties.				
16 Occupancy.	34,721	24,266	5,917	4,538
17 Travel.	38,703	33,079	979	4,645
18 Payments of travel or entertainment expenses for any federal, state, or local public officials.				
19 Conferences, conventions, and meetings.	2,210	1,545	376	289
20 Interest.				
21 Payments to affiliates.				
22 Depreciation, depletion, and amortization.	6,303	4,372	1,093	838
23 Insurance.	2,855	1,980	495	380
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a BANK AND CREDIT CARD FEES	3,483	30	3,413	40
b EVENTS/ DONOR CULTIVATION	2,547	778		1,769
c BAD DEBT EXPENSE	1,950	1,950		
d				
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e.	1,399,877	1,163,303	123,198	113,376
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part IX

		(A) Beginning of year		(B) End of year
Assets	1 Cash—non-interest-bearing	61,041	1	207,007
	2 Savings and temporary cash investments	50,699	2	45,185
	3 Pledges and grants receivable, net	503,037	3	160,563
	4 Accounts receivable, net		4	
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions) Complete Part II of Schedule L		6	
	7 Notes and loans receivable, net	47,382	7	62,370
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	6,847	9	9,488
	10a Land, buildings, and equipment cost or other basis Complete Part VI of Schedule D	10a 32,777		
	b Less accumulated depreciation	10b 17,540	21,603	10c 15,237
	11 Investments—publicly traded securities	991,119	11	1,240,725
	12 Investments—other securities See Part IV, line 11		12	
	13 Investments—program-related See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets See Part IV, line 11		15	
16 Total assets. Add lines 1 through 15 (must equal line 34)	1,681,728	16	1,740,575	
Liabilities	17 Accounts payable and accrued expenses	48,075	17	39,986
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24) Complete Part X of Schedule D		25	
	26 Total liabilities. Add lines 17 through 25	48,075	26	39,986
Net Assets or Fund Balances	27 Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34. Unrestricted net assets	1,020,629	27	1,133,373
	28 Temporarily restricted net assets	613,024	28	567,216
	29 Permanently restricted net assets		29	
	30 Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34. Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
	33 Total net assets or fund balances	1,633,653	33	1,700,589
	34 Total liabilities and net assets/fund balances	1,681,728	34	1,740,575

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	1,477,986
2	Total expenses (must equal Part IX, column (A), line 25)	2	1,399,877
3	Revenue less expenses Subtract line 2 from line 1	3	78,109
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	1,633,653
5	Net unrealized gains (losses) on investments	5	-11,173
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	
10	Net assets or fund balances at end of year Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	1,700,589

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

	Yes	No
<p>1 Accounting method used to prepare the Form 990 <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O</p>		
<p>2a Were the organization's financial statements compiled or reviewed by an independent accountant? If 'Yes,' check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis</p>	2a	No
<p>b Were the organization's financial statements audited by an independent accountant? If 'Yes,' check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis</p>	2b	Yes
<p>c If "Yes," to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O</p>	2c	Yes
<p>3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?</p>	3a	No
<p>b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits</p>	3b	

Software ID:**Software Version:****EIN:** 13-3273980**Name:** CRAFT EMERGENCY RELIEF FUND INC

Form 990 (2017)

Form 990, Part III, Line 4a:

IN FISCAL YEAR 2018, CERF+ FOCUSED ON FOUR MAIN GOALS (1) ENHANCING AND EXPANDING OUR EMERGENCY PREPAREDNESS AND CAREER PROTECTION RESOURCES AND TECHNICAL ASSISTANCE, (2) RESPONDING NIMBLY AND QUICKLY TO THE SIGNIFICANT INCREASE IN NATURAL DISASTER RELATED REQUESTS FOR ASSISTANCE AND SCALING OUR EMERGENCY RESPONSE PROGRAM APPROPRIATELY, (3) EXPANDING OUR OUTREACH TO INCREASE THE NUMBER OF ARTISTS SERVED THROUGH OUR EMERGENCY RELIEF AND RESPONSE PROGRAM, AND (4) SUSTAINING OUR PUBLIC POLICY ADVOCACY AND RESEARCH ABOUT TRENDS WITHIN THE CRAFT FIELD. IN ADDITION TO OUR OWN PROGRAMS AND SERVICES, WE PLAYED A NATIONAL LEADERSHIP ROLE IN THE EMERGING MOVEMENT WITHIN THE ARTS SECTOR TO IMPROVE THE OVERALL SAFETY NET BEFORE, DURING AND AFTER DISASTERS FOR ARTISTS AND ARTS ORGANIZATIONS. OUR MONTHLY E-NEWS AVERAGED 11,564 RECIPIENTS PER ISSUE. OUR INCREASED ONLINE SOCIAL MEDIA ENGAGEMENT RESULTED IN 791 TWITTER FOLLOWERS, 5,584 ACCESSED OUR WEBSITE IN FY18. CRAFT EMERGENCY RELIEF FUND - CERF+ PROVIDES CRITICAL EMERGENCY FINANCIAL ASSISTANCE TO ARTISTS WORKING IN CRAFT DISCIPLINES WHO HAVE EXPERIENCED A RECENT, CAREER-THREATENING EMERGENCY. ONCE APPLICATIONS ARE COMPLETED, GRANT DETERMINATIONS ARE MADE WITHIN TWO WEEKS AND ON AVERAGE, WITHIN SEVEN DAYS. THIS YEAR, 138 ARTISTS RECEIVED DIRECT EMERGENCY RELIEF GRANTS. THESE ARTISTS WERE IMPACTED BY FLOODS, HOME AND STUDIO FIRES, HURRICANES, INJURIES AND ILLNESSES RECEIVING A TOTAL OF 608,245 IN EMERGENCY AID (\$54,900 IN GRANTS AND 33,800 IN NO-INTEREST LOANS) AND 19,545 WORTH OF GIFTS-IN-KIND (DONATIONS OF EQUIPMENT, MATERIALS, BOOTH WAIVER FEES, ETC.), FOR A GRAND TOTAL OF 608,245 IN AID. RESPONDING TO ARTISTS WHO SUFFERED LOSSES IN NATURAL DISASTERS DOMINATED OUR WORK THIS YEAR. 70% OF THE FY18 ASSISTANCE WAS IN RESPONSE TO THE MAJOR DISASTERS. BY COMPARISON, DURING THE PREVIOUS FIVE FISCAL YEARS, 29% OF THE ASSISTANCE WAS IN RESPONSE TO DISASTERS. OUR PERSONALIZED INDIVIDUAL COUNSELING AND REFERRALS HELPED 725 ARTISTS RESPOND TO THEIR EMERGENCY IN A TIME OF CRISIS. THIS IS ALMOST TWICE INDIVIDUAL EMERGENCY COUNSELING AND REFERRALS PROVIDED IN PREVIOUS YEARS (ANNUAL AVERAGE THE PREVIOUS FIVE YEARS BEING 374). 45% OF THIS PERSONALIZED ASSISTANCE WAS IN RESPONSE TO NATURAL DISASTERS -- PRIMARILY HURRICANES HARVEY, IRMA AND MARIA, AS WELL AS THE CALIFORNIA WILDFIRES LATE IN 2017. EMERGENCY RESPONSE - CERF+ MAINTAINS AN ACTIVE LIST OF INDIVIDUALS, ORGANIZATIONS, AND ARTS BUSINESSES THAT RECEIVE EMAIL ALERTS BEFORE, DURING AND AFTER A DISASTER. IN FY18, MORE THAN 8,500 INDIVIDUALS AND ORGANIZATIONS RECEIVED 22 DISASTER RESPONSE MESSAGES FROM CERF+ WITH CRITICAL PREPAREDNESS AND RECOVERY INFORMATION, RESOURCES AND SUPPORT. NOTICES WERE SENT OUT THIS YEAR FOR THE FLOODS IN FLORIDA, ALABAMA, LOUISIANA, AND MONTANA, WILDFIRES AND MUDSLIDES IN CALIFORNIA, THE VOLCANO IN HAWAII, AND HURRICANES NATE, LANE, AND FLORENCE. "GET READY" GRANTS - CERF+ CONTINUED ITS SECOND YEAR OF "GET READY" GRANT PROGRAM TO SUPPORT PREPAREDNESS EFFORTS THAT WILL HELP ARTISTS WORKING IN CRAFT DISCIPLINES SAFEGUARD THEIR STUDIOS, PROTECT THEIR LIVELIHOODS AND PREPARE FOR EMERGENCIES. TWENTY GRANTS WERE AWARDED TO 42 INDIVIDUAL ARTISTS (UP TO 500) TOTALING 20,443 TOWARDS THE PURCHASE OF GOODS OR SERVICES. PROJECTS INCLUDED PURCHASING AND INSTALLING DUST COLLECTION AND VENTILATION SYSTEMS, FIRE EXTINGUISHERS, HAZARDOUS MATERIAL CABINETS, NON-TOXIC ART MATERIALS, SECURITY SYSTEMS, HARD DRIVES, ESTATE AND LEGACY PLANNING. AS PART OF THE GRANT, ARTISTS SHARE WHAT THEY HAVE LEARNED THROUGH VIDEOS, BLOGS, WORKSHOPS AND SOCIAL MEDIA TO INSPIRE OTHER ARTISTS TO "GET READY". CERF+ WEBSITE - WE CONTINUE TO UPDATE OUR WEBSITE WITH NEW CONTENT ON A WEEKLY AND MONTHLY BASIS. DUE TO THE ONSLAUGHT OF DISASTERS, WE LAUNCHED A "DISASTER PORTAL," WHICH PROVIDES ALERTS, INFORMATION AND RESOURCES ON SPECIFIC DISASTERS WITH THE CLICK OF A LINK. OTHER ADDITIONS TO THE SITE INCLUDE NEW ARTIST INTERVIEWS AND STORIES AND NEW CONTENT RELATED TO OUR GET READY GRANT PROGRAM CREATED BY RECIPIENTS OF THOSE GRANTS. CERF+ ALSO UPDATED ITS EMERGENCY RELIEF INFORMATION PAGES ON ITS WEBSITE TO INCLUDE SPANISH TRANSLATIONS. OUR SITE HAS BEEN THE GO-TO DESTINATION FOR ARTISTS SEEKING EMERGENCY RESOURCES. IT IS LISTED ON MANY STATE, REGIONAL AND NATIONAL ARTS AGENCIES- AND ORGANIZATIONS' WEBSITES AND BLOGS WITH DISASTER-SPECIFIC INFORMATION. COVER YOUR A'S (ART, ASSETS + ARCHIVES - COVER YOUR A'S (CYA) IS A TRAIN-THE-TRAINER WORKSHOP, INAUGURATED IN 2012, THAT IS GEARED FOR ART SCHOOL FACULTY (BFA, MFA, AND CERTIFICATE PROGRAMS), CAREER SERVICES STAFF AND PROFESSIONAL DEVELOPMENT PROVIDERS. OPTIMUM WORKSHOP SIZE IS 15-25 PARTICIPANTS, WORKSHOP LENGTH IS FLEXIBLE (1-1.5 DAYS). OUR CURRICULUM MODULES FOCUS ON "DEFENSIVE STRATEGIES" TO BUILD AND SUSTAIN A CREATIVE PRACTICE, AND ARE DESIGNED TO COMPLEMENT STANDARD ARTIST BUSINESS SKILL TRAINING (MARKETING, BUSINESS PLANNING, BUDGETING). WORKSHOP INSTRUCTORS INCLUDE CERF+ STAFF, SUBJECT EXPERTS, AND CYA WORKSHOP "ALUMNI." THROUGH THE MULTIPLIER EFFECT OF OUR TEACHING PROGRAM THIS YEAR MORE THAN 2,000 ART STUDENTS AND EMERGING ARTISTS ARE RECEIVING INSTRUCTION IN RISK MANAGEMENT. READY + RESILIENT - CERF+ RECEIVED A GRANT FROM THE WESTFIELD INSURANCE FOUNDATION LEGACY OF CARING FUND TO PILOT OUR NEW "READY + RESILIENT" PROGRAM, A FREE ONE-DAY PROFESSIONAL DEVELOPMENT PROGRAM FOR STUDIO ARTISTS TO LEARN HOW TO STRENGTHEN THEIR CAREERS, PREPARE FOR EMERGENCIES AND GET BACK ON THEIR FEET IN COMMUNITIES THAT HAVE EXPERIENCED DISASTERS. "READY + RESILIENT" PROVIDES RESOURCES, TOOLS AND INFORMATION ON A VARIETY OF TOPICS CRITICAL TO BUILDING AND MAINTAINING A SUSTAINABLE CAREER. THE PROGRAM OCCURRED ON NOVEMBER 18, 2017 IN GATLINBURG, TENNESSEE -- A YEAR AFTER THE DEVASTATING 2016 WILDFIRES-- AND WILL BE REPLICATED FOR OTHER COMMUNITIES IMPACTED BY DISASTER. ARTISTS LEGACY PLANNING - ARTIST LEGACY PLANNING IS A FAST EMERGING FIELD GIVEN THE AGING OF THE "BABY BOOM" GENERATION TO COMPLEMENT A SPATE OF RECENT PUBLICATIONS AND RESOURCES ON ARTIST ESTATE PLANNING, CERF+ HAS PUBLISHED A WORKBOOK THAT FOCUSES ON THE TRANSFER/DISPOSITION OF AN ARTIST'S TOOLS, BOOKS AND OTHER NON-ARTISTIC ASSETS. BASED ON INTERVIEWS WITH MORE THAN 15 ARTISTS, "CRAFTING YOUR LEGACY, GUIDE TO PUTTING YOUR NON-ARTISTIC ASSETS TO WORK IN AN ESTATE PLAN" PROVIDES STRATEGIES FOR AND EXAMPLES TO ASSIST ARTISTS IN THINKING ABOUT THE BEST APPROACHES TO INVENTORY AND SAFEGUARD THEIR POSSESSIONS. THE WORKBOOK IS INTENDED FOR MID- AND LATE-CAREER ARTISTS, WHETHER THEY HAVE A MODEST WORKSPACE OR A SPRAWLING FACILITY, WHETHER THEIR STUDIO IS HOME-BASED OR OFF-SITE. STUDIO SAFETY - CERF+ DEVELOPED A STUDIO SAFETY GUIDE AND ACCOMPANYING POSTER IN BOTH ENGLISH AND SPANISH, EDUCATING ARTISTS AND RAISING AWARENESS ABOUT THIS TOPIC AS AN IMPORTANT ADVOCACY ISSUE. AVAILABLE ONLINE AS A FREE DOWNLOAD OR FOR PURCHASE AS A PRINTED GUIDE, THE PORTABLE 12-PAGE STUDIO SAFETY GUIDE IS DESIGNED TO HELP ARTISTS EVALUATE THEIR CURRENT OR NEW SPACES AND TO HELP THEM MAINTAIN OR UPGRADE THEIR STUDIOS WITH STEP-BY-STEP CLEAR INSTRUCTIONS ABOUT HOW TO IDENTIFY AND REDUCE UNSAFE CONDITIONS AND POTENTIAL RISKS. THE GUIDE BREAKS DOWN COMPLICATED (AND OFTEN SCARY) ISSUES SUCH AS CHECKING OUT STRUCTURAL ISSUES OF A BUILDING, ITS HEATING AND VENTILATION SYSTEMS, ELECTRICAL WIRING, AND ALSO LOOKS AT THE ARTIST'S USE OF HAZARDOUS MATERIALS AND OTHER SAFETY MEASURES. EDUCATION AND TRAINING WORKSHOPS, 1,023 ARTISTS, ARTS PROFESSIONALS, AND REPRESENTATIVES OF GOVERNMENT AND COMMUNITY AGENCIES ATTENDED CERF+'S NATIONAL, REGIONAL AND LOCAL WORKSHOPS AND PRESENTATIONS IN FY18. THESE WERE PRESENTED AT/FOR THE CONNECTICUT ARTS DAY 2018, GRANTMAKERS IN THE ARTS, HERITAGE EMERGENCY NATIONAL TASK FORCE (HENTF) ANNUAL MEETING, HURRICANE HARVEY KNOWLEDGE SHARE, MAINE INTERNATIONAL CONFERENCE ON THE ARTS, NATIONAL ORGANIZATION OF COUNTIES - ARTS IN DISASTER RECOVERY, THE TURABO MUSEUM, READY + RESILIENT GATLINBURG, SOCIETY OF NATIONAL GOLDSMITHS ANNUAL CONFERENCE, SCULPTURAL OBJECTS FUNCTIONAL ART, ST LOUIS VOLUNTEER LAWYERS AND ACCOUNTANTS FOR THE ARTS. CERF+ CONDUCTED A SERIES OF WEBINARS ON A VARIETY OF TOPICS WITH CERF+ AS HOST/PRESENTER AND EXPERT(S) AS CO-PRESENTERS. PARTNERING WITH ORANGENIUS, AN ONLINE PLATFORM FOR ARTISTS, WAS PARTICULARLY EFFECTIVE IN EXPANDING OUR REACH TO INCLUDE A GREATER NUMBER OF STUDIO ARTISTS AND IN PRESENTING EXPERTISE COMPLEMENTARY TO OUR EXPERTISE. WEBINAR TOPICS INCLUDED PHOTOGRAPHING YOUR WORK AND COPYRIGHT BASICS FOR CREATIVES WITH ORANGENIUS, INC., BUSINESS INSURANCE WITH ZINC INSURANCE, CRAFTING YOUR LEGACY. OVER 800 STUDIO ARTISTS AND ARTS PROFESSIONALS REGISTERED FOR THESE WEBINARS. EVERY WEBINAR WAS RECORDED AND POSTED ON OUR WEBSITE AND SOCIAL MEDIA FOR FREE REPLAY. ADVOCACY - TOOL REPLACEMENT BILL IN PARTNERSHIP WITH AMERICANS FOR THE ARTS (AFTA), CERF+ PARTICIPATED IN A SECOND ROUND OF OUR CONGRESSIONAL ADVOCACY CAMPAIGN TO CHANGE FEMA REGULATIONS ABOUT A

SCHEDULE A
(Form 990 or 990-EZ)

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.
▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

2017

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Name of the organization

CRAFT EMERGENCY RELIEF FUND INC

Employer identification number

13-3273980

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is (For lines 1 through 12, check only one box)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ))
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state _____
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II)
- 8 A community trust described in **section 170(b)(1)(A)(vi)** (Complete Part II)
- 9 An agricultural research organization described in **170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land grant college of agriculture See instructions Enter the name, city, and state of the college or university _____
- 10 An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See **section 509(a)(2)**. (Complete Part III)
- 11 An organization organized and operated exclusively to test for public safety See **section 509(a)(4)**.
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s) **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions) **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions) **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization
 - f Enter the number of supported organizations _____

g Provide the following information about the supported organization(s)

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1- 10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv), 170(b)(1)(A)(vi), and 170(b)(1)(A)(ix)

(Complete only if you checked the box on line 5, 7, 8, or 9 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►		(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1	Gifts, grants, contributions, and membership fees received (Do not include any "unusual grant.")						
2	Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3	The value of services or facilities furnished by a governmental unit to the organization without charge						
4	Total. Add lines 1 through 3						
5	The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6	Public support. Subtract line 5 from line 4						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►		(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
7	Amounts from line 4						
8	Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9	Net income from unrelated business activities, whether or not the business is regularly carried on						
10	Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11	Total support. Add lines 7 through 10						
12	Gross receipts from related activities, etc. (see instructions)					12	

13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** **Section C. Computation of Public Support Percentage**

14	Public support percentage for 2017 (line 6, column (f) divided by line 11, column (f))	14	
15	Public support percentage for 2016 Schedule A, Part II, line 14	15	

- 16a 33 1/3% support test—2017.** If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization
- b 33 1/3% support test—2016.** If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization
- 17a 10%-facts-and-circumstances test—2017.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization
- b 10%-facts-and-circumstances test—2016.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization
- 18 Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")	1,379,002	964,414	575,491	1,115,752	1,404,833	5,439,492
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose				23,313		23,313
3 Gross receipts from activities that are not an unrelated trade or business under section 513	5,389	2,450	2,353	10,647	8,284	29,123
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5	1,384,391	966,864	577,844	1,149,712	1,413,117	5,491,928
7a Amounts included on lines 1, 2, and 3 received from disqualified persons	1,010,000	726,076	409,726	668,373	735,000	3,549,175
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b	1,010,000	726,076	409,726	668,373	735,000	3,549,175
8 Public support. (Subtract line 7c from line 6)						1,942,753

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
9 Amounts from line 6	1,384,391	966,864	577,844	1,149,712	1,413,117	5,491,928
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	16,693	20,173	24,969	18,722	20,813	101,370
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b	16,693	20,173	24,969	18,722	20,813	101,370
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income Do not include gain or loss from the sale of capital assets (Explain in Part VI)						
13 Total support. (Add lines 9, 10c, 11, and 12)	1,401,084	987,037	602,813	1,168,434	1,433,930	5,593,298
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2017 (line 8, column (f) divided by line 13, column (f))	15	34.730 %
16 Public support percentage from 2016 Schedule A, Part III, line 15	16	36.120 %

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2017 (line 10c, column (f) divided by line 13, column (f))	17	2.000 %
18 Investment income percentage from 2016 Schedule A, Part III, line 17	18	2.000 %

19a 33 1/3% support tests—2017. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶

b 33 1/3% support tests—2016. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3% and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

		Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer (b) and (c) below.</i>		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes" and if you checked 12a or 12b in Part I, answer (b) and (c) below.</i>		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed, (ii) the reasons for each such action, (iii) the authority under the organization's organizing document authorizing such action, and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b	Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c	Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b	Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c	Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>		
b	Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations (continued)

		Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?		
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b	A family member of a person described in (a) above?		
c	A 35% controlled entity of a person described in (a) or (b) above? <i>If "Yes" to a, b, or c, provide detail in Part VI</i>		

Section B. Type I Supporting Organizations

		Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised or controlled the supporting organization.</i>		

Section C. Type II Supporting Organizations

		Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		

Section D. All Type III Supporting Organizations

		Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization (s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		

Section E. Type III Functionally-Integrated Supporting Organizations

1	Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions)		
a	<input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b	<input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c	<input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).		
2	Activities Test Answer (a) and (b) below.		
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>		
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
3	Parent of Supported Organizations Answer (a) and (b) below.		
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>Provide details in Part VI.</i>		
b	Did the organization exercise a substantial degree of direction over the policies, programs and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI) **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6 and 7 from line 4)	8	
Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year)	1	
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI)		
2	Acquisition indebtedness applicable to non-exempt use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions)	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	
Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally-integrated Type III supporting organization (see instructions)		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI) See instructions	
7 Total annual distributions. Add lines 1 through 6	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI) See instructions	
9 Distributable amount for 2017 from Section C, line 6	
10 Line 8 amount divided by Line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2017	(iii) Distributable Amount for 2017
1 Distributable amount for 2017 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2017 (reasonable cause required-- explain in Part VI) See instructions			
3 Excess distributions carryover, if any, to 2017			
a			
b From 2013.			
c From 2014.			
d From 2015.			
e From 2016.			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2017 distributable amount			
i Carryover from 2012 not applied (see instructions)			
j Remainder Subtract lines 3g, 3h, and 3i from 3f			
4 Distributions for 2017 from Section D, line 7			
\$			
a Applied to underdistributions of prior years			
b Applied to 2017 distributable amount			
c Remainder Subtract lines 4a and 4b from 4			
5 Remaining underdistributions for years prior to 2017, if any Subtract lines 3g and 4a from line 2 If the amount is greater than zero, explain in Part VI See instructions			
6 Remaining underdistributions for 2017 Subtract lines 3h and 4b from line 1 If the amount is greater than zero, explain in Part VI See instructions			
7 Excess distributions carryover to 2018. Add lines 3j and 4c			
8 Breakdown of line 7			
a Excess from 2013.			
b Excess from 2014.			
c Excess from 2015.			
d Excess from 2016.			
e Excess from 2017.			

Additional Data

Software ID:

Software Version:

EIN: 13-3273980

Name: CRAFT EMERGENCY RELIEF FUND INC

Part VI Supplemental Information. Provide the explanations required by Part II, line 10, Part II, line 17a or 17b, Part III, line 12, Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c, Part IV, Section B, lines 1 and 2, Part IV, Section C, line 1, Part IV, Section D, lines 2 and 3, Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b, Part V, line 1, Part V, Section B, line 1e, Part V Section D, lines 5, 6, and 8, and Part V, Section E, lines 2, 5, and 6 Also complete this part for any additional information (See instructions)

Facts And Circumstances Test

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

OMB No 1545-0047
2017
Open to Public Inspection

▶ Complete if the organization answered "Yes," on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
▶ Attach to Form 990.

Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.

Name of the organization
CRAFT EMERGENCY RELIEF FUND INC

Employer identification number
13-3273980

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.
Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? Yes No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? Yes No

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply)

Preservation of land for public use (e g , recreation or education) Preservation of an historically important land area

Protection of natural habitat Preservation of a certified historic structure

Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year

	Held at the End of the Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____

4 Number of states where property subject to conservation easement is located ▶ _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? Yes No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$ _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? Yes No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.
Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items

(i) Revenue included on Form 990, Part VIII, line 1 ▶ \$ _____

(ii) Assets included in Form 990, Part X ▶ \$ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items

a Revenue included on Form 990, Part VIII, line 1 ▶ \$ _____

b Assets included in Form 990, Part X ▶ \$ _____

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets *(continued)*

- 3** Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply)
- a** Public exhibition
 - b** Scholarly research
 - c** Preservation for future generations
 - d** Loan or exchange programs
 - e** Other
- 4** Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII
- 5** During the year, did the organization solicit or receive donations of art, historical treasures or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a** Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b** If "Yes," explain the arrangement in Part XIII and complete the following table
- | | Amount |
|--|--------|
| c Beginning balance | |
| d Additions during the year | |
| e Distributions during the year | |
| f Ending balance | |
- 2a** Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No
- b** If "Yes," explain the arrangement in Part XIII Check here if the explanation has been provided in Part XIII

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

- 2** Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as
- a** Board designated or quasi-endowment ▶
 - b** Permanent endowment ▶
 - c** Temporarily restricted endowment ▶
- The percentages on lines 2a, 2b, and 2c should equal 100%
- 3a** Are there endowment funds not in the possession of the organization that are held and administered for the organization by
- | | | | |
|--|--|-----|----|
| (i) unrelated organizations | | Yes | No |
| (ii) related organizations | | | |
- b** If "Yes" on 3a(ii), are the related organizations listed as required on Schedule R?
- 3b**

		Yes	No
3a(i)			
3a(ii)			
3b			
- 4** Describe in Part XIII the intended uses of the organization's endowment funds

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment		14,277	10,140	4,137
e Other		18,500	7,400	11,100
Total. Add lines 1a through 1e (Column (d) must equal Form 990, Part X, column (B), line 10(c)) . . . ▶				15,237

Part VII Investments—Other Securities. Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other _____		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col (B) line 12)	▶	

Part VIII Investments—Program Related. Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col (B) line 13)	▶	

Part IX Other Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col (B) line 15)	▶

Part X Other Liabilities. Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

(a) Description of liability	(b) Book value
1. Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col (B) line 25)	▶

2. Liability for uncertain tax positions In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740) Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	1,556,298
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12			
a	Net unrealized gains (losses) on investments	2a	-11,173	
b	Donated services and use of facilities	2b	86,481	
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII)	2d	3,004	
e	Add lines 2a through 2d			2e 78,312
3	Subtract line 2e from line 1			3 1,477,986
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII)	4b		
c	Add lines 4a and 4b			4c
5	Total revenue Add lines 3 and 4c . (This must equal Form 990, Part I, line 12)			5 1,477,986

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	1,489,362
2	Amounts included on line 1 but not on Form 990, Part IX, line 25			
a	Donated services and use of facilities	2a	86,481	
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII)	2d	3,004	
e	Add lines 2a through 2d			2e 89,485
3	Subtract line 2e from line 1			3 1,399,877
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII)	4b		
c	Add lines 4a and 4b			4c
5	Total expenses Add lines 3 and 4c . (This must equal Form 990, Part I, line 18)			5 1,399,877

Part XIII Supplemental Information

Provide the descriptions required for Part II, lines 3, 5, and 9, Part III, lines 1a and 4, Part IV, lines 1b and 2b, Part V, line 4, Part X, line 2, Part XI, lines 2d and 4b, and Part XII, lines 2d and 4b Also complete this part to provide any additional information

Return Reference	Explanation
See Additional Data Table	

Part XIII Supplemental Information *(continued)*

Return Reference	Explanation

Additional Data

Software ID:

Software Version:

EIN: 13-3273980

Name: CRAFT EMERGENCY RELIEF FUND INC

Supplemental Information

Return Reference	Explanation
SCHEDULE D, PAGE 3, PART X	THE ORGANIZATION BELIEVES IT HAS ADEQUATE SUPPORT FOR ANY TAX POSITION TAKEN AND, AS SUCH, HAS NOT RECORDED ANY LIABILITY FOR UNCERTAIN TAX POSITIONS

Supplemental Information

Return Reference	Explanation
SCHEDULE D, PAGE 4, PART XI, LINE 2D	COST OF GOODS SOLD 3,004

Supplemental Information

Return Reference	Explanation
SCHEDULE D, PAGE 4, PART XII, LINE 2D	COST OF GOODS SOLD 3,004

Schedule I (Form 990)
 Department of the Treasury
 Internal Revenue Service

Grants and Other Assistance to Organizations, Governments and Individuals in the United States
 Complete if the organization answered "Yes," on Form 990, Part IV, line 21 or 22.
 Attach to Form 990.
 Information about Schedule I (Form 990) and its instructions is at www.irs.gov/form990.

OMB No 1545-0047
2017
Open to Public Inspection

Name of the organization
 CRAFT EMERGENCY RELIEF FUND INC

Employer identification number
 13-3273980

Part I General Information on Grants and Assistance

- 1** Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? Yes No
- 2** Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States

Part II Grants and Other Assistance to Domestic Organizations and Domestic Governments. Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed

(a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance
(1)							
(2)							
(3)							
(4)							
(5)							
(6)							
(7)							
(8)							
(9)							
(10)							
(11)							
(12)							

2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table ▶ _____

3 Enter total number of other organizations listed in the line 1 table ▶ _____

Part III Grants and Other Assistance to Domestic Individuals. Complete if the organization answered "Yes" on Form 990, Part IV, line 22

Part III can be duplicated if additional space is needed

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of noncash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance
(1) EMERGENCY RELIEF	194	595,343			
(2)					
(3)					
(4)					
(5)					
(6)					
(7)					

Part IV Supplemental Information. Provide the information required in Part I, line 2; Part III, column (b); and any other additional information.

Return Reference	Explanation
SCHEDULE I, PAGE 4, PART IV	THE ORGANIZATION HAS LONG-ESTABLISHED APPLICATION AND REVIEW PROCEDURES FOR INDIVIDUALS APPLYING FOR EMERGENCY GRANTS

SCHEDULE O
(Form 990 or 990-EZ)**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

2017**Open to Public Inspection**

Department of the Treasury
Internal Revenue Service

Name of the organization
CRAFT EMERGENCY RELIEF FUND INC

Employer identification number

13-3273980

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990 - ORGANIZATION'S MISSION	CRAFT EMERGENCY RELIEF FUND, INC (CERF+ -- THE ARTISTS' SAFETY NET), IS A NATIONAL ARTIST SERVICE ORGANIZATION WHOSE MISSION IS TO SERVE ARTISTS WHO WORK IN CRAFT DISCIPLINES BY PROVIDING A SAFETY NET TO SUPPORT STRONG AND SUSTAINABLE CAREERS CERF+'S CORE SERVICES ARE EDUCATION PROGRAMS, ADVOCACY, NETWORK BUILDING AND EMERGENCY RELIEF

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 2, PART III, LINE 3	<p>CERF+'S EMERGENCY ASSISTANCE PROGRAM AND EMERGENCY RECOVERY LOAN PROGRAM - AS WE CONTINUED TO RECEIVE RECORD NUMBERS OF INQUIRIES FOR EMERGENCY ASSISTANCE AND AWARDED EMERGENCY GRANTS AT A RECORD PACE THROUGH THE MIDDLE OF THE FISCAL YEAR, OUR DISASTER RELIEF FUND WAS DRAINED - AN EVENT WE HAD NEVER SEEN BEFORE IN LATE MAY, WE MADE THE CAREFUL, INFORMED AND TOUGH DECISION TO PUT THE PROGRAM ON HOLD UNTIL A CASH INFUSION OF AT LEAST 200,000 COULD BE RAISED TO REPLENISH THE FUND WE ALSO CREATED A GO FUND ME CAMPAIGN JUST FOR HURRICANE MARIA EMERGENCY RESPONSE BY AUGUST, WE RECEIVED OVER 674,779 FROM INDIVIDUAL AND FOUNDATION DONATIONS AND THANKS TO OUR SUPPORTERS, THE PROGRAM WAS REOPENED WHILE THE PROGRAM WAS TEMPORARILY ON HOLD, WE RESEARCHED BEST PRACTICES, OTHER ER PROGRAMS, OUR PAST PROCEDURES AND DATA, AND CONSULTED WITH BOARD MEMBERS, CURRENT AND FORMER ER COMMITTEE MEMBERS, COLLEAGUES FROM THE CENTER FOR DISASTER PHILANTHROPY, FEMA, RED CROSS AND HELD SPECIAL FOCUS GROUPS THE RESULT WAS A THOUGHTFULLY STREAMLINED EMERGENCY ASSISTANCE INQUIRY AND APPLICATION PROCESS AND IMPLEMENTATION OF A "LITE" CASE MANAGEMENT SYSTEM SIMPLIFIED GRANT AMOUNT AND REVIEW PROCESS BY AUGUST 2018, THE GRANT PROGRAM REOPENED A FLAT GRANT AMOUNT OF 3,000 IS NOW AWARDED INSTEAD OF A SLIDING SCALE GRANT AMOUNT WITH A MAXIMUM OF 6,000 THE FLAT GRANT AWARD AMOUNT IS INTENDED TO BE A TEMPORARY MEASURE DURING 2019, CERF+ WILL EVALUATE WHAT STEPS NEED TO BE TAKEN TO ENABLE CERF+ TO RESUME AWARDED GRANTS UP TO 6,000 STAFF DETERMINE IF THE ARTIST AND THEIR SITUATION MEETS THE GUIDELINES AND THE DECISION IS MADE WHETHER OR NOT TO AWARD THE FLAT GRANT AMOUNT HOWEVER, AT TIMES, THE CERF+ STAFF WILL ENGAGE THE EXPERTISE OF THE CERF+ GRANTS COMMITTEE TO ADDRESS QUESTIONS PARTICULARLY RELATED TO ELEMENTS OF AN APPLICANT'S WORK AND CAREER AND SUBSEQUENT ELIGIBILITY THIS YEAR, WE ALSO BECAME THE FISCAL AGENT FOR THE ETSY ARTISTS EMERGENCY GRANT PROGRAM IN WHICH WE AWARD FUNDS TO THEIR GRANTEEES THE EMERGENCY RECOVERY LOAN PROGRAM HAS BEEN UNDER-UTILIZED FOR MANY YEARS, EVEN AFTER EFFORTS TO PROMOTE IT AND IMPROVE THE APPLICATION PROCESS FOR THE FORESEEABLE FUTURE, WE ARE FOCUSING ON INCREASING OTHER FORMS OF CERF+ EMERGENCY ASSISTANCE, IN PARTICULAR OUR IN-KINDNESS PROGRAM</p>

990 Schedule O, Organizational Information

Return Reference	Explanation
FORM 990, PAGE 2, PART III, LINE 4A	<p>E-NEWS AVERAGED 11,564 RECIPIENTS PER ISSUE OUR INCREASED ONLINE SOCIAL MEDIA ENGAGEMENT RESULTED IN 791 TWITTER FOLLOWERS, 5,584 ACCESSED OUR WEBSITE IN FY18 CRAFT EMERGENCY RELIEF FUND - CERF+ PROVIDES CRITICAL EMERGENCY FINANCIAL ASSISTANCE TO ARTISTS WORKING IN CRAFT DISCIPLINES WHO HAVE EXPERIENCED A RECENT, CAREER-THREATENING EMERGENCY ONCE APPLICATIONS ARE COMPLETED, GRANT DETERMINATIONS ARE MADE WITHIN TWO WEEKS AND ON AVERAGE, WITHIN SEVEN DAYS THIS YEAR, 138 ARTISTS RECEIVED DIRECT EMERGENCY RELIEF GRANTS THESE ARTISTS WERE IMPACTED BY FLOODS, HOME AND STUDIO FIRES, HURRICANES, INJURIES AND ILLNESSES RECEIVING A TOTAL OF 608,245 IN EMERGENCY AID (554,900 IN GRANTS AND 33,800 IN NO-INTEREST LOANS) AND 19,545 WORTH OF GIFTS-IN-KIND (DONATIONS OF EQUIPMENT, MATERIALS, BOOTH WAIVER FEES, ETC), FOR A GRAND TOTAL OF 608,245 IN AID RESPONDING TO ARTISTS WHO SUFFERED LOSSES IN NATURAL DISASTERS DOMINATED OUR WORK THIS YEAR 70% OF THE FY18 ASSISTANCE WAS IN RESPONSE TO THE MAJOR DISASTERS BY COMPARISON, DURING THE PREVIOUS FIVE FISCAL YEARS, 29% OF THE ASSISTANCE WAS IN RESPONSE TO DISASTERS OUR PERSONALIZED INDIVIDUAL COUNSELING AND REFERRALS HELPED 725 ARTISTS RESPOND TO THEIR EMERGENCY IN A TIME OF CRISIS THIS IS ALMOST TWICE INDIVIDUAL EMERGENCY COUNSELING AND REFERRALS PROVIDED IN PREVIOUS YEARS (ANNUAL AVERAGE THE PREVIOUS FIVE YEARS BEING 374) 45% OF THIS PERSONALIZED ASSISTANCE WAS IN RESPONSE TO NATURAL DISASTERS -- PRIMARILY HURRICANES HARVEY, IRMA AND MARIA, AS WELL AS THE CALIFORNIA WILDFIRES LATE IN 2017 EMERGENCY RESPONSE - CERF+ MAINTAINS AN ACTIVE LIST OF INDIVIDUALS, ORGANIZATIONS, AND ARTS BUSINESSES THAT RECEIVE EMAIL ALERTS BEFORE, DURING AND AFTER A DISASTER IN FY18, MORE THAN 8,500 INDIVIDUALS AND ORGANIZATIONS RECEIVED 22 DISASTER RESPONSE MESSAGES FROM CERF+ WITH CRITICAL PREPAREDNESS AND RECOVERY INFORMATION, RESOURCES AND SUPPORT NOTICES WERE SENT OUT THIS YEAR FOR THE FLOODS IN FLORIDA, ALABAMA, LOUISIANA, AND MONTANA, WILDFIRES AND MUDSLIDES IN CALIFORNIA, THE VOLCANO IN HAWAII, AND HURRICANES NATE, LANE, AND FLORENCE "GET READY" GRANTS - CERF+ CONTINUED ITS SECOND YEAR OF "GET READY" GRANT PROGRAM TO SUPPORT PREPAREDNESS EFFORTS THAT WILL HELP ARTISTS WORKING IN CRAFT DISCIPLINES SAFEGUARD THEIR STUDIOS, PROTECT THEIR LIVELIHOODS AND PREPARE FOR EMERGENCIES TWENTY GRANTS WERE AWARDED TO 42 INDIVIDUAL ARTISTS (UP TO 500) TOTALING 20,443 TOWARDS THE PURCHASE OF GOODS OR SERVICES PROJECTS INCLUDED PURCHASING AND INSTALLING DUST COLLECTION AND VENTILATION SYSTEMS, FIRE EXTINGUISHERS, HAZARDOUS MATERIAL CABINETS, NON-TOXIC ART MATERIALS, SECURITY SYSTEMS, HARD DRIVES, ESTATE AND LEGACY PLANNING AS PART OF THE GRANT, ARTISTS SHARE WHAT THEY HAVE LEARNED THROUGH VIDEOS, BLOGS, WORKSHOPS AND SOCIAL MEDIA TO INSPIRE OTHER ARTISTS TO "GET READY" CERF+ WEBSITE - WE CONTINUE TO UPDATE OUR WEBSITE WITH NEW CONTENT ON A WEEKLY AND MONTHLY BASIS DUE TO THE ONSLAUGHT OF DISASTERS, WE LAUNCHED A "DISASTER PORTAL,</p>

990 Schedule O, Optional Information

Return Reference	Explanation
FORM 990, PAGE 2, PART III, LINE 4A	<p>" WHICH PROVIDES ALERTS, INFORMATION AND RESOURCES ON SPECIFIC DISASTERS WITH THE CLICK OF A LINK OTHER ADDITIONS TO THE SITE INCLUDE NEW ARTIST INTERVIEWS AND STORIES AND NEW CON TENT RELATED TO OUR GET READY GRANT PROGRAM CREATED BY RECIPIENTS OF THOSE GRANTS CERF+ A LSO UPDATED ITS EMERGENCY RELIEF INFORMATION PAGES ON ITS WEBSITE TO INCLUDE SPANISH TRANS LATIONS OUR SITE HAS BEEN THE GO-TO DESTINATION FOR ARTISTS SEEKING EMERGENCY RESOURCES IT IS LISTED ON MANY STATE, REGIONAL AND NATIONAL ARTS AGENCIES- AND ORGANIZATIONS' WEBSIT ES AND BLOGS WITH DISASTER-SPECIFIC INFORMATION COVER YOUR A'S ART, ASSETS + ARCHIVES - COVER YOUR A'S (CYA) IS A TRAIN-THE-TRAINER WORKSHOP, INAUGURATED IN 2012, THAT IS GEARED FOR ART SCHOOL FACULTY (BFA, MFA, AND CERTIFICATE PROGRAMS), CAREER SERVICES STAFF AND PRO FESSIO NAL DEVELOPMENT PROVIDERS OPTIMUM WORKSHOP SIZE IS 15-25 PARTICIPANTS, WORKSHOP LEN GTH IS FLEXIBLE (1-1 5 DAYS) OUR CURRICULUM MODULES FOCUS ON "DEFENSIVE STRATEGIES" TO BU ILD AND SUSTAIN A CREATIVE PRACTICE, AND ARE DESIGNED TO COMPLEMENT STANDARD ARTIST BUSINE SS SKILL TRAINING (MARKETING, BUSINESS PLANNING, BUDGETING) WORKSHOP INSTRUCTORS INCLUDE CERF+ STAFF, SUBJECT EXPERTS, AND CYA WORKSHOP "ALUMNI " THROUGH THE MULTIPLIER EFFECT OF OUR TEACHING PROGRAM THIS YEAR MORE THAN 2,000 ART STUDENTS AND EMERGING ARTISTS ARE RECEI VING INSTRUCTION IN RISK MANAGEMENT READY + RESILIENT - CERF+ RECEIVED A GRANT FROM THE W ESTFIELD INSURANCE FOUNDATION LEGACY OF CARING FUND TO PILOT OUR NEW "READY + RESILIENT" P ROGRAM, A FREE ONE-DAY PROFESSIONAL DEVELOPMENT PROGRAM FOR STUDIO ARTISTS TO LEARN HOW TO STRENGTHEN THEIR CAREERS, PREPARE FOR EMERGENCIES AND GET BACK ON THEIR FEET IN COMMUNITI ES THAT HAVE EXPERIENCED DISASTERS "READY + RESILIENT" PROVIDES RESOURCES, TOOLS AND INFO RMATION ON A VARIETY OF TOPICS CRITICAL TO BUILDING AND MAINTAINING A SUSTAINABLE CAREER THE PROGRAM OCCURRED ON NOVEMBER 18, 2017 IN GATLINBURG, TENNESSEE -- A YEAR AFTER THE DEV ASTATING 2016 WILDFIRES-- AND WILL BE REPLICATED FOR OTHER COMMUNITIES IMPACTED BY DISASTE R ARTISTS LEGACY PLANNING - ARTIST LEGACY PLANNING IS A FAST EMERGING FIELD GIVEN THE AGING OF THE 'BABY BOOM' GENERATION TO COMPLEMENT A SPATE OF RECENT PUBLICATIONS AND RESOURC ES ON ARTIST ESTATE PLANNING, CERF+ HAS PUBLISHED A WORKBOOK THAT FOCUSES ON THE TRANSFER/ DISPOSITION OF AN ARTIST'S TOOLS, BOOKS AND OTHER NON-ARTISTIC ASSETS BASED ON INTERVIEWS WITH MORE THAN 15 ARTISTS, "CRAFTING YOUR LEGACY, GUIDE TO PUTTING YOUR NON-ARTISTIC ASSE TS TO WORK IN AN ESTATE PLAN" PROVIDES STRATEGIES FOR AND EXAMPLES TO ASSIST ARTISTS IN TH INKING ABOUT THE BEST APPROACHES TO INVENTORY AND SAFEGUARD THEIR POSSESSIONS THE WORKBOO K IS INTENDED FOR MID- AND LATE-CAREER ARTISTS, WHETHER THEY HAVE A MODEST WORKSPACE OR A SPRAWLING FACILITY. WHETHER THEIR STUDIO IS HOME-BASED OR OFF-SITE STUDIO SAFETY - CERF+ DEVELOPED A STUDIO SAFETY GUIDE AND ACCOMPANYING POSTER IN BOTH ENGLISH AND SPANISH, EDUCA TING ARTISTS AND RAISING AWARE</p>

990 Schedule O, Supplemental Information

Return Reference	Explanation
<p>FORM 990, PAGE 2, PART III, LINE 4A</p>	<p>NESS ABOUT THIS TOPIC AS AN IMPORTANT ADVOCACY ISSUE AVAILABLE ONLINE AS A FREE DOWNLOAD OR FOR PURCHASE AS A PRINTED GUIDE. THE PORTABLE 12-PAGE STUDIO SAFETY GUIDE IS DESIGNED T O HELP ARTISTS EVALUATE THEIR CURRENT OR NEW SPACES AND TO HELP THEM MAINTAIN OR UPGRADE T HEIR STUDIOS WITH STEP-BY-STEP CLEAR INSTRUCTIONS ABOUT HOW TO IDENTIFY AND REDUCE UNSAFE CONDITIONS AND POTENTIAL RISKS THE GUIDE BREAKS DOWN COMPLICATED (AND OFTEN SCARY) ISSUES SUCH AS CHECKING OUT STRUCTURAL ISSUES OF A BUILDING, ITS HEATING AND VENTILATION SYSTEMS , ELECTRICAL WIRING, AND ALSO LOOKS AT THE ARTIST'S USE OF HAZARDOUS MATERIALS AND OTHER S AFETY MEASURES EDUCATION AND TRAINING WORKSHOPS - 1,023 ARTISTS, ARTS PROFESSIONALS, AND REPRESENTATIVES OF GOVERNMENT AND COMMUNITY AGENCIES ATTENDED CERF+'S NATIONAL, REGIONAL A ND LOCAL WORKSHOPS AND PRESENTATIONS IN FY18 THESE WERE PRESENTED AT/FOR THE CONNECTICUT ARTS DAY 2018, GRANTMAKERS IN THE ARTS, HERITAGE EMERGENCY NATIONAL TASK FORCE (HENTF) ANN UAL MEETING, HURRICANE HARVEY KNOWLEDGE SHARE, MAINE INTERNATIONAL CONFERENCE ON THE ARTS, NATIONAL ORGANIZATION OF COUNTIES - ARTS IN DISASTER RECOVERY, THE TURABO MUSEUM, READY + RESILIENT GATLINBURG, SOCIETY OF NATIONAL GOLDSMITHS ANNUAL CONFERENCE, SCULPTURAL OBJECT S FUNTIONAL ART, ST LOUIS VOLUNTEER LAWYERS AND ACCOUNTANTS FOR THE ARTS CERF+ CONDUCTED A SERIES OF WEBINARS ON A VARIETY OF TOPICS WITH CERF+ AS HOST/PRESENTER AND EXPERT(S) AS CO-PRESENTERS PARTNERING WITH ORANGENIUS, AN ONLINE PLATFORM FOR ARTISTS, WAS PARTICULARL Y EFFECTIVE IN EXPANDING OUR REACH TO INCLUDE A GREATER NUMBER OF STUDIO ARTISTS AND IN PR ESENTING EXPERTISE COMPLEMENTARY TO OUR EXPERTISE WEBINAR TOPICS INCLUDED PHOTOGRAPHING Y OUR WORK AND COPYRIGHT BASICS FOR CREATIVES WITH ORANGENIUS, INC , BUSINESS INSURANCE WITH ZINC INSURANCE, CRAFTING YOUR LEGACY OVER 800 STUDIO ARTISTS AND ARTS PROFESSIONALS REGI STERED FOR THESE WEBINARS EVERY WEBINAR WAS RECORDED AND POSTED ON OUR WEBSITE AND SOCIAL MEDIA FOR FREE REPLAY ADVOCACY - TOOL REPLACEMENT BILL IN PARTNERSHIP WITH AMERICANS FOR THE ARTS (AFTA), CERF+ PARTICIPATED IN A SECOND ROUND OF OUR CONGRESSIONAL ADVOCACY CAMPA IGN TO CHANGE FEMA REGULATIONS ABOUT ARTISTS- AND OTHER SELF-EMPLOYED WORKERS' ELIGIBILITY FOR POST-DISASTER TOOL REPLACEMENT CERF+ CONTINUED TO ADVOCATE FOR REGULATORY CHANGE AT FEMA THAT WOULD ENABLE SELF-EMPLOYED WORKERS (INCLUDING ARTISTS) TO ACCESS FEMA'S OTHER NE EDS ASSISTANCE (ONA) AFTER FEDERALLY DECLARED DISASTER AS W-2 EMPLOYEES ARE CURRENTLY ABLE TO NATIONAL COALITION FOR ARTS' PREPAREDNESS AND EMERGENCY RESPONSE (NCAPER) - CERF+ CON TINUES TO PLAY AN ACTIVE ROLE AS A STEERING COMMITTEE MEMBER OF NCAPER THE WORK OF NCAPER THIS PAST YEAR HAS LARGELY FOCUSED ON COORDINATED WEEKLY, BI-WEEKLY AND MONTHLY CALLS WIT H CULTURAL ORGANIZATIONS AND ARTISTS ON THE GROUND IN ALL OF THE AFFECTED STATES AND TERRI TORIES NCAPER ALSO COMMISSIONED CERF+ TO CREATE HURRICANE PREPAREDNESS TIP SHEETS IN BOTH ENGLISH AND SPANISH THE TIP</p>

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 11B	THE CERF+ FINANCE/AUDIT COMMITTEE REVIEWS THE 990 PRIOR TO FILING THIS YEAR THE FINANCE COMMITTEE HAS EMPOWERED THE FINANCE/AUDIT COMMITTEE CHAIR/TREASURER TO APPROVE THE FORM 990 PRIOR TO FILING THE FINANCE/AUDIT COMMITTEE THEN SHARES THE 990 WITH THE BOARD AT THE TIME IT IS FILED

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 12C	AT CERF+S ANNUAL BOARD MEETING IN THE FALL (BEGINNING OF THE FISCAL YEAR) EACH BOARD MEMBER FILLS OUT AND SIGNS A BOARD OF DIRECTORS CONFLICT OF INTEREST POLICY - DISCLOSURE FORM CERF+S BOOKKEEPER/OFFICE MANAGER DOES FOLLOW-UP REMINDERS UNTIL THEY ARE ALL SIGNED AND SUBMITTED

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 15A	AS PART OF CERF+'S GOVERNANCE POLICY, RESPONSIBILITY FOR THE EXECUTIVE DIRECTOR'S COMPENSATION IS DETERMINED BY THE BOARD. RENUMERATION OF THE EXECUTIVE DIRECTOR IS DECIDED ANNUALLY AFTER A REVIEW OF MONITORING REPORTS.

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 15B	THE DEPUTY DIRECTOR RESEARCHES FACTORS RELEVANT TO STAFF COMPENSATION AND THE EXECUTIVE DIRECTOR DETERMINES THE SALARIES

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 19	GOVERNING DOCUMENTS ARE AVAILABLE ON WEBSITE AND UPON REQUEST

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART XI, LINE 9	COST OF GOODS SOLD 3,004 COST OF GOODS SOLD -3,004