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Form 990

Return of Organization Exempt From Income Tax

OMB No 1545-0047

2016

Open to Public Inspection

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public

Information about Form 990 and its instructions is at [www.irs.gov/form990](#)

Department of the Treasury
Internal Revenue Service

A For the 2016 calendar year, or tax year beginning 10-01-2016 , and ending 09-30-2017

B Check if applicable

☐ Address change

☐ Name change

☐ Initial return

☐ Final

☐ Return/terminated

☐ Amended return

☐ Application pending

C Name of organization

CRAFT EMERGENCY RELIEF FUND INC

Doing business as

Number and street (or P O box if mail is not delivered to street address)

535 STONE CUTTERS WAY SUITE 202

Room/suite

City or town, state or province, country, and ZIP or foreign postal code

MONTPELIER, VT 05602

F Name and address of principal officer

CORNELIA CAREY

535 STONE CUTTERS WAY SUITE 202

MONTPELIER, VT 05602

H(a) Is this a group return for subordinates?

☐ Yes ☒ No

H(b) Are all subordinates included?

☐ Yes ☐ No

If "No," attach a list (see instructions)

H(c) Group exemption number ▶

D Employer identification number

13-3273980

E Telephone number

(802) 229-2306

G Gross receipts \$ 1,308,080

I Tax-exempt status

☒ 501(c)(3) ☐ 501(c) () ◀(Insert no) ☐ 4947(a)(1) or ☐ 527

J Website: ▶ WWW.CERFPLUS.ORG

K Form of organization

☒ Corporation ☐ Trust ☐ Association ☐ Other ▶

L Year of formation 1985

M State of legal domicile NY

Part I Summary

Activities & Governance

1 Briefly describe the organization's mission or most significant activities

CRAFT EMERGENCY RELIEF FUND, INC (CERF+ -- THE ARTISTS' SAFETY NET), IS A NATIONAL ARTIST SERVICE ORGANIZATION WHOSE MISSION IS TO SERVE ARTISTS WHO WORK IN CRAFT DISCIPLINES BY PROVIDING A SAFETY NET TO SUPPORT STRONG AND SUSTAINABLE CAREERS. CERF+'S CORE SERVICES ARE EDUCATION PROGRAMS, ADVOCACY, NETWORK BUILDING AND EMERGENCY RELIEF

2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets

3 Number of voting members of the governing body (Part VI, line 1a)

21

4 Number of independent voting members of the governing body (Part VI, line 1b)

21

5 Total number of individuals employed in calendar year 2016 (Part V, line 2a)

11

6 Total number of volunteers (estimate if necessary)

58

7a Total unrelated business revenue from Part VIII, column (C), line 12

0

7b Net unrelated business taxable income from Form 990-T, line 34

Revenue

8 Contributions and grants (Part VIII, line 1h)

575,491

9 Program service revenue (Part VIII, line 2g)

23,313

10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)

22,474

11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)

2,305

12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)

600,270

Expenses

13 Grants and similar amounts paid (Part IX, column (A), lines 1–3)

127,300

14 Benefits paid to or for members (Part IX, column (A), line 4)

0

15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)

561,932

16a Professional fundraising fees (Part IX, column (A), line 11e)

0

16b Total fundraising expenses (Part IX, column (D), line 25) ▶119,394

17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)

233,279

18 Total expenses Add lines 13–17 (must equal Part IX, column (A), line 25)

922,511

19 Revenue less expenses Subtract line 18 from line 12

-322,241

Net Assets or Fund Balances

20 Total assets (Part X, line 16)

1,415,208

21 Total liabilities (Part X, line 26)

55,688

22 Net assets or fund balances Subtract line 21 from line 20

1,359,520

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Sign Here

Signature of officer

2017-04-06

Date

CORNELIA CAREY EXECUTIVE DIRECTOR

Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name

RANDALL L SARGENT CPA

Preparer's signature

RANDALL L SARGENT CPA

Date

2018-04-06

Check ☐ if self-employed

PTIN P00136499

Firm's name ▶ JMM & ASSOCIATES PC

Firm's EIN ▶ 03-0280081

Firm's address ▶ 336 WATER TOWER CIR STE 801

Phone no (802) 655-5665

COLCHESTER, VT 05446

May the IRS discuss this return with the preparer shown above? (see instructions)

☒ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.

Cat No 11282Y

Form 990 (2016)

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III ☒

1 Briefly describe the organization's mission

CRAFT EMERGENCY RELIEF FUND, INC (CERF+ -- THE ARTISTS' SAFETY NET), IS A NATIONAL ARTIST SERVICE ORGANIZATION WHOSE MISSION IS TO SERVE ARTISTS WHO WORK IN CRAFT DISCIPLINES BY PROVIDING A SAFETY NET TO SUPPORT STRONG AND SUSTAINABLE CAREERS CERF+'S CORE SERVICES ARE EDUCATION PROGRAMS, ADVOCACY, NETWORK BUILDING AND EMERGENCY RELIEF

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☒ Yes ☐ No

If "Yes," describe these new services on Schedule O

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported

4a	(Code)	(Expenses \$ 760,915	including grants of \$ 225,137)	(Revenue \$ 23,313)
	See Additional Data			

4b	(Code)	(Expenses \$	including grants of \$	(Revenue \$)
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4c	(Code)	(Expenses \$	including grants of \$	(Revenue \$)
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4d	Other program services (Describe in Schedule O)	(Expenses \$	including grants of \$	(Revenue \$)
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4e	Total program service expenses ►	760,915		
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Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	1 Yes	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> (see instructions)?	2 Yes	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>	3	No
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>	4	No
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>	5	No
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>	6	No
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>	7	No
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>	8	No
9 Did the organization report an amount in Part X, line 21 for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>	9	No
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>	10	No
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	11a Yes	
b Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>	11b	No
c Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>	11c	No
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>	11d	No
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	11e	No
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	11f Yes	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	12a Yes	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>	12b	No
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	13	No
14a Did the organization maintain an office, employees, or agents outside of the United States?	14a	No
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>	14b	No
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>	15	No
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>	16	No
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i> (see instructions)	17	No
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	18	No
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>	19	No

Part IV Checklist of Required Schedules (continued)

	Yes	No
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		No
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>	Yes	
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		No
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		No
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		No
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		No
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II</i>		No
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		No
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions)		
a A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		No
b A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		No
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>		No
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		No
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		No
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		No
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		No
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		No
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>		No
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		No
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		No
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		No
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O	Yes	

Part V Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response or note to any line in this Part V ☐

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable.	40	
b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable.	0	
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c	
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return.	11	
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions).	2b	Yes
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a	No
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O.	3b	
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a	No
b	If "Yes," enter the name of the foreign country: _____ See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a	No
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b	No
c	If "Yes," to line 5a or 5b, did the organization file Form 8886-T?	5c	
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a	No
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b	
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a	No
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b	
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c	No
d	If "Yes," indicate the number of Forms 8282 filed during the year.	7d	
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e	No
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f	No
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g	No
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h	No
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8	
9a	Did the sponsoring organization make any taxable distributions under section 4966?	9a	
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b	
10	Section 501(c)(7) organizations. Enter		
a	Initiation fees and capital contributions included on Part VIII, line 12.	10a	
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities.	10b	
11	Section 501(c)(12) organizations. Enter		
a	Gross income from members or shareholders.	11a	
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year.	12b	
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.	13a	
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans.	13b	
c	Enter the amount of reserves on hand.	13c	
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a	No
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O.	14b	

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to lines 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI ☒

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year	21	
If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O			
b	Enter the number of voting members included in line 1a, above, who are independent	21	
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2	No
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person?	3	No
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4	No
5	Did the organization become aware during the year of a significant diversion of the organization's assets?	5	No
6	Did the organization have members or stockholders?	6	No
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a	No
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b	No
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body?	8a	Yes
b	Each committee with authority to act on behalf of the governing body?	8b	Yes
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O	9	No

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	10a	No
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b	
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	Yes
b	Describe in Schedule O the process, if any, used by the organization to review this Form 990		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	12a	Yes
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	Yes
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	12c	Yes
13	Did the organization have a written whistleblower policy?	13	Yes
14	Did the organization have a written document retention and destruction policy?	14	Yes
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a	The organization's CEO, Executive Director, or top management official	15a	Yes
b	Other officers or key employees of the organization	15b	Yes
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions)			
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a	No
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b	

Section C. Disclosure

17 List the States with which a copy of this Form 990 is required to be filed: **MA, NY**

18 Section 6104 requires an organization to make its Form 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☒ Own website ☒ Another's website ☒ Upon request ☐ Other (explain in Schedule O)

19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records.
JAYNE SHERIDAN 535 STONE CUTTERS WAY SUITE 202 MONTPELIER, VT 05602 (802) 229-2306

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent ContractorsCheck if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.

- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."

- List the organization's five **current** highest compensated employees (other than an officer, director, trustee or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.

- List all of the organization's **former** officers, key employees, or highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.

- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional Trustee	Officer	Key employee	Highest compensated employee	Former			
(1) POLLY ALLEN DIRECTOR	4 00	X						0	0	0
(2) TANYA AGUINIGA DIRECTOR	4 00	X						0	0	0
(3) POLLY ALLEN DIRECTOR	4 00	X						0	0	0
(4) BARRY BERGEY DIRECTOR	4 00	X						0	0	0
(5) EDDIE BERNARD CHAIR	6 00	X		X				0	0	0
(6) MICHELLE BUFANO DIRECTOR	4 00	X						0	0	0
(7) DON FRIEDLICH DIRECTOR	4 00	X						0	0	0
(8) JOHN HAWORTH DIRECTOR	4 00	X						0	0	0
(9) CINDA HOLT DIRECTOR	4 00	X						0	0	0
(10) ANDE MARICICH DIRECTOR	4 00	X						0	0	0
(11) REED MCMILLAN TREASURER/VI	4 00	X		X				0	0	0
(12) JULES POLK SECRETARY	4 00	X		X				0	0	0
(13) SYLVIE ROSENTHAL DIRECTOR	4 00	X						0	0	0
(14) LOIS RUSSELL DIRECTOR	4 00	X						0	0	0
(15) CASEY GILL SUMMAR DIRECTOR	4 00	X						0	0	0
(16) OLIVIA SURRATT DIRECTOR	4 00	X						0	0	0
(17) JULIE GORDON DALGLEISH DIRECTOR	4 00	X						0	0	0

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional Trustee	Officer	Key employee	Highest compensated employee	Former			
(18) JUDY GORDON DIRECTOR	4 00	X						0	0	0
(19) AZIM MAZAGONWALLA DIRECTOR	4 00	X						0	0	0
(20) CHRISTINE O ROBB DIRECTOR	4 00	X						0	0	0
(21) FELICIA SHAW DIRECTOR	4 00	X						0	0	0
(22) CORNELIA CAREY EXECUTIVE DI	40 00			X				92,814	0	22,071

1b Sub-Total			
c Total from continuation sheets to Part VII, Section A			
d Total (add lines 1b and 1c)	92,814		22,071

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization ►

	Yes	No
3 Did the organization list any former officer, director or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		No
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual		No
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person		No

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.		
(A) Name and business address	(B) Description of services	(C) Compensation
2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization ►		

Part VIII Statement of RevenueCheck if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns . . .	1a				
	b Membership dues . . .	1b				
	c Fundraising events . . .	1c				
	d Related organizations	1d				
	e Government grants (contributions)	1e				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	1,115,752			
	g Noncash contributions included in lines 1a-1f \$ _____		5,083			
	h Total. Add lines 1a-1f		1,115,752			
Program Service Revenue		Business Code				
	2a PROGRAM SERVICE REVENUE		23,313	23,313		
	b _____					
	c _____					
	d _____					
	e _____					
	f All other program service revenue					
	g Total. Add lines 2a-2f		23,313			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		18,722			18,722
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6a Gross rents	(i) Real (ii) Personal				
	b Less rental expenses					
	c Rental income or (loss)					
	d Net rental income or (loss)					
	7a Gross amount from sales of assets other than inventory	(i) Securities (ii) Other	139,646			
	b Less cost or other basis and sales expenses		123,217			
	c Gain or (loss)		16,429			
	d Net gain or (loss)		16,429	16,429		
	8a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c) See Part IV, line 18	a				
	b Less direct expenses	b				
	c Net income or (loss) from fundraising events					
	9a Gross income from gaming activities See Part IV, line 19	a				
	b Less direct expenses	b				
	c Net income or (loss) from gaming activities					
	10a Gross sales of inventory, less returns and allowances	a	10,647			
	b Less cost of goods sold	b	5,595			
	c Net income or (loss) from sales of inventory		5,052			5,052
Miscellaneous Revenue	Business Code					
11a						
b						
c						
d All other revenue						
e Total. Add lines 11a-11d						
12 Total revenue. See Instructions		1,179,268	39,742		23,774	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.				
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21.				
2 Grants and other assistance to domestic individuals. See Part IV, line 22.	225,137	225,137		
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, line 15 and 16.				
4 Benefits paid to or for members.				
5 Compensation of current officers, directors, trustees, and key employees.	103,391	82,092	15,612	5,687
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).				
7 Other salaries and wages.	287,521	205,365	27,733	54,423
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions).	7,491	5,440	658	1,393
9 Other employee benefits.	67,296	50,116	7,078	10,102
10 Payroll taxes.	30,707	22,521	3,339	4,847
11 Fees for services (non-employees):				
a Management.				
b Legal.	525		525	
c Accounting.	9,700		9,700	
d Lobbying.				
e Professional fundraising services. See Part IV, line 17.				
f Investment management fees.	8,925		8,925	
g Other (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O).	68,180	61,809	631	5,740
12 Advertising and promotion.	7,806	6,151	170	1,485
13 Office expenses.	43,986	22,596	1,736	19,654
14 Information technology.	27,787	22,268	3,831	1,688
15 Royalties.				
16 Occupancy.	28,132	20,245	3,097	4,790
17 Travel.	39,968	33,801	336	5,831
18 Payments of travel or entertainment expenses for any federal, state, or local public officials.				
19 Conferences, conventions, and meetings.	1,556	1,427	38	91
20 Interest.				
21 Payments to affiliates.				
22 Depreciation, depletion, and amortization.	6,303		6,303	
23 Insurance.	3,187		3,187	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O):				
a BANK AND CREDIT CARD FEES	3,055	145	1,681	1,229
b EVENTS/ DONOR CULTIVATION	2,434			2,434
c BAD DEBT EXPENSE	1,802	1,802		
d				
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e.	974,889	760,915	94,580	119,394
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ☐ if following SOP 98-2 (ASC 958-720)				

Part X Balance SheetCheck if Schedule O contains a response or note to any line in this Part IX ☐

				(A) Beginning of year		(B) End of year
Assets	1	Cash—non-interest-bearing		32,988	1	61,041
	2	Savings and temporary cash investments			2	50,699
	3	Pledges and grants receivable, net		321,836	3	503,037
	4	Accounts receivable, net			4	
	5	Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L.			5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L.			6	
	7	Notes and loans receivable, net		61,418	7	47,382
	8	Inventories for sale or use			8	
	9	Prepaid expenses and deferred charges		10,408	9	6,847
	10a	Land, buildings, and equipment—cost or other basis. Complete Part VI of Schedule D.	10a	33,341		
	b	Less: accumulated depreciation	10b	11,738		
				23,496	10c	21,603
	11	Investments—publicly traded securities		965,062	11	991,119
	12	Investments—other securities. See Part IV, line 11			12	
	13	Investments—program-related. See Part IV, line 11			13	
	14	Intangible assets			14	
15	Other assets. See Part IV, line 11			15		
16	Total assets. Add lines 1 through 15 (must equal line 34)		1,415,208	16	1,681,728	
Liabilities	17	Accounts payable and accrued expenses		54,088	17	48,075
	18	Grants payable			18	
	19	Deferred revenue		1,600	19	
	20	Tax-exempt bond liabilities			20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D.			21	
	22	Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L			22	
	23	Secured mortgages and notes payable to unrelated third parties			23	
	24	Unsecured notes and loans payable to unrelated third parties			24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D.			25	
	26	Total liabilities. Add lines 17 through 25		55,688	26	48,075
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here ☒ and complete lines 27 through 29, and lines 33 and 34.					
	27	Unrestricted net assets		1,034,208	27	1,020,629
	28	Temporarily restricted net assets		325,312	28	613,024
	29	Permanently restricted net assets			29	
	Organizations that do not follow SFAS 117 (ASC 958), check here ☐ and complete lines 30 through 34.					
	30	Capital stock or trust principal, or current funds			30	
	31	Paid-in or capital surplus, or land, building or equipment fund			31	
	32	Retained earnings, endowment, accumulated income, or other funds			32	
	33	Total net assets or fund balances		1,359,520	33	1,633,653
34	Total liabilities and net assets/fund balances		1,415,208	34	1,681,728	

Part XI Reconciliation of Net AssetsCheck if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	1,179,268
2	Total expenses (must equal Part IX, column (A), line 25)	2	974,889
3	Revenue less expenses Subtract line 2 from line 1	3	204,379
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	1,359,520
5	Net unrealized gains (losses) on investments	5	69,754
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	
10	Net assets or fund balances at end of year Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	1,633,653

Part XII Financial Statements and ReportingCheck if Schedule O contains a response or note to any line in this Part XII ☐

	Yes	No
1 Accounting method used to prepare the Form 990 ☐ Cash ☒ Accrual ☐ Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? If 'Yes,' check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis		No
b Were the organization's financial statements audited by an independent accountant? If 'Yes,' check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both ☒ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis	Yes	
c If "Yes," to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O	Yes	
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		No
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits		

Software ID:
Software Version:
EIN: 13-3273980
Name: CRAFT EMERGENCY RELIEF FUND INC

Form 990 (2016)

Form 990, Part III, Line 4a:

IN FISCAL YEAR 2017, CERF+ FOCUSED ON THREE MAIN GOALS (1) ENHANCING AND EXPANDING OUR EMERGENCY PREPAREDNESS AND CAREER PROTECTION RESOURCES AND TECHNICAL ASSISTANCE, (2) EXPANDING OUR OUTREACH TO INCREASE THE NUMBER OF ARTISTS SERVED THROUGH OUR EMERGENCY RELIEF AND RESPONSE PROGRAM, AND (3) SUSTAINING OUR PUBLIC POLICY ADVOCACY AND RESEARCH ABOUT TRENDS WITHIN THE CRAFT FIELD IN ADDITION TO OUR OWN PROGRAMS AND SERVICES, WE PLAYED A NATIONAL LEADERSHIP ROLE IN THE EMERGING MOVEMENT WITHIN THE ARTS SECTOR TO IMPROVE THE OVERALL SAFETY NET BEFORE, DURING AND AFTER DISASTERS FOR ARTISTS AND ARTS ORGANIZATIONS. CONTINUED ON SCHEDULE O AS WE BOLSTERED OUR OUTREACH EFFORTS ACROSS A VARIETY OF PLATFORMS, MEDIA AND CONSTITUENTS, WE ACHIEVED A 5-YEAR HIGH OF 2,018 ARTISTS SERVED IN FY17 OUR MONTHLY ENEWS AVERAGED 11,564 RECIPIENTS PER ISSUE OUR INCREASED ONLINE SOCIAL MEDIA ENGAGEMENT RESULTED IN 717 TWITTER FOLLOWERS, 5,323 FACEBOOK FOLLOWERS, 559 INSTAGRAM FOLLOWERS AND 3,635 YOUTUBE VIEWS NEARLY 40,000 USERS ACCESSED OUR WEBSITE IN FY17 CRAFT EMERGENCY RELIEF FUND CERF+ PROVIDES CRITICAL EMERGENCY FINANCIAL ASSISTANCE TO ARTISTS WORKING IN CRAFT DISCIPLINES WHO HAVE EXPERIENCED A RECENT, CAREER-THREATENING EMERGENCY ONCE APPLICATIONS ARE COMPLETED, GRANT DETERMINATIONS ARE MADE WITHIN TWO WEEKS AND ON AVERAGE, WITHIN SEVEN DAYS THIS YEAR, 52 ARTISTS RECEIVED DIRECT EMERGENCY RELIEF GRANTS THESE ARTISTS WERE IMPACTED BY FLOODS, HOME AND STUDIO FIRES, HURRICANES, INJURIES AND ILLNESSES RECEIVING A TOTAL OF 225,570 IN EMERGENCY AID (214,570 IN GRANTS AND 11,000 IN NO-INTEREST LOANS) AND 14,031 WORTH OF GIFTS-IN-KIND (DONATIONS OF EQUIPMENT, MATERIALS, BOOTH WAIVER FEES, ETC), FOR A GRAND TOTAL OF 239,601 IN AID OUR PERSONALIZED INDIVIDUAL COUNSELING AND REFERRALS HELPED 466 ARTISTS RESPOND TO THEIR EMERGENCY IN A TIME OF CRISIS DUE TO THE LARGE GEOGRAPHIC AREAS AFFECTED BY HURRICANES HARVEY, IRMA, AND MARIA IN LATE SUMMER, WE EXPERIENCED A RECORD-SETTING NUMBER OF ARTISTS (91) SEEKING OUR HELP IN SEPTEMBER-TWICE THE NUMBER OF INQUIRIES IN THE IMMEDIATE AFTERMATH OF HURRICANE SANDY IN MARCH 2017, WE LAUNCHED A BENEFICIARY SATISFACTION SURVEY THAT ASKS OUR EMERGENCY RELIEF GRANTEEES TO RATE THEIR EXPERIENCE IN A NUMBER OF KEY AREAS 30 DAYS AFTER THEY RECEIVE ASSISTANCE 100% SAID IT WAS VERY EASY TO FIND INFORMATION ABOUT CERF+ ASSISTANCE, 95% SAID OUR RESPONSE WAS TIMELY AND 100% SAID WE ANSWERED THEIR QUESTIONS VERY WELL, 95% SAID THAT ASSISTANCE RECEIVED WAS WHEN THEY NEEDED IT THE MOST, 96% ARE DEFINITELY LIKELY TO VERY LIKELY TO RECOMMEND CERF+ AND 100% RATED CERF+ AS "EXCELLENT" EMERGENCY RESPONSE CERF+ MAINTAINS AN ACTIVE LIST OF INDIVIDUALS, ORGANIZATIONS, AND ARTS BUSINESSES THAT RECEIVE EMAIL ALERTS BEFORE, DURING AND AFTER AN EMERGENCY IN FY17, MORE THAN 13,000 INDIVIDUALS AND ORGANIZATIONS RECEIVED 28 DISASTER RESPONSES FROM CERF+ WITH CRITICAL PREPAREDNESS AND RECOVERY INFORMATION, RESOURCES AND SUPPORT NOTICES WERE SENT OUT THIS YEAR FOR THE FLOODS IN LOUISIANA, TEXAS, SOUTH CAROLINA, MARYLAND, ARKANSAS, MISSISSIPPI, AND WEST VIRGINIA, HURRICANES HARVEY, IRMA AND MARIA "GET READY" GRANTS CERF+ LAUNCHED A NEW "GET READY" GRANT PROGRAM TO SUPPORT PREPAREDNESS EFFORTS THAT WILL HELP ARTISTS WORKING IN CRAFT DISCIPLINES SAFEGUARD THEIR STUDIOS, PROTECT THEIR LIVELIHOODS AND PREPARE FOR EMERGENCIES TWENTY GRANTS WERE AWARDED TO 18 INDIVIDUAL ARTISTS (UP TO 500) AND TWO GROUPS OF ARTISTS (UP TO 1,500) TOWARDS THE PURCHASE OF GOODS OR SERVICES PROJECTS INCLUDED PURCHASING AND INSTALLING DUST COLLECTION AND VENTILATION SYSTEMS, FIRE EXTINGUISHERS, HAZARDOUS MATERIAL CABINETS, NON-TOXIC ART MATERIALS, SECURITY SYSTEMS, HARD DRIVES, ESTATE AND LEGACY PLANNING AS PART OF THE GRANT, ARTISTS SHARE WHAT THEY HAVE LEARNED THROUGH VIDEOS, BLOGS, WORKSHOPS AND SOCIAL MEDIA TO INSPIRE OTHER ARTISTS TO "GET READY" CERF+ WEBSITE CERF+ LAUNCHED ITS NEW WEBSITE, WWW.CERFPLUS.ORG, IN FEBRUARY 2017 WE MERGED AND UPGRADED THE CERF+ AND STUDIO PROTECTOR WEBSITES INTO ONE, WHICH IS FULLY RESPONSIVE ON ALL DEVICES OUR NEW WEBSITE FEATURES INTERACTIVE, VISUAL INFORMATION AND CONTENT THAT MAKES IT EASY FOR VISITORS TO TAP INTO RESOURCES BEFORE, DURING AND AFTER AN EMERGENCY CHECKLISTS HELP GAUGE PERSONAL AND PROFESSIONAL PREPAREDNESS AND ARTIST-TO-ARTIST STORIES PROVIDE INSIDER INFORMATION ON BEST PRACTICES FOR PLANNING AND RECOVERY, SUCH AS WORKING WITH VOLUNTEERS TO ARCHIVE ARTWORK OR TOXIC WASTE CLEANUP WE PRODUCED THE FIRST OF A NEW COLLECTION OF SHORT DIY SAFETY DEMONSTRATION VIDEOS --"PROTECT YOURSELF HEALTH AND SAFETY TIPS FOR A FLOODED STUDIO- AND PLAN TO CREATE MORE VIDEOS IN FY18 IN THE IMMEDIATE PERIOD AFTER THE WEBSITE LAUNCH, TRAFFIC TO OUR SITE INCREASED 32% FOLLOWING HURRICANES HARVEY, IRMA AND MARIA AND THE WILDFIRES IN NORTHERN CALIFORNIA, OUR SITE HAS BEEN THE GO-TO DESTINATION FOR ARTISTS SEEKING EMERGENCY RESOURCES IT IS LISTED ON MANY STATE, REGIONAL AND NATIONAL ARTS AGENCIES- AND ORGANIZATIONS' WEBSITES AND BLOGS WITH DISASTER-SPECIFIC INFORMATION COVER YOUR A'S ART, ASSETS + ARCHIVES IN FY 2017, 28 ARTISTS, ART SCHOOL FACULTY, CAREER SERVICES STAFF AND ARTS ADMINISTRATORS PARTICIPATED IN OUR "COVER YOUR A'S ART, ASSETS + ARCHIVES" A UNIQUE CURRICULUM THAT TRAINS ART SCHOOL FACULTY, ADMINISTRATORS AND CAREER SERVICES STAFF TO PREPARE STUDIO ART AND DESIGN STUDENTS TO CREATE RESILIENT CAREERS THE CURRICULUM INCLUDES MANAGING RISK, EMERGENCY READINESS, INSURANCE FOR ARTISTS, STUDIO SAFETY, DOCUMENTATION AND STORAGE AND SELF-CARE THE CYA TRAININGS WERE HELD AT MARYLAND INSTITUTE COLLEGE OF ART AND THE SCHOOL OF VISUAL ARTS, NYC IN SEPTEMBER 2017 WE PARTNERED WITH WELLNESS FOR MAKERS TO INCLUDE ARTIST HEALTH AND WELLNESS AS PART OF OUR TRAINING CURRICULUM WITH MORE THAN 40 INSTITUTIONS AND SERVICE ORGANIZATIONS NOW USING OUR TEACHING MODULES, MORE THAN 2,000 ARTISTS AND ART STUDENTS ARE RECEIVING CAREER PROTECTION INSTRUCTION AS PART OF THEIR PROFESSIONAL PRACTICE CLASSES OR PROFESSIONAL DEVELOPMENT IN ART SCHOOL COLLEGES AND UNIVERSITIES ARTIST HEALTH AND WELLNESS WE CONDUCTED AN ARTIST HEALTH + WELLNESS SURVEY IN PARTNERSHIP WITH WELLNESS FOR MAKERS WITH OVER 300 ARTISTS PARTICIPATING TO GAIN BASELINE DATA ON HOW ARTISTS WORKING IN CRAFT DISCIPLINES ARE TAKING CARE OF THEIR BODIES IN SUPPORT OF THEIR STUDIO PRACTICES THE SURVEY RESULTS HELPED US IDENTIFY CONTENT AREAS TO GENERATE A NEW SERIES OF 'HOW TO' VIDEOS FOR OUR WEBSITE AND TRAINING PROGRAMS TO BE LAUNCHED IN FY18 READY + RESILIENT CERF+ RECEIVED A GRANT FROM THE WESTFIELD INSURANCE FOUNDATION LEGACY OF CARING FUND TO PILOT OUR NEW "READY + RESILIENT" PROGRAM, A FREE ONE-DAY PROFESSIONAL DEVELOPMENT PROGRAM FOR STUDIO ARTISTS TO LEARN HOW TO STRENGTHEN THEIR CAREERS, PREPARE FOR EMERGENCIES AND GET BACK ON THEIR FEET IN COMMUNITIES THAT HAVE EXPERIENCED DISASTERS READY + RESILIENT PROVIDES RESOURCES, TOOLS AND INFORMATION ON A VARIETY OF TOPICS CRITICAL TO BUILDING AND MAINTAINING A SUSTAINABLE CAREER THE PROGRAM TAKES PLACE ON NOVEMBER 18, 2017 IN GATLINBURG, TENNESSEE -- A YEAR AFTER THE DEVASTATING 2016 WILDFIRES-- AND WILL BE REPLICATED FOR OTHER COMMUNITIES IMPACTED BY DISASTER ARTISTS LEGACY PLANNING ARTIST LEGACY PLANNING IS A FAST EMERGING FIELD GIVEN THE AGING OF THE 'BABY BOOM' GENERATION TO COMPLEMENT A SPATE OF RECENT PUBLICATIONS AND RESOURCES ON ARTIST ESTATE PLANNING, CERF+ HAS PRODUCED A DRAFT WORKBOOK THAT FOCUSES ON THE TRANSFER/DISPOSITION OF AN ARTIST'S TOOLS, BOOKS AND OTHER NON-ARTISTIC ASSETS BASED ON INTERVIEWS WITH MORE THAN 15 ARTISTS, CRAFTING YOUR LEGACY PROVIDES STRATEGIES FOR AND EXAMPLES TO ASSIST ARTISTS IN THINKING ABOUT THE BEST APPROACHES TO INVENTORY AND SAFEGUARD THEIR POSSESSIONS THE WORKBOOK IS INTENDED FOR MID- AND LATE-CAREER ARTISTS, WHETHER THEY HAVE A MODEST WORKSPACE OR A SPRAWLING FACILITY, WHETHER THEIR STUDIO IS HOME-BASED OR OFF-SITE THE ONLINE BOOKLET WILL BE AVAILABLE IN FALL 2017 EDUCATION AND TRAINING WORKSHOPS 1,480 ARTISTS, ARTS PROFESSIONALS, AND REPRESENTATIVES OF GOVERNMENT AND COMMUNITY AGENCIES ATTENDED CERF+'S NATIONAL, REGIONAL AND LOCAL WORKSHOPS AND PRESENTATIONS IN FY17 THESE WERE PRESENTED AT/FOR THE BOULDER COUNTY ARTS ALLIANCE, CLACKAMAS COUNTY ARTS ALLIANCE, HAYSTACK ART SCHOOLS CONFERENCE, SCHOOL OF VISUAL ARTS, MARYLAND INSTITUTE COLLEGE OF ART, ST LOUIS VOLUNTEER LAWYERS AND ACCOUNTANTS FOR THE ARTS, NATIONAL COUNCIL OF EDUCATORS ON THE CERAMIC ARTS AND VERMONT VOLUNTEER AGENCIES ACTIVE IN DISASTERS ADVOCACY TOOL REPLACEMENT BILL IN PARTNERSHIP WITH AMERICANS FOR THE ARTS (AFTA), CERF+ PLANNED A SECOND ROUND OF OUR CONGRESSIONAL ADVOCACY CAMPAIGN TO CHANGE FEMA REGULATIONS ABOUT ARTISTS- AND OTHER SELF-EMPLOYED WORKERS' ELIGIBILITY FOR POST- DISASTER TOOL REPLACEMENT KICKED OFF ON ARTS ADVOCACY DAY IN SPRING 2017, THE CAMPAIGN INCLUDED MEETING WITH THE NEW STAFF OF THE HOUSE AND SENATE HOMELAND SECURITY AND GOVERNMENTAL AFFAIRS COMMITTEES THAT OVERSEE THE

SCHEDULE A

(Form 990 or 990-EZ)

Department of the Treasury

Internal Revenue Service

Name of the organization

CRAFT EMERGENCY RELIEF FUND INC

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.
▶ Attach to Form 990 or Form 990-EZ.
▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No 1545-0047

2016

Open to Public Inspection

Employer identification number

13-3273980

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is (For lines 1 through 12, check only one box)

- 1

☐

A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2

☐

A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ))
- 3

☐

A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4

☐

A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state _____
- 5

☐

An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II)
- 6

☐

A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7

☐

An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II)
- 8

☐

A community trust described in **section 170(b)(1)(A)(vi)** (Complete Part II)
- 9

☐

An agricultural research organization described in **170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land grant college of agriculture See instructions Enter the name, city, and state of the college or university _____
- 10

☒

An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See **section 509(a)(2).** (Complete Part III)
- 11

☐

An organization organized and operated exclusively to test for public safety See **section 509(a)(4).**
- 12

☐

An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g
- a

☐

Type I. A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization **You must complete Part IV, Sections A and B.**
- b

☐

Type II. A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s) **You must complete Part IV, Sections A and C.**
- c

☐

Type III functionally integrated. A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions) **You must complete Part IV, Sections A, D, and E.**
- d

☐

Type III non-functionally integrated. A supporting organization operated in connection with its supported organization(s) that is not functionally integrated The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions) **You must complete Part IV, Sections A and D, and Part V.**
- e

☐

Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization
- f

☐

Enter the number of supported organizations _____
- g

☐

Provide the following information about the supported organization(s) _____

(i)Name of supported organization	(ii)EIN	(iii) Type of organization (described on lines 1- 10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
Total						

Part II

Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
(Complete only if you checked the box on line 5, 7, 8, or 9 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support						
Calendar year (or fiscal year beginning in) ▶	(a)2012	(b)2013	(c)2014	(d)2015	(e)2016	(f)Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grant.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						

Section B. Total Support						
Calendar year (or fiscal year beginning in) ▶	(a)2012	(b)2013	(c)2014	(d)2015	(e)2016	(f)Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ ☐						

Section C. Computation of Public Support Percentage						
14 Public support percentage for 2016 (line 6, column (f) divided by line 11, column (f))					14	
15 Public support percentage for 2015 Schedule A, Part II, line 14					15	
16a 33 1/3% support test—2016. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here . The organization qualifies as a publicly supported organization ▶ ☐						
b 33 1/3% support test—2015. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here . The organization qualifies as a publicly supported organization ▶ ☐						
17a 10%-facts-and-circumstances test—2016. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here . Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ ☐						
b 10%-facts-and-circumstances test—2015. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here . Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ ☐						
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ ☐						

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►		(a)2012	(b)2013	(c)2014	(d)2015	(e)2016	(f)Total
1	Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")	694,756	1,379,002	964,414	575,491	1,115,752	4,729,415
2	Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose					23,313	23,313
3	Gross receipts from activities that are not an unrelated trade or business under section 513	16,077	5,389	2,450	2,353	10,647	36,916
4	Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5	The value of services or facilities furnished by a governmental unit to the organization without charge						
6	Total. Add lines 1 through 5	710,833	1,384,391	966,864	577,844	1,149,712	4,789,644
7a	Amounts included on lines 1, 2, and 3 received from disqualified persons	210,000	1,010,000	726,076	409,726	668,373	3,024,175
b	Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c	Add lines 7a and 7b	210,000	1,010,000	726,076	409,726	668,373	3,024,175
8	Public support. (Subtract line 7c from line 6.)						1,765,469

Section B. Total Support

Calendar year (or fiscal year beginning in) ►		(a)2012	(b)2013	(c)2014	(d)2015	(e)2016	(f)Total
9	Amounts from line 6	710,833	1,384,391	966,864	577,844	1,149,712	4,789,644
10a	Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	18,230	16,693	20,173	24,969	18,722	98,787
b	Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c	Add lines 10a and 10b	18,230	16,693	20,173	24,969	18,722	98,787
11	Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12	Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13	Total support. (Add lines 9, 10c, 11, and 12.)	729,063	1,401,084	987,037	602,813	1,168,434	4,888,431

14 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

Section C. Computation of Public Support Percentage

15	Public support percentage for 2016 (line 8, column (f) divided by line 13, column (f))	15	36.120 %
16	Public support percentage from 2015 Schedule A, Part III, line 15	16	42.370 %

Section D. Computation of Investment Income Percentage

17	Investment income percentage for 2016 (line 10c, column (f) divided by line 13, column (f))	17	2.000 %
18	Investment income percentage from 2015 Schedule A, Part III, line 17	18	2.000 %

19a **33 1/3% support tests—2016.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☒

b **33 1/3% support tests—2015.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3% and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>	1	
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>	2	
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer (b) and (c) below.</i>	3a	
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>	3b	
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>	3c	
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes" and if you checked 12a or 12b in Part I, answer (b) and (c) below.</i>	4a	
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>	4b	
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>	4c	
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed, (ii) the reasons for each such action, (iii) the authority under the organization's organizing document authorizing such action, and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>	5a	
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b	
c Substitutions only. Was the substitution the result of an event beyond the organization's control?	5c	
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>	6	
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>	7	
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>	8	
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>	9a	
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>	9b	
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>	9c	
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>	10a	
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>	10b	

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b A family member of a person described in (a) above?		
c A 35% controlled entity of a person described in (a) or (b) above? <i>If "Yes" to a, b, or c, provide detail in Part VI</i>		
11a		
11b		
11c		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised or controlled the supporting organization.</i>		
1		
2		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		
1		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		
1		
2		
3		

Section E. Type III Functionally-Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions)		
a ☐ The organization satisfied the Activities Test. Complete line 2 below.		
b ☐ The organization is the parent of each of its supported organizations. Complete line 3 below.		
c ☐ The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).		
2 Activities Test Answer (a) and (b) below.		
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>		
b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
3 Parent of Supported Organizations Answer (a) and (b) below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>Provide details in Part VI.</i>		
b Did the organization exercise a substantial degree of direction over the policies, programs and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		
2a		
2b		
3a		
3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1** ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970. **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income

	(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1	
2 Recoveries of prior-year distributions	2	
3 Other gross income (see instructions)	3	
4 Add lines 1 through 3	4	
5 Depreciation and depletion	5	
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7 Other expenses (see instructions)	7	
8 Adjusted Net Income (subtract lines 5, 6 and 7 from line 4)	8	

Section B - Minimum Asset Amount

	(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year)	1	
a Average monthly value of securities	1a	
b Average monthly cash balances	1b	
c Fair market value of other non-exempt-use assets	1c	
d Total (add lines 1a, 1b, and 1c)	1d	
e Discount claimed for blockage or other factors (explain in detail in Part VI)		
2 Acquisition indebtedness applicable to non-exempt use assets	2	
3 Subtract line 2 from line 1d	3	
4 Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions)	4	
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6 Multiply line 5 by .035	6	
7 Recoveries of prior-year distributions	7	
8 Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount

		Current Year
1 Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2 Enter 85% of line 1	2	
3 Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4 Enter greater of line 2 or line 3	4	
5 Income tax imposed in prior year	5	
6 Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	
7 ☐ Check here if the current year is the organization's first as a non-functionally-integrated Type III supporting organization (see instructions)		

Part V

Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI) See instructions	
7 Total annual distributions. Add lines 1 through 6	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI) See instructions	
9 Distributable amount for 2016 from Section C, line 6	
10 Line 8 amount divided by Line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2016	(iii) Distributable Amount for 2016
1 Distributable amount for 2016 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2016 (reasonable cause required--see instructions)			
3 Excess distributions carryover, if any, to 2016			
a			
b			
c From 2013.			
d From 2014.			
e From 2015.			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2016 distributable amount			
i Carryover from 2011 not applied (see instructions)			
j Remainder Subtract lines 3g, 3h, and 3i from 3f			
4 Distributions for 2016 from Section D, line 7 \$			
a Applied to underdistributions of prior years			
b Applied to 2016 distributable amount			
c Remainder Subtract lines 4a and 4b from 4			
5 Remaining underdistributions for years prior to 2016, if any Subtract lines 3g and 4a from line 2 (if amount greater than zero, see instructions)			
6 Remaining underdistributions for 2016 Subtract lines 3h and 4b from line 1 (if amount greater than zero, see instructions)			
7 Excess distributions carryover to 2017. Add lines 3j and 4c			
8 Breakdown of line 7			
a			
b Excess from 2013.			
c Excess from 2014.			
d Excess from 2015.			
e Excess from 2016.			

Part VI **Supplemental Information.**

Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b; Part V, line 1; Part V, Section B, line 1e; Part V Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions).

Facts And Circumstances Test

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

► Complete if the organization answered "Yes," on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
► Attach to Form 990.
Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.

OMB No 1545-0047

2016

Open to Public Inspection

Name of the organization
CRAFT EMERGENCY RELIEF FUND INC

Employer identification number
13-3273980

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.
Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1	Total number at end of year	
2	Aggregate value of contributions to (during year)	
3	Aggregate value of grants from (during year)	
4	Aggregate value at end of year	

5

Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?

☐ Yes ☐ No

6

Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?

☐ Yes ☐ No

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1

Purpose(s) of conservation easements held by the organization (check all that apply)

☐ Preservation of land for public use (e g , recreation or education)

☐ Preservation of an historically important land area

☐ Protection of natural habitat

☐ Preservation of a certified historic structure

☐ Preservation of open space

2

Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year

	Held at the End of the Year
a	2a Total number of conservation easements
b	2b Total acreage restricted by conservation easements
c	2c Number of conservation easements on a certified historic structure included in (a)
d	2d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register

3

Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ►

4

Number of states where property subject to conservation easement is located ►

5

Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

☐ Yes ☐ No

6

Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ►

7

Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ► \$

8

Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?

☐ Yes ☐ No

9

In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.
Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a

If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items

b

If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items

(i)

Revenue included on Form 990, Part VIII, line 1

► \$

(ii)

Assets included in Form 990, Part X

► \$

2

If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items

a

Revenue included on Form 990, Part VIII, line 1

► \$

b

Assets included in Form 990, Part X

► \$

Part III

Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3

Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply)

a

☐ Public exhibition

b

☐ Scholarly research

c

☐ Preservation for future generations

d

☐ Loan or exchange programs

e

☐ Other

4

Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII

5

During the year, did the organization solicit or receive donations of art, historical treasures or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection?

☐ Yes

☐ No

Part IV

Escrow and Custodial Arrangements.
Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a

Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X?

☐ Yes

☐ No

b

If "Yes," explain the arrangement in Part XIII and complete the following table

c

Beginning balance

d

Additions during the year

e

Distributions during the year

f

Ending balance

	Amount
1c	
1d	
1e	
1f	

2a

Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability?

☐ Yes

☐ No

b

If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII

☐

Part V

Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a)Current year	(b)Prior year	(c)Two years back	(d)Three years back	(e)Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2

Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as

a

Board designated or quasi-endowment ▶

b

Permanent endowment ▶

c

Temporarily restricted endowment ▶

The percentages on lines 2a, 2b, and 2c should equal 100%

3a

Are there endowment funds not in the possession of the organization that are held and administered for the organization by

(i) unrelated organizations

(ii) related organizations

b

If "Yes" on 3a(ii), are the related organizations listed as required on Schedule R?

	Yes	No
3a(i)		
3a(ii)		
3b		

4

Describe in Part XIII the intended uses of the organization's endowment funds

Part VI

Land, Buildings, and Equipment.
Complete if the organization answered 'Yes' on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment		14,841	11,738	3,103
e Other		18,500		18,500
Total. Add lines 1a through 1e (Column (d) must equal Form 990, Part X, column (B), line 10(c)) . . . ▶				21,603

Part VII

Investments—Other Securities. Complete if the organization answered 'Yes' on Form 990, Part IV, line 11b.
See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other _____		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col (B) line 12)		

Part VIII

Investments—Program Related. Complete if the organization answered 'Yes' on Form 990, Part IV, line 11c.
See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col (B) line 13)		

Part IX

Other Assets. Complete if the organization answered 'Yes' on Form 990, Part IV, line 11d See Form 990, Part X, line 15

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col (B) line 15)	

Part X

Other Liabilities. Complete if the organization answered 'Yes' on Form 990, Part IV, line 11e or 11f.
See Form 990, Part X, line 25.

(a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col (B) line 25)	

2. Liability for uncertain tax positions In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740) Check here if the text of the footnote has been provided in Part XIII

☒

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	1,320,530
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12		
a	Net unrealized gains (losses) on investments	2a	69,754
b	Donated services and use of facilities	2b	65,913
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII)	2d	5,595
e	Add lines 2a through 2d	2e	141,262
3	Subtract line 2e from line 1	3	1,179,268
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII)	4b	
c	Add lines 4a and 4b	4c	
5	Total revenue Add lines 3 and 4c . (This must equal Form 990, Part I, line 12)	5	1,179,268

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	1,046,397
2	Amounts included on line 1 but not on Form 990, Part IX, line 25		
a	Donated services and use of facilities	2a	65,913
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII)	2d	5,595
e	Add lines 2a through 2d	2e	71,508
3	Subtract line 2e from line 1	3	974,889
4	Amounts included on Form 990, Part IX, line 25, but not on line 1 :		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII)	4b	
c	Add lines 4a and 4b	4c	
5	Total expenses Add lines 3 and 4c . (This must equal Form 990, Part I, line 18)	5	974,889

Part XIII Supplemental Information

Provide the descriptions required for Part II, lines 3, 5, and 9, Part III, lines 1a and 4, Part IV, lines 1b and 2b, Part V, line 4, Part X, line 2, Part XI, lines 2d and 4b, and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Return Reference	Explanation
See Additional Data Table	

Part XIII Supplemental Information *(continued)*

Return Reference	Explanation

Additional Data

Software ID:
Software Version:
EIN: 13-3273980
Name: CRAFT EMERGENCY RELIEF FUND INC

Supplemental Information

Return Reference	Explanation
SCHEDULE D, PAGE 3, PART X	THE ORGANIZATION BELIEVES IT HAS ADEQUATE SUPPORT FOR ANY TAX POSITION TAKEN AND, AS SUCH, HAS NOT RECORDED ANY LIABILITY FOR UNCERTAIN TAX POSITIONS

Supplemental Information	
Return Reference	Explanation
SCHEDULE D, PAGE 4, PART XI, LINE 2D	COST OF GOODS SOLD 5,595

Supplemental Information	
Return Reference	Explanation
SCHEDULE D, PAGE 4, PART XII, LINE 2D	COST OF GOODS SOLD 5,595

Schedule I
(Form 990)

Department of the Treasury
Internal Revenue Service

Name of the organization
CRAFT EMERGENCY RELIEF FUND INC

Grants and Other Assistance to Organizations,
Governments and Individuals in the United States

Complete if the organization answered "Yes," on Form 990, Part IV, line 21 or 22.
▶ Attach to Form 990.

▶ Information about Schedule I (Form 990) and its instructions is at www.irs.gov/form990.

OMB No 1545-0047

2016

Open to Public Inspection

Employer identification number
13-3273980

Part I

General Information on Grants and Assistance

- 1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance?

☐ Yes ☒ No
- 2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States

Part II

Grants and Other Assistance to Domestic Organizations and Domestic Governments. Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed

(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
(1)							
(2)							
(3)							
(4)							
(5)							
(6)							
(7)							
(8)							
(9)							
(10)							
(11)							
(12)							

- 2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table ▶ _____
- 3 Enter total number of other organizations listed in the line 1 table ▶ _____

Part III **Grants and Other Assistance to Domestic Individuals.** Complete if the organization answered "Yes" on Form 990, Part IV, line 22
Part III can be duplicated if additional space is needed

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of non-cash assistance
(1) EMERGENCY RELIEF	52	225,137			
(1)					
(2)					
(3)					
(4)					
(5)					
(6)					
(7)					

Part IV **Supplemental Information.** Provide the information required in Part I, line 2, Part III, column (b), and any other additional information.

Return Reference	Explanation
SCHEDULE I, PAGE 4, PART IV	THE ORGANIZATION HAS LONG-ESTABLISHED APPLICATION AND REVIEW PROCEDURES FOR INDIVIDUALS APPLYING FOR EMERGENCY GRANTS

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
~~Internal Revenue Service~~

Name of the organization
CRAFT EMERGENCY RELIEF FUND INC

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at
www.irs.gov/form990.

OMB No 1545-0047

2016

**Open to Public
Inspection**

Employer identification number

13-3273980

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990 - ORGANIZATION'S MISSION	CRAFT EMERGENCY RELIEF FUND, INC (CERF+ -- THE ARTISTS' SAFETY NET), IS A NATIONAL ARTIST SERVICE ORGANIZATION WHOSE MISSION IS TO SERVE ARTISTS WHO WORK IN CRAFT DISCIPLINES BY PROVIDING A SAFETY NET TO SUPPORT STRONG AND SUSTAINABLE CAREERS CERF+'S CORE SERVICES ARE EDUCATION PROGRAMS, ADVOCACY, NETWORK BUILDING AND EMERGENCY RELIEF

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 2, PART III, LINE 2	"GET READY GRANTS THIS YEAR WE CREATED A GRANT PROGRAM TO FUND ARTIST PREPAREDNESS INITIATIVES TO HELP SAFEGUARD THEIR STUDIOS, PROTECT THEIR LIVELIHOODS AND PREPARE FOR EMERGENCIES TWENTY GRANTS WERE AWARDED TO 18 INDIVIDUAL ARTISTS (UP TO 500) AND TWO GROUPS OF ARTISTS (UP TO 1,500) TOWARDS THE PURCHASE OF GOODS OR SERVICES THAT INCLUDED DUST COLLECTION AND VENTILATION SYSTEMS, FIRE EXTINGUISHERS, HAZARDOUS MATERIAL CABINETS, NON-TOXIC ART MATERIALS, SECURITY SYSTEMS, HARD DRIVES, ESTATE AND LEGACY PLANNING, TO ENSURE SAFE WORKING ENVIRONMENTS IN THEIR STUDIOS AS PART OF THE GRANT, ARTISTS WILL SHARE WHAT THEYVE LEARNED THROUGH VIDEOS, BLOGS, WORKSHOPS AND SOCIAL MEDIA TO INSPIRE OTHER ARTISTS TO GET READY "

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 2, PART III, LINE 4A	AS WE BOLSTERED OUR OUTREACH EFFORTS ACROSS A VARIETY OF PLATFORMS, MEDIA AND CONSTITUENTS , WE ACHIEVED A 5-YEAR HIGH OF 2,018 ARTISTS SERVED IN FY17 OUR MONTHLY ENEWS AVERAGED 11 ,564 RECIPIENTS PER ISSUE OUR INCREASED ONLINE SOCIAL MEDIA ENGAGEMENT RESULTED IN 717 TWITTER FOLLOWERS, 5,323 FACEBOOK FOLLOWERS, 559 INSTAGRAM FOLLOWERS AND 3,635 YOUTUBE VIEWS NEARLY 40,000 USERS ACCESSED OUR WEBSITE IN FY17 CRAFT EMERGENCY RELIEF FUND CERF+ PROVIDES CRITICAL EMERGENCY FINANCIAL ASSISTANCE TO ARTISTS WORKING IN CRAFT DISCIPLINES WHO HAVE EXPERIENCED A RECENT, CAREER-THREATENING EMERGENCY ONCE APPLICATIONS ARE COMPLETED, GRANT DETERMINATIONS ARE MADE WITHIN TWO WEEKS AND ON AVERAGE, WITHIN SEVEN DAYS THIS YEAR , 52 ARTISTS RECEIVED DIRECT EMERGENCY RELIEF GRANTS THESE ARTISTS WERE IMPACTED BY FLOODS, HOME AND STUDIO FIRES, HURRICANES, INJURIES AND ILLNESSES RECEIVING A TOTAL OF 225,570 IN EMERGENCY AID (214,570 IN GRANTS AND 11,000 IN NO-INTEREST LOANS) AND 14,031 WORTH OF GIFTS-IN-KIND (DONATIONS OF EQUIPMENT, MATERIALS, BOOTH WAIVER FEES, ETC), FOR A GRAND TOTAL OF 239,601 IN AID OUR PERSONALIZED INDIVIDUAL COUNSELING AND REFERRALS HELPED 466 ARTISTS RESPOND TO THEIR EMERGENCY IN A TIME OF CRISIS DUE TO THE LARGE GEOGRAPHIC AREAS AFFECTED BY HURRICANES HARVEY, IRMA, AND MARIA IN LATE SUMMER, WE EXPERIENCED A RECORD-SETTING NUMBER OF ARTISTS (91) SEEKING OUR HELP IN SEPTEMBER-TWICE THE NUMBER OF INQUIRIES IN THE IMMEDIATE AFTERMATH OF HURRICANE SANDY IN MARCH 2017, WE LAUNCHED A BENEFICIARY SATISFACTION SURVEY THAT ASKS OUR EMERGENCY RELIEF GRANTEEES TO RATE THEIR EXPERIENCE IN A NUMBER OF KEY AREAS 30 DAYS AFTER THEY RECEIVE ASSISTANCE 100% SAID IT WAS VERY EASY TO FIND INFORMATION ABOUT CERF+ ASSISTANCE, 95% SAID OUR RESPONSE WAS TIMELY AND 100% SAID WE ANSWERED THEIR QUESTIONS VERY WELL, 95% SAID THAT ASSISTANCE RECEIVED WAS WHEN THEY NEEDED IT THE MOST, 96% ARE DEFINITELY LIKELY TO VERY LIKELY TO RECOMMEND CERF+ AND 100% RATED CERF+ AS "EXCELLENT" EMERGENCY RESPONSE CERF+ MAINTAINS AN ACTIVE LIST OF INDIVIDUALS, ORGANIZATIONS, AND ARTS BUSINESSES THAT RECEIVE EMAIL ALERTS BEFORE, DURING AND AFTER AN EMERGENCY IN FY17, MORE THAN 13,000 INDIVIDUALS AND ORGANIZATIONS RECEIVED 28 DISASTER RESPONSES FROM CERF+ WITH CRITICAL PREPAREDNESS AND RECOVERY INFORMATION, RESOURCES AND SUPPORT NOTICES WERE SENT OUT THIS YEAR FOR THE FLOODS IN LOUISIANA, TEXAS, SOUTH CAROLINA, MARYLAND, ARKANSAS, MISSISSIPPI, AND WEST VIRGINIA, HURRICANES HARVEY, IRMA AND MARIA "GET READY" GRANTS CERF+ LAUNCHED A NEW "GET READY" GRANT PROGRAM TO SUPPORT PREPAREDNESS EFFORTS THAT WILL HELP ARTISTS WORKING IN CRAFT DISCIPLINES SAFEGUARD THEIR STUDIOS, PROTECT THEIR LIVELIHOODS AND PREPARE FOR EMERGENCIES TWENTY GRANTS WERE AWARDED TO 18 INDIVIDUAL ARTISTS (UP TO 500) AND TWO GROUPS OF ARTISTS (UP TO 1,500) TOWARDS THE PURCHASE OF GOODS OR SERVICES PROJECTS INCLUDED PURCHASING AND INSTALLING DUST COLLECTION AND VENTILATION SYSTEMS, FIRE EXTINGUISHERS, HAZARDOUS MATERIAL

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 2, PART III, LINE 4A	RIAL CABINETS, NON-TOXIC ART MATERIALS, SECURITY SYSTEMS, HARD DRIVES, ESTATE AND LEGACY P LANNING AS PART OF THE GRANT, ARTISTS SHARE WHAT THEY HAVE LEARNED THROUGH VIDEOS, BLOGS, WORKSHOPS AND SOCIAL MEDIA TO INSPIRE OTHER ARTISTS TO "GET READY" CERF+ WEBSITE CERF+ L AUNCHED ITS NEW WEBSITE. WWW CERFPLUS ORG, IN FEBRUARY 2017 WE MERGED AND UPGRADED THE CE RF+ AND STUDIO PROTECTOR WEBSITES INTO ONE, WHICH IS FULLY RESPONSIVE ON ALL DEVICES OUR NEW WEBSITE FEATURES INTERACTIVE, VISUAL INFORMATION AND CONTENT THAT MAKES IT EASY FOR VI SITORS TO TAP INTO RESOURCES BEFORE, DURING AND AFTER AN EMERGENCY CHECKLISTS HELP GAUGE PERSONAL AND PROFESSIONAL PREPAREDNESS AND ARTIST-TO-ARTIST STORIES PROVIDE INSIDER INFORM ATION ON BEST PRACTICES FOR PLANNING AND RECOVERY, SUCH AS WORKING WITH VOLUNTEERS TO ARCH IVE ARTWORK OR TOXIC WASTE CLEANUP WE PRODUCED THE FIRST OF A NEW COLLECTION OF SHORT DIY SAFETY DEMONSTRATION VIDEOS --"PROTECT YOURSELF HEALTH AND SAFETY TIPS FOR A FLOODED STUD IO- AND PLAN TO CREATE MORE VIDEOS IN FY18 IN THE IMMEDIATE PERIOD AFTER THE WEBSITE LAUN CH, TRAFFIC TO OUR SITE INCREASED 32% FOLLOWING HURRICANES HARVEY, IRMA AND MARIA AND THE WILDFIRES IN NORTHERN CALIFORNIA, OUR SITE HAS BEEN THE GO-TO DESTINATION FOR ARTISTS SEE KING EMERGENCY RESOURCES IT IS LISTED ON MANY STATE, REGIONAL AND NATIONAL ARTS AGENCIES- AND ORGANIZATIONS' WEBSITES AND BLOGS WITH DISASTER-SPECIFIC INFORMATION COVER YOUR A'S ART, ASSETS + ARCHIVES IN FY 2017, 28 ARTISTS, ART SCHOOL FACULTY, CAREER SERVICES STAFF AND ARTS ADMINISTRATORS PARTICIPATED IN OUR "COVER YOUR A'S ART, ASSETS + ARCHIVES" A UNI QUE CURRICULUM THAT TRAINS ART SCHOOL FACULTY, ADMINISTRATORS AND CAREER SERVICES STAFF TO PREPARE STUDIO ART AND DESIGN STUDENTS TO CREATE RESILIENT CAREERS THE CURRICULUM INCLUD ES MANAGING RISK, EMERGENCY READINESS, INSURANCE FOR ARTISTS, STUDIO SAFETY, DOCUMENTATIO N AND STORAGE AND SELF-CARE THE CYA TRAININGS WERE HELD AT MARYLAND INSTITUTE COLLEGE OF ART AND THE SCHOOL OF VISUAL ARTS, NYC IN SEPTEMBER 2017 WE PARTNERED WITH WELLNESS FOR M AKERS TO INCLUDE ARTIST HEALTH AND WELLNESS AS PART OF OUR TRAINING CURRICULUM WITH MORE THAN 40 INSTITUTIONS AND SERVICE ORGANIZATIONS NOW USING OUR TEACHING MODULES, MORE THAN 2 ,000 ARTISTS AND ART STUDENTS ARE RECEIVING CAREER PROTECTION INSTRUCTION AS PART OF THEIR PROFESSIONAL PRACTICE CLASSES OR PROFESSIONAL DEVELOPMENT IN ART SCHOOL COLLEGES AND UNIV ERSITIES ARTIST HEALTH AND WELLNESS WE CONDUCTED AN ARTIST HEALTH + WELLNESS SURVEY IN PA RTNERSHIP WITH WELLNESS FOR MAKERS WITH OVER 300 ARTISTS PARTICIPATING TO GAIN BASELINE DA TA ON HOW ARTISTS WORKING IN CRAFT DISCIPLINES ARE TAKING CARE OF THEIR BODIES IN SUPPORT OF THEIR STUDIO PRACTICES THE SURVEY RESULTS HELPED US IDENTIFY CONTENT AREAS TO GENERATE A NEW SERIES OF 'HOW TO' VIDEOS FOR OUR WEBSITE AND TRAINING PROGRAMS TO BE LAUNCHED IN F Y18 READY + RESILIENT CERF+ RECEIVED A GRANT FROM THE WESTFIELD INSURANCE FOUNDATION LEGA CY OF CARING FUND TO PILOT OUR

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 2, PART III, LINE 4A	NEW "READY + RESILIENT" PROGRAM, A FREE ONE-DAY PROFESSIONAL DEVELOPMENT PROGRAM FOR STUD IO ARTISTS TO LEARN HOW TO STRENGTHEN THEIR CAREERS, PREPARE FOR EMERGENCIES AND GET BACK ON THEIR FEET IN COMMUNITIES THAT HAVE EXPERIENCED DISASTERS. READY + RESILIENT PROVIDES R ESOURCES, TOOLS AND INFORMATION ON A VARIETY OF TOPICS CRITICAL TO BUILDING AND MAINTAININ G A SUSTAINABLE CAREER. THE PROGRAM TAKES PLACE ON NOVEMBER 18, 2017 IN GATLINBURG, TENNES SEE -- A YEAR AFTER THE DEVASTATING 2016 WILDFIRES-- AND WILL BE REPLICATED FOR OTHER COMM UNITIES IMPACTED BY DISASTER. ARTISTS' LEGACY PLANNING IS A FAST EME RGING FIELD GIVEN THE AGING OF THE 'BABY BOOM' GENERATION. TO COMPLEMENT A SPATE OF RECENT PUBLICATIONS AND RESOURCES ON ARTIST ESTATE PLANNING, CERF+ HAS PRODUCED A DRAFT WORKBOOK THAT FOCUSES ON THE TRANSFER/DISPOSITION OF AN ARTIST'S TOOLS, BOOKS AND OTHER NON-ARTIST IC ASSETS. BASED ON INTERVIEWS WITH MORE THAN 15 ARTISTS, CRAFTING YOUR LEGACY PROVIDES ST RATEGIES FOR AND EXAMPLES TO ASSIST ARTISTS IN THINKING ABOUT THE BEST APPROACHES TO INVEN TORY AND SAFEGUARD THEIR POSSESSIONS. THE WORKBOOK IS INTENDED FOR MID- AND LATE-CAREER AR TISTS, WHETHER THEY HAVE A MODEST WORKSPACE OR A SPRAWLING FACILITY, WHETHER THEIR STUDIO IS HOME-BASED OR OFF-SITE. THE ONLINE BOOKLET WILL BE AVAILABLE IN FALL 2017. EDUCATION AN D TRAINING WORKSHOPS: 1,480 ARTISTS, ARTS PROFESSIONALS, AND REPRESENTATIVES OF GOVERNMENT AND COMMUNITY AGENCIES ATTENDED CERF+'S NATIONAL, REGIONAL AND LOCAL WORKSHOPS AND PRESENT ATIONS IN FY17. THESE WERE PRESENTED AT/FOR THE BOULDER COUNTY ARTS ALLIANCE, CLACKAMAS CO UNTY ARTS ALLIANCE, HAYSTACK ART SCHOOLS CONFERENCE, SCHOOL OF VISUAL ARTS, MARYLAND INSTI TUTE COLLEGE OF ART, ST LOUIS VOLUNTEER LAWYERS AND ACCOUNTANTS FOR THE ARTS, NATIONAL COU NCIL OF EDUCATORS ON THE CERAMIC ARTS AND VERMONT VOLUNTEER AGENCIES ACTIVE IN DISASTERS. ADVOCACY TOOL REPLACEMENT BILL IN PARTNERSHIP WITH AMERICANS FOR THE ARTS (AFTA), CERF+ PL ANNNED A SECOND ROUND OF OUR CONGRESSIONAL ADVOCACY CAMPAIGN TO CHANGE FEMA REGULATIONS ABO UT ARTISTS- AND OTHER SELF-EMPLOYED WORKERS' ELIGIBILITY FOR POST- DISASTER TOOL REPLACEMEN T. KICKED OFF ON ARTS ADVOCACY DAY IN SPRING 2017, THE CAMPAIGN INCLUDED MEETING WITH THE NEW STAFF OF THE HOUSE AND SENATE HOMELAND SECURITY AND GOVERNMENTAL AFFAIRS COMMITTEES T HAT OVERSEE THE BUDGET AND OPERATION OF FEMA, AND ONGOING BRIEFINGS THROUGH THE SUMMER AND FALL. AS A RESULT OF THE DEVASTATING IMPACT OF HURRICANE HARVEY ON CREATIVE COMMUNITIES I N GREATER HOUSTON AND ALONG THE COAST, TEXANS FOR THE ARTS HAS JOINED IN OUR EFFORT TO GET A PROPOSAL TO CHANGE THE LANGUAGE OF THE STAFFORD ACT. NATIONAL COALITION FOR ARTS' PREPA REDNESS AND EMERGENCY RESPONSE (NCAPER) BOTH THE INADEQUACY OF THE ORGANIZED SAFETY NET WI THIN THE ARTS AND CULTURE SECTOR AND THE LACK OF COORDINATION AMONG NATIONAL ARTS RESPONDE RS SO APPARENT IN THE WAKE OF HURRICANE KATRINA WAS THE IMPETUS FOR CERF+ TO CATALYZE THE FORMATION OF THE NATIONAL COAL

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 11B	THE CERF+ FINANCE/AUDIT COMMITTEE REVIEWS THE 990 PRIOR TO FILLING THIS YEAR THE FINANCE COMMITTEE HAS EMPOWERED THE FINANCE/AUDIT COMMITTEE CHAIR/TREASURER TO APPROVE THE FORM 990 PRIOR TO FILING THE FINANCE/ADUIT COMMITTEE THEN SHARES THE 990 WITH THE BOARD AT THE TIME IT IS FILED

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 12C	AT CERF+S ANNUAL BOARD MEETING IN THE FALL (BEGINNING OF THE FISCAL YEAR) EACH BOARD MEMBER FILLS OUT AND SIGNS A BOD CONFLICT OF INTEREST POLICY - DISCLOSURE FORM CERF+S BOOKKEEPER/OFFICE MANAGER DOES FOLLOW-UP REMINDERS TILL THEY ARE ALL SIGNED AND SUBMITTED

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 15A	AS PART OF CERF+S GOVERNANCE POLICY RESPONSIBILITY FOR E D S COMPENSATION IS DETERMINED BY THE BOARD REMUNERATION OF THE EXECUTIVE DIRECTOR IS DECIDED ANNUALLY AFTER A REVIEW OF MONITORING REPORTS

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 15B	THE DIRECTOR OF ADMINISTRATION RESEARCHES FACTORS RELEVANT TO STAFF COMPENSATION AND THE EXECUTIVE DIRECTOR DETERMINES THE SALARIES

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 19	GOVERNING DOCUMENTS ARE AVAILABLE ON WEBSITE AND UPON REQUEST

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART XI, LINE 9	COST OF GOODS SOLD 5,595 COST OF GOODS SOLD -5,595