

Form **990-EZ**

## Short Form Return of Organization Exempt From Income Tax

OMB No 1545-1150

# 2011

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code  
(except black lung benefit trust or private foundation)

▶ Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990 (see instructions)

All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form

**Open to Public  
Inspection**

Department of the Treasury  
Internal Revenue Service

▶ The organization may have to use a copy of this return to satisfy state reporting requirements

**A** For the 2011 calendar year, or tax year beginning \_\_\_\_\_, and ending \_\_\_\_\_

<input type="checkbox"/>	<b>B</b> Check if applicable	<b>C</b> Name of organization	<b>D</b> Employer identification number
<input type="checkbox"/>	Address change	<b>RETURNING VETERANS PROJECT</b>	<b>20-4034255</b>
<input type="checkbox"/>	Name change		
<input type="checkbox"/>	Initial return	Number and street (or P O box, if mail is not delivered to street address)	<b>E</b> Telephone number
<input type="checkbox"/>	Terminated	<b>833 SE MAIN ST, BOX 122</b>	<b>503-954-2259</b>
<input type="checkbox"/>	Amended return	City or town, state or country, and ZIP + 4	<b>F</b> Group Exemption Number
<input type="checkbox"/>	Application pending	<b>PORTLAND OR 97214</b>	

**G** Accounting Method:  Cash  Accrual Other (specify) ▶ \_\_\_\_\_

**I** Website: ▶ **WWW.RETURNINGVETERANS.ORG**

**J** Tax-exempt status (check only one) —  501(c)(3)  501(c)( ) (insert no)  4947(a)(1) or  527

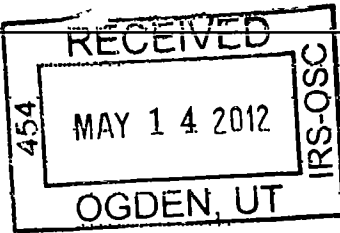
**K** Check  if the organization is not a section 509(a)(3) supporting organization or a section 527 organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return

**L** Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ **133,032**

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I.)

Check if the organization used Schedule O to respond to any question in this Part I

	Description		Amount
Revenue	1	Contributions, gifts, grants, and similar amounts received	131,618
	2	Program service revenue including government fees and contracts	1,414
	3	Membership dues and assessments	
	4	Investment income	
	5a	Gross amount from sale of assets other than inventory	
	5b	Less: cost or other basis and sales expenses	
	5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	
	6	Gaming and fundraising events	
	6a	Gross income from gaming (attach Schedule G if greater than \$15,000)	
	6b	Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	
6c	Less: direct expenses from gaming and fundraising events		
6d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)		
7a	Gross sales of inventory, less returns and allowances		
7b	Less: cost of goods sold		
7c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)		
8	Other revenue (describe in Schedule O)		
9	<b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8		133,032
Expenses	10	Grants and similar amounts paid (list in Schedule O)	
	11	Benefits paid to or for members	
	12	Salaries, other compensation, and employee benefits	85,471
	13	Professional fees and other payments to independent contractors	5,439
	14	Occupancy, rent, utilities, and maintenance	3,625
	15	Printing, publications, postage, and shipping	1,226
	16	Other expenses (describe in Schedule O)	15,784
	17	<b>Total expenses.</b> Add lines 10 through 16	
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	21,487
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	29,788
	20	Other changes in net assets or fund balances (explain in Schedule O)	4,879
	21	<b>Net assets or fund balances at end of year.</b> Combine lines 18 through 20	



IS 99

**Part II Balance Sheets.** (see the instructions for Part II.)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year		(B) End of year
22 Cash, savings, and investments	29,788	22	53,153
23 Land and buildings	0	23	
24 Other assets (describe in Schedule O)	0	24	10,078
25 Total assets	29,788	25	63,231
26 Total liabilities (describe in Schedule O)	0	26	7,077
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	29,788	27	56,154

**Part III Statement of Program Service Accomplishments** (see the instructions for Part III.)

Check if the organization used Schedule O to respond to any question in this Part II

What is the organization's primary exempt purpose?

SEE SCHEDULE O

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

**Expenses**  
(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts; optional for others )

28 SEE SCHEDULE O

(Grants \$ ) If this amount includes foreign grants, check here  28a 68,031

29

(Grants \$ ) If this amount includes foreign grants, check here  29a

30

(Grants \$ ) If this amount includes foreign grants, check here  30a

31 Other program services (describe in Schedule O)

(Grants \$ ) If this amount includes foreign grants, check here  31a

32 Total program service expenses (add lines 28a through 31a)

32 68,031

**Part IV List of Officers, Directors, Trustees, and Key Employees** List each one even if not compensated (see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and address	(b) Title and average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (If not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
CAROL LEVINE 833 SE MAIN ST, BOX 122 PORTLAND OR 97214	BOARD PRESIDENT 12.00	0	0	0
SHANNON PERNETTI 833 SE MAIN ST, BOX 122 PORTLAND OR 97214	BOARD SECRETARY 5.00	0	0	0
BOB DURSTON 833 SE MAIN ST, BOX 122 PORTLAND OR 97214	BOARD TREASURER 5.00	0	0	0
GUY BURSTEIN 833 SE MAIN ST, BOX 122 PORTLAND OR 97214	BOARD MEMBER 5.00	0	0	0
MICHAEL MAXWELL 833 SE MAIN ST, BOX 122 PORTLAND OR 97214	BOARD MEMBER 5.00	0	0	0
ABE COHEN 833 SE MAIN ST, BOX 122 PORTLAND OR 97214	BOARD MEMBER 5.00	0	0	0
BELLE LANDAU 833 SE MAIN ST, BOX 122 PORTLAND OR 97214	EXECUTIVE DIRECTOR 40.00	47,833	0	0

**Part V Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V

		Yes	No
33	Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O		X
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	X	
35a	Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?		X
b	If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O		
c	Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III		X
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N		X
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions. <span style="float:right">▶ 37a</span>		
b	Did the organization file Form 1120-POL for this year?		X
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?		X
b	If "Yes," complete Schedule L, Part II and enter the total amount involved <span style="float:right">38b</span>		
39	Section 501(c)(7) organizations. Enter.		
a	Initiation fees and capital contributions included on line 9 <span style="float:right">39a</span>		
b	Gross receipts, included on line 9, for public use of club facilities <span style="float:right">39b</span>		
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 <span style="float:right">▶</span> _____ ; section 4912 <span style="float:right">▶</span> _____ , section 4955 <span style="float:right">▶</span> _____		
b	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
c	Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 <span style="float:right">▶</span> _____		
d	Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization <span style="float:right">▶</span> _____		
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T		X
41	List the states with which a copy of this return is filed. <span style="float:right">▶</span> _____ <b>OR</b> _____		
42a	The organization's books are in care of <span style="float:right">▶</span> <b>BELLE LANDAU</b> Telephone no. <span style="float:right">▶</span> <b>503-954-2259</b> 833 SE MAIN, BOX 122 Located at <span style="float:right">▶</span> <b>PORTLAND</b> <b>OR</b> ZIP + 4 <span style="float:right">▶</span> <b>97214</b>		
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: <span style="float:right">▶</span> _____ See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		X
c	At any time during the calendar year, did the organization maintain an office outside of the U.S.? If "Yes," enter the name of the foreign country: <span style="float:right">▶</span> _____		X
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 — Check here <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year <span style="float:right">▶</span> <span style="border: 1px solid black; padding: 2px;">43</span>		
44a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
c	Did the organization receive any payments for indoor tanning services during the year?		X
d	If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		
45a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
45b	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)		X

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I

	Yes	No
46		<input checked="" type="checkbox"/>

**Part VI Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only.** All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.  
Check if the organization used Schedule O to respond to any question in this Part VI

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II

	Yes	No
47		<input checked="" type="checkbox"/>

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

48		<input checked="" type="checkbox"/>
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49a Did the organization make any transfers to an exempt non-charitable related organization?

49a		<input checked="" type="checkbox"/>
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b If "Yes," was the related organization a section 527 organization?

49b		
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50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
NONE				

f Total number of other employees paid over \$100,000 ▶ \_\_\_\_\_

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation
NONE		

d Total number of other independent contractors each receiving over \$100,000 ▶ \_\_\_\_\_

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A ▶  Yes  No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Sign Here ▶  Yes  No

Signature of officer: Belle Landau Date: May 10, 2012  
 Type or print name and title: BELLE LANDAU EXECUTIVE DIRECTOR

Paid Preparer Use Only

Print/Type preparer's name: JAMES E. RICHMAN Preparer's signature: James E. Richman Date: 5.4.12 Check  if self-employed PTIN: P00088854  
 Firm's name: JAMES E. RICHMAN CPA, PC Firm's EIN: 93-1309646  
 Firm's address: 1 SW COLUMBIA, SUITE 400 PORTLAND, OR 97258 Phone no: 503-295-3780

May the IRS discuss this return with the preparer shown above? See instructions ▶  Yes  No

**SCHEDULE A**  
**(Form 990 or 990-EZ)**

**Public Charity Status and Public Support**

OMB No 1545-0047

**2011**

**Open to Public Inspection**

Department of the Treasury  
Internal Revenue Service

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

Name of the organization

**RETURNING VETERANS PROJECT**

Employer identification number

**20-4034255**

**Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.**

The organization is not a private foundation because it is: (For lines 1 through 11, check one box.)

- 1  A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
- 2  A school described in section 170(b)(1)(A)(ii). (Attach Schedule E.)
- 3  A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
- 4  A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state:
- 5  An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
- 6  A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7  An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 8  A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 9  An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See section 509(a)(2). (Complete Part III.)
- 10  An organization organized and operated exclusively to test for public safety See section 509(a)(4).
- 11  An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box that describes the type of supporting organization and complete lines 11e through 11h.
  - a  Type I
  - b  Type II
  - c  Type III—Functionally integrated
  - d  Type III—Other
- e  By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?
  - (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?
  - (ii) A family member of a person described in (i) above?
  - (iii) A 35% controlled entity of a person described in (i) or (ii) above?
- h Provide the following information about the supported organization(s).

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see instructions))	(iv) Is the organization in col (i) listed in your governing document?		(v) Did you notify the organization in col (i) of your support?		(vi) Is the organization in col (i) organized in the US?		(vii) Amount of support
			Yes	No	Yes	No	Yes	No	
(A)									
(B)									
(C)									
(D)									
(E)									
<b>Total</b>									

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2011

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**  
 (Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in)▶	(a) 2007	(b) 2008	(c) 2009	(d) 2010	(e) 2011	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")		31,692	93,225	85,086	131,618	341,621
<b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>4 Total.</b> Add lines 1 through 3		31,692	93,225	85,086	131,618	341,621
<b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						54,154
<b>6 Public support.</b> Subtract line 5 from line 4						287,467

**Section B. Total Support**

Calendar year (or fiscal year beginning in)▶	(a) 2007	(b) 2008	(c) 2009	(d) 2010	(e) 2011	(f) Total
<b>7</b> Amounts from line 4		31,692	93,225	85,086	131,618	341,621
<b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
<b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on						
<b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
<b>11 Total support.</b> Add lines 7 through 10						341,621
<b>12</b> Gross receipts from related activities, etc. (see instructions)					12	2,790
<b>13 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input checked="" type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

<b>14</b> Public support percentage for 2011 (line 6, column (f) divided by line 11, column (f))	14	%
<b>15</b> Public support percentage from 2010 Schedule A, Part II, line 14	15	%
<b>16a 33 1/3% support test—2011.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
<b>b 33 1/3% support test—2010.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
<b>17a 10%-facts-and-circumstances test—2011.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
<b>b 10%-facts-and-circumstances test—2010.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
<b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions <input type="checkbox"/>		

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in)▶	(a) 2007	(b) 2008	(c) 2009	(d) 2010	(e) 2011	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")						
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513						
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>6</b> Total. Add lines 1 through 5						
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
<b>c</b> Add lines 7a and 7b						
<b>8</b> Public support (Subtract line 7c from line 6.)						

**Section B. Total Support**

Calendar year (or fiscal year beginning in)▶	(a) 2007	(b) 2008	(c) 2009	(d) 2010	(e) 2011	(f) Total
<b>9</b> Amounts from line 6						
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
<b>c</b> Add lines 10a and 10b						
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
<b>12</b> Other income Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
<b>13</b> Total support. (Add lines 9, 10c, 11, and 12.)						
<b>14</b> First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <span style="float: right;">▶ <input type="checkbox"/></span>						

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2011 (line 8, column (f) divided by line 13, column (f))	<b>15</b>	%
<b>16</b> Public support percentage from 2010 Schedule A, Part III, line 15	<b>16</b>	%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for 2011 (line 10c, column (f) divided by line 13, column (f))	<b>17</b>	%
<b>18</b> Investment income percentage from 2010 Schedule A, Part III, line 17	<b>18</b>	%

**19a 33 1/3% support tests—2011.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ▶

**b 33 1/3% support tests—2010.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ▶

**20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶

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**Part IV** **Supplemental Information.** Complete this part to provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Also complete this part for any additional information. (See instructions).

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**SCHEDULE O**  
(Form 990 or 990-EZ)

Department of the Treasury  
Internal Revenue Service

Name of the organization

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

OMB No 1545-0047

**2011**

Open to Public Inspection

Employer identification number

**20-4034255**

**RETURNING VETERANS PROJECT**

**FORM 990-EZ, PART I, LINE 16 - OTHER EXPENSES**

DESCRIPTION	AMOUNT
<b>EXPENSES</b>	
OFFICE SUPPLIES	\$ 2,909
STAFF MILEAGE	\$ 1,027
TRAINING	\$ 111
FUND RAISING	\$ 6,870
OUTREACH	\$ 582
CONTINUING EDUCATION	\$ 80
PROFESSIONAL DEVELOPMENT	\$ 35
BANK FEES	\$ 370
BOARD COSTS	\$ 66
INSURANCE	\$ 1,335
INTERNET	\$ 1,452
LICENSES AND TAXES	\$ 95
MISCELLANEOUS	\$ 201
TELEPHONE	\$ 651
<b>TOTAL</b>	<b>\$ 15,784</b>

**FORM 990-EZ, PART I, LINE 20 - OTHER CHANGES IN NET ASSETS OR FUND BALANCES**

DESCRIPTION	AMOUNT
PRIOR PERIOD ADJUSTMENT	\$ 4,879

**FORM 990-EZ, PART II, LINE 24 - OTHER ASSETS**

DESCRIPTION	BEG. OF YEAR	END OF YEAR
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Name of the organization

RETURNING VETERANS PROJECT

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20-4034255

PLEDGES RECEIVABLE	\$	0 \$	9,088
PREPAID EXPENSES AND DEFERRED CHARGES	\$	0 \$	990
TOTAL	\$	0 \$	10,078

## FORM 990-EZ, PART II, LINE 26 - OTHER LIABILITIES

DESCRIPTION	BEG. OF YEAR	END OF YEAR
ACCOUNTS PAYABLE AND ACCRUED EXPENSES	\$ 0	\$ 7,077

## FORM 990-EZ, PART III - PRIMARY EXEMPT PURPOSE

THE PRIMARY PURPOSE OF THE RETURNING VETERANS PROJECT IS TO PROVIDE FREE, CONFIDENTIAL COUNSELING AND COMPLEMENTARY HEALTH CARE SERVICES TO AFGHANISTAN AND IRAQ WAR VETERANS, SERVICE MEMBERS AND THEIR FAMILIES IN OREGON AND SOUTHWEST WASHINGTON. SERVICES ARE PROVIDED BY OUR NETWORK OF LICENSED AND INSURED MENTAL HEALTH AND SOMATIC HEALTHCARE PROFESSIONALS WHO VOLUNTEER THEIR TIME AND CARE TO THOSE WE SERVE.

## FORM 990-EZ, PART III, LINE 28 - FIRST ACCOMPLISHMENT

IN 2011, 134 PROFESSIONALS WERE VOLUNTEERING FOR RVP. THEY WERE LOCATED ACROSS THE PORTLAND METRO AREA AND THE MID-WILLAMETTE VALLEY, AS WELL AS IN BEND, HOOD RIVER, NEWPORT, ASHLAND, MEDFORD, AND GRANTS PASS, OREGON AND IN CLARK COUNTY WASHINGTON. THANKS TO OUR VOLUNTEER PROVIDERS, WE WERE ABLE TO MEET A 30% ANNUAL INCREASE IN THE NUMBER OF VETERANS AND FAMILY MEMBERS WHO SOUGHT AND RECEIVED FREE, CONFIDENTIAL SERVICES.

TOGETHER IN 2011, RVP PROVIDERS DELIVERED 2,368.5 HOURS OF DONATED CARE TO 230 CURRENT WAR VETERANS AND 134 MILITARY FAMILY MEMBERS. SERVICES DELIVERED INCLUDED COUNSELING FOR INDIVIDUAL VETERANS AND SPOUSES, COUPLES,

Name of the organization

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CHILDREN AND FAMILIES, AS WELL AS ACUPUNCTURE, MASSAGE, CHIROPRACTIC AND NATUROPATHIC CARE.

OTHER ACTIVITIES:

STAFF ATTENDED SIX YELLOW RIBBON AND POST-DEPLOYMENT EVENTS FOR THE OREGON NATIONAL GUARD AND RESERVES, AND HOSTED TWO CONTINUING-EDUCATION TRAININGS: "UNDERSTANDING MILITARY CULTURE,' AND 'TREATING MILITARY FAMILIES AFTER DEPLOYMENTS'. (TRAININGS ARE FREE TO OUR PROVIDERS AND TO OUR SERVICE/REFERRAL PARTNERS AT THE VA AND VET CENTERS.) WE ALSO RESPONDED TO 180 INFORMATION/REFERRAL REQUESTS FROM CURRENT WAR VETERANS, MILITARY FAMILY MEMBERS, OLDER VETERANS, AND OTHER NONPROFIT, MILITARY AND FAITH-RELATED ORGANIZATIONS. MOST SOUGHT COUNSELING SERVICES IN OREGON AND IN OTHER AREAS OF THE COUNTRY, WHILE OTHERS WANTED INFORMATION ABOUT VETERANS' BASIC-NEEDS ASSISTANCE SERVICES FOR EMPLOYMENT AND JOB TRAINING PROGRAMS, HOMELESS AND HOUSING PROGRAMS, AND FREE LEGAL AND FINANCIAL ASSISTANCE. FOR TWO SUCH CALLS, STAFF PROVIDED SUPPORT AND REFERRALS THAT HELPED TO PREVENT TWO YOUNG VETERANS FROM COMPLETING SUICIDE.

**NONPROFIT ARTICLES OF INCORPORATION  
OF  
RETURNING VETERANS PROJECT**

**ARTICLE 1  
Name**

The name of the corporation is Returning Veterans Project (the “Corporation”).

**ARTICLE 2  
Type**

The corporation is a public benefit corporation

**ARTICLE 3  
Initial Directors**

The names and addresses of the initial directors are set forth on Exhibit A. Each director has consented to the appointment.

**ARTICLE 4  
Purposes and Powers**

**4.1 General Purpose.** The Corporation is organized and must be operated exclusively for charitable or educational purposes intended to promote the mental and physical health of US armed forces personnel returning from post 9/11 deployment in Iraq or Afghanistan

**4.2 Net Earnings.** No part of the Corporation’s net earnings may inure to the benefit of any private shareholder or individual

BYLAWS  
OF THE  
RETURNING VETERANS PROJECT

GENERAL

The name of this corporation is the RETURNING VETERANS PROJECT, which has been organized as a public benefit corporation under the Oregon Nonprofit Corporation Act. The corporation is organized and must be operated exclusively for the charitable or educational purposes intended to promote the mental and physical health of US armed forces personnel returning from duty subsequent to Congress' September 18, 2001 passage of an "Authorization for Use of Military Force"

CORPORATE OFFICES

The registered office of the corporation is 833 S E. Main, Box 122, Portland, OR 97214.

The corporation may change the registered office and may also have offices at other places, either within or without the State of Oregon, as the Board of Directors may from time to time determine or as the business of the corporation may require

1 DIRECTORS.

1.1 Powers The business affairs of the corporation are managed by its Board of Directors, which may exercise all such powers of the corporation and do all other lawful acts that are not prohibited or directed or required to be performed by others under the statutes of the State of Oregon, the Articles of Incorporation, or these Bylaws

1.2 Number of Directors The number of directors of the corporation may vary between a maximum of 15 directors and a minimum of three directors, with the exact number to be fixed from time to time by resolution of the Board of Directors

1.3 Election of Directors New members of the Board of Directors are elected by the affirmative vote of two-thirds of all of the directors then on the Board of Directors at any regular or special meeting called for that purpose Board members serve staggered terms of two-years in length The annual board meeting date serves as the commencement date for all board members' terms of office The terms of one-half of board members commence in even-numbered years, and the terms of one-half of board members commence in odd-numbered years By resolution, the Board of Directors shall fix the expiration dates of board members serving as of November 6, 2010

1.4 Vacancies A vacancy occurring on the Board of Directors may be filled by the affirmative vote of two-thirds of all of the directors then on the Board of Directors at any regular or special meeting called for that purpose, although the remaining directors may be less than a quorum

1 5 Increase in Number of Directors Individuals to fill directorships created by any increase in the number of directors as provided in Section 1 2 are to be elected by the affirmative vote of two-thirds of all of the directors then on the Board of Directors at any regular or special meeting called for that purpose. Any new director will serve a term to be specified by the board, which will be consistent with the maintenance of the staggered terms specified in Section 1 3.

1 6 Annual Meeting of Directors. The annual meeting of the Board of Directors will be held in November and at place to be selected by the chair

1 7 Notice for Directors Meetings Regular meetings of the Board of Directors may be held upon such notice, or without notice, and at such time and place as shall, from time to time, be determined by the Board of Directors Special meetings of the Board of Directors shall be called by the secretary when requested by the president or when requested in writing by two or more directors. Notice of the special meeting shall be given to each director either in person or by mail or telephone and must be received by the director not less than two days prior to the meeting

1 8 Quorum for Directors Meetings A majority of the number of directors then serving on the Board of Directors constitutes a quorum for the transaction of business at any meeting Unless otherwise specified in these Bylaws, the act of a majority of the directors then serving on the Board of Directors constitutes an act of the Board of Directors

1 9 No Compensation The members of the Board of Directors of this corporation serve without compensation

1 10 Use of Communications Equipment The Board of Directors may permit any or all directors to participate in a regular or special meeting by, or conduct the meeting through, use of any means of communication by which all directors participating may simultaneously hear each other during the meeting A director participating in a meeting by this means is deemed to be present in person at the meeting

## 2 COMMITTEES

### 2 1 Executive Committee

2 1 1 The Executive Committee of the Board of Directors is comprised of not less than three members, including the board chair, secretary, and treasurer The executive director serves on the Executive Committee as an *ex officio* member The Executive Committee has such powers and performs such duties as delegated and assigned to it from time to time by the Board of Directors, except as provided in the Oregon Nonprofit Corporation Act A majority of the members of the Executive Committee may fix its rules of procedure.

2 1 2 All actions taken by the Executive Committee will by a majority of those serving on the committee if taken at a meeting, or by unanimous written approval if taken without a meeting. The Executive Committee will keep records of its activities and proceedings as it shall deem appropriate. All actions by the Executive Committee will be reported to the Board of Directors at the meeting succeeding such action and will be subject to revision,

## 2 – BYLAWS OF RETURNING VETERANS PROJECT

alteration, and approval by the Board of Directors, provided, however, that no rights or acts of third parties shall be affected by such revision or alteration

2 1.3 Meetings of the Executive Committee shall be called, from time to time, at the direction and upon the request of any Executive Committee member. Notice of such meetings, unless waived, shall in each instance be given to each member of the Executive Committee at least one day before the meeting, either orally or in writing. Vacancies in the membership of the Executive Committee shall be filled by the Board of Directors at a special meeting called for that purpose, or at a regular meeting.

2 2 Other Committees. The Board of Directors may, from time to time, appoint other committees for such purposes as designated by the Board of Directors. Each committee will have such powers and shall perform such duties as may be delegated and assigned to the committee by the Board of Directors, except such powers as are prohibited under the Oregon Nonprofit Corporation Act. However, all matters transacted by a committee in the name of the corporation shall be submitted and ratified by the Board of Directors at its next regular or special meeting. Membership of any such committee shall include at least one member of the Board of Directors.

### 3 NOTICE.

3 1 Effectiveness of Notice. Wherever notice is required in these Bylaws, such notice may be oral or written unless otherwise specified for a particular kind of notice. Notice may be communicated in person, by telephone, facsimile transmission, email, or other form of wire or wireless communication, by mail or private carrier, including publication in a newsletter or similar document mailed to a director's address. If mailed, notice will be deemed effective three days after deposited in the United States mail, addressed to the addressee at his or her address in the records of the corporation, postage prepaid, and mailed first class, registered, or certified. Notice communicated by telephone, facsimile transmission, email, or other form of wire or wireless communication will be effective when the notice is sent by the corporation, if the telephone or facsimile number, email address, or other wire or wireless number or address conforms to the records of the corporation most recently provided by the person for whom the notice is intended.

### 3 2 Waiver of Notice

3.2 1 A director may at any time waive any notice required by these Bylaws, the Articles of Incorporation, or the Oregon Nonprofit Corporation Act. The waiver must be in writing, be signed by the director entitled to the notice, specify the meeting for which the notice is waived, and be filed with the minutes or corporate records.

3 2 2 A director's attendance at or participation in a meeting waives any required notice to the director of the meeting unless the director, at the beginning of the meeting, or promptly upon arrival, objects to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to any action taken at the meeting.

## 3 – BYLAWS OF RETURNING VETERANS PROJECT

#### 4. ACTION WITHOUT A MEETING.

4 1 Directors' Actions. Any action required or permitted to be taken at the Board of Directors' meeting may be taken without a meeting if the action is taken by all members of the Board of Directors

4 2 Effectiveness of Action Without Meeting. Actions taken under this section shall be evidenced by a writing describing the action taken, signed by each director, and included in the minutes or filed with the corporate records reflecting the action taken. Action taken under this section is effective when the last director signs the writing, unless the writing specifies an earlier or later effective date. A writing signed under this section has the effect of a meeting vote and may be described as such in any document.

#### 5 OFFICERS, EMPLOYEES, AND AGENTS

5 1 Executive Officers. The corporation shall have a chair, a secretary, and a treasurer, each of whom shall be elected by the Board of Directors. The same individual may simultaneously hold more than one office in the corporation.

5 2 Subordinate Officers. The Board of Directors may elect or appoint such other officers, assistant officers, agents, and other employees as it shall deem necessary or desirable. They shall hold their offices for such terms and shall have such authority and perform such duties as shall be determined by the Board of Directors.

5 3 Compensation. The salaries of all employees and other agents of the corporation shall be fixed by the Board of Directors. Unless otherwise specified by the Board of Directors, officers shall serve without compensation.

5 4 Election of Officers. Each officer shall be elected for a one-year term. The election of officers shall be held at each year's annual meeting, with each officer's term to commence on that date. Assistant officers, if any, need not be members of the Board of Directors. All principal officers must be members of the Board of Directors.

5.5 Resignation of Officers. An officer may resign by oral tender of resignation at any meeting of the Board of Directors or by giving written notice thereof to the Board of Directors. Such resignation shall take effect at the time specified and acceptance of such resignation shall not be necessary to make it effective.

5 6 Removal of Officer, Employee, or Agent. Any officer, agent, or other employee elected or appointed by the Board of Directors may be removed by a majority vote of all the directors then serving on the board whenever in their judgment the best interests of the corporation will be served thereby. Such removal will be without prejudice to the contractual rights, if any, of the person so removed. If any position becomes vacant for any reason, the vacancy may be filled by the Board of Directors. If the vacancy is of a board officer, it will be filled by election. The newly elected officer's term will expire at the next annual meeting.

5 7 Restoration of Corporate Property. On the death, resignation, retirement, or removal from office of any officer, agent, or other employee, all property of whatever kind in the

person's possession or under the person's control and which belongs to the corporation shall be restored to the corporation

## 6 DUTIES OF OFFICERS

6.1 Chair In consultation with the executive director, the chair sets the agenda for and presides at all meetings of the Board of Directors. The chair is the inspector of all elections of directors, and certifies those who are elected as such. The chair monitors the attendance of board members. The chair consults with the executive director in developing the executive director's work plan, and is primarily responsible for the executive director's annual performance evaluation.

6.2 Secretary The secretary is responsible for preparing minutes of all meetings of the Board of Directors and for authenticating the records of the corporation, and for giving notice of all board meetings and committees as required under the provisions of the Oregon Nonprofit Corporation Act, the Articles of Incorporation, and these Bylaws. The secretary is responsible for performing such other duties as the Board of Directors or the chair may from time to time assign.

6.3 Treasurer. The treasurer is responsible for monitoring the organization's financial statements and reporting monthly to the board of directors. The treasurer also is responsible for working with the executive director to develop the agency's annual budget for board approval at its annual meeting.

6.4 Executive Director The executive director is a subordinate officer and the chief executive officer of the corporation. The executive director is responsible for the general and active management of the business affairs of the corporation and for ensuring that all orders and resolutions of the Board of Directors are carried into effect. The executive director is an *ex officio* (non-voting) member of the executive committee.

## 7 INDEMNIFICATION

The corporation shall indemnify its directors, officers, agents, and employees for liability and related expenses to the full extent permitted by the Oregon Nonprofit Corporation Act.

## 8 DIRECTOR CONFLICT OF INTEREST

8.1 Conflict of Interest Defined A conflict of interest transaction is a transaction with the corporation in which a director of the corporation has a direct or indirect interest personal to the director. A conflict of interest transaction is not voidable or the basis for imposing liability on the director if the transaction is fair to the corporation at the time it was entered into, or is approved as provided in Section 8.2 of this Article.

8.2 Approval Process. A transaction in which a director has a conflict of interest may be approved.

8.2.1 By the vote of the Board of Directors or a committee of the Board of Directors in section 8.4, and if the material facts of the transaction and the director's interest are disclosed or known to the Board of Directors or committee of the Board of Directors; or

## 5 – BYLAWS OF RETURNING VETERANS PROJECT

8.2.2 By obtaining approval of the

8.2.2.1 Attorney General, or

8.2.2.2 The circuit court in an action in which the Attorney General is joined as party.

8.3 Indirect Conflicts. For the purposes of this Section, a director of the corporation has an indirect interest in a transaction if

8.3.1 Another entity in which the director has a material interest or in which the director is a general partner is a party to the transaction, or

8.3.2 Another entity of which the director is a director, officer, or trustee is a party to the transaction, and the transaction is or should be considered by the Board of Directors of the corporation

8.4 Votes Required for Approval For purposes of Section 8.2.1, a conflict of interest transaction is authorized, approved, or ratified if it receives the affirmative vote of a majority of the directors on the Board of Directors or on the committee who have no direct or indirect interest in the transaction. A transaction may not be authorized, approved, or ratified under this section by a single director. If a majority of the directors who have no direct or indirect interest in the transaction votes to authorize, approve, or ratify the transaction, a quorum is present for the purpose of taking action under this section. The presence of, or a vote cast by, a director with a direct or indirect interest in the transaction does not affect the validity of any action taken under Section 8.2.1 if the transaction is otherwise approved as provided in Section 8.2.

## 9 LOANS.

No money shall be borrowed by the corporation without authority of the Board of Directors, and for security purposes, the Board of Directors may authorize the execution and delivery of a mortgage or trust deed upon any of the real property belonging to the corporation or the pledging of any of the personal property of the corporation. Such authorization having been given, the president or vice president of the corporation, in conjunction with the secretary or treasurer, shall execute in the name of the corporation the authorized notes, mortgages, trust deeds, and pledges.

## 10 CHECKS

All checks of the corporation shall be signed in such manner as the Board of Directors may from time to time designate.

## 11. AMENDMENTS

These Bylaws may be amended or repealed, in whole or in part, by the affirmative vote of two-thirds of all of the directors then on the Board of Directors at any regular or special meeting called for that purpose, provided that notice of the proposed amendment is given in the notice of the meeting or notice thereof is waived in writing by all directors.

## 6 – BYLAWS OF RETURNING VETERANS PROJECT

Revised 4/7/11

Adopted April 7, 2011 by action of the Board of Directors

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Shannon Perneti, Secretary