

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

2008

Open to Public Inspection

Department of the Treasury Internal Revenue Service

The organization may have to use a copy of this return to satisfy state reporting requirements

A For the 2008 calendar year, or tax year beginning 7/01/08, and ending 6/30/09

B Check if applicable: Address change, Name change, Initial return, Termination, Amended return, Application pending. C Name of organization: Family and Community Together. D Employer identification number: 36-4533809. E Telephone number: 888-988-3228. G Gross receipts \$: 228,272. H(a) Is this a group return for affiliates? H(b) Are all affiliates included? I Tax-exempt status: 501(c)(3).

J Website: www.factoregon.org. K Type of organization: Corporation. L Year of formation: 2003. M State of legal domicile: OR.

Part I Summary

Table with columns for Revenue, Expenses, and Net Assets or Fund Balances. Rows include: 1 Briefly describe the organization's mission... 2 Check this box... 3-7 Number of members, employees, volunteers, revenue, and income. 8-12 Revenue breakdown. 13-19 Expense breakdown. 20-22 Total assets, liabilities, and net assets.

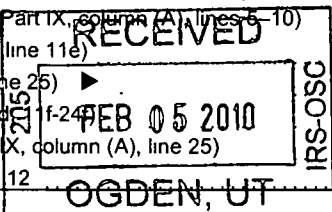
Part II Signature Block

Under penalties of perjury, I declare that I have examined this return... Signature of officer: Lynn M. Greenwood, CO-CHAIR. Date: 2/1/10.

Preparer's signature: [Signature]. Date: 1/25/10. Firm's name: Gunderson & Frederick P.C. Address: 1 SW Columbia Street, Suite 400, Portland, OR 97258. EIN: 93-1101239. Phone: 503-227-1044.

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

SCANNED MAR 2 2010



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Part III Statement of Program Service Accomplishments (see instructions)

1 Briefly describe the organization's mission.

Family and Community Together (FACT) is a family leadership coalition working to collaboratively facilitate positive change in policies, and attitudes affecting Oregonians with disabilities or chronic health concerns

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

Yes No

If "Yes," describe these new services on Schedule O

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

Yes No

If "Yes," describe these changes on Schedule O

4 Describe the exempt purpose achievements for each of the organization's three largest program services by expenses Section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported

4a (Code ) (Expenses \$ 212,778 including grants of \$ ) (Revenue \$ )

Educating families raising children who experience disability about the resources available and proper accessing, through providing information, training opportunities, and family to family connections. Targeting families of young children (birth-8yrs) primarily in Multnomah County, (initial extension into Clackamas and Washington Counties): 2 social networking/resource fair events with 560 attendees, 10 monthly support and networking meetings with family determined topics attended by 230 parents/caregivers, 3 hosted parent-focused speaker events by

4b (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

4c (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

4d Other program services (Describe in Schedule O ) (Expenses \$ including grants of \$ ) (Revenue \$ )

4e Total program service expenses \$ 212,778 (Must equal Part IX, Line 25, column (B))

**Part IV Checklist of Required Schedules**

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	X	
2 Is the organization required to complete Schedule B, Schedule of Contributors?		X
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		X
4 <b>Section 501(c)(3) organizations.</b> Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II		X
5 <b>Section 501(c)(4), 501(c)(5), and 501(c)(6) organizations.</b> Is the organization subject to the section 6033(e) notice and reporting requirement and proxy tax? If "Yes," complete Schedule C, Part III		
6 Did the organization maintain any donor advised funds or any accounts where donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		X
9 Did the organization report an amount in Part X, line 21, serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10 Did the organization hold assets in term, permanent, or quasi-endowments? If "Yes," complete Schedule D, Part V		X
11 Did the organization report an amount in Part X, lines 10, 12, 13, 15, or 25? If "Yes," complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable		X
12 Did the organization receive an audited financial statement for the year for which it is completing this return that was prepared in accordance with GAAP? If "Yes," complete Schedule D, Parts XI, XII, and XIII		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a Did the organization maintain an office, employees, or agents outside of the U S ?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, and program service activities outside the U S ? If "Yes," complete Schedule F, Part I		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization or entity located outside the United States? If "Yes," complete Schedule F, Part II		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals located outside the United States? If "Yes," complete Schedule F, Part III		X
17 Did the organization report more than \$15,000 on Part IX, column (A), line 11e? If "Yes," complete Schedule G, Part I		X
18 Did the organization report more than \$15,000 total on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II		X
19 Did the organization report more than \$15,000 on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X
20 Did the organization operate one or more hospitals? If "Yes," complete Schedule H		X
21 Did the organization report more than \$5,000 on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II		X
22 Did the organization report more than \$5,000 on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and II		X
23 Did the organization answer "Yes" to Part VII, Section A, questions 3, 4, or 5? If "Yes," complete Schedule J		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer questions 24b-24d and complete Schedule K. If "No," go to question 25		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a <b>Section 501(c)(3) and 501(c)(4) organizations.</b> Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
b Did the organization become aware that it had engaged in an excess benefit transaction with a disqualified person from a prior year? If "Yes," complete Schedule L, Part I		X
26 Was a loan to or by a current or former officer, director, trustee, key employee, highly compensated employee, or disqualified person outstanding as of the end of the organization's tax year? If "Yes," complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, or substantial contributor, or to a person related to such an individual? If "Yes," complete Schedule L, Part III		X

**Part IV Checklist of Required Schedules (continued)**

	Yes	No
<b>28</b> During the tax year, did any person who is a current or former officer, director, trustee, or key employee:		
<b>a</b> Have a direct business relationship with the organization (other than as an officer, director, trustee, or employee), or an indirect business relationship through ownership of more than 35% in another entity (individually or collectively with other person(s) listed in Part VII, Section A)? If "Yes," complete Schedule L, Part IV		X
<b>b</b> Have a family member who had a direct or indirect business relationship with the organization? If "Yes," complete Schedule L, Part IV		X
<b>c</b> Serve as an officer, director, trustee, key employee, partner, or member of an entity (or a shareholder of a professional corporation) doing business with the organization? If "Yes," complete Schedule L, Part IV		X
<b>29</b> Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		X
<b>30</b> Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
<b>31</b> Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
<b>32</b> Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
<b>33</b> Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
<b>34</b> Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Parts II, III, IV, and V, line 1		X
<b>35</b> Is any related organization a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		X
<b>36</b> <b>Section 501(c)(3) organizations.</b> Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
<b>37</b> Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X

**Part V Statements Regarding Other IRS Filings and Tax Compliance**

		Yes	No
<b>1a</b>	Enter the number reported in Box 3 of Form 1096, Annual Summary and Transmittal of U.S. Information Returns. Enter -0- if not applicable.		
<b>1b</b>	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable.		
<b>1c</b>	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	
<b>2a</b>	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return.		
<b>2b</b>	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? <b>Note.</b> If the sum of lines 1a and 2a is greater than 250, you may be required to e-file this return (see instructions).		
<b>3a</b>	Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?		X
<b>3b</b>	If "Yes," has it filed a Form 990-T for this year? If "No," provide an explanation in Schedule O.		
<b>4a</b>	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
<b>4b</b>	If "Yes," enter the name of the foreign country: See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		
<b>5a</b>	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
<b>5b</b>	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
<b>5c</b>	If "Yes," to question 5a or 5b, did the organization file Form 8886-T, Disclosure by Tax-Exempt Entity Regarding Prohibited Tax Shelter Transaction?		
<b>6a</b>	Did the organization solicit any contributions that were not tax deductible?		X
<b>6b</b>	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
<b>7</b>	<b>Organizations that may receive deductible contributions under section 170(c).</b>		
<b>7a</b>	Did the organization provide goods or services in exchange for any quid pro quo contribution of more than \$75?		X
<b>7b</b>	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
<b>7c</b>	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
<b>7d</b>	If "Yes," indicate the number of Forms 8282 filed during the year.		
<b>7e</b>	Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
<b>7f</b>	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
<b>7g</b>	For all contributions of qualified intellectual property, did the organization file Form 8899 as required?		X
<b>7h</b>	For contributions of cars, boats, airplanes, and other vehicles, did the organization file a Form 1098-C as required?		X
<b>8</b>	<b>Section 501(c)(3) and other sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations.</b> Did the supporting organization, or a fund maintained by a sponsoring organization, have excess business holdings at any time during the year?		X
<b>9</b>	<b>Section 501(c)(3) and other sponsoring organizations maintaining donor advised funds.</b>		
<b>9a</b>	Did the organization make any taxable distributions under section 4966?		X
<b>9b</b>	Did the organization make a distribution to a donor, donor advisor, or related person?		X
<b>10</b>	<b>Section 501(c)(7) organizations.</b> Enter:		
<b>10a</b>	Initiation fees and capital contributions included on Part VIII, line 12.		
<b>10b</b>	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities.		
<b>11</b>	<b>Section 501(c)(12) organizations.</b> Enter:		
<b>11a</b>	Gross income from members or shareholders.		
<b>11b</b>	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		
<b>12a</b>	<b>Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041?		
<b>12b</b>	If "Yes," enter the amount of tax-exempt interest received or accrued during the year.		

**Part VI Governance, Management, and Disclosure** (Sections A, B, and C request information about policies not required by the Internal Revenue Code.)

**Section A. Governing Body and Management**

For each "Yes" response to lines 2-7b below, and for a "No" response to lines 8 or 9b below, describe the circumstances, processes, or changes in Schedule O See instructions.

		Yes	No
<b>1a</b>	Enter the number of voting members of the governing body		
<b>1b</b>	Enter the number of voting members that are independent		
<b>2</b>	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
<b>3</b>	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person?		X
<b>4</b>	Did the organization make any significant changes to its organizational documents since the prior Form 990 was filed?	X	
<b>5</b>	Did the organization become aware during the year of a material diversion of the organization's assets?		X
<b>6</b>	Does the organization have members or stockholders?	X	
<b>7a</b>	Does the organization have members, stockholders, or other persons who may elect one or more members of the governing body?	X	
<b>7b</b>	Are any decisions of the governing body subject to approval by members, stockholders, or other persons?	X	
<b>8</b>	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
<b>8a</b>	a The governing body?	X	
<b>8b</b>	b Each committee with authority to act on behalf of the governing body?	X	
<b>9a</b>	Does the organization have local chapters, branches, or affiliates?		X
<b>9b</b>	b If "Yes," does the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with those of the organization?		
<b>10</b>	Was a copy of the Form 990 provided to the organization's governing body before it was filed? All organizations must describe in Schedule O the process, if any, the organization uses to review the Form 990	X	
<b>11</b>	Is there any officer, director or trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

**Section B. Policies**

		Yes	No
<b>12a</b>	Does the organization have a written conflict of interest policy? If "No," go to line 13	X	
<b>12b</b>	b Are officers, directors or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
<b>12c</b>	c Does the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this is done	X	
<b>13</b>	Does the organization have a written whistleblower policy?	X	
<b>14</b>	Does the organization have a written document retention and destruction policy?	X	
<b>15</b>	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision		
<b>15a</b>	a The organization's CEO, Executive Director, or top management official?	X	
<b>15b</b>	b Other officers or key employees of the organization? Describe the process in Schedule O (see instructions)	X	
<b>16a</b>	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
<b>16b</b>	b If "Yes," has the organization adopted a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and taken steps to safeguard the organization's exempt status with respect to such arrangements?		

**Section C. Disclosure**

<b>17</b>	List the states with which a copy of this Form 990 is required to be filed <input type="checkbox"/> OR	
<b>18</b>	Section 6104 requires an organization to make its Form 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you make these available. Check all that apply. <input type="checkbox"/> Own website <input checked="" type="checkbox"/> Another's website <input checked="" type="checkbox"/> Upon request	
<b>19</b>	Describe in Schedule O whether (and if so, how), the organization makes its governing documents, conflict of interest policy, and financial statements available to the public	
<b>20</b>	State the name, physical address, and telephone number of the person who possesses the books and records of the organization: <b>Arlene Jones</b> 619 SW 11th Ave, Ste 102 Portland OR 97205 888-988-3228	





**Part VIII Statement of Revenue**

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512, 513, or 514	
<b>Contributions, gifts, grants and other similar amounts</b>	1a Federated campaigns	1a					
	b Membership dues	1b	1,695				
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e					
	f All other contributions, gifts, grants, and similar amounts not included above	1f	93				
	g Noncash contributions included in lines 1a-1f \$						
	<b>h Total. Add lines 1a-1f</b>			1,788			
	<b>Program Service Revenue</b>			<b>Busn. Code</b>			
2a United Way			99,725	99,725			
b DHS/SPD Family Support Info C			87,718	87,718			
c Multnomah County 2008-2009			23,621	23,621			
d Administrative fees			12,132	12,132			
e OCDD Grant			2,000	2,000			
f All other program service revenue			1,250	1,250			
<b>g Total. Add lines 2a-2f</b>				226,446			
<b>Other Revenue</b>	3 Investment income (including dividends, interest, and other similar amounts)		38			38	
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6a Gross Rents	(i) Real	(ii) Personal				
		b Less rental exps					
		c Rental inc or (loss)					
	d Net rental income or (loss)						
	7a Gross amount from sales of assets other than inventory	(i) Securities	(ii) Other				
		b Less cost or other basis & sales exps					
		c Gain or (loss)					
		d Net gain or (loss)					
	8a Gross income from fundraising events (not including \$ of contributions reported on line 1c) See Part IV, line 18	a					
		b Less direct expenses	b				
		c Net income or (loss) from fundraising events					
	9a Gross income from gaming activities See Part IV, line 19	a					
b Less direct expenses		b					
c Net income or (loss) from gaming activities							
10a Gross sales of inventory, less returns and allowances	a						
	b Less: cost of goods sold	b					
	c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		<b>Busn. Code</b>					
11a							
b							
c							
d All other revenue							
<b>e Total. Add lines 11a-11d</b>							
<b>12 Total Revenue. Add lines 1h, 2g, 3, 4, 5, 6d, 7d, 8c, 9c, 10c, and 11e</b>			228,272	226,446	0	38	

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns.  
 All other organizations must complete column (A) but are not required to complete columns (B), (C), and (D).

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the U S See Part IV, line 21				
2 Grants and other assistance to individuals in the U S See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the U S. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	48,880	48,880		
8 Pension plan contributions (include section 401(k) and section 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes	5,825	5,825		
11 Fees for services (non-employees):				
a Management	66,210	53,805	12,405	
b Legal	110		110	
c Accounting				
d Lobbying				
e Professional fundraising services See Part IV, line 17				
f Investment management fees				
g Other	75		75	
12 Advertising and promotion				
13 Office expenses	2,043	1,838	205	
14 Information technology	3,731	3,557	174	
15 Royalties				
16 Occupancy	16,011	15,211	800	
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	520	520		
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance	1,966		1,966	
24 Other expenses Itemize expenses not covered above (Expenses grouped together and labeled miscellaneous may not exceed 5% of total expenses shown on line 25 below)				
a United Way Grant	59,319	59,319		
b DHS/SPD Family Support	12,675	12,675		
c Multnomah County delivera	11,148	11,148		
d				
e				
f All other expenses				
25 Total functional expenses. Add lines 1 through 24f	228,513	212,778	15,735	
26 Joint Costs. Check here <input type="checkbox"/> if following SOP 98-2 Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation				

**Part X Balance Sheet**

		(A) Beginning of year		(B) End of year	
<b>Assets</b>	1	Cash—non-interest bearing	25,947	1	25,706
	2	Savings and temporary cash investments		2	
	3	Pledges and grants receivable, net		3	
	4	Accounts receivable, net		4	
	5	Receivables from current and former officers, directors, trustees, key employees, or other related parties. Complete Part II of Schedule L		5	
	6	Receivables from other disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B). Complete Part II of Schedule L		6	
	7	Notes and loans receivable, net		7	
	8	Inventories for sale or use		8	
	9	Prepaid expenses and deferred charges		9	
	10a	Land, buildings, and equipment, cost basis	10a		
	b	Less: accumulated depreciation. Complete Part VI of Schedule D	10b	10c	
	11	Investments—publicly traded securities		11	
	12	Investments—other securities See Part IV, line 11		12	
	13	Investments—program-related See Part IV, line 11		13	
	14	Intangible assets		14	
	15	Other assets. See Part IV, line 11		15	
16	<b>Total assets.</b> Add lines 1 through 15 (must equal line 34)	25,947	16	25,706	
<b>Liabilities</b>	17	Accounts payable and accrued expenses		17	
	18	Grants payable		18	
	19	Deferred revenue		19	
	20	Tax-exempt bond liabilities		20	
	21	Escrow account liability Complete Part IV of Schedule D		21	
	22	Payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons Complete Part II of Schedule L		22	
	23	Secured mortgages and notes payable to unrelated third parties		23	
	24	Unsecured notes and loans payable		24	
	25	Other liabilities Complete Part X of Schedule D		25	
	26	<b>Total liabilities.</b> Add lines 17 through 25		26	
<b>Net Assets or Fund Balances</b>	Organizations that follow SFAS 117, check here <input type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.				
	27	Unrestricted net assets		27	
	28	Temporarily restricted net assets		28	
	29	Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117, check here <input checked="" type="checkbox"/> and complete lines 30 through 34.				
	30	Capital stock or trust principal, or current funds		30	
	31	Paid-in or capital surplus, or land, building, or equipment fund		31	
	32	Retained earnings, endowment, accumulated income, or other funds	25,947	32	25,706
33	<b>Total net assets or fund balances</b>	25,947	33	25,706	
34	<b>Total liabilities and net assets/fund balances</b>	25,947	34	25,706	

**Part XI Financial Statements and Reporting**

		Yes	No
1	Accounting method used to prepare the Form 990: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual <input type="checkbox"/> Other		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant?		X
b	Were the organization's financial statements audited by an independent accountant?		X
c	If "Yes" to lines 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?		
2c			
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
b	If "Yes," did the organization undergo the required audit or audits?		
3b			

**SCHEDULE A**  
(Form 990 or 990-EZ)

**Public Charity Status and Public Support**

OMB No 1545-0047

**2008**

Open to Public  
Inspection

To be completed by all section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

Department of the Treasury  
Internal Revenue Service

Name of the organization

Family and Community Together

Employer identification number

36-4533809

**Part I Reason for Public Charity Status (All organizations must complete this part.) (see instructions)**

The organization is not a private foundation because it is. (Please check only one organization )

- 1  A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2  A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E )
- 3  A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**. (Attach Schedule H )
- 4  A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state
- 5  An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II )
- 6  A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7  An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II )
- 8  A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II )
- 9  An organization that normally receives (1) more than 33 1/3 % of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3 % of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See **section 509(a)(2)**. (Complete Part III.)
- 10  An organization organized and operated exclusively to test for public safety See **section 509(a)(4)**. (see instructions)
- 11  An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h
  - a  Type I      b  Type II      c  Type III—Functionally Integrated      d  Type III—Other
- e  By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2)
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?
  - (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?
  - (ii) A family member of a person described in (i) above?
  - (iii) A 35% controlled entity of a person described in (i) or (ii) above?
- h Provide the following information about the organizations the organization supports

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–9 above or IRC section (see instructions))	(iv) Is the organization in col (i) listed in your governing document?		(v) Did you notify the organization in col (i) of your support?		(vi) Is the organization in col (i) organized in the U.S.?		(vii) Amount of support
			Yes	No	Yes	No	Yes	No	
<b>Total</b>									

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	890	1,095	1,789	1,704	1,788	7,266
<b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>4 Total.</b> Add lines 1-3	890	1,095	1,789	1,704	1,788	7,266
<b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
<b>6 Public support.</b> Subtract line 5 from line 4						7,266

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
<b>7</b> Amounts from line 4	890	1,095	1,789	1,704	1,788	7,266
<b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	23	92	377	269	38	799
<b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on						
<b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV)						
<b>11 Total support.</b> Add lines 7 through 10						8,065
<b>12</b> Gross receipts from related activities, etc. (see instructions)					12	685,324
<b>13 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

<b>14</b> Public support percentage for 2008 (line 6, column (f) divided by line 11, column (f))	<b>14</b>	90.0930 %
<b>15</b> Public support percentage from 2007 Schedule A, Part IV-A, line 26f	<b>15</b>	89.1033 %
<b>16a 33 1/3 % support test—2008.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3 % or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input checked="" type="checkbox"/>		
<b>b 33 1/3 % support test—2007.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3 % or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
<b>17a 10%-facts-and-circumstances test—2008.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
<b>b 10%-facts-and-circumstances test—2007.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
<b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ <input type="checkbox"/>		

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 9 of Part I.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")						
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513						
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>6 Total.</b> Add lines 1-5						
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of 1% of the total of lines 9, 10c, 11, and 12 for the year or \$5,000						
<b>c</b> Add lines 7a and 7b						
<b>8 Public support</b> (Subtract line 7c from line 6.)						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
<b>9</b> Amounts from line 6						
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
<b>c</b> Add lines 10a and 10b						
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
<b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.)						

**14 First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2008 (line 8, column (f) divided by line 13, column (f))	<b>15</b>	%
<b>16</b> Public support percentage from 2007 Schedule A, Part IV-A, line 27g	<b>16</b>	%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for 2008 (line 10c, column (f) divided by line 13, column (f))	<b>17</b>	%
<b>18</b> Investment income percentage from 2007 Schedule A, Part IV-A, line 27h	<b>18</b>	%

**19a 33 1/3 % support tests—2008.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3 %, and line 17 is not more than 33 1/3 %, check this box and stop here. The organization qualifies as a publicly supported organization

**b 33 1/3 % support tests—2007.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3 %, and line 18 is not more than 33 1/3 %, check this box and stop here. The organization qualifies as a publicly supported organization

**20 Private foundation.** If the organization did not check a box on line 14, 19a or 19b, check this box and see instructions

**Part IV Supplemental Information.** Complete this part to provide the explanation required by Part II, line 10; Part II, line 17a or 17b; or Part III, line 12. Provide any other additional information. (see instructions)

**SCHEDULE O**

(Form 990)

Department of the Treasury  
Internal Revenue Service**Supplemental Information to Form 990**▶ Attach to Form 990. To be completed by organizations to provide  
additional information for responses to specific questions for the  
Form 990 or to provide any additional information.

OMB No 1545-0047

**2008**Open to Public  
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Name of the organization

Family and Community Together

Employer identification number

36-4533809

Form 990 - Organization's Mission or Most Significant Activities  
and their families.

Form 990, Part III, Line 4a - First Achievement  
nationally/internationally recognized disability  
presenters with 630 attendees, provision of consumer  
involvement fund for local and community-wide activities,  
conferences, and learning opportunities (ie child care  
stipends, mileage/travel stipends, language and other  
support). Families of 1440 young children (birth-5yrs) in  
Multnomah Early Intervention/Early Childhood Special  
Education Program (Multnomah Early Childhood Program),  
received educational materials including quarterly  
newsletters, welcoming kits, listserv communication,  
announcements. Collaboration and participation in  
implementation of family friendly programming for the  
statewide Oregon Disability MegaConference.

Development of parent leadership through mentoring  
activities including parent to parent connection and  
training opportunities. 14 new parent leaders were  
developed in varying capacities to implement the above  
programming activities. In addition, by the end of the  
year, these parent leaders served at 15 different policy  
tables, ranging from local, county/regional, to state

Name of the organization

Family and Community Together

Employer identification number

36-4533809

levels. They provided perspectives from the parent/family standpoint with regard to disability, in the areas of childcare, health, mental health, and education.

Educating policy makers about issues faced by families of children with disabilities. New parent leadership development increased capacity to serve at 15 different policy tables on different levels, bringing parent/family perspectives to those tables, with regard to raising children who experience disability in the areas of childcare, health, mental health and education. Held a quarterly coalition meeting at the State Capitol in Salem to bring awareness on issues faced by families whose children experience disability.

Form 990, Part VI, Line 4 - Significant Changes to Organizational Documents  
On September 17, 2008, at its annual meeting, the organization adopted a change in name from "Family Action Coalition Team" to "Family and Community Together." Bylaws were also amended to reflect the change in name and decrease barriers to becoming a coalition member. (Attached is the confirmation copy of Form 113 Oregon Articles of Amendment and amended bylaws.)

Form 990, Part VI, Line 6 - Classes of Members or Stockholders  
Family and Community Together is a non-stock, non-profit corporation with voting and non-voting members. Description and requirements of voting and non-voting members are stated in the bylaws. The voting members elect the

Name of the organization

Family and Community Together

Employer identification number

36-4533809

members of the governing body (board of directors and officers), and the voting members approve significant decisions of the governing body.

Form 990, Part VI, Line 7a - Election of Members and Their Rights  
Voting members have the right to nominate/elect members of the governing body (board of directors and officers) at the annual meeting and as vacancies arise.

Form 990, Part VI, Line 7b - Decisions Subject to Approval of Members  
Voting members have the right to approve or ratify decisions of the governing body (board of directors and officers). These decisions include, approval of the governing body's election, approval of the governing body's decision to dissolve the organization, approval of policy position statements, organizational letters of support.

Form 990, Part VI, Line 10 - Organization's Process Used to Review Form 990  
Hardcopies of the final version of the Form 990 are submitted by the tax return preparer to the organization's Administrative Coordinator. These are reviewed by the Administrative Coordinator with the Executive Director, and given to the Co-Chairs prior to submission to the IRS. A copy of the organization's final Form 990 filed with the IRS is provided to each voting member of the governing body.

Form 990, Part VI, Line 12c - Enforcement of Conflicts Policy  
With regard to enforcement of conflicts policy, board members are asked at each board meeting for a declaration of conflicts, which is recorded in the minutes. Board members monitor each other as situations or potential

Name of the organization

Family and Community Together

Employer identification number

36-4533809

situations arise. When situations or potential situations arise, the board member(s) involved recuse themselves appropriately from discussions and decision making.

If a conflict of interest situation arises among the voting membership, the Board will ask the voting member(s) to recuse themselves, prohibiting them from participating in discussions and decision making.

Form 990, Part VI, Line 15a - Compensation Process for Top Official  
Compensation determination for the organization's Executive Director position, was through review and approval by the governing body, with the person with a conflict of interest with respect to the compensation arrangement at issue not involved in the determination. Compensation was established through comparison of remuneration for comparable positions of similarly qualified persons in similarly situated disability organizations. Deliberations and decisions regarding compensation arrangements were contemporaneously documented. This process was last completed June 2009.

Form 990, Part VI, Line 15b - Compensation Process for Officers  
Compensation determination for the organization's two other staff, was through review and approval by the governing body, with the person with a conflict of interest with respect to the compensation arrangement at issue not involved in the determination. Compensation was established through comparison of remuneration for comparable positions of similarly qualified persons in similarly situated disability organizations. Deliberations and decisions regarding compensation arrangements were contemporaneously documented. This process was last completed June 2009.

Name of the organization

Family and Community Together

Employer identification number

36-4533809

Form 990, Part VI, Line 19 - Governing Documents Disclosure Explanation  
Family and Community Together will make its governing documents, conflict of interest policy, and financial statements (whether or not audited) available to the general public, on a case by case basis.

# **Family and Community Together Bylaws**

**Ratified January 15, 2003**

*Amended Dates: February 13, 2004, October 6, 2006, September 17, 2008.*

## **Article I. Name**

Section 1. The Organization shall be known as Family and Community Together, FACT.

## **Article II. Purpose**

Section 1. The basic purpose of the Organization shall be to promote the following Mission and Values Statement.

### **Section 2. Mission.**

The Family and Community Together (FACT) is a family leadership coalition working to collaboratively facilitate positive change in policies, systems and attitudes affecting Oregonians with disabilities or chronic health concerns and their families.

### **Section 3. Values Statement.**

We believe:

- A. Disability is a natural part of the human experience.
- B. Self-determination and individual choice, as well as respect for cultural differences, must be assured through policies and systems.
- C. All people are valued for their unique strengths, talents and contributions.
- D. All people with disabilities or chronic health concerns have an innate right to be included in every aspect of family and community life, including the opportunity to live independently or in a family home, to attend local schools with their siblings and their peers, and to access the full spectrum of community choices.
- E. Family involvement is critical throughout the life of a family member with a disability or chronic health concern; the unique needs of each family and each individual must be honored.
- F. Family leadership must be respected and supported as an important component in all policy and systems development and implementation affecting families.
- G. Limited resources can drive opportunities for cooperation, collaboration, and reduction of duplication.
- H. By building relationships and trust through collaboration and unified action, our coalition can do more together than any of us can do alone.

## **Article III. Membership**

Section 1. The membership of the Family and Community Together, hereinafter referred to as FACT or the coalition shall be composed of member organizations and individual members-at-large who adhere to the Mission and Values Statements.

Section 2. Voting membership is open to organizations and individuals who have met the voting membership requirements as defined by these by-laws.

Section 3. Each individual and organizational member shall pay such annual dues as may be required.

Section 4. All organizational members shall designate a representative who will vote on their behalf and/or represent the perspectives of their membership organization.

Section 5. Each organization has two (2) votes.

Section 6. Individual members are requested to attend one (1) FACT meeting within 12 months prior to becoming a voting member.

Section 7. Each individual voting member has one (1) vote.

Section 8. Any member may be suspended or expelled from this coalition on the affirmative vote of two-thirds of FACT's Board of Directors. The recommendation for expulsion must be supported by written evidence that suspension or expulsion is warranted and in the coalition's best interest.

#### **Article IV. Policies**

Section 1. The FACT is a not-for-profit corporation.

Section 2. No member of FACT shall be remunerated for services to the Board, other than the approved reimbursement for expenses actually incurred in the discharge of official duties. Members of FACT shall not be precluded from paid contractual work for FACT, subject to the Conflict of Interest policy in Article IV, Section 14.

Section 3. No member of the coalition shall make representations to any public official or body, or speak or act publicly in the name of FACT without prior approval from the Board of Directors. The coalition shall determine the process for granting such approval.

Section 4. FACT shall not directly or indirectly participate in any way (including the publishing or distributing of statements) in any political campaign on behalf of, or in opposition to, any candidate for public office; or devote more than an insubstantial part of its activities to attempting to influence legislation.

Section 5. FACT is organized exclusively for the charitable, scientific, literary, or educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code or corresponding section of any future Federal tax code (hereinafter "Internal Revenue Code").

Section 6. The principal office of FACT shall be at such place as the Board of Directors shall determine.

Section 7. The fiscal year of FACT is July 1 through June 30.

Section 8. The Board shall vote on accepting grants, gifts, endowments, and bequests, and expenditures of the same, unless such funds are noted for specific or limited purpose. Expenditures shall be approved by a two-thirds (2/3) vote of the Board of Directors.

Section 9. The Board shall regularly review expenditures and disbursements, for compliance with specifications of grants, gifts, endowments and bequests. The Board may authorize an audit of the Treasurer's records at any time.

Section 10. The Board shall prepare an annual budget for consideration by the membership to adopt that is deemed adequate to meet the expenses that are essential to the activities of the coalition.

Section 11. Actions of the Board of Directors may be reviewed on written request filed with the Secretary. Such action may be revised, altered, or rescinded by two-thirds (2/3) vote of the voting members.

Section 12. FACT may engage in fund-raising activities, under such terms and conditions as the Coalition's Board of Directors, in its sole discretion, shall approve.

Section 13. FACT shall not discriminate on the basis of age, color, disability, ethnicity, gender, religion, or sexual orientation.

Section 14. Conflict of Interest: Members of the coalition shall not have a financial or other interest in the outcome of any vote or action in which they participate. This includes any action in which they would benefit financially or otherwise, or where a family member or business associate would benefit. If a member of the coalition feels or perceives there would be a conflict of interest regarding an action before the Board, that member of the coalition should excuse himself/herself from participating in the discussion and/or vote. Other members of the coalition may also question whether a perceived or actual conflict of interest exists for other members. In these instances, the minutes shall show that the member(s) abstained from the discussion and/or vote.

## **Article V. Officers**

Section 1. The officers of FACT shall consist of two (2) Co-Chairpersons, a Secretary, and a Treasurer, and a Policy Chair, each who shall be elected to serve for a term of one (1) year. Each officer shall, at the time of his/her election, be a voting member in good standing of a local member organization or be a member-at-large of this coalition.

Section 2. The officers shall be elected by the membership at the annual meeting, prior to the term of office, concurrent with the fiscal year.

Section 3. Each officer shall be elected for a term of one (1) year or until his/her successor is elected, and shall serve no more than three (3) consecutive terms in his/her respective office.

Section 4. In event of an unexpired term of an officer, the members of the Coalition shall elect an officer to fill such unexpired portion of the term.

Section 5. The Co-Chairpersons shall:

- A. Preside at all Board meetings and coalition meetings;
- B. Act as the official spokespersons for FACT, unless otherwise directed;
- C. Present an annual written report of the year's activities;
- D. Authenticate by his/her signature, when necessary, all acts, orders and have such powers and perform such duties as may be associated with his/her office; and
- E. Shall not enter contractual agreements without authorization from the Board.

Section 6. The Secretary shall:

- A. Keep an accurate record of the proceedings and business transactions at all meetings;
- B. Submit such meeting records to each member of the Board and make available to each member organization and members-at-large, within thirty (30) days of each meeting of the coalition and the Board of Directors;
- C. Be custodian of the records, except the financial records, and those necessary to the Co-Chairpersons in conduct of that office;
- D. Secure the site and issue timely notices of all upcoming meetings;
- E. Handle correspondence as appropriate, and
- F. Keep an accurate record of the names and addresses of the membership: Board of Directors, officers, member organizations, and members-at-large.

Section 7. The Treasurer shall:

- A. Be responsible for the finances and fiscal accountability of the coalition;
- B. Keep custody of all important financial documents;
- C. Oversee receipt of all revenues, collection of membership dues and other payments, the issuance of all receipts therefore;
- D. Keep an accurate and complete account of all funds received and disbursed, and review monthly;
- E. Verify deposit of all funds in the name of FACT in a bank approved by the Board of Directors;
- F. Be responsible for maintenance of records and periodic inventory of accounts, for review of volunteer expense vouchers;
- G. Report the financial status of FACT at each meeting of the Board, and other meetings as appropriate;
- H. Complete the financial report immediately after the close of the fiscal year, showing all receipts and disbursements by budget categories;
- I. Make the books and records available for audit;
- J. Assure an annual audit of the financial records of FACT by a Certified Public Accountant (CPA);
- K. Present the annual audit to the Board of Directors; and
- L. Deliver to the new Treasurer all funds, records, papers, financial documents in his/her possession, within thirty (30) days after the annual audit.

## **Article VI. Board of Directors**

Section 1. The Board of Directors shall be the governing body of FACT and shall by the enactment of policy and adoption of plans and priorities regulate and direct all activities and responsibilities of the coalition, subject to direction by the members of the Coalition.

Section 2. The Board of Directors shall be composed of five (5) officers, and a minimum of one (1) up to the maximum of six (6) Board representatives of the coalition.

Section 3. All Board representatives and officers shall be elected by the members of the Coalition at an annual meeting, at the first coalition meeting of the new fiscal year.

Section 4. Each Board representative shall be elected for a term of one (1) year or until his/her successor is elected. Each Board representative may serve no more than three (3) consecutive terms in his/her respective office.

Section 5. A majority of the Board of Directors shall be family members of an individual with disabilities or persons with disabilities.

Section 6. In event of an unexpired term of a Board member, the members of the Coalition shall elect to fill such unexpired portion of the term.

Section 7. A position on the Board of Directors shall be declared open if a Board member fails to attend two (2) consecutive monthly meetings of the Board without prior notification to the Co-Chairpersons.

## **Article VII. Board Meetings**

Section 1. The Board of Directors and FACT's Director shall meet between meetings of the coalition and at such other times as the Board may find necessary to properly transact the business of FACT. The Board of Directors may conduct business by mail, email or conference call, and exercise all powers of the Board not expressly reserved or restricted in these By-Laws.

Section 2. A meeting of the Board may be called by the two (2) Co-Chairpersons or by any two (2) officers. Members shall be notified at least one (1) week in advance if notified by mail or at least two (2) days in advance if notified by telephone, fax, or e-mail.

Section 3. A quorum of the Board of Directors requires a majority of the Board to be present. A proxy cannot be used to meet the requirement of a quorum. The vacant Board positions do not count in the quorum.

Section 4. For voting purposes, an action may be taken by the majority vote of attending members.

Section 5. Each Board member shall have one (1) vote in Board decisions.

Section 6. When a coalition decision is needed at once and it is not practical to call a meeting of the Board, the Co-Chairpersons may take a ballot of the Board members by mail, e-mail, fax or telephone. A simple majority of those replying must vote in the affirmative for the proposal to carry.

Section 7. Members of the Board may adopt additional rules and regulations for the management of the affairs of FACT as the conduct of its business shall require, but such rules and regulations shall be consistent with these By-Laws.

## **Article VIII. Coalition Meetings**

Section 1. Regular meetings of the coalition shall be held at least quarterly. The Secretary shall arrange for the time and place of such meetings, with notification at least two (2) weeks in advance to members of the coalition.

Section 2. Special meetings of the coalition may be called by the Co-Chairpersons or upon receipt of request by at least three (3) members of the Coalition. If the Co-Chairpersons fail to call a special meeting within ten (10) days, the majority of the members of the Board may call for such meeting.

Section 3. In instances whereby members of the coalition are unable to attend a meeting, they may elect to vote on items by proxy by designating the name of another member to speak and vote for them. The proxy must be given either by telephone or mail to the Co-Chairpersons in advance of the meeting, or carried by the person exercising the proxy. Members of the coalition may attend a meeting by conference call.

## **Article IX. Policy Committee**

Section 1. The Board shall appoint a standing Policy Committee to be composed of the elected Policy Chair, one additional member of the Board of Directors and three other voting members of the coalition in good standing.

Section 2. Each member of the Policy Committee shall serve for a term of two (2) years.

Section 3. The Policy Committee shall meet as necessary to complete the business of the committee. The Policy Committee may conduct business by mail, email or conference call.

## **Article X. Indemnification**

Section 1. Liability and Indemnity of Officers and Board of Directors:

- A. No Personal Liability - To the full extent permitted by law, no officer or Board member shall be personally liable to FACT for monetary damages for conduct as

- an officer or Board member, provided that he/she has met the applicable standards of conduct required by the Oregon Nonprofit Corporation Act.
- B. Indemnify, Defend and Pay - FACT shall indemnify, defend, and pay for the reasonable expenses incurred by any present or past officer or Board member for expenses, claims, liabilities, indebtedness, penalties, damages or injuries incurred by or asserted against such officer or Board member, provided that he/she has met the applicable standards of conduct required by the Oregon Nonprofit Corporation Act.
- C. Affirmation and Undertaking - FACT shall pay the reasonable expenses incurred by an officer or Board member in a proceeding in advance of final disposition of the proceeding upon receipt of:
- 1) A written affirmation that the officer or Board member seeking advance payment believes in good faith that he/she has met the applicable standards of conduct required by the Oregon Nonprofit Corporation Act, and
  - 2) A written undertaking to repay the advance payments if it is ultimately determined that the officer or Board member did not meet the applicable standard of conduct.
- D. Right Not Exclusive - Indemnification, defense, or advance payment pursuant to the foregoing provisions shall not be deemed to be exclusive of any other rights to which an officer or Board member may be entitled under any other bylaw, agreement, the Oregon Nonprofit Corporation Act, or otherwise.
- E. Determination of Counsel - Upon receipt of a request for indemnification, defense, or advance payment, FACT shall determine whether such request is permissible under the circumstances because the officer or Board member has met the required standard of conduct. FACT's determination shall be made:
- 1) By the Board of Directors by a majority vote of a quorum consisting of directors not at the time parties to the proceedings; or
  - 2) If a quorum cannot be obtained under subparagraph (1), by a majority vote of a committee duly designated by the Board of Directors, consisting solely of two or more directors not at the time parties to the proceeding; or
  - 3) By a special legal counsel selected by the Board of Directors in the manner prescribed in subparagraph (1) or (2) above, or, if a quorum cannot be obtained under subparagraph (1) and a committee cannot be designated under subparagraph (2), by a special legal counsel selected by a majority vote of the full Board of Directors, including those who may be parties to the proceeding.
- F. Notice - Prior to making any determination, FACT shall give 20 days' written notice to each Board member that FACT intends to make a determination regarding a request for indemnification, defense or advance payment.

## **Article XI. Cease Affiliation**

Section 1. A member of the coalition may disaffiliate at any time upon delivery of written notice to the Board.

Section 2. All rights and privileges of membership shall cease upon disaffiliation.

## **Article XII. Dissolution**

Section 1. FACT may be dissolved according to the existing rules, outlined in the federal government EDGAR publication and the Articles of Incorporation, by a two-thirds (2/3) vote of the Board of Directors.

Section 2. All bills and indebtedness shall be paid prior to distribution of the remaining assets.

Section 3. All remaining assets of FACT shall be distributed to one or more non-profit funds, foundations, or organizations which have established their tax exempt status under Section 501(c)(3) of the Internal Revenue Code, and whose aims and purposes are compatible with those of FACT. Such recipients shall be chosen by a two-thirds (2/3) vote of the Board of Directors. The assets shall not be assigned to for-profit organizations; neither shall they be used for the personal benefits of the Board of Directors or members of the coalition.

## **Article XIII. Amendments**

Section 1. These Bylaws may be changed or amended by a majority vote of the members at an annual meeting.

Section 2. The proposed amendments shall be presented, in writing, to each Board member and to each member of the coalition at least four (4) weeks prior to the meeting at which they are to be voted upon. The coalition may waive this time requirement with a simple majority of the voting membership.

## **Article XIV. Parliamentary Authority**

Section 1. The Rules contained in the latest edition of Robert's Rules of Order Newly Revised shall govern the coalition in all cases to which they are applicable and in which they are consistent with these By-Laws.

## **Article XV. Verification**

Section 1. These Bylaws constitute the principal governing document of FACT.