

# Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

**2007**

**Open to Public Inspection**

Department of the Treasury  
Internal Revenue Service

▶ The organization may have to use a copy of this return to satisfy state reporting requirements

**A** For the 2007 calendar year, or tax year beginning **July 1**, 2007, and ending **June 30**, 20 **08**

**B** Check if applicable:  
 Address change  
 Name change  
 Initial return  
 Termination  
 Amended return  
 Application pending

**C** Name of organization: **The Lamb Center**  
 Number and street (or P O box if mail is not delivered to street address) Room/suite: **3220 Old Lee Highway**  
 City or town, state or country, and ZIP + 4: **Fairfax, VA 22030-1502**

**D** Employer identification number: **41 222581**

**E** Telephone number: **( 703 ) 691-3178**

**F** Accounting method:  Cash  Accrual  
 Other (specify) ▶

**G** Website: ▶ **www.thelambcenter.org**

**J** Organization type (check only one) ▶  501(c) ( **3** ) ◀ (insert no)  4947(a)(1) or  527

**K** Check here ▶  if the organization is not a 509(a)(3) supporting organization and its gross receipts are normally not more than \$25,000. A return is not required, but if the organization chooses to file a return, be sure to file a complete return.

**L** Gross receipts. Add lines 6b, 8b, 9b, and 10b to line 12 ▶ **393,113**

**M** Check ▶  if the organization is not required to attach Sch B (Form 990, 990-EZ, or 990-PF)

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions.)**

Revenue		Expenses		Net Assets	
<b>1</b>	Contributions, gifts, grants, and similar amounts received:				
<b>a</b>	Contributions to donor advised funds	<b>1a</b>			
<b>b</b>	Direct public support (not included on line 1a)	<b>1b</b>	<b>389,934</b>		
<b>c</b>	Indirect public support (not included on line 1a)	<b>1c</b>			
<b>d</b>	Government contributions (grants) (not included on line 1a)	<b>1d</b>	<b>3,179</b>		
<b>e</b>	<b>Total</b> (add lines 1a through 1d) (cash \$ <b>393,113</b> noncash \$ )			<b>1e</b>	<b>393,113</b>
<b>2</b>	Program service revenue including government fees and contracts (from Part VII, line 93)			<b>2</b>	
<b>3</b>	Membership dues and assessments			<b>3</b>	
<b>4</b>	Interest on savings and temporary cash investments			<b>4</b>	
<b>5</b>	Dividends and interest from securities			<b>5</b>	
<b>6a</b>	Gross rents	<b>6a</b>			
<b>b</b>	Less rental expenses	<b>6b</b>			
<b>c</b>	Net rental income or (loss). Subtract line 6b from line 6a			<b>6c</b>	
<b>7</b>	Other investment income (describe ▶ )			<b>7</b>	
<b>8a</b>	Gross amount from sales of assets other than inventory	(A) Securities	(B) Other		
<b>b</b>	Less. cost or other basis and sales expenses.	<b>8a</b>			
<b>c</b>	Gain or (loss) (attach schedule)	<b>8b</b>			
<b>d</b>	Net gain or (loss). Combine line 8c, columns (A) and (B)	<b>8c</b>		<b>8d</b>	
<b>9</b>	Special events and activities (attach schedule). If any amount is from gaming, check here ▶ <input type="checkbox"/>				
<b>a</b>	Gross revenue (not including \$ of contributions reported on line 1b)	<b>9a</b>			
<b>b</b>	Less. direct expenses other than fundraising expenses	<b>9b</b>			
<b>c</b>	Net income or (loss) from special events. Subtract line 9b from line 9a			<b>9c</b>	
<b>10a</b>	Gross sales of inventory, less returns and allowances	<b>10a</b>			
<b>b</b>	Less. cost of goods sold	<b>10b</b>			
<b>c</b>	Gross profit or (loss) from sales of inventory (attach schedule) Subtract line 10b from line 10a			<b>10c</b>	
<b>11</b>	Other revenue (from Part VII, line 103)			<b>11</b>	
<b>12</b>	<b>Total revenue.</b> Add lines 1e, 2, 3, 4, 5, 6c, 7, 8d, 9c, 10c, and 11			<b>12</b>	<b>393,113</b>
<b>13</b>	Program services (from line 44, column (B))			<b>13</b>	<b>295,154</b>
<b>14</b>	Management and general (from line 44, column (C))			<b>14</b>	<b>22,439</b>
<b>15</b>	Fundraising (from line 44, column (D))			<b>15</b>	<b>49,099</b>
<b>16</b>	Payments to affiliates (attach schedule)			<b>16</b>	
<b>17</b>	<b>Total expenses.</b> Add lines 16 and 44, column (A)			<b>17</b>	<b>366,692</b>
<b>18</b>	Excess or (deficit) for the year. Subtract line 17 from line 12			<b>18</b>	<b>26,421</b>
<b>19</b>	Net assets or fund balances at beginning of year (from line 73, column (A))			<b>19</b>	<b>(59,248)</b>
<b>20</b>	Other changes in net assets or fund balances (attach explanation)			<b>20</b>	
<b>21</b>	Net assets or fund balances at end of year. Combine lines 18, 19, and 20			<b>21</b>	<b>(32,827)</b>

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**Part II Statement of Functional Expenses** All organizations must complete column (A). Columns (B), (C), and (D) are required for section 501(c)(3) and (4) organizations and section 4947(a)(1) nonexempt charitable trusts but optional for others (See the instructions)

Do not include amounts reported on line 6b, 8b, 9b, 10b, or 16 of Part I.		(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
<b>22a</b>	Grants paid from donor advised funds (attach schedule) (cash \$ _____ noncash \$ _____) If this amount includes foreign grants, check here <input type="checkbox"/>				
<b>22b</b>	Other grants and allocations (attach schedule) (cash \$ _____ noncash \$ _____) If this amount includes foreign grants, check here <input type="checkbox"/>				
<b>23</b>	Specific assistance to individuals (attach schedule)	<b>13,239</b>	<b>13,239</b>		
<b>24</b>	Benefits paid to or for members (attach schedule)				
<b>25a</b>	Compensation of current officers, directors, key employees, etc. listed in Part V-A	<b>84,392</b>	<b>67,514</b>	<b>8,439</b>	<b>8,439</b>
<b>25b</b>	Compensation of former officers, directors, key employees, etc. listed in Part V-B				
<b>25c</b>	Compensation and other distributions, not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
<b>26</b>	Salaries and wages of employees not included on lines 25a, b, and c	<b>26,375</b>	<b>26,375</b>		
<b>27</b>	Pension plan contributions not included on lines 25a, b, and c				
<b>28</b>	Employee benefits not included on lines 25a - 27	<b>47,939</b>	<b>38,351</b>	<b>4,794</b>	<b>4,794</b>
<b>29</b>	Payroll taxes	<b>5,507</b>	<b>4,406</b>	<b>551</b>	<b>550</b>
<b>30</b>	Professional fundraising fees				
<b>31</b>	Accounting fees				
<b>32</b>	Legal fees				
<b>33</b>	Supplies	<b>2,059</b>	<b>1,853</b>	<b>103</b>	<b>103</b>
<b>34</b>	Telephone	<b>6,379</b>	<b>5,486</b>	<b>447</b>	<b>446</b>
<b>35</b>	Postage and shipping	<b>4,426</b>	<b>442</b>	<b>443</b>	<b>3,541</b>
<b>36</b>	Occupancy	<b>130,536</b>	<b>124,009</b>	<b>3,263</b>	<b>3,264</b>
<b>37</b>	Equipment rental and maintenance	<b>3,889</b>	<b>3,111</b>	<b>389</b>	<b>389</b>
<b>38</b>	Printing and publications	<b>16,258</b>	<b>406</b>	<b>406</b>	<b>15,446</b>
<b>39</b>	Travel				
<b>40</b>	Conferences, conventions, and meetings	<b>234</b>	<b>187</b>	<b>23</b>	<b>24</b>
<b>41</b>	Interest	<b>1,869</b>	<b>1,776</b>	<b>47</b>	<b>46</b>
<b>42</b>	Depreciation, depletion, etc. (attach schedule)				
<b>43</b>	Other expenses not covered above (itemize):				
<b>a</b>	<b>General Fundraising Costs</b>	<b>11,969</b>			<b>11,969</b>
<b>b</b>	<b>Fire and Workers Comp Insurance Expenses</b>	<b>1,767</b>	<b>1,590</b>	<b>89</b>	<b>88</b>
<b>c</b>	<b>Fees paid for contract services</b>	<b>6,409</b>	<b>6,409</b>		
<b>d</b>	<b>Office expenses</b>	<b>3,445</b>		<b>3,445</b>	
<b>e</b>					
<b>f</b>					
<b>g</b>					
<b>44</b>	<b>Total functional expenses.</b> Add lines 22a through 43g (Organizations completing columns (B)-(D), carry these totals to lines 13-15)	<b>366,692</b>	<b>295,154</b>	<b>22,439</b>	<b>49,099</b>

**Joint Costs.** Check  if you are following SOP 98-2.

Are any joint costs from a combined educational campaign and fundraising solicitation reported in (B) Program services?  Yes  No  
 If "Yes," enter (i) the aggregate amount of these joint costs \$ \_\_\_\_\_, (ii) the amount allocated to Program services \$ \_\_\_\_\_, (iii) the amount allocated to Management and general \$ \_\_\_\_\_, and (iv) the amount allocated to Fundraising \$ \_\_\_\_\_



**Part IV Balance Sheets** (See the instructions.)

		(A) Beginning of year		(B) End of year
<b>Note:</b> Where required, attached schedules and amounts within the description column should be for end-of-year amounts only				
<b>Assets</b>	45 Cash—non-interest-bearing . . . . .	27,307	45	30,702
	46 Savings and temporary cash investments . . . . .		46	
	47a Accounts receivable . . . . .	47a		
	b Less: allowance for doubtful accounts . . . . .	47b	47c	
	48a Pledges receivable . . . . .	48a		
	b Less: allowance for doubtful accounts . . . . .	48b	48c	
	49 Grants receivable . . . . .		49	
	50a Receivables from current and former officers, directors, trustees, and key employees (attach schedule) . . . . .		50a	
	b Receivables from other disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) (attach schedule)		50b	
	51a Other notes and loans receivable (attach schedule) . . . . .	51a		
	b Less: allowance for doubtful accounts . . . . .	51b	51c	
	52 Inventories for sale or use . . . . .		52	
	53 Prepaid expenses and deferred charges . . . . .	7,239	53	8,096
	54a Investments—publicly-traded securities . . . . .	<input type="checkbox"/> Cost <input type="checkbox"/> FMV	54a	
	b Investments—other securities (attach schedule) . . . . .	<input type="checkbox"/> Cost <input type="checkbox"/> FMV	54b	
	55a Investments—land, buildings, and equipment basis . . . . .	55a		
	b Less: accumulated depreciation (attach schedule) . . . . .	55b	55c	
	56 Investments—other (attach schedule) . . . . .		56	
	57a Land, buildings, and equipment basis . . . . .	57a		
	b Less: accumulated depreciation (attach schedule) . . . . .	57b	57c	
58 Other assets, including program-related investments (describe ► . . . . .)		58		
59 <b>Total assets</b> (must equal line 74). Add lines 45 through 58 . . . . .	34,546	59	38,798	
<b>Liabilities</b>	60 Accounts payable and accrued expenses . . . . .	93,794	60	71,625
	61 Grants payable . . . . .		61	
	62 Deferred revenue . . . . .		62	
	63 Loans from officers, directors, trustees, and key employees (attach schedule) . . . . .		63	
	64a Tax-exempt bond liabilities (attach schedule) . . . . .		64a	
	b Mortgages and other notes payable (attach schedule) . . . . .		64b	
	65 Other liabilities (describe ► . . . . .)		65	
	66 <b>Total liabilities.</b> Add lines 60 through 65 . . . . .	93,794	66	71,625
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow SFAS 117, check here</b> <input type="checkbox"/> and complete lines 67 through 69 and lines 73 and 74			
	67 Unrestricted . . . . .		67	
	68 Temporarily restricted . . . . .		68	
	69 Permanently restricted . . . . .		69	
	<b>Organizations that do not follow SFAS 117, check here</b> <input checked="" type="checkbox"/> and complete lines 70 through 74.			
	70 Capital stock, trust principal, or current funds . . . . .		70	
	71 Paid-in or capital surplus, or land, building, and equipment fund . . . . .		71	
	72 Retained earnings, endowment, accumulated income, or other funds . . . . .	(59,248)	72	(32,827)
	73 <b>Total net assets or fund balances.</b> Add lines 67 through 69 or lines 70 through 72 (Column (A) must equal line 19 and column (B) must equal line 21) . . . . .	(59,248)	73	(32,827)
	74 <b>Total liabilities and net assets/fund balances.</b> Add lines 66 and 73 . . . . .	34,546	74	38,798

**Part IV-A Reconciliation of Revenue per Audited Financial Statements With Revenue per Return** (See the instructions.)

<b>a</b>	Total revenue, gains, and other support per audited financial statements . . . . .	<b>a</b>	n/a
<b>b</b>	Amounts included on line <b>a</b> but not on Part I, line 12:		
<b>1</b>	Net unrealized gains on investments . . . . .	<b>b1</b>	
<b>2</b>	Donated services and use of facilities . . . . .	<b>b2</b>	
<b>3</b>	Recoveries of prior year grants . . . . .	<b>b3</b>	
<b>4</b>	Other (specify) . . . . .	<b>b4</b>	
	Add lines <b>b1</b> through <b>b4</b> . . . . .	<b>b</b>	
<b>c</b>	Subtract line <b>b</b> from line <b>a</b> . . . . .	<b>c</b>	
<b>d</b>	Amounts included on Part I, line 12, but not on line <b>a</b> :		
<b>1</b>	Investment expenses not included on Part I, line 6b . . . . .	<b>d1</b>	
<b>2</b>	Other (specify) . . . . .	<b>d2</b>	
	Add lines <b>d1</b> and <b>d2</b> . . . . .	<b>d</b>	
<b>e</b>	<b>Total revenue</b> (Part I, line 12). Add lines <b>c</b> and <b>d</b> . . . . . ▶	<b>e</b>	

**Part IV-B Reconciliation of Expenses per Audited Financial Statements With Expenses per Return**

<b>a</b>	Total expenses and losses per audited financial statements . . . . .	<b>a</b>	n/a
<b>b</b>	Amounts included on line <b>a</b> but not on Part I, line 17:		
<b>1</b>	Donated services and use of facilities . . . . .	<b>b1</b>	
<b>2</b>	Prior year adjustments reported on Part I, line 20 . . . . .	<b>b2</b>	
<b>3</b>	Losses reported on Part I, line 20 . . . . .	<b>b3</b>	
<b>4</b>	Other (specify) . . . . .	<b>b4</b>	
	Add lines <b>b1</b> through <b>b4</b> . . . . .	<b>b</b>	
<b>c</b>	Subtract line <b>b</b> from line <b>a</b> . . . . .	<b>c</b>	
<b>d</b>	Amounts included on Part I, line 17, but not on line <b>a</b> :		
<b>1</b>	Investment expenses not included on Part I, line 6b . . . . .	<b>d1</b>	
<b>2</b>	Other (specify): . . . . .	<b>d2</b>	
	Add lines <b>d1</b> and <b>d2</b> . . . . .	<b>d</b>	
<b>e</b>	<b>Total expenses</b> (Part I, line 17) Add lines <b>c</b> and <b>d</b> . . . . . ▶	<b>e</b>	

**Part V-A Current Officers, Directors, Trustees, and Key Employees** (List each person who was an officer, director, trustee, or key employee at any time during the year even if they were not compensated.) (See the instructions.)

(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (If not paid, enter -0-.)	(D) Contributions to employee benefit plans & deferred compensation plans	(E) Expense account and other allowances
<b>Robert Wyatt</b> 711 Shetland Street, Rockville MD 20851	Executive Director 40 hours	38,285	5,863	28,800
<b>David Larrabee</b> 7249 Mill Run Drive, Derwood MD 20855	Director of Operations 40 hours	46,107	4,994	0
<b>Tory Baucum</b> 10520 Main Street, Fairfax VA 22030	Director 1 hour	0	0	0
<b>Richard Fisher</b> 10231 Confederate Lane, Fairfax VA 22030	Director 1 hour	0	0	0
<b>David Holden</b> 5224 Preswick Drive, Fairfax VA 22030	Director 1 hour	0	0	0
<b>Frank McLeskey</b> 9707 Rolling Ridge Drive, Fairfax Station VA 22039	Director 10 hours	0	0	0
<b>Leslie Murphy</b> 2181 Jamieson Avenue Unit 610, Alexandria VA 22314	Director 4.5 hours	0	0	0
<b>Bruce Scott</b> 2816 Hunter Mill Road, Oakton VA 22124	Director 1 hour	0	0	0
<b>Warren Thrasher</b> 1850 Brenthill Way, Vienna VA 22124	Director 1 hour	0	0	0
(continued on attached page)				

**Part IV-A Reconciliation of Revenue per Audited Financial Statements With Revenue per Return** (See the instructions.)

<b>a</b>	Total revenue, gains, and other support per audited financial statements . . . . .		<b>a</b>	
<b>b</b>	Amounts included on line <b>a</b> but not on Part I, line 12:			
<b>1</b>	Net unrealized gains on investments . . . . .	<b>b1</b>		
<b>2</b>	Donated services and use of facilities . . . . .	<b>b2</b>		
<b>3</b>	Recoveries of prior year grants . . . . .	<b>b3</b>		
<b>4</b>	Other (specify): .....	<b>b4</b>		
	Add lines <b>b1</b> through <b>b4</b> . . . . .		<b>b</b>	
<b>c</b>	Subtract line <b>b</b> from line <b>a</b> . . . . .		<b>c</b>	
<b>d</b>	Amounts included on Part I, line 12, but not on line <b>a</b> :			
<b>1</b>	Investment expenses not included on Part I, line 6b . . . . .	<b>d1</b>		
<b>2</b>	Other (specify): .....	<b>d2</b>		
	Add lines <b>d1</b> and <b>d2</b> . . . . .		<b>d</b>	
<b>e</b>	<b>Total revenue</b> (Part I, line 12) Add lines <b>c</b> and <b>d</b> . . . . . ▶		<b>e</b>	

**Part IV-B Reconciliation of Expenses per Audited Financial Statements With Expenses per Return**

<b>a</b>	Total expenses and losses per audited financial statements . . . . .		<b>a</b>	
<b>b</b>	Amounts included on line <b>a</b> but not on Part I, line 17:			
<b>1</b>	Donated services and use of facilities . . . . .	<b>b1</b>		
<b>2</b>	Prior year adjustments reported on Part I, line 20 . . . . .	<b>b2</b>		
<b>3</b>	Losses reported on Part I, line 20 . . . . .	<b>b3</b>		
<b>4</b>	Other (specify): .....	<b>b4</b>		
	Add lines <b>b1</b> through <b>b4</b> . . . . .		<b>b</b>	
<b>c</b>	Subtract line <b>b</b> from line <b>a</b> . . . . .		<b>c</b>	
<b>d</b>	Amounts included on Part I, line 17, but not on line <b>a</b> :			
<b>1</b>	Investment expenses not included on Part I, line 6b . . . . .	<b>d1</b>		
<b>2</b>	Other (specify): .....	<b>d2</b>		
	Add lines <b>d1</b> and <b>d2</b> . . . . .		<b>d</b>	
<b>e</b>	<b>Total expenses</b> (Part I, line 17) Add lines <b>c</b> and <b>d</b> . . . . . ▶		<b>e</b>	

**Part V-A Current Officers, Directors, Trustees, and Key Employees** (List each person who was an officer, director, trustee, or key employee at any time during the year even if they were not compensated.) (See the instructions.)

(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (If not paid, enter -0-.)	(D) Contributions to employee benefit plans & deferred compensation plans	(E) Expense account and other allowances
Jack Maier 7101 Woodglen Court, Fairfax Station VA 22039	Director 1 hour	0	0	0
Mary Petersen 3936 Chain Bridge Road, Fairfax VA 22303	Director 1 hour	0	0	0
Alfred Pavot 3220 Old Lee Highway, Fairfax VA 22030	Director 1 hour	0	0	0
Elizabeth Yates 3606 Whitman Road, Annandale VA 22003	Director 1 hour	0	0	0
David Case 3220 Old Lee Highway, Fairfax VA 22030	Director 1 hour	0	0	0



<b>Part VI Other Information (continued)</b>		Yes	No
<b>82a</b>	Did the organization receive donated services or the use of materials, equipment, or facilities at no charge or at substantially less than fair rental value?	✓	
	<b>b</b> If "Yes," you may indicate the value of these items here. Do not include this amount as revenue in Part I or as an expense in Part II. (See instructions in Part III.)		
	<b>82b</b>   _____		
<b>83a</b>	Did the organization comply with the public inspection requirements for returns and exemption applications?	✓	
<b>83b</b>	Did the organization comply with the disclosure requirements relating to <i>quid pro quo</i> contributions?	✓	
<b>84a</b>	Did the organization solicit any contributions or gifts that were not tax deductible?		✓
<b>84b</b>	<b>b</b> If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
<b>85a</b>	<b>85a</b> 501(c)(4), (5), or (6) Were substantially all dues nondeductible by members?		
<b>85b</b>	<b>85b</b> Did the organization make only in-house lobbying expenditures of \$2,000 or less?		
	If "Yes" was answered to either 85a or 85b, <b>do not</b> complete 85c through 85h below unless the organization received a waiver for proxy tax owed for the prior year.		
<b>85c</b>	<b>c</b> Dues, assessments, and similar amounts from members		
<b>85d</b>	<b>d</b> Section 162(e) lobbying and political expenditures		
<b>85e</b>	<b>e</b> Aggregate nondeductible amount of section 6033(e)(1)(A) dues notices		
<b>85f</b>	<b>f</b> Taxable amount of lobbying and political expenditures (line 85d less 85e)		
<b>85g</b>	<b>g</b> Does the organization elect to pay the section 6033(e) tax on the amount on line 85f?		
<b>85h</b>	<b>h</b> If section 6033(e)(1)(A) dues notices were sent, does the organization agree to add the amount on line 85f to its reasonable estimate of dues allocable to nondeductible lobbying and political expenditures for the following tax year?		
<b>86a</b>	<b>86</b> 501(c)(7) orgs. Enter <b>a</b> Initiation fees and capital contributions included on line 12		
<b>86b</b>	<b>b</b> Gross receipts, included on line 12, for public use of club facilities		
<b>87a</b>	<b>87</b> 501(c)(12) orgs. Enter <b>a</b> Gross income from members or shareholders		
<b>87b</b>	<b>b</b> Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them)		
<b>88a</b>	<b>88a</b> At any time during the year, did the organization own a 50% or greater interest in a taxable corporation or partnership, or an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Part IX		✓
<b>88b</b>	<b>b</b> At any time during the year, did the organization, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Part XI		✓
<b>89a</b>	<b>89a</b> 501(c)(3) organizations. Enter Amount of tax imposed on the organization during the year under: section 4911 ▶ 0; section 4912 ▶ 0, section 4955 ▶ 0		
<b>89b</b>	<b>b</b> 501(c)(3) and 501(c)(4) orgs. Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," attach a statement explaining each transaction		✓
<b>89c</b>	<b>c</b> Enter Amount of tax imposed on the organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ 0		
<b>89d</b>	<b>d</b> Enter: Amount of tax on line 89c, above, reimbursed by the organization ▶ 0		
<b>89e</b>	<b>e</b> All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction?		✓
<b>89f</b>	<b>f</b> All organizations Did the organization acquire a direct or indirect interest in any applicable insurance contract?		
<b>89g</b>	<b>g</b> For supporting organizations and sponsoring organizations maintaining donor advised funds. Did the supporting organization, or a fund maintained by a sponsoring organization, have excess business holdings at any time during the year?		
<b>90a</b>	<b>90a</b> List the states with which a copy of this return is filed ▶ <u>Virginia</u>		
<b>90b</b>	<b>b</b> Number of employees employed in the pay period that includes March 12, 2007 (See instructions.)		4
<b>91a</b>	<b>91a</b> The books are in care of ▶ <u>The Lamb Center</u> Telephone no. ▶ ( <u>703</u> ) <u>691-3178</u> Located at ▶ <u>3220 Old Lee Highway, Fairfax VA</u> ZIP + 4 ▶ <u>22030-1502</u>		
<b>91b</b>	<b>b</b> At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country ▶ _____ See the instructions for exceptions and filing requirements for <b>Form TD F 90-22.1</b> , Report of Foreign Bank and Financial Accounts.	Yes	No
			✓

**Part VI Other Information (continued)**

c At any time during the calendar year, did the organization maintain an office outside of the United States? **91c**  Yes  No  
 If "Yes," enter the name of the foreign country ▶ .....

**92** Section 4947(a)(1) nonexempt charitable trusts filing Form 990 in lieu of Form 1041—Check here  and enter the amount of tax-exempt interest received or accrued during the tax year ▶ | **92** |

**Part VII Analysis of Income-Producing Activities (See the instructions.)**

**Note:** Enter gross amounts unless otherwise indicated.

	Unrelated business income		Excluded by section 512, 513, or 514		(E) Related or exempt function income
	(A) Business code	(B) Amount	(C) Exclusion code	(D) Amount	
<b>93</b> Program service revenue:					
a _____					
b _____					
c _____					
d _____					
e _____					
f Medicare/Medicaid payments . . . . .					
g Fees and contracts from government agencies					
<b>94</b> Membership dues and assessments . . . . .					
<b>95</b> Interest on savings and temporary cash investments					
<b>96</b> Dividends and interest from securities . . . . .					
<b>97</b> Net rental income or (loss) from real estate:					
a debt-financed property . . . . .					
b not debt-financed property . . . . .					
<b>98</b> Net rental income or (loss) from personal property					
<b>99</b> Other investment income . . . . .					
<b>100</b> Gain or (loss) from sales of assets other than inventory					
<b>101</b> Net income or (loss) from special events . . . . .					
<b>102</b> Gross profit or (loss) from sales of inventory					
<b>103</b> Other revenue: a _____					
b _____					
c _____					
d _____					
e _____					
<b>104</b> Subtotal (add columns (B), (D), and (E))					
<b>105 Total</b> (add line 104, columns (B), (D), and (E))					<b>0</b>

**Note:** Line 105 plus line 1e, Part I, should equal the amount on line 12, Part I

**Part VIII Relationship of Activities to the Accomplishment of Exempt Purposes (See the instructions.)**

Line No. ▼	Explain how each activity for which income is reported in column (E) of Part VII contributed importantly to the accomplishment of the organization's exempt purposes (other than by providing funds for such purposes)
	n/a

**Part IX Information Regarding Taxable Subsidiaries and Disregarded Entities (See the instructions.)**

(A) Name, address, and EIN of corporation, partnership, or disregarded entity	(B) Percentage of ownership interest	(C) Nature of activities	(D) Total income	(E) End-of-year assets
n/a	%			
	%			
	%			
	%			

**Part X Information Regarding Transfers Associated with Personal Benefit Contracts (See the instructions.)**

(a) Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?  Yes  No

(b) Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?  Yes  No

**Note:** If "Yes" to (b), file Form 8870 and Form 4720 (see instructions)

**Part XI** Information Regarding Transfers To and From Controlled Entities. Complete only if the organization is a controlling organization as defined in section 512(b)(13).

**106** Did the reporting organization **make** any transfers to a controlled entity as defined in section 512(b)(13) of the Code? If "Yes," complete the schedule below for each controlled entity.

Yes	No
	✓

	(A) Name, address, of each controlled entity	(B) Employer Identification Number	(C) Description of transfer	(D) Amount of transfer
a	----- -----			
b	----- -----			
c	----- -----			
<b>Totals</b>				

**107** Did the reporting organization **receive** any transfers from a controlled entity as defined in section 512(b)(13) of the Code? If "Yes," complete the schedule below for each controlled entity.

Yes	No
	✓

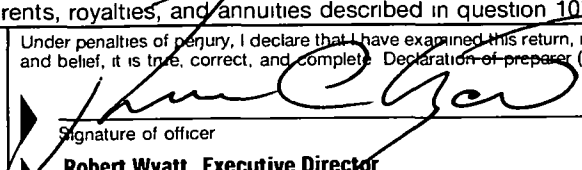
	(A) Name, address, of each controlled entity	(B) Employer Identification Number	(C) Description of transfer	(D) Amount of transfer
a	----- -----			
b	----- -----			
c	----- -----			
<b>Totals</b>				

**108** Did the organization have a binding written contract in effect on August 17, 2006, covering the interest, rents, royalties, and annuities described in question 107 above?

Yes	No
	✓

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

**Please Sign Here**

Signature of officer:  Date: 29 Oct 2008

**Robert Wyatt, Executive Director**  
Type or print name and title

**Paid Preparer's Use Only**

Preparer's signature: \_\_\_\_\_ Date: \_\_\_\_\_ Check if self-employed:

Firm's name (or yours if self-employed), address, and ZIP + 4: \_\_\_\_\_ Preparer's SSN or PTIN (See Gen Inst X): \_\_\_\_\_

EIN: \_\_\_\_\_ Phone no: ( ) \_\_\_\_\_

MSA

# THE LAMB CENTER

## BYLAWS

**Adopted January 4, 2007**

**Approved by Truro Church Vestry on January 23, 2007**

**As Amended on March 15, 2007, Approved by Truro Vestry March 27, 2007**

**As Amended on November 15, 2007, Approved by Truro Vestry November 27, 2007**

**As Amended on September 15, 2008, Approved by Truro Vestry September 23, 2008**

### **Article 1 GENERAL**

Section 1.1 Name. The name of the Corporation is **The Lamb Center**, hereinafter referred to as “the Corporation.”

Section 1.2 Nonprofit Purposes. The Corporation is organized and shall be operated exclusively as a nonprofit, charitable, religious, and educational organization dedicated to the purposes stated in the Articles of Incorporation including but not limited to serving the needs of the poor and distressed, and to proclaim the good news of Jesus Christ in word and deed to poor, hurting and homeless people in our community; to know them; to love them; to discover their needs with them; to foster and encourage their relationships with our Lord; and to help them to discover and enjoy the many gifts that God has given them each, for His glory, for the good of the church, and in the ministry to others

### **Article 2 OFFICES**

Section 2.1 Registered Office and Agent. The Corporation shall continuously maintain a registered office and registered agent with the Commonwealth of Virginia.

Section 2.2 Principal Office. The principal office of the Corporation shall be located at 10520 Main Street, Fairfax, Virginia, 22030, or at such other place as the Board of Directors may from time to time determine.

Section 2.3 Additional Offices. The Corporation may also have offices at such other places as the Board of Directors may from time to time determine and the business of the Corporation may require.

### **Article 3 SEAL**

The Corporation may have a seal in the form determined by the Board of Directors. Said seal may be used by causing it or a facsimile thereof to be impressed or affixed or otherwise reproduced, or by writing the word "SEAL" beside the signature of an authorized officer of the Corporation.

#### **Article 4 DIRECTORS**

Section 4.1 Number and Term. The Board of Directors shall consist of not less than three (3) nor more than twelve (12) persons, as may be determined from time to time by resolution of the Vestry of Truro Church. Directors (other than *ex officio* Directors) shall normally be appointed for three (3) year terms or until their successors are appointed and qualify in their stead; however, Directors may be appointed for terms of less than three (3) years for the purpose of staggering terms such that the terms of approximately the same number of Directors shall expire each year. Directors (other than *ex-officio* Directors) who have served two (2) consecutive full three (3) year terms shall take a one year hiatus from the Board until again being eligible for appointment as a Director, unless such restriction is waived by Vestry.

Section 4.2 Qualification and Appointment. The Rector and Director of Outreach of Truro Church, or their representatives, shall be *ex officio* voting members of the Board. The Vestry of Truro Church shall appoint an additional one (1) to ten (10) individuals to serve as Directors of the Corporation from among the members in good standing of Truro Church or of any other church who ascribe to the statement of faith contained in Section 9.2.

Section 4.3 Vacancy. If the office of any Director or Directors becomes vacant, the Vestry of Truro Church shall be authorized to select a successor or successors who shall be appointed to serve the unexpired terms of the vacated directorships.

Section 4.4 Powers. The property, affairs, and business of the Corporation shall be managed by its Board of Directors, which may exercise all such powers of the Corporation and do all such lawful acts and things as are not by statute or by the Articles of Incorporation or by these Bylaws prohibited. Each Director shall have one vote.

Section 4.5 Resignation and Removal. Any Director may at any time deliver a written notice of intent to resign to the Board Chair, which shall be effective upon acceptance by the Board. Any Director, other than the *ex-officio* Directors, may be removed from the Board with or without cause when it is determined by the Vestry of Truro Church that such Director should no longer serve on the Board.

Section 4.6 Transactions with Interested Parties. A contract or other transaction between the Corporation and one or more of its Directors, officers, or family members thereof (hereinafter "Interested Party"), or between the Corporation and any other entity, of which entity one or more Directors, officers, or trustees are also Interested Parties, or in which entity an Interested Party has a material financial interest shall be voidable at the sole election of the Corporation unless either of the following provisions is satisfied:

4.6.1 The Board in good faith authorized, approved, or ratified the transaction by the affirmative vote of a majority of the disinterested Directors, and with disclosure or knowledge of the material facts concerning the transaction and the Interested Parties' relationship to or interest in the transaction; or

4.6.2 The transaction is fair as to the Corporation as of the time it is authorized, approved or ratified by the Board.

Common or interested Directors may be counted in determining the presence of a quorum at a meeting of the Board of Directors (or a committee thereof) which authorizes, approves, or ratifies such contract or transaction.

Notwithstanding the above, no loan shall be made by the Corporation to any of its Directors or officers, as provided further in Section 8.7 of these Bylaws.

Section 4.7 Conflicts of Interest Policy. The Board of Directors shall adopt a Conflicts of Interest Policy that will provide for full disclosure of material conflicting interests by Board members, officers, senior management, and employees, and permit the Board to determine whether the contemplated transaction may be authorized as just, fair, and reasonable to the Corporation.

Section 4.8 No Compensation of Directors. Directors and members of any committee of the Board of Directors shall not receive compensation for their services as Directors and members of any such committee, but may be entitled, as determined by the Board, to reimbursement for any reasonable expenses incurred in attending such meetings. Directors shall not be barred from serving the Corporation in any other capacity and receiving reasonable compensation for such other services.

## **Article 5 MEETINGS OF THE BOARD OF DIRECTORS**

Section 5.1 Meetings and Notice. Regular meetings of the Board may be held with or without notice at such time and place either within or outside the Commonwealth of Virginia as shall from time to time be determined by the Board. One meeting each calendar year shall be designated as the annual meeting.

Special meetings of the Board may be held within or without the Commonwealth of Virginia upon at least two days prior notice to the Directors of the date, time, and place of the meeting.

Section 5.2 Waiver of Notice. Whenever any notice is required to be given by law or under the provisions of the Articles of Incorporation, or these Bylaws, a waiver thereof in writing signed by the person or persons entitled to said notice, whether before or after the time stated therein, shall be deemed equivalent thereto. Attendance at a meeting by a person entitled to notice shall constitute a waiver of proper notice of such meeting, except where attendance is for the express purpose of objecting to the transaction of business because the meeting is not lawfully called or convened.

Section 5.3 Quorum. The majority of the Directors then in office shall be necessary and sufficient to constitute a quorum for the transaction of business, and the act of a majority of the

Directors present and voting at a duly constituted meeting of the Board shall be the act of the Board of Directors, except as may be otherwise specifically provided by statute or by the Articles of Incorporation or by these Bylaws.

Section 5.4 Action Without a Meeting. Any action required or permitted to be taken by the Board of Directors or by a committee thereof may be taken without a meeting; however, a written consent setting forth the action so taken, signed by all the members of the Board or of the committee, as the case may be, must be filed with the minutes of proceedings of the Board or the committee.

Section 5.5 Meeting Participation by Conference Telephone, Etc. Members of the Board of Directors or of any committee designated thereby may participate in a meeting of the Board or such committee by means of a conference telephone or similar communications equipment whereby all persons participating in the meeting can collegially communicate with each other. Participation by such means shall constitute presence in person at such meeting. When such a meeting is conducted by means of conference telephone or similar communications equipment, the minutes recording any action taken at such meeting shall also note who participated in person, and who participated by alternative method of communication.

## **Article 6 OFFICERS**

Section 6.1 Number and Positions. The officers of the Corporation shall be the Board Chair, Executive Director, Secretary, and Treasurer. Except as otherwise provided herein, the officers shall be appointed by the Board of Directors. The Board may also elect a Vice Chair, and one or more vice presidents, assistant secretaries, and assistant treasurers. Except as otherwise provided, the officers may, but need not be, Directors of the Corporation. The Board may appoint such other officers and agents as it shall deem necessary, who shall exercise such powers and perform duties as shall be determined from time to time by the Board.

Section 6.2 Term of Office. Except as otherwise provided herein, the officers shall serve for a term of one (1) year or until their successors are appointed and qualify in their stead. Officers may be reappointed without limitation as to the number of terms they may serve. Any officer may be removed at any time with or without cause when, in the sole judgment and discretion of the Board of Directors, it is determined by at least a majority vote of all members of the Board that such officer should no longer serve in that position. If the office of any officer becomes vacant for any reason, the vacancy shall be filled by the Board of Directors or the person authorized by these Bylaws to appoint an officer. In case of the absence or disability of an officer of the Corporation, or in any other case that the Board of Directors may deem sufficient reason therefore, the Board of Directors, by a majority vote, may delegate for the time being any or all of the powers or duties of any officer to any other officer, Director, or any other person.

Section 6.3 Board Chair. The Vestry of Truro Church shall appoint the Board Chair. The Board Chair shall preside at meetings of the Board of Directors and Executive Committee, if any, and shall have such other rights, duties, and powers as are authorized by the Board from time to time. If at any time the position of Board Chair is vacant, the Board of Directors shall appoint an interim

Board Chair of the Corporation until such time as the Vestry of Truro Church acts to appoint a new Board Chair.

Section 6.4 Vice Chair. If the Board of Directors elects to fill the position, the Vice Chair shall preside at the meetings of the Board of Directors and Executive Committee in the absence of the Board Chair, and perform the duties of the Board Chair in his absence. The Vice Chair shall have such other rights, duties, and powers as are authorized by the Board from time to time.

Section 6.5 Executive Director. The Executive Director of The Lamb Center shall be hired by the Board of and be an employee of The Lamb Center and shall have the general powers and duties of management usually vested in the office of the chief executive and president of a Corporation, and shall have such other rights, duties, and powers as are authorized by the Board of Directors.

Section 6.6 Secretary. The Secretary's responsibility shall be to record all votes and the minutes of all proceedings in a book to be kept for that purpose, and shall perform like duties for the standing committees when required. The Secretary shall give, or cause to be given, such notice as is required of all meetings of the Board of Directors and shall have such other rights, duties, and powers as are authorized by the Board of Directors from time to time. The Secretary shall keep in safe custody the seal of the Corporation and, when authorized by the Board, affix the same to any instrument requiring it, and when so affixed it shall be attested by the signature of the Secretary, or by the signature of the Treasurer or an Assistant Secretary.

Section 6.7 Assistant Secretaries. If the Board of Directors elects to fill the position, any Assistant Secretary shall, in the absence or disability of the Secretary or as prescribed by the Board or Board Chair, perform the duties and exercise the powers of the Secretary, and shall perform such other duties as the Board of Directors shall prescribe.

Section 6.8 Treasurer. Except as the Board of Directors may otherwise determine, the Treasurer or his designee shall deliver all funds and securities of the Corporation which may come into his hands to such bank or trust company as the Directors shall designate as a depository, and shall supervise the keeping of full and accurate accounts of receipts and disbursements in books belonging to the Corporation. The Treasurer or his designee shall disburse the funds of the Corporation as may be ordered by the Board, taking proper vouchers for such disbursements, and shall render to the Directors, at the regular meetings of the Board or whenever they may require it, an account of all his transactions as Treasurer and of the financial condition of the Corporation. If required by the Board of Directors, the Treasurer shall give the Corporation a bond in such sum and with such surety or sureties as shall be satisfactory to the Board for the faithful performance of the duties of his office, and for the restoration to the Corporation, in case of death, resignation, retirement or removal from office, of all books, papers, vouchers, money, and other property of whatever kind in possession or under the control of the Treasurer, belonging to the Corporation. The Treasurer shall also have such other rights, duties, and powers as are authorized by the Board of Directors from time to time.

Section 6.9 Assistant Treasurers. If the Board of Directors elects to fill the position, any Assistant Treasurer shall, in the absence or disability of the Treasurer or as prescribed by the Board or

Board Chair, perform the duties and exercise the powers of the Treasurer, and shall perform such other duties as the Board of Directors shall prescribe.

## **Article 7 COMMITTEES AND ADVISORY BOARDS**

Section 7.1 Board Committees. The Board of Directors, by majority vote of all Directors in office, may appoint two or more persons from among its own number to serve as special and standing Board committees, such as the Board may determine are necessary, which shall have such powers and duties as shall from time to time be prescribed by the Board. Except as otherwise provided by Virginia law, the Articles of Incorporation, these Bylaws, or resolution of the Board, each Board committee may exercise the authority of the Board for such purposes as the Board or these Bylaws may designate. However, in no event shall a Board committee:

- (1) fill vacancies on the Board or any Board committee;
- (2) amend the Articles of Incorporation;
- (3) adopt, amend, or repeal the Bylaws;
- (4) approve a plan of merger; or
- (5) transfer of all or substantially all of the assets of the Corporation.

All members of Board committees shall serve at the pleasure of the Board. Rules governing procedures for meetings of any committee of the Board shall be established by the Board of Directors, or in the absence thereof, by the committee itself. Actions taken by Board committees shall be promptly reported to the Board, but need not be ratified by the Board unless otherwise required by statute, these Bylaws, or committee procedures imposed by the Board.

Section 7.2 Other Committees. The Board of Directors may establish such other committees as it determines are necessary or useful for the business and operations of the Corporation. These committees may not exercise the authority of the Board, but shall have only such duties and authorities as shall from time to time be prescribed by the Board or Board Chair. The Board Chair shall have authority to make appointments to each committee, to designate the chair thereof, to fill vacancies in, to change the size or membership of, and to discharge any such committee as he deems appropriate. The delegation of duties or authority to any committee shall not operate to relieve the Board of Directors or any member of the Board from any responsibility imposed by law. Rules governing procedures for meetings of any committee shall be established by the Board of Directors or Board Chair, or in the absence thereof, by the committee itself.

Section 7.3 Advisory Boards. The Board of Directors may create one or more advisory boards, for such terms as deemed fit by the Board of Directors. Such advisory boards shall have no vote or governance role, but shall serve the Board of Directors in specified advisory capacities.

## **Article 8 FISCAL MATTERS**

Section 8.1 Deposits. The Board of Directors shall select banks, trust companies, or other depositories in which all funds of the Corporation not otherwise employed shall, from time to time, be deposited to the credit of the Corporation.

Section 8.2 Checks. All checks or demands for money and notes of the Corporation shall be signed by such officer or officers or such other persons as the Board of Directors may from time to time designate.

Section 8.3 Fiscal Years. The Board of Directors shall have the power to fix, and from time to time to change, the fiscal year of the Corporation. Unless otherwise fixed by the Board, the fiscal year shall be the calendar year.

Section 8.4 Contracts. The Board of Directors may authorize any officer or officers, agent or agents of the Corporation, in addition to the officers so authorized by these Bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation. Such authority may be general or confined to specific instances.

Section 8.5 Endowments. The Board of Directors may establish on behalf of the Corporation any endowments for the general purposes or for any special purpose of the Corporation.

Section 8.6 Designated Contributions. The Corporation may accept any designated contribution, grant, bequest or devise consistent with its general tax exempt purposes, as set forth in the Articles of Incorporation. As so limited, donor designated contributions will be accepted for special funds, purposes or uses, and such designations generally will be honored. However, the Corporation shall reserve all right, title and interest in and to and control of such contributions, as well as full discretion as to the ultimate expenditure or distribution thereof in connection with any special fund, purpose or use. Further, the Corporation shall retain sufficient control over all donated funds (including designated contributions) to assure that such funds will be used to carry out the Corporation's tax exempt purposes.

Section 8.7 Loans to Directors and Officers Prohibited. No loans shall be made by the Corporation to its Directors or officers. Any Director or officer who assents to or participates in the making of any such loan shall be liable to the Corporation for the amount of such loan until it is repaid.

## **Article 9 RELIGIOUS CORPORATION**

Section 9.1 Religious Purpose. The Corporation is a religious corporation which in all its operations, activities, and staffing is organized to support the Gospel of Jesus Christ.

Section 9.2 Statement of Faith. The Corporation and each of its Directors and officers shall fully support the historic tenets of orthodox Christianity.

## **Article 10**

## AMENDMENTS

The Articles of Incorporation and these Bylaws may only be amended, altered, or repealed if such action is ratified by the Vestry of Truro Church.

Adopted on January 4, 2007 at a duly held meeting of the Board of The Lamb Center

Approved by Truro Church Vestry at a duly held meeting on January 23, 2007

Amended (Sections 4.1 and 4.2) at a duly held meeting of the Board of The Lamb Center on March 15, 2007

Approved by Truro Church Vestry at a duly held meeting on March 27, 2007

Amended (Sections 4.1 and 4.2) at a duly held meeting of the Board of The Lamb Center on November 15, 2007

Approved by Truro Church Vestry at a duly held meeting on November 27, 2007

Amended (Section 4.2) at a duly held meeting of the Board of The Lamb Center on September 15, 2008

Approved by Truro Church Vestry at a duly held meeting on September 23, 2008

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Leslie Murphy,  
Secretary