

Form 990

Return of Organization Exempt From Income Tax

OMB No 1545-0047

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

2007

Open to Public Inspection

Department of the Treasury Internal Revenue Service

The organization may have to use a copy of this return to satisfy state reporting requirements

A For the 2007 calendar year, or tax year beginning 10-01-2007 and ending 09-30-2008

- B Check if applicable: Address change, Name change, Initial return, Final return, Amended return, Application pending

C Name of organization: CAMBRIDGE ECONOMIC OPPORTUNITY COMMITTEE INC. Number and street: 11 INMAN STREET. City or town: CAMBRIDGE, MA 02139

D Employer identification number: 04-2378175. E Telephone number: (617) 868-2900. F Accounting method: Accrual

Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).

H and I are not applicable to section 527 organizations. H(a) Is this a group return for affiliates? H(b) If "Yes" enter number of affiliates. H(c) Are all affiliates included? H(d) Is this a separate return filed by an organization covered by a group ruling? I Group Exemption Number. M Check if the organization is not required to attach Sch B (Form 990, 990-EZ, or 990-PF)

G Web site: n/a

J Organization type (check only one): 501(c)(3)

K Check here if the organization is not a 509(a)(3) supporting organization and its gross receipts are normally not more than 25,000

L Gross receipts Add lines 6b, 8b, 9b, and 10b to line 12: 1,665,425


Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions.)

Table with columns for Revenue, Expenses, and Net Assets. Rows include Contributions, Program service revenue, Membership dues, Interest on savings, Dividends, Gross rents, Other investment income, Gross amount from sales of assets, Special events and activities, Gross sales of inventory, Other revenue, Total revenue, Program services, Management and general, Fundraising, Payments to affiliates, Total expenses, Excess or (deficit) for the year, Net assets or fund balances at beginning of year, Other changes in net assets, Net assets or fund balances at end of year.

**Part III Statement of Functional Expenses**

All organizations must complete column (A) Columns (B), (C), and (D) are required for section 501(c)(3) and (4) organizations and section 4947(a)(1) nonexempt charitable trusts but optional for others (See the instructions.)

Do not include amounts reported on line 6b, 8b, 9b, 10b, or 16 of Part I.

	(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
<b>22a</b> Grants paid from donor advised funds (attach Schedule) (cash \$ _____ noncash \$ _____) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>22a</b>			
<b>22b</b> Other grants and allocations (attach schedule) (cash \$ _____ noncash \$ _____) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>22b</b>			
<b>23</b> Specific assistance to individuals (attach schedule)	<b>23</b>			
<b>24</b> Benefits paid to or for members (attach schedule)	<b>24</b>			
<b>25a</b> Compensation of current officers, directors, key employees etc Listed in Part V-A (attach schedule)	<b>25a</b>	75,767	55,310	20,457
<b>b</b> Compensation of former officers, directors, key employees etc listed in Part V-B (attach schedule)	<b>25b</b>			
<b>c</b> Compensation and other distributions not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) (attach schedule)	<b>25c</b>			
<b>26</b> Salaries and wages of employees not included on lines 25a, b and c	<b>26</b>	775,192	712,122	63,070
<b>27</b> Pension plan contributions not included on lines 25a, b and c	<b>27</b>			
<b>28</b> Employee benefits not included on lines 25a - 27	<b>28</b>	151,911	133,992	17,919
<b>29</b> Payroll taxes	<b>29</b>	62,716	56,638	6,078
<b>30</b> Professional fundraising fees	<b>30</b>			
<b>31</b> Accounting fees	<b>31</b>	22,705		22,705
<b>32</b> Legal fees	<b>32</b>			
<b>33</b> Supplies	<b>33</b>	134,381	119,771	14,610
<b>34</b> Telephone	<b>34</b>			
<b>35</b> Postage and shipping	<b>35</b>			
<b>36</b> Occupancy	<b>36</b>	90,828	74,318	16,510
<b>37</b> Equipment rental and maintenance	<b>37</b>	44,184	23,752	20,432
<b>38</b> Printing and publications	<b>38</b>			
<b>39</b> Travel	<b>39</b>			
<b>40</b> Conferences, conventions, and meetings	<b>40</b>			
<b>41</b> Interest	<b>41</b>			
<b>42</b> Depreciation, depletion, etc (attach schedule) 	<b>42</b>	4,775	2,725	2,050
<b>43</b> Other expenses not covered above (itemize)	<b>43g</b>			
<b>a</b> Food	<b>43a</b>	165,456	165,456	
<b>b</b> Training and Dues	<b>43b</b>	12,490	8,287	4,203
<b>c</b> Insurance	<b>43c</b>	12,975	8,327	4,648
<b>d</b> Professional Fees and Consulting	<b>43d</b>	28,152	5,647	22,505
<b>e</b> TRANSPORTATION	<b>43e</b>	10,179	9,811	368
<b>f</b> BAD DEBTS	<b>43f</b>	1,781	1,781	
<b>g</b>	<b>43g</b>			
<b>44</b> Total functional expenses. Add lines 22a through 43g (Organizations completing columns (B)-(D), carry these totals to lines 13-15)	<b>44</b>	1,593,492	1,377,937	215,555
				0

**Joint Costs.** Check  if you are following SOP 98-2

Are any joint costs from a combined educational campaign and fundraising solicitation reported in (B) Program services?  Yes  No

If "Yes," enter (i) the aggregate amount of these joint costs \$ \_\_\_\_\_, (ii) the amount allocated to Program services \$ \_\_\_\_\_, (iii) the amount allocated to Management and general \$ \_\_\_\_\_, and (iv) the amount allocated to Fundraising \$ \_\_\_\_\_

**Part III Statement of Program Service Accomplishments (See the instructions.)**

Form 990 is available for public inspection and, for some people, serves as the primary or sole source of information about a particular organization. How the public perceives an organization in such cases may be determined by the information presented on its return. Therefore, please make sure the return is complete and accurate and fully describes, in Part III, the organization's programs and accomplishments.

<p>What is the organization's primary exempt purpose? <b>► Social services for low income individuals</b></p> <p>All organizations must describe their exempt purpose achievements in a clear and concise manner. State the number of clients served, publications issued, etc. Discuss achievements that are not measurable. (Section 501(c)(3) and (4) organizations and 4947(a)(1) nonexempt charitable trusts must also enter the amount of grants and allocations to others.)</p>	<p><b>Program Service Expenses</b> (Required for 501(c)(3) and (4) orgs, and 4947(a)(1) trusts, but optional for others.)</p>
<p><b>a</b> DAY CARE - CEOC PROVIDES PRESCHOOL CHILD CARE FOR CHILDREN 2 - 5 YEARS OLD</p> <p>(Grants and allocations \$ ) If this amount includes foreign grants, check here <input type="checkbox"/></p>	<p>600,548</p>
<p><b>b</b> Family Planning - CEOC PROVIDES COMPREHENSIVE FAMILY PLANNING SERVICES IN FIVE CAMBRIDGE HEALTH ALLIANCE NEIGHBORHOOD CENTERS AND THE SEXUALITY EDUCATION PROGRAM KNOW YOUR BODY IN THE PUBLIC AND PAROCHIAL SCHOOLS</p> <p>(Grants and allocations \$ ) If this amount includes foreign grants, check here <input type="checkbox"/></p>	<p>361,023</p>
<p><b>c</b> COMMUNITY ADVOCACY PROGRAM - CEOC PROVIDES BENEFITS ADVOCACY IN ALL STATE AND FEDERAL PUBLIC BENEFITS, FOOD PANTRY SERVICES, FREE TAX PREPARATION, FINANCIAL EDUCATION AND ASSET BUILDING, TENANT ADVOCACY TO MAINTAIN PEOPLE'S HOMES BY PREVENTING ALL THREATS OF EVICTIONS, COMMUNITY ORGANIZING TO PROMOTE CIVIC PARTICIPATION AND PUBLIC POLICY ADVOCACY</p> <p>(Grants and allocations \$ ) If this amount includes foreign grants, check here <input type="checkbox"/></p>	<p>416,366</p>
<p><b>d</b></p> <p>_____ _____ _____ _____</p> <p>(Grants and allocations \$ ) If this amount includes foreign grants, check here <input type="checkbox"/></p>	
<p><b>e</b> Other program services (attach schedule)</p> <p>(Grants and allocations \$ ) If this amount includes foreign grants, check here <input type="checkbox"/></p>	
<p><b>f Total of Program Service Expenses</b> (should equal line 44, column (B), Program services) . . . . <input type="checkbox"/></p>	<p>1,377,937</p>

**Part IV Balance Sheets (See the instructions.)**

**Note:** Where required, attached schedules and amounts within the description column should be for end-of-year amounts only.

		<b>(A)</b>		<b>(B)</b>		
		Beginning of year		End of year		
<b>Assets</b>	<b>45</b> Cash—non-interest-bearing . . . . .		189,054	<b>45</b>	242,731	
	<b>46</b> Savings and temporary cash investments . . . . .		809,206	<b>46</b>	752,391	
	<b>47a</b> Accounts receivable . . . . .	<b>47a</b>	222,978			
	<b>b</b> Less allowance for doubtful accounts . . . . .	<b>47b</b>	2,500	143,776	<b>47c</b>	220,478
	<b>48a</b> Pledges receivable . . . . .	<b>48a</b>				
	<b>b</b> Less allowance for doubtful accounts . . . . .	<b>48b</b>			<b>48c</b>	
	<b>49</b> Grants receivable . . . . .				<b>49</b>	
	<b>50a</b> Receivables from current and former officers, directors, trustees, and key employees (attach schedule) . . . . .				<b>50a</b>	
	<b>b</b> Receivables from other disqualified persons (as defined under section 4958(c)(3)(B) (attach schedule) . . . . .				<b>50b</b>	
	<b>51a</b> Other notes and loans receivable (attach schedule) . . . . .	<b>51a</b>				
	<b>b</b> Less allowance for doubtful accounts . . . . .	<b>51b</b>			<b>51c</b>	
	<b>52</b> Inventories for sale or use . . . . .				<b>52</b>	
	<b>53</b> Prepaid expenses and deferred charges . . . . .		17,844	<b>53</b>	27,008	
	<b>54a</b> Investments—publicly-traded securities <input type="checkbox"/> Cost <input type="checkbox"/> FMV				<b>54a</b>	
	<b>b</b> Investments—other securities (attach schedule) <input type="checkbox"/> Cost <input type="checkbox"/> FMV				<b>54b</b>	
<b>55a</b> Investments—land, buildings, and equipment basis . . . . .	<b>55a</b>					
<b>b</b> Less accumulated depreciation (attach schedule) . . . . .	<b>55b</b>			<b>55c</b>		
<b>56</b> Investments—other (attach schedule) . . . . .				<b>56</b>		
<b>57a</b> Land, buildings, and equipment basis . . . . .	<b>57a</b>	348,455				
<b>b</b> Less accumulated depreciation (attach schedule) . . . . .	<b>57b</b>	305,571	47,659	<b>57c</b>	42,884	
<b>58</b> Other assets, including program-related investments (describe <input type="checkbox"/> _____ )				<b>58</b>		
<b>59 Total assets</b> (must equal line 74) Add lines 45 through 58 . . . . .		1,207,539	<b>59</b>	1,285,492		
<b>Liabilities</b>	<b>60</b> Accounts payable and accrued expenses . . . . .		166,060	<b>60</b>	180,299	
	<b>61</b> Grants payable . . . . .			<b>61</b>		
	<b>62</b> Deferred revenue . . . . .		16,637	<b>62</b>	8,418	
	<b>63</b> Loans from officers, directors, trustees, and key employees (attach schedule) . . . . .			<b>63</b>		
	<b>64a</b> Tax-exempt bond liabilities (attach schedule) . . . . .			<b>64a</b>		
	<b>b</b> Mortgages and other notes payable (attach schedule) . . . . .			<b>64b</b>		
	<b>65</b> Other liabilities (describe <input type="checkbox"/> _____ )			<b>65</b>		
<b>66 Total liabilities</b> Add lines 60 through 65 . . . . .		182,697	<b>66</b>	188,717		
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow SFAS 117, check here <input checked="" type="checkbox"/></b> and complete lines 67 through 69 and lines 73 and 74					
	<b>67</b> Unrestricted . . . . .		1,011,942	<b>67</b>	1,085,075	
	<b>68</b> Temporarily restricted . . . . .		12,900	<b>68</b>	11,700	
	<b>69</b> Permanently restricted . . . . .			<b>69</b>		
	<b>Organizations that do not follow SFAS 117, check here <input type="checkbox"/></b> and complete lines 70 through 74					
	<b>70</b> Capital stock, trust principal, or current funds . . . . .			<b>70</b>		
	<b>71</b> Paid-in or capital surplus, or land, building, and equipment fund . . . . .			<b>71</b>		
	<b>72</b> Retained earnings, endowment, accumulated income, or other funds . . . . .			<b>72</b>		
	<b>73 Total net assets or fund balances</b> Add lines 67 through 69 <b>or</b> lines 70 through 72 (Column (A) <b>must</b> equal line 19 and column (B) <b>must</b> equal line 21) . . . . .		1,024,842	<b>73</b>	1,096,775	
	<b>74 Total liabilities and net assets / fund balances</b> Add lines 66 and 73 . . . . .		1,207,539	<b>74</b>	1,285,492	

**Part IV-A Reconciliation of Revenue per Audited Financial Statements With Revenue per Return** (See the instructions.)

<b>a</b>	Total revenue, gains, and other support per audited financial statements . . . . .	<b>a</b>	1,915,025
<b>b</b>	Amounts included on line <b>a</b> but not on Part I, line 12		
<b>1</b>	Net unrealized gains on investments . . . . .	<b>b1</b>	
<b>2</b>	Donated services and use of facilities . . . . .	<b>b2</b>	249,600
<b>3</b>	Recoveries of prior year grants . . . . .	<b>b3</b>	
<b>4</b>	Other (specify) _____	<b>b4</b>	
	Add lines <b>b1</b> through <b>b4</b> . . . . .	<b>b</b>	249,600
<b>c</b>	Subtract line <b>b</b> from line <b>a</b> . . . . .	<b>c</b>	1,665,425
<b>d</b>	Amounts included on Part I, line 12, but not on line <b>a</b> :		
<b>1</b>	Investment expenses not included on Part I, line 6b . . . . .	<b>d1</b>	
<b>2</b>	Other (specify) _____	<b>d2</b>	
	Add lines <b>d1</b> and <b>d2</b> . . . . .	<b>d</b>	249,600
<b>e</b>	<b>Total revenue</b> (Part I, line 12) Add lines <b>c</b> and <b>d</b> . . . . .	<b>e</b>	1,665,425

**Part IV-B Reconciliation of Expenses per Audited Financial Statements With Expenses per Return**

<b>a</b>	Total expenses and losses per audited financial statements . . . . .	<b>a</b>	1,843,092
<b>b</b>	Amounts included on line <b>a</b> but not on Part I, line 17		
<b>1</b>	Donated services and use of facilities . . . . .	<b>b1</b>	249,600
<b>2</b>	Prior year adjustments reported on Part I, line 20 . . . . .	<b>b2</b>	
<b>3</b>	Losses reported on Part I, line 20 . . . . .	<b>b3</b>	
<b>4</b>	Other (specify) _____	<b>b4</b>	
	Add lines <b>b1</b> through <b>b4</b> . . . . .	<b>b</b>	249,600
<b>c</b>	Subtract line <b>b</b> from line <b>a</b> . . . . .	<b>c</b>	1,593,492
<b>d</b>	Amounts included on Part I, line 17, but not on line <b>a</b> :		
<b>1</b>	Investment expenses not included on Part I, line 6b . . . . .	<b>d1</b>	
<b>2</b>	Other (specify) _____	<b>d2</b>	
	Add lines <b>d1</b> and <b>d2</b> . . . . .	<b>d</b>	
<b>e</b>	<b>Total expenses</b> (Part I, line 17) Add lines <b>c</b> and <b>d</b> . . . . .	<b>e</b>	1,593,492

**Part V-A Current Officers, Directors, Trustees, and Key Employees** (List each person who was an officer, director, trustee, or key employee at any time during the year even if they were not compensated.) (See the instructions.)

(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (If not paid, enter -0-.)	(D) Contributions to employee benefit plans & deferred compensation plans	(E) Expense account and other allowances
See Additional Data Table				



Part VI Other Information (continued)

Form with multiple sections (82a-91b) containing questions and answers regarding organizational activities, dues, lobbying, and financial matters. Includes a table for state listing (90a) and a table for foreign accounts (91b).

Part VI Other Information (continued)

c At any time during the calendar year, did the organization maintain an office outside of the United States? 91c Yes No

If "Yes," enter the name of the foreign country

92 Section 4947(a)(1) nonexempt charitable trusts filing Form 990 in lieu of Form 1041—Check here and enter the amount of tax-exempt interest received or accrued during the tax year 92

Part VII Analysis of Income-Producing Activities (See the instructions.)

Note: Enter gross amounts unless otherwise indicated.

Table with 5 main columns: (A) Business code, (B) Amount, (C) Exclusion code, (D) Amount, (E) Related or exempt function income. Rows include 93 Program service revenue, 94 Membership dues and assessments, 95 Interest on savings and temporary cash investments, 96 Dividends and interest from securities, 97 Net rental income or (loss) from real estate, 98 Net rental income or (loss) from personal property, 99 Other investment income, 100 Gain or (loss) from sales of assets other than inventory, 101 Net income or (loss) from special events, 102 Gross profit or (loss) from sales of inventory, 103 Other revenue, 104 Subtotal, 105 Total.

Note: Line 105 plus line 1e, Part I, should equal the amount on line 12, Part I.

Part VIII Relationship of Activities to the Accomplishment of Exempt Purposes (See the instructions.)

Table with 2 columns: Line No., Explain how each activity for which income is reported in column (E) of Part VII contributed importantly to the accomplishment of the organization's exempt purposes (other than by providing funds for such purposes). Rows include 93A FEES EARNED FOR THE PROVISION OF COUNSELING, EDUCATION, AND DIRECT CARE SUPERVISION FOR CHILDREN ENROLLED IN C E O C 'S DAY CARE PROGRAMS, 93G Fees paid by state and federally funded agencies for services in accordance with c e o c 's exempt purpose, 103A Provision of Miscellaneous social services to support c e o c 's program services.

Part IX Information Regarding Taxable Subsidiaries and Disregarded Entities (See the instructions.)

Table with 5 columns: (A) Name, address, and EIN of corporation, partnership, or disregarded entity, (B) Percentage of ownership interest, (C) Nature of activities, (D) Total income, (E) End-of-year assets.

Part X Information Regarding Transfers Associated with Personal Benefit Contracts (See the instructions.)

(a) Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? Yes No
(b) Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract? Yes No

NOTE: If "Yes" to (b), file Form 8870 and Form 4720 (see instructions).

**Part XI Information Regarding Transfers To and From Controlled Entities** Complete only if the organization is a controlling organization as defined in section 512(b)(13)

				Yes	No
<b>106</b> Did the reporting organization <b>make</b> any transfers <b>to</b> a controlled entity as defined in section 512(b)(13) of the Code? If "Yes," complete the schedule below for each controlled entity					
	(A) Name and address of each controlled entity	(B) Employer Identification Number	(C) Description of transfer	(D) Amount of transfer	
a					
b					
c					
<b>Totals</b>					

				Yes	No
<b>107</b> Did the reporting organization <b>receive</b> any transfers <b>from</b> a controlled entity as defined in section 512(b)(13) of the Code? If "Yes," complete the schedule below for each controlled entity					
	(A) Name and address of each controlled entity	(B) Employer Identification Number	(C) Description of transfer	(D) Amount of transfer	
a					
b					
c					
<b>Totals</b>					

		Yes	No
<b>108</b> Did the organization have a binding written contract in effect on August 17, 2006 covering the interests, rents, royalties and annuities described in question 107 above?			

<b>Please Sign Here</b>	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.	
	***** Signature of officer	2009-02-11 Date
	elaine derosa EXECUTIVE DIRECTOR Type or print name and title	

<b>Paid Preparer's Use Only</b>	Preparer's signature	Date	Check if self-employed <input checked="" type="checkbox"/>	Preparer's SSN or PTIN (See Gen Inst W)
	Firm's name (or yours if self-employed), address, and ZIP + 4 ALEXANDER ARONSON FINNING & CO PC 21 EAST MAIN STREET WESTBORO, MA 01581			EIN <input type="checkbox"/> Phone no <input type="checkbox"/> (508) 366-9100

**SCHEDULE A**  
(Form 990 or 990EZ)

**Organization Exempt Under Section 501(c)(3)**

(Except Private Foundation) and Section 501(e), 501(f), 501(k), 501(n), or 4947(a)(1) Nonexempt Charitable Trust

**Supplementary Information—(See separate instructions.)**

▶ **MUST be completed by the above organizations and attached to their Form 990 or 990-EZ**

OMB No 1545-0047

**2007**

Department of the Treasury  
Internal Revenue Service

Name of the organization  
CAMBRIDGE ECONOMIC OPPORTUNITY COMMITTEE INC

Employer identification number

04-2378175

**Part I Compensation of the Five Highest Paid Employees Other Than Officers, Directors, and Trustees**

(See page 1 of the instructions. List each one. If there are none, enter "None.")

(a) Name and address of each employee paid more than \$50,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
Tina Alu 11 Inman St Cambridge, MA 02139	Associate Director 35 00	69,170	3,777	0
Kim Houston 11 Inman St Cambridge, MA 02139	Finance Director 35 00	52,533	3,777	0
darrin dyer 11 inman st cambridge, MA 02139	child care coordinat 35 00	48,053	10,048	0
Total number of other employees paid over \$50,000 ▶	0			

**Part II-A Compensation of the Five Highest Paid Independent Contractors for Professional Services**

(See page 2 of the instructions. List each one (whether individual or firms). If there are none, enter "None.")

(a) Name and address of each independent contractor paid more than \$50,000	(b) Type of service	(c) Compensation
None		
Total number of others receiving over \$50,000 for professional services ▶		


**Part II-B Compensation of the Five Highest Paid Independent Contractors for Other Services**

(List each contractor who performed services other than professional services, whether individual or firms. If there are none, enter "None". See page 2 for instructions.)

(a) Name and address of each independent contractor paid more than \$50,000	(b) Type of service	(c) Compensation
None		
Total number of other contractors receiving over \$50,000 for other services ▶		

**Part III Statements About Activities** (See page 2 of the instructions.)

**Yes No**

<p><b>1</b> During the year, has the organization attempted to influence national, state, or local legislation, include any attempt to influence public opinion on a legislative matter or referendum? If "Yes," enter the total expenses paid or incurred in connection with the lobbying activities ▶ \$ <u>14,775</u> (Must equal amounts on line 38, Part VI-A, or line 1 of Part VI-B )</p> <p>Organizations that made an election under section 501(h) by filing Form 5768 must complete Part VI-A Other organizations checking "Yes" must complete Part VI-B AND attach a statement giving a detailed description of the lobbying activities</p>	<b>1</b>	Yes	
<p><b>2</b> During the year, has the organization, either directly or indirectly, engaged in any of the following acts with any substantial contributors, trustees, directors, officers, creators, key employees, or members of their families, or with any taxable organization with which any such person is affiliated as an officer, director, trustee, majority owner, or principal beneficiary? (If the answer to any question is "Yes," attach a detailed statement explaining the transactions.) </p> <p><b>a</b> Sale, exchange, or leasing property?</p>	<b>2a</b>		No
<p><b>b</b> Lending of money or other extension of credit?</p>	<b>2b</b>		No
<p><b>c</b> Furnishing of goods, services, or facilities?</p>	<b>2c</b>		No
<p><b>d</b> Payment of compensation (or payment or reimbursement of expenses if more than \$1,000)?</p>	<b>2d</b>	Yes	
<p><b>e</b> Transfer of any part of its income or assets?</p>	<b>2e</b>		No
<p><b>3a</b> Did the organization make grants for scholarships, fellowships, student loans, etc ? (If "Yes," attach an explanation of how the organization determines that recipients qualify to receive payments )</p>	<b>3a</b>		No
<p><b>b</b> Did the organization have a section 403(b) annuity plan for its employees?</p>	<b>3b</b>		No
<p><b>c</b> Did the organization receive or hold an easement for conservation purposes, including easements to preserve open space, the environment , historic land areas or structures? If "Yes" attach a detailed statement</p>	<b>3c</b>		No
<p><b>d</b> Did the organization provide credit counseling, debt management, credit repair, or debt negotiation services?</p>	<b>3d</b>		No
<p><b>4a</b> Did the organization maintain any donor advised funds? If "Yes," complete lines 4b through 4g If "No," complete lines 4f and 4g</p>	<b>4a</b>		No
<p><b>b</b> Did the organization make any taxable distributions under section 4966?</p>	<b>4b</b>		
<p><b>c</b> Did the organization make a distribution to a donor, donor advisor, or related person?</p>	<b>4c</b>		
<p><b>d</b> Enter the total number of donor advised funds owned at the end of the tax year ▶ _____</p>			
<p><b>e</b> Enter the aggregate value of assets held in all donor advised funds owned at the end of the tax year ▶ _____</p>			
<p><b>f</b> Enter the total number of separate funds or accounts owned at the end of the tax year (excluding donor advised funds included on line 4d) where donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts ▶ <u>0</u></p>			
<p><b>g</b> Enter the aggregate value of assets held in all funds or accounts included on line 4f at the end of the tax year ▶ <u>0</u></p>			

**Part IV Reason for Non-Private Foundation Status** (See pages 4 through 7 of the instructions.)I certify that the organization is not a private foundation because it is (Please check only **ONE** applicable box )

- 5**  A church, convention of churches, or association of churches Section 170(b)(1)(A)(i)
- 6**  A school Section 170(b)(1)(A)(ii) (Also complete Part V )
- 7**  A hospital or a cooperative hospital service organization Section 170(b)(1)(A)(iii)
- 8**  A federal, state, or local government or governmental unit Section 170(b)(1)(A)(v)
- 9**  A medical research organization operated in conjunction with a hospital Section 170(b)(1)(A)(iii) **Enter the hospital's name, city, and state**
- 10**  An organization operated for the benefit of a college or university owned or operated by a governmental unit Section 170(b)(1)(A)(iv) (Also complete the **Support Schedule** in Part IV-A)
- 11a**  An organization that normally receives a substantial part of its support from a governmental unit or from the general public Section 170(b)(1)(A)(vi) (Also complete the **Support Schedule** in Part IV-A)
- 11b**  A community trust Section 170(b)(1)(A)(vi) (Also complete the **Support Schedule** in Part IV-A)
- 12**  An organization that normally receives **(1) more than 33 1/3%** of its support from contributions, membership fees, and gross receipts from activities related to its charitable, etc , functions—subject to certain exceptions, and **(2) no more than 33 1/3%** of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See section 509(a)(2) (Also complete the **Support Schedule** in Part IV-A )
- 13**  An organization that is not controlled by any disqualified persons (other than foundation managers) and otherwise meets the requirements of section 509(a)(3) Check the box that describes the type of supporting organization
- Type I     Type II     Type III - Functionally Integrated     Type III - Other

**Provide the following information about the supported organizations. (see page 7 of the instructions.)**

(a) Name(s) of supported organization(s)	(b) Employer identification number	(c) Type of organization (described in lines 5 through 12 above or IRC section)	(d) Is the supported organization listed in the supporting organization's governing documents?		(e) Amount of support?
			Yes	No	
<b>Total</b>					<input type="checkbox"/>

- 14**  An organization organized and operated to test for public safety Section 509(a)(4) (See page 7 of the instructions )

**Part IV-A Support Schedule** (Complete only if you checked a box on line 10, 11, or 12 ) **Use cash method of accounting.**

**Note:** You may use the worksheet in the instructions for converting from the accrual to the cash method of accounting.

Calendar year (or fiscal year beginning in)	(a) 2006	(b) 2005	(c) 2004	(d) 2003	(e) Total
<b>15</b> Gifts, grants, and contributions received (Do not include unusual grants See line 28 )	55,894	37,470	39,906	37,825	171,095
<b>16</b> Membership fees received					0
<b>17</b> Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to the organization's charitable, etc., purpose	1,942,111	2,074,550	1,985,201	1,937,872	7,939,734
<b>18</b> Gross income from interest, dividends, amounts received from payments on securities loans (section 512(a)(5)), rents, royalties, and unrelated business taxable income (less section 511 taxes) from businesses acquired by the organization after June 30, 1975	20,942	12,043	6,079	6,237	45,301
<b>19</b> Net income from unrelated business activities not included in line 18					0
<b>20</b> Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf					0
<b>21</b> The value of services or facilities furnished to the organization by a governmental unit without charge Do not include the value of services or facilities generally furnished to the public without charge					0
<b>22</b> Other income Attach a schedule Do not include gain or (loss) from sale of capital assets	27,432	20,933	19,378	25,845	93,588
<b>23</b> Total of lines 15 through 22	2,046,379	2,144,996	2,050,564	2,007,779	8,249,718
<b>24</b> Line 23 minus line 17	104,268	70,446	65,363	69,907	309,984
<b>25</b> Enter 1% of line 23	20,464	21,450	20,506	20,078	
<b>26 Organizations described on lines 10 or 11:</b>					
<b>a</b> Enter 2% of amount in column (e), line 24					<b>26a</b> 6,200
<b>b</b> Prepare a list for your records to show the name of and amount contributed by each person (other than a governmental unit or publicly supported organization) whose total gifts for 2002 through 2005 exceeded the amount shown in line 26a Do not file this list with your return. Enter the total of all these excess amounts					<b>26b</b> 0
<b>c</b> Total support for section 509(a)(1) test Enter line 24, column (e)					<b>26c</b> 309,984
<b>d</b> Add Amounts from column (e) for lines	18 45,301	19 0			
	22	26b			<b>26d</b> 138,889
<b>e</b> Public support (line 26c minus line 26d total)					<b>26e</b> 171,095
<b>f</b> Public support percentage (line 26e (numerator) divided by line 26c (denominator))					<b>26f</b> 55.19 48 %
<b>27 Organizations described on line 12:</b>					
<b>a</b> For amounts included in lines 15, 16, and 17 that were received from a "disqualified person," prepare a list for your records to show the name of, and total amounts received in each year from, each "disqualified person " Do not file this list with your return. Enter the sum of such amounts for each year (2006) _____ (2005) _____ (2004) _____ (2003) _____					
<b>b</b> For any amount included in line 17 that was received from each person (other than "disqualified persons"), prepare a list for your records to show the name of, and amount received for each year, that was more than the larger of (1) the amount on line 25 for the year or (2) \$5,000 (Include in the list organizations described in lines 5 through 11b, as well as individuals ) Do not file this list with your return. After computing the difference between the amount received and the larger amount described in (1) or (2), enter the sum of these differences (the excess amounts) for each year (2006) _____ (2005) _____ (2004) _____ (2003) _____					
<b>c</b> Add Amounts from column (e) for lines	15 _____	16 _____			
	17 _____	20 _____	21 _____		
<b>d</b> Add Line 27a total _____ and line 27b total _____					<b>27c</b> _____
<b>e</b> Public support (line 27c total minus line 27d total)					<b>27d</b> _____
<b>f</b> Total support for section 509(a)(2) test Enter amount from line 23, column (e)					<b>27e</b> _____
<b>g</b> Public support percentage (line 27e (numerator) divided by line 27f (denominator))					<b>27f</b> _____
<b>h</b> Investment income percentage (line 18, column (e) (numerator) divided by line 27f (denominator))					<b>27g</b> _____
<b>28 Unusual Grants:</b> For an organization described in line 10, 11, or 12 that received any unusual grants during 2002 through 2005, prepare a list for your records to show, for each year, the name of the contributor, the date and amount of the grant, and a brief description of the nature of the grant Do not file this list with your return. Do not include these grants in line 15					<b>27h</b> _____

**Part V Private School Questionnaire** (See page 7 of the instructions.)  
**(To be completed ONLY by schools that checked the box on line 6 in Part IV)**

		Yes	No
<b>29</b>	Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?		
<b>30</b>	Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?		
<b>31</b>	Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe, if "No," please explain (If you need more space, attach a separate statement )		
<b>32</b>	Does the organization maintain the following		
<b>a</b>	Records indicating the racial composition of the student body, faculty, and administrative staff?		
<b>b</b>	Records documenting that scholarships and other financial assistance are awarded on racially nondiscriminatory basis?		
<b>c</b>	Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?		
<b>d</b>	Copies of all material used by the organization or on its behalf to solicit contributions?		
	If you answered "No" to any of the above, please explain (If you need more space, attach a separate statement )		
<b>33</b>	Does the organization discriminate by race in any way with respect to		
<b>a</b>	Students' rights or privileges?		
<b>b</b>	Admissions policies?		
<b>c</b>	Employment of faculty or administrative staff?		
<b>d</b>	Scholarships or other financial assistance?		
<b>e</b>	Educational policies?		
<b>f</b>	Use of facilities?		
<b>g</b>	Athletic programs?		
<b>h</b>	Other extracurricular activities?		
	If you answered "Yes" to any of the above, please explain (If you need more space, attach a separate statement )		
<b>34a</b>	Does the organization receive any financial aid or assistance from a governmental agency?		
<b>b</b>	Has the organization's right to such aid ever been revoked or suspended? If you answered "Yes" to either 34a or b, please explain using an attached statement		
<b>35</b>	Does the organization certify that it has complied with the applicable requirements of sections 4 01 through 4 05 of Rev Proc 75-50, 1975-2 C B 587, covering racial nondiscrimination? If "No," attach an explanation		

**Part VI-A Lobbying Expenditures by Electing Public Charities** (See page 9 of the instructions.)(To be completed **ONLY** by an eligible organization that filed Form 5768)Check  **a** if the organization belongs to an affiliated group Check  **b** if you checked "a" and "limited control" provisions apply**Limits on Lobbying Expenditures**

(The term "expenditures" means amounts paid or incurred )

**(a)**  
Affiliated group  
totals**(b)**  
To be completed  
for all electing  
organizations

<b>36</b>	Total lobbying expenditures to influence public opinion (grassroots lobbying)	<b>36</b>		
<b>37</b>	Total lobbying expenditures to influence a legislative body (direct lobbying)	<b>37</b>		
<b>38</b>	Total lobbying expenditures (add lines 36 and 37)	<b>38</b>		
<b>39</b>	Other exempt purpose expenditures	<b>39</b>		
<b>40</b>	Total exempt purpose expenditures (add lines 38 and 39)	<b>40</b>		
<b>41</b>	Lobbying nontaxable amount Enter the amount from the following table— <b>If the amount on line 40 is—</b> <b>The lobbying nontaxable amount is—</b> Not over \$500,000                                      20% of the amount on line 40 Over \$500,000 but not over \$1,000,000      \$100,000 plus 15% of the excess over \$500,000 Over \$1,000,000 but not over \$1,500,000    \$175,000 plus 10% of the excess over \$1,000,000 Over \$1,500,000 but not over \$17,000,000    \$225,000 plus 5% of the excess over \$1,500,000 Over \$17,000,000                                      \$1,000,000	<b>41</b>		
<b>42</b>	Grassroots nontaxable amount (enter 25% of line 41)	<b>42</b>		
<b>43</b>	Subtract line 42 from line 36 Enter -0- if line 42 is more than line 36	<b>43</b>		
<b>44</b>	Subtract line 41 from line 38 Enter -0- if line 41 is more than line 38	<b>44</b>		

**Caution:** If there is an amount on either line 43 or line 44, you must file Form 4720.**4-Year Averaging Period Under Section 501(h)**

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below)

See the instructions for lines 45 through 50 on page 11 of the instructions )

**Lobbying Expenditures During 4-Year Averaging Period**

Calendar year (or fiscal year beginning in) ▶	Lobbying Expenditures During 4-Year Averaging Period				
	(a) 2007	(b) 2006	(c) 2005	(d) 2004	(e) Total
<b>45</b> Lobbying nontaxable amount					
<b>46</b> Lobbying ceiling amount (150% of line 45(e))					
<b>47</b> Total lobbying expenditures					
<b>48</b> Grassroots nontaxable amount					
<b>49</b> Grassroots ceiling amount (150% of line 48(e))					
<b>50</b> Grassroots lobbying expenditures					

**Part VI-B Lobbying Activity by Nonelecting Public Charities**

(For reporting only by organizations that did not complete Part VI-A) (See page 11 of the instructions.)

During the year, did the organization attempt to influence national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of

	Yes	No	Amount
<b>a</b> Volunteers		No	
<b>b</b> Paid staff or management (Include compensation in expenses reported on lines c through h.)	Yes		
<b>c</b> Media advertisements		No	0
<b>d</b> Mailings to members, legislators, or the public	Yes		14,775
<b>e</b> Publications, or published or broadcast statements		No	0
<b>f</b> Grants to other organizations for lobbying purposes		No	0
<b>g</b> Direct contact with legislators, their staffs, government officials, or a legislative body		No	0
<b>h</b> Rallies, demonstrations, seminars, conventions, speeches, lectures, or any other means		No	0
<b>i</b> Total lobbying expenditures (Add lines c through h.)			14,775

If "Yes" to any of the above, also attach a statement giving a detailed description of the lobbying activities



Form **4562-FY**

**Depreciation and Amortization  
(Including Information on Listed Property)**

OMB No 1545-

**2007**

Department of the Treasury  
Internal Revenue Service

▶ See separate instructions. ▶ Attach to your tax return.

Attachment  
Sequence No **67**

Name(s) shown on return CAMBRIDGE ECONOMIC OPPORTUNITY COMMITTEE INC	Business or activity to which this form relates  Form 990 Page 2	Identifying number  04-2378175
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**Part I Election To Expense Certain Property Under Section 179**

*Note: If you have any listed property, complete Part V before you complete Part I.*

1 Maximum amount See the instructions for a higher limit for certain businesses . . . . .	1	125,000
2 Total cost of section 179 property placed in service (see instructions) . . . . .	2	
3 Threshold cost of section 179 property before reduction in limitation . . . . .	3	500,000
4 Reduction in limitation Subtract line 3 from line 2 If zero or less, enter -0- . . . . .	4	
5 Dollar limitation for tax year Subtract line 4 from line 1 If zero or less, enter -0- If married filing separately, see instructions . . . . .	5	

(a) Description of property	(b) Cost (business use only)	(c) Elected cost
6		
7 Listed property Enter the amount from line 29 . . . . .	7	
8 Total elected cost of section 179 property Add amounts in column (c), lines 6 and 7 . . . . .	8	
9 Tentative deduction Enter the <b>smaller</b> of line 5 or line 8 . . . . .	9	
10 Carryover of disallowed deduction from line 13 of your 2006 Form 4562FY . . . . .	10	
11 Business income limitation Enter the smaller of business income (not less than zero) or line 5 (see instructions) . . . . .	11	
12 Section 179 expense deduction Add lines 9 and 10, but do not enter more than line 11 . . . . .	12	
13 Carryover of disallowed deduction to 2008 Add lines 9 and 10, less line 12 .▶	13	

*Note: Do not use Part II or Part III below for listed property. Instead, use Part V.*

**Part II Special Depreciation Allowance and Other Depreciation (Do not include listed property) (See instructions)**

14 Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year (see instructions)	14	
15 Property subject to section 168(f)(1) election . . . . .	15	
16 Other depreciation (including ACRS) . . . . .	16	4,775

**Part III MACRS Depreciation (Do not include listed property.) (See instructions.)**

**Section A**

17 MACRS deductions for assets placed in service in tax years beginning before 2007 . . . . .	17	
18 If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here . . . . .		<input type="checkbox"/>

**Section B—Assets Placed in Service During 2007 Tax Year Using the General Depreciation System**

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property						
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs		S/L	
h Residential rental property			27 5 yrs	MM	S/L	
			27 5 yrs	MM	S/L	
i Nonresidential real property			39 yrs	MM	S/L	
				MM	S/L	

**Section C—Assets Placed in Service During 2007 Tax Year Using the Alternative Depreciation System**

20a Class life					S/L	
b 12-year			12 yrs		S/L	
c 40-year			40 yrs	MM	S/L	

**Part IV Summary (see instructions)**

21 Listed property Enter amount from line 28 . . . . .	21	
22 Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21 Enter here and on the appropriate lines of your return Partnerships and S corporations—see instr . . . . .	22	4,775
23 For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs . . . . .	23	

**Part V Listed Property** (Include automobiles, certain other vehicles, cellular telephones, certain computers, and property used for entertainment, recreation, or amusement.)

**Note:** For any vehicle for which you are using the standard mileage rate or deducting lease expense, complete **only** 24a, 24b, columns (a) through (c) of Section A, all of Section B, and Section C if applicable.

**Section A—Depreciation and Other Information (Caution: See the instructions for limits for passenger automobiles.)**

**24a** Do you have evidence to support the business/investment use claimed?  Yes  No **24b** If "Yes," is the evidence written?  Yes  No

Table with 9 columns: (a) Type of property, (b) Date placed in service, (c) Business/investment use percentage, (d) Cost or other basis, (e) Basis for depreciation, (f) Recovery period, (g) Method/Convention, (h) Depreciation/deduction, (i) Elected section 179 cost. Includes rows 25-29 for special depreciation and business use percentages.

**Section B—Information on Use of Vehicles**

Complete this section for vehicles used by a sole proprietor, partner, or other "more than 5% owner," or related person. If you provided vehicles to your employees, first answer the questions in Section C to see if you meet an exception to completing this section for those vehicles.

Table with 6 main columns: (a) Vehicle 1, (b) Vehicle 2, (c) Vehicle 3, (d) Vehicle 4, (e) Vehicle 5, (f) Vehicle 6. Rows 30-36 cover total miles driven and personal use availability.

**Section C—Questions for Employers Who Provide Vehicles for Use by Their Employees**

Answer these questions to determine if you meet an exception to completing Section B for vehicles used by employees who are not more than 5% owners or related persons (see instructions).

Table with 2 columns: Yes, No. Rows 37-41 cover policy statements and requirements for vehicle use by employees.

**Part VI Amortization**

Table with 6 columns: (a) Description of costs, (b) Date amortization begins, (c) Amortizable amount, (d) Code section, (e) Amortization period or percentage, (f) Amortization for this year. Includes rows 42-44 for amortization calculations.

**Additional Data****Software ID:****Software Version:****EIN:** 04-2378175**Name:** CAMBRIDGE ECONOMIC OPPORTUNITY COMMITTEE  
INC**Form 990, Part V-A - Current Officers, Directors, Trustees, and Key Employees:**

<b>(A) Name and address</b>	<b>(B) Title and average hours per week devoted to position</b>	<b>(C) Compensation (If not paid, enter -0-.)</b>	<b>(D) Contributions to employee benefit plans &amp; deferred compensation plans</b>	<b>(E) Expense account and other allowances</b>
Elaine DeRosa 11 Inman St CAMBRIDGE, MA 02139	Executive Director 35 00	71,990	3,777	0
Irvienne Goldson 11 Inman St Cambridge, MA 02139	President 1 00	0	0	0
YOKO HESHIKo 11 Inman St Cambridge, MA 02139	Vice President 1 00	0	0	0
Janet Murray 11 Inman St Cambridge, MA 02139	TreasurerClerk 1 00	0	0	0
Nicole Englehardt 11 Inman St Cambridge, MA 02139	BOARD MEMBER 1 00	0	0	0
Cheryl-Ann Pizza-Zeoli 11 Inman St Cambridge, MA 02139	BOARD MEMBER 1 00	0	0	0
Fernande Desir 11 Inman St Cambridge, MA 02139	BOARD MEMBER 1 00	0	0	0
Yanick Lamothe 11 Inman St Cambridge, MA 02139	BOARD MEMBER 1 00	0	0	0
Linda Montgomery 11 Inman St Cambridge, MA 02139	BOARD MEMBER 1 00	0	0	0
Kenneth Walden 11 Inman St Cambridge, MA 02139	BOARD MEMBER 1 00	0	0	0

**Form 990, Part V-A - Current Officers, Directors, Trustees, and Key Employees:**

<b>(A) Name and address</b>	<b>(B) Title and average hours per week devoted to position</b>	<b>(C) Compensation (If not paid, enter -0-.)</b>	<b>(D) Contributions to employee benefit plans &amp; deferred compensation plans</b>	<b>(E) Expense account and other allowances</b>
Rochelle Guillaume 11 Inman St Cambridge, MA 02139	BOARD MEMBER 1 00	0	0	0
William Devereaux 11 Inman St Cambridge, MA 02139	BOARD MEMBER 1 00	0	0	0
ARVILLA SA rizen 11 Inman St Cambridge, MA 02139	BOARD MEMBER 1 00	0	0	0
Moana Bentin 11 Inman St Cambridge, MA 02139	BOARD MEMBER 1 00	0	0	0
Lisa delucia 11 Inman St cambridge, MA 02139	BOARD MEMBER 1 00	0	0	0
natalie smith 11 Inman St cambridge, MA 02139	BOARD MEMBER 1 00	0	0	0

**TY 2007 Land etc. Schedule**

**Name:** CAMBRIDGE ECONOMIC OPPORTUNITY COMMITTEE INC

**EIN:** 04-2378175

Category/Item	Cost/Other Basis	Accumulated Depreciation	Book Value
BUILDING	55,300	55,300	0
EQUIPMENT & FURNITURE	194,328	188,254	6,074
LEASEHOLD IMPROVEMENTS	41,778	30,648	11,130
BUILDING IMPROVEMENTS	42,349	31,369	10,980
LAND	14,700		14,700

**TY 2007 Non Electing Public Charities Statement**

**Name:** CAMBRIDGE ECONOMIC OPPORTUNITY COMMITTEE INC

**EIN:** 04-2378175

**Statement:** MEETING WITH THE STAFF OF CEOC TO DEVELOP CAMPAIGN STRATEGIES, LEGISLATION AND BUDGET PRIORITIES. LOBBIED LEGISLATION STAFF ON PRIORITIES, INTERESTS AND CONCERNS OF CEOC AND ASSISTED IN SCHEDULING MEETINGS AND PREPARING FOR ANY PERTINENT HEARINGS WITH LEGISLATION. REPRESENTED THE INTERESTS OF CEOC TO THE EXECUTIVE BRANCH BY ASSISTING IN LOBBYING EFFORTS BY CERTAIN DEPARTMENTS, ORGANIZATIONS, AGENCIES AND AUTHORITIES.

## TY 2007 Other Income Schedule

**Name:** CAMBRIDGE ECONOMIC OPPORTUNITY COMMITTEE INC

**EIN:** 04-2378175

Description	2006	2005	2004	2003	Total
See Statement 4	27,432	20,933	19,378	25,845	93,588

**TY 2007 Self Dealing Statement**

**Name:** CAMBRIDGE ECONOMIC OPPORTUNITY COMMITTEE INC

**EIN:** 04-2378175

Line Number	Explanation
2d	SEE 990 PART V

Cambridge Economic Opportunity Committee, Inc.  
Revised By Laws  
September 30, 2008  
CEOC BYLAWS

# CAMBRIDGE ECONOMIC OPPORTUNITY COMMITTEE, INC.

## CEOC

## BYLAWS

Revised June 24, 2008

CAMBRIDGE ECONOMIC OPPORTUNITY COMMITTEE, INC.  
BYLAWS

## ARTICLE I

### Name and Location of Corporation

- 1.01 The name of this corporation shall be the Cambridge Economic Opportunity Committee. The remainder shall be referred to as the CEOC of the corporation. Its principal location is at 11 Huron Street in the City of Cambridge, Middlesex County, and Commonwealth of Massachusetts.

## ARTICLE II

### Principal Office

- 2.01 The principal office of the corporation shall be located in Cambridge. The CEOC may have other offices, as the Board of Directors may determine, as the affairs of the corporation may require.

## ARTICLE III

### Purposes of the Corporation

- 3.01 The primary purpose of the corporation is to eliminate and prevent poverty and the associated effects thereof in the City of Cambridge, Massachusetts, by enabling Cambridge individuals and families the opportunity to live in decency and dignity.

In furtherance of and in addition to the primary purpose, the corporation is empowered to carry on and engage in the following activities:

1. To seek funding and provide programming which shall be focused on the needs of low-income individuals and families which shall provide expanded and improved services, assistance, and shelter, as necessary, to meet such needs in the areas of employment, job training, and counseling, health, housing, family, financial, vocational, rehabilitation, special services, and other noncurricular educational assistance, welfare, and other areas related to the elimination and prevention of poverty and the causes and effects thereof.
2. Through the development of various other programs, services, and activities to help income people live, learn, and work.  
Provide a number of services and activities, including, but not limited to, the provision of assistance, counseling, training, and other activities designed to overcome poverty, the elimination of poverty, or a cause or effect of poverty.
3. To encourage the inclusion of a wide participation and involvement of the general public and members of groups, social, and religious organizations in relief of the dignity of individuals, groups, and activities of individuals, including, but not limited to,

## ARTICLE IV

### Meetings of the Board of Directors

- 4.01 Time and Place. All meetings of the Board of Directors shall be held in the city of Cambridge at such reasonable time and place as is stated in the call or notice.
- 4.02 Annual Meeting. The Annual Meeting of the Board of Directors shall be held on the fourth Thursday of the month of May in such year and place as the Board may determine. Purposes for which the Annual Meeting(s) be held additional to those prescribed by law, by Agreement of Association and by these Bylaws, maybe specified by the board of Directors or by written notification signed either by the Board President or Vice President or three (3) or more Directors. If such Annual Meeting is omitted on the day herein designated, within one month a special meeting shall be held in place hereof and any business transaction or elections held at such a special meeting shall have the date effect as if transacted or held at the Annual Meeting.
- 4.03 Special Meetings. Special meetings of the Board of Directors maybe called by the President or Treasurer or by five (5) or more Directors. In an extreme emergency an emergency meeting maybe called by the President or the Treasurer and may be held within 48 hours, and notice will be sent by mail, email or hand delivered to Directors.
- 4.04 Notice. A written notice of each non-emergency meeting of the Directors, stating the time, day and hour thereof and the purpose or agenda for the meeting, shall be given at least seven (7) days before the meeting by mailing such notice to each Director or by mailing (postage prepaid) having or sending, to each Director or by other consideration as it appears upon the books of the Corporation.
- 4.05 Frequency. The Board shall meet on a regular basis, normally once a month. At least triannually the Board shall meet at least six (6) times annually. The meetings shall be scheduled for the convenience of the Directors and the general public. The Board will normally meet in the months of July and August.
- 4.06 Quorum. The quorum for a meeting of the Board shall be a majority (50%) percent of the non-voting seats on the Board. When a quorum is present at any meeting, the affirmative vote of a majority of the Directors voting on the question shall be a majority unless otherwise required by law, by the Agreement of Association, or by these Bylaws, except any question brought before the members shall require a two-thirds vote.
- 4.07 Agenda. The order of business at all non-emergency meetings of the Board of Directors shall be set forth in the agenda mailed to all directors prior to the meeting and in such meeting shall be conducted in accordance with Robert's Rules of Order.
- 4.08 Minutes. The Minutes of all Board meetings shall be and a written record of attendance and of votes on all motions and a summary of all discussions shall. Such minutes shall be mailed to all members hereof, be available for viewing. A copy of all minutes shall be made available to the public upon request. The Minutes shall be made available in original and in languages other than English which are spoken by a significant portion of the day to law in the population. Copies of the Minutes of each Board meeting shall be made available to the public in the form of hard copy and electronic. The date of the meeting shall be made available to the public by the Board.

## ARTICLE V

### Board of Directors

5.01 Members - The principal representative body of this corporation shall be the governing Board of Directors which shall be constituted as follows, as long as the Corporation is subject to regulation of the Community Service Block Grant administered by the Massachusetts Department of Housing and Community Development (DHCD), or successor agency.

5.02 Composition - The affairs of the corporation shall be managed by its Board of Directors. The Board of Directors shall be made up of (not more than) 15 Directors. The number may be changed from time to time in accordance with these Bylaws, but shall not be less than 15 members nor no more than 39 and shall always be a number divisible by three. The Board shall report any changes in the total number of seats or the appointment of seats immediately to DHCD.

#### 5.03 Representation of Public Officials

(a) Number - Five (5) of the Directors shall be elected public officials, or to the extent there is an insufficient number of elected public officials available and willing to serve, of appointed public officials.

(b) Selection - The designated official for the city of Cambridge who possess the power to designate the Community Action Agency shall select the five (5) public officials to serve on the Board. If the number of public officials, both elected and appointed, who are, or may be, able to serve is less than five (5), the remainder of the seats allotted to public officials shall remain vacant. The designating official may fill these seats at any time at such as an official is unable to sit on the Board.

(c) Public Officials Representatives - Each public official selected to serve on the Board may choose one permanent representative to serve on the Board in their, or his/her, place, and shall inform the Board in writing of the name of the representative. These representatives need not be public officials, but shall have full authority to act for or public officials, with a full representation at meetings of the Board.

#### 5.04 Special Election of Low Income Representatives

(a) Number - A total of at least seven (7) seats out of the total by representatives on the Board shall be low income.

(b) Method of Election - The selection of low income representatives shall take place in a democratic process of electoral politics. Any resident of Cambridge who is eighteen (18) or older may vote for candidates and therefore participate in the electoral process. If the governing body of the city or town does not have a representative of the low income population, or only such a representative as one or as below 12% of the population, then it shall have to do so. The number of low income representatives. The Advisory & Finance Policies of the Board will oversee this electoral process. The Advisory and Finance Policies will monitor and accept or deny use of public funds for the election of low income representatives on the Board.

#### 5.05 Representation of The Private Sector

(a) Number - The number of seats on the Board shall not exceed one (1) representative of the private sector. The number of seats shall be determined by the Board of Directors.

erving low-income, low-wage residents. No more than three (3) seats shall be allocated to the private sector.

(b) Selection of Organization The selection of private sector organizations shall take place every two years in odd numbered years. The Advocacy & Public Policy Committee shall recommend organizations and groups to be represented. The Committee shall make efforts to ensure that such recommendations reflect the various interests of the community and that the Board will benefit from broad community involvement.

(c) Representatives After an organization is selected and accepted by Board, it shall name an individual in writing to be its representative on the Board for the ensuing two year term. The representative shall be empowered to speak and act on behalf of the organization in connection with the Board's business.

(d) Petition Procedures The Advocacy/Public Policy Committee shall receive petitions for adequate representation on the Board of Directors in agencies in the community and by representative minority groups are the elderly. If on the ground that such agencies or groups are inadequately represented, or that any organization has failed to represent them as required by these Bylaws, upon receipt of such a petition from such an agency or representative group, the Committee shall take steps to ensure that a hearing is provided by the Board of Directors to the Petitioners within thirty (30) days of receipt of the petition. As its next meeting thereafter, the Board shall take whatever action is taken with respect to the claims set forth in the petition.

(e) Vacancies If the number of Directors in any of these categories becomes less than specified above, all actions of the Board shall nevertheless be valid. The Oversight & Governance Committee shall be responsible for filling vacancies among the memberships to be filled by the Board of Directors promptly from the same constituency that was previously represented by the senior vacant. The designating official fills public sector seats. The Private Sector organization that loses their representative may select a new representative at the Board's request, or a private sector organization requesting to fill a vacancy has to promptly advise the Board shall proceed to select a new organization to fill the sector the remainder of the original organization's term. Representatives of the low income and sector shall be replaced by persons chosen by the remaining low income representatives, or if elected to the maximum term possible represent for same constituency as the original representative of Board office.

(f) Board Events The Chief Executive Officer of the governing Board shall, in service and may exercise all powers of the corporation, including all powers and duties of the members of a Board of Directors by now they will be required to perform the duties of the position.

(g) Opposition to Board and removal of Executive Director

(h) Directors subject to applicable regulations of the OHR, Directors persons, at least half of them public.

(i) Director and staff program duties and priorities shall include a number of program, project or grant implementation.

(j) Director compliance with ethics and disclosure of all gifts

(k) Director shall comply with state and local laws

- (c) determine, subject to applicable regulations of the DRI, the order and start, including procedures for compliance with the agency's Administrative Policies and Procedures;
- (d) oversee the extent and the quality of the participation of the law firm and the staff in the CLOC's program;
- (e) elect the officers of the Board of Directors; and
- (f) seat new members.

3.07 Removal from the Board

(a) Removal for Failure to Attend Meetings. If any Director shall be absent for more than consecutive meetings of the Board or for three (3) consecutive meetings of any committee on which the Director serves, without prior notice of good cause for such failure to attend the Oversight or Governance Council, the staff shall report same and shall recommend that the Board consider the individual's removal from the Board of Directors. The affected individual shall be notified of the impending action as shall the public official or the private sector organization she represents, if any. The Board shall act upon recommendations at the next special or regular meeting of the Board of Directors, at which a quorum is present, having first provided the affected individual an opportunity to be heard. A vote of two thirds of those present and voting is required for the removal of an individual from the Board of Directors. Members will notify the Executive Director whenever they will be absent.

(b) Removal for Cause. In addition to the removal from office for failure to attend meetings, any Director may be removed from the Board for cause by the vote of two thirds of the other Directors present and voting at the Board meeting which considers said removal for cause.

(c) Cause for Removal Shall Include

(1) repeated or non attendance at CLOC meetings, over a long period, which results in the Director's not fulfilling her corporate obligations;

(2) failure of a Director to fulfil his fiduciary duties owed CLOC and the public consistently;

(3) removal or conviction of a crime due to involvement CLOC.

A notice shall be sent to each Director and the public official of the private sector organization the Director represents, if any, as set forth in the proposed removal policy, which a removal case may or may not be valid. The Director of the organization reported to be heard by the full Board shall be represented by the officer of that individual.

(d) Registration. Any Director may register any business with which she is affiliated in the normal course of her professional or other organizational activities, including those in the private sector, to maintain contact with the public and to be able to be contacted at any time by being available to meet with the Council and in such case the individual representing such organization and address shall be a Director.

3.08 Code of Ethics

(a) Public Officials. The code of the public officials shall have their permanent representatives shall be in the presence of the designating official and shall be of the nature to be enforceable in the case of the public official in the case of any violation thereof.

- (iv) Representatives of the Low-income and the Private Sector. The term of office for representatives of the low-income population and the private sector shall be for two years.
- 5.9. Conflict of Interest. For the purposes of this article, an immediate family member shall be defined as parent, child, sibling, or law spouse or other domestic partner.
- (a) Delegate Agency. No person may sit on the Board if he or she, or an immediate family member or business partner, has financial interest in or is an officer or employee of a delegate agency or an organization contracting to perform a component of the CBOC Workplan led by DHCD.
- (b) Financial Interests. No Director shall participate in fiscal matters where, to his or her knowledge, might affect the financial interests of the Director, or an immediate family member, or business partner or employer, of any organization or person with which he or she is negotiating or has an arrangement concerning prospective employment.
- (c) Gifts. Directors and members of their immediate family shall not solicit or accept anything of monetary value from any person receiving services from CBOC, through any contractor, potential contractor, or subcontractor of CBOC, or from any person in a position to render a favor to the directors of CBOC.
- (d) Employees. No employee of CBOC, DHCD, or of the US Department of Health and Human Services may serve on the Board, and no other Federal employee may serve on the Board at a capacity which requires him or her to act as an agent of the Secretary for CBOC or its dealings with DHCD or with any Federal agency.
- (e) Appearance of Conflict. Directors shall refrain from conduct where good appearance of impartiality of the above standards.
- 5.10 Compensation. Directors shall serve without compensation, except for reimbursement of actual expenses.
- 5.11 Liability. Directors shall not be liable for any civil damages as a result of any acts or omissions relating solely to their duties as Directors.

## ARTICLE VI Officers

- 6.1 Officers. The officers of the organization shall be a President, Vice-President, Treasurer, Clerk. The Board of Directors may elect or appoint additional officers as it may deem desirable, said officers may be either elected or appointed to the terms prescribed by the Board of Directors. No person shall hold more than one of said offices. The officers shall be elected every two years by majority vote by the Board of Directors, a quorum being present, at the annual meeting of the Board of Directors or at a Special Meeting called for that purpose.
- 6.2 Eligibility. All officers of the organization shall be Directors. The Clerk shall be a resident of Massachusetts. Subject to law, to the agreement of the Association and to the other provisions of these Bylaws, each officer shall hold office for one year or until reelection and, if his or her successor is chosen, that Officer shall serve in the office. In addition to the duties and powers herein set forth, each officer and powers as are otherwise provided in law or other applicable laws and powers as the Board of Directors shall determine to be best.

- 6.02 Terms - Notwithstanding any other provisions in these Bylaws, no Officer shall be elected to the same office for more than two (2) consecutive full terms.
- 6.04 Vacancies - If any office becomes vacant, the Board of Directors may, by a majority vote, elect a successor to fill the vacancy to the remainder of the unexpired term.
- 6.05 Removal - An Officer may be removed from office by a majority vote of the Board of Directors, present and voting, for just cause or failure to perform his/her duties. Such Officer shall be provided with an opportunity to be heard by the full Board and to be represented.
- 6.06 Duties of the President - The President shall serve as President of the Board of Directors and Chair of the Oversight Committee. She/he shall preside at meetings of the Board of Directors and the Governance & Governance Committee. She/he shall have such powers and/or perform such duties as are assigned to her/him by these Bylaws and such other duties as prescribed by the Board of Directors. The President is an Ex-Officio member of all Committees.
- 6.07 Duties of the Vice President - The Vice-President shall, in the absence of the President, assume all his/her duties and shall have such powers and such special duties as the Board shall from time to time designate.
- 6.08 Duties of the Treasurer - The Treasurer shall, subject to the direction and under the supervision of the Board of Directors, have general charge of the financial affairs of the Corporation, and the care and custody of the funds and valuable papers of said Corporation, except his/her own bond, and he/she shall have the power to endorse, to deposit or collect and to issue, checks, drafts and other obligations for the payment of money payable to the Corporation or its officer, and accept drafts or bills of the Corporation. He/she shall cause to be kept accurate books of account, which shall be the property of the Corporation. She/he shall give bond as required by the Board of Directors for the faithful performance of his/her duty in such form, in such sum, and with such securities as the Board of Directors require. The Treasurer shall be Chair of the Finance Committee.
- 6.09 Duties of the Clerk - The Clerk shall keep a record of all meetings and the minutes of all Board of Directors and Oversight Committee meetings. Keep a register of the past office addresses of each member, which shall be furnished to the members of each member upon a general request and duties normally of the Office of the Secretary. The Clerk shall be a member of the Board of Directors as the President or as the Board of Directors.

## ARTICLE VII

### Committees

- 6.10 Appropriations Committee - The Board of Directors, the President with the approval of the Board of Directors, and a portion of members of the Board, every year or half year shall advise the Oversight Committee. No Director shall act as Chairman or as a member of the Oversight Committee. The Oversight Committee shall advise the Board of Directors and shall advise in respect to all proposed and/or pending projects that the Board may have a potential of a deficiency. The Oversight Committee of the CFW Board of Directors, the Governance and Oversight and Advisory & Public Policy.

### Governance and Oversight Committee

- 7.02 Number and Qualification. The Governance and Oversight Committee shall consist of seven members.
- 7.03 Authority. The Governance and Oversight Committee (G&O) may act for the Board of Directors between meetings of the Board, within the policies established by the Board and with such additional authority as may be delegated by the Board of Directors, except to those matters reserved in these Bylaws for determination by the Board of Directors. The G&O Committee reviews and approves all agency administrative policies and procedures. The Committee's review authority is not limited by CIO's Administrative Action Policy and Outcome Measures, CIO's Personnel Policies, Union Contract Program Planning and Evaluation (Annual Work plan and Progress Reports and Community Action Planning Process). The G&O at least annually reviews the administrative procedures of the agency to ensure that proper and generally acceptable accounting procedures are in place. It shall ensure that the total Agency fiscal operations are subjected to an annual audit by an independent auditing firm, review the Agency's annual audit for any provisions indicated therein, and recommend to the Board any necessary corrective actions. It shall review monthly financial statements and report the fiscal status of the Agency to the Board on a monthly basis. It shall work with the administration on the development of budget and reviews Agency program expenditures to ensure funds are expended for stated purposes.
- 7.04 Meetings. The Governance and Oversight Committee shall meet monthly at a time and a place to be determined by the G&O.
- 7.05 Quorum. A majority of members of the Governance and Oversight Committee shall be required for transaction of business at any meeting of the Governance Committee. The act of a majority of the members present at any meeting at which a quorum is present shall be the act of the G&O, except as otherwise specifically provided by statute, the Articles of Incorporation or these Bylaws. The G&O shall keep a journal or minutes of its proceedings. The report of the actions of the G&O shall be made to the Board of Directors at its next regularly scheduled meeting.

### **Public Policy and Advocacy Committee**

- 7.06 Number and Qualification. The Advocacy and Public Committee shall consist of eight members.
- 7.07 Authority. The role of the Advocacy and Public Policy Committee (AAP) is to provide authority of public relations, coordination of public relations for CIO, to address legislative and regulatory issues, local, state and federal legislative advocacy and coalition building, community outreach for Board Member public work as desktop and community media, social media, press agency, legislative and community Board events, public events, social issues of priority, work by coalition groups with CIO's Participation Work Groups.
- 7.08 Meetings. The Advocacy and Public Policy Committee shall meet monthly at a time and a place to be determined by the Advocacy and Public Policy Committee.
- 7.09 Quorum. A majority of members of the AAP shall be required for transaction of business at any meeting of the AAP. The action of a majority of the members present at any meeting at which a quorum is present shall be the act of the AAP, except as otherwise specifically provided by statute, the Articles of Incorporation or these Bylaws. The AAP shall keep

regular minutes of its proceedings. The report of the actions of the Board shall be read to the Board of Directors at its next regularly scheduled meeting.

## **ARTICLE VIII**

### **Staff**

8.01 Executive Director - The Executive Director is responsible for the execution and administration of policies and programs approved by the Board. She/he attends and may participate or observe in all meetings of the Board of Directors and the Finance Committee, except when matters of her/his own employment are under consideration. She/he may attend and participate in all meetings of standing and special committees. The Executive Director acts as the agent of the Board of Directors in the employment and release of staff according to the policies and procedures established by the Board of Directors. As head of staff, the Executive Director is responsible for the supervision and execution of the staff and for the implementation of approved personnel policies.

## **ARTICLE IX**

### **Seal**

9.01 Corporate Seal - The Seal of the Corporation shall, subject to alteration by the Board of Directors, consist of a flat faced circular disc with the words "Massachusetts" and "Corporation Seal" together with the name of the Corporation and the year of its organization engraved thereon.

## **ARTICLE X**

### **Execution of Papers**

10.01 Authorized Signatures - Except as the Board of Directors may otherwise or in particular cases authorize the execution, in some manner, of checks, notes, promissory notes, drafts, orders, checks, drafts and other obligations made, accepted, or endorsed by the corporation, shall be signed by the President or the Treasurer and by the Board Director and or the Executive Director.

## **ARTICLE XI**

### **Fiscal Year**

11.01 Fiscal Year - There is from one to another fiscal year provided by the Board of Directors for the fiscal year of the Corporation shall be October 1<sup>st</sup> to September 30<sup>th</sup>.

## **ARTICLE XII**

### **Amending the Bylaws of Corporation**

12.01 These Bylaws may be amended or replaced by the affirmative vote of two-thirds of the Directors present and voting at any Annual Meeting or Special Meeting called for the purpose, in which the vote shall be for special articles to be added to, or the subject matter of the proposed amendment or repeal. At least five (5) days written notice shall be given to all directors by mail or electronic mail of the proposed amendment.

## **ARTICLE XIII**

### **Dissolution**

12.01 Corporate Dissolution: Subject to the applicable provision of the laws of the Commonwealth of Massachusetts, the Community Services Act of 1997, as the same may be from time to time amended, the regulations promulgated thereunder, and the agreement of Association, the Corporation may be dissolved at any time. The transfer of assets upon dissolution of the Corporation shall be to such other non-profit organization as determined by the Board of Directors.

## **ARTICLE XIV**

### **Transition**

14.01 All action of these By-laws go into effect on October 1, 1996.