

Form **990-EZ**

Short Form Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

OMB No 1545-1150

2005

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ For organizations with gross receipts less than \$100,000 and total assets less than \$250,000 at the end of the year
▶ The organization may have to use a copy of this return to satisfy state reporting requirements

A For the 2005 calendar year, or tax year beginning April 1, 2005, and ending March 31, 20 06

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	Please use IRS label or print or type. See Specific Instructions.	C Name of organization Laurel Historical Society, Inc Number and street (or P.O. box, if mail is not delivered to street address) Room/suite P.O. Box 774 City or town, state or country, and ZIP + 4 Laurel, MD 20725-0774	D Employer identification number 52 : 1713516 E Telephone number (301) 725-7975 F Group Exemption Number
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• Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ). **G** Accounting method Cash Accrual Other (specify) ▶

I Website: ▶ laurelhistory.org **H** Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

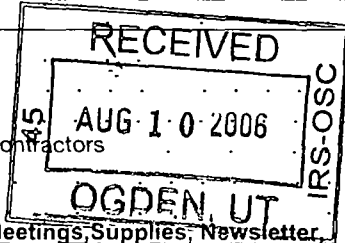
J Organization type (check only one)— 501(c) (3) ◀ (insert no.) 4947(a)(1) or 527

K Check if the organization's gross receipts are normally not more than \$25,000. The organization need not file a return with the IRS, but if the organization chooses to file a return, be sure to file a complete return. **Some states require a complete return.**

L Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts, if \$100,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ **99,648**

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See page 38 of the instructions)

	Description		Amount
Revenue	1 Contributions, gifts, grants, and similar amounts received	1	53,983
	2 Program service revenue including government fees and contracts	2	
	3 Membership dues and assessments	3	2,510
	4 Investment income	4	10,361
	5a Gross amount from sale of assets other than inventory	5a	
	b Less: cost or other basis and sales expenses	5b	
	c Gain or (loss) from sale of assets other than inventory (line 5a less line 5b) (attach schedule).	5c	
	6 Special events and activities (attach schedule). If any amount is from gaming, check here <input type="checkbox"/>		
	a Gross revenue (not including \$ <u>9,295</u> of contributions reported on line 1)	6a	21,914
	b Less: direct expenses other than fundraising expenses	6b	14,562
c Net income or (loss) from special events and activities (line 6a less line 6b)	6c	7,352	
7a Gross sales of inventory, less returns and allowances	7a	8,030	
b Less: cost of goods sold	7b	11,573	
c Gross profit or (loss) from sales of inventory (line 7a less line 7b)	7c	-3,543	
8 Other revenue (describe ▶ <u>Brick sales & Field trip</u>)	8	2,850	
9 Total revenue (add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8)	9	73,513	
Expenses	10 Grants and similar amounts paid (attach schedule)	10	
	11 Benefits paid to or for members	11	
	12 Salaries, other compensation, and employee benefits	12	30,528
	13 Professional fees and other payments to independent contractors	13	750
	14 Occupancy, rent, utilities, and maintenance	14	
	15 Printing, publications, postage, and shipping	15	1,346
	16 Other expenses (describe ▶ <u>Ins., Exhibits, Grounds, Meetings, Supplies, Newsletter,</u>)	16	27,432
	17 Total expenses (add lines 10 through 16)	17	60,056
Net Assets	18 Excess or (deficit) for the year (line 9 less line 17)	18	13,457
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	283,758
	20 Other changes in net assets or fund balances (attach explanation)	20	
	21 Net assets or fund balances at end of year (combine lines 18 through 20)	21	297,215



Part II Balance Sheets—If Total assets on line 25, column (B) are \$250,000 or more, file Form 990 instead of Form 990-EZ

(See page 41 of the instructions)

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	283,758	22 297,215
23 Land and buildings		23
24 Other assets (describe ▶ _____)		24
25 Total assets		25
26 Total liabilities (describe ▶ _____)		26
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	283,758	27 297,215

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Part III Statement of Program Service Accomplishments (See page 42 of the instructions)		Expenses (Required for 501(c)(3) and (4) organizations and 4947(a)(1) trusts, optional for others)	
What is the organization's primary exempt purpose? Education (local community history)			
Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, or other relevant information for each program title			
28	Museum Operations - Welcomed more than 1,100 visitors		
	(Grants \$ - 0 -) If this amount includes foreign grants, check here <input type="checkbox"/>	28a	42,006
29	Marker & Map Program Created a Walking Tour Map of Laurel and marked 49 properties		
	(Grants \$ - 0 -) If this amount includes foreign grants, check here <input type="checkbox"/>	29a	10,758
30			
	(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	30a	
31	Other program services (attach schedule)		
	(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	31a	
32	Total program service expenses (add lines 28a through 31a)	32	52,764

Part IV List of Officers, Directors, Trustees, and Key Employees (List each one even if not compensated. See page 42 of the instructions)				
(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (if not paid, enter -0-)	(D) Contributions to employee benefit plans & deferred compensation	(E) Expense account and other allowances
See list attached				

Part V Other Information (Note the attachment requirement in General Instruction V, page 14)			Yes	No
33	Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity	33		✓
34	Were any changes made to the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes	34	✓	
35	If the organization had income from business activities, such as those reported on lines 2, 6, and 7 (among others), but not reported on Form 990-T, attach a statement explaining your reason for not reporting the income on Form 990-T			
a	Did the organization have unrelated business gross income of \$1,000 or more or 6033(e) notice, reporting, and proxy tax requirements?	35a		✓
b	If "Yes," has it filed a tax return on Form 990-T for this year?	35b		
36	Was there a liquidation, dissolution, termination, or substantial contraction during the year? (If "Yes," attach a statement.)	36		✓
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions	37a		- 0 -
b	Did the organization file Form 1120-POL for this year?	37b		✓
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still unpaid at the start of the period covered by this return?	38a		✓
b	If "Yes," attach the schedule specified in the line 38 instructions and enter the amount involved	38b		
39	501(c)(7) organizations Enter			
a	Initiation fees and capital contributions included on line 9	39a		
b	Gross receipts, included on line 9, for public use of club facilities	39b		
40a	501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under section 4911 - 0 - ; section 4912 - 0 - ; section 4955 - 0 -			
b	501(c)(3) and (4) organizations Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," attach an explanation	40b		✓
c	Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958			- 0 -
d	Enter amount of tax on line 40c reimbursed by the organization			

Part V Other Information (Note the attachment requirement in General Instruction V, page 14.) (Continued)

- 41** List the states with which a copy of this return is filed ▶ Maryland
- 42a** The books are in care of ▶ James B. McCeney Telephone no ▶ (301) 776-7036
 Located at ▶ 400 Main Street, Laurel, Md. ZIP + 4 ▶ 20707-4116
- b** At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?
- | | Yes | No |
|------------|-----|----|
| 42b | | ✓ |
| 42c | | ✓ |
- If "Yes," enter the name of the foreign country ▶ _____
- See the instructions for exceptions and filing requirements for Form TD F 90-22 1
- c** At any time during the calendar year, did the organization maintain an office outside of the U S ?
- If "Yes," enter the name of the foreign country ▶ _____
- 43** Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041—Check here. and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Please Sign Here

▶ James B. McCeney Date 8/6/06
 Signature of officer

▶ James B. McCeney, Treasurer
 Type or print name and title

Paid Preparer's Use Only

Preparer's signature _____ Date _____ Check if self-employed Preparer's SSN or PTIN (See Gen Inst W)

Firm's name (or yours if self-employed), address, and ZIP + 4 _____ EIN _____

Phone no _____

SCHEDULE A
(Form 990, or 990-EZ)

Organization Exempt Under Section 501(c)(3)

(Except Private Foundation) and Section 501(e), 501(f), 501(k), 501(n),
or 4947(a)(1) Nonexempt Charitable Trust

OMB No 1545-0047

2005

Department of the Treasury
Internal Revenue Service

Supplementary Information—(See separate instructions.)

▶ **MUST be completed by the above organizations and attached to their Form 990 or 990-EZ**

Name of the organization

Laurel Historical Society, Inc.

Employer identification number

52-1713516

Part I Compensation of the Five Highest Paid Employees Other Than Officers, Directors, and Trustees
(See page 1 of the instructions. List each one. If there are none, enter "None.")

(a) Name and address of each employee paid more than \$50,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
None				
Total number of other employees paid over \$50,000 . ▶				

Part II-A Compensation of the Five Highest Paid Independent Contractors for Professional Services
(See page 2 of the instructions. List each one (whether individuals or firms) If there are none, enter "None.")

(a) Name and address of each independent contractor paid more than \$50,000	(b) Type of service	(c) Compensation
None		
Total number of others receiving over \$50,000 for professional services . ▶		

Part II-B Compensation of the Five Highest Paid Independent Contractors for Other Services
(List each contractor who performed services other than professional services, whether individuals or firms. If there are none, enter "None." See page 2 of the instructions.)

(a) Name and address of each independent contractor paid more than \$50,000	(b) Type of service	(c) Compensation
None		
Total number of other contractors receiving over \$50,000 for other services . ▶		

Part III Statements About Activities (See page 2 of the instructions)

	Yes	No
1 During the year, has the organization attempted to influence national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum? If "Yes," enter the total expenses paid or incurred in connection with the lobbying activities ▶ \$ _____ (Must equal amounts on line 38, Part VI-A, or line i of Part VI-B) Organizations that made an election under section 501(h) by filing Form 5768 must complete Part VI-A. Other organizations checking "Yes" must complete Part VI-B AND attach a statement giving a detailed description of the lobbying activities		✓
2 During the year, has the organization, either directly or indirectly, engaged in any of the following acts with any substantial contributors, trustees, directors, officers, creators, key employees, or members of their families, or with any taxable organization with which any such person is affiliated as an officer, director, trustee, majority owner, or principal beneficiary? (If the answer to any question is "Yes," attach a detailed statement explaining the transactions)		
a Sale, exchange, or leasing of property?		✓
b Lending of money or other extension of credit?		✓
c Furnishing of goods, services, or facilities?		✓
d Payment of compensation (or payment or reimbursement of expenses if more than \$1,000)?	✓	
e Transfer of any part of its income or assets?		✓
3a Do you make grants for scholarships, fellowships, student loans, etc? (If "Yes," attach an explanation of how you determine that recipients qualify to receive payments)		✓
b Do you have a section 403(b) annuity plan for your employees?		✓
c During the year, did the organization receive a contribution of qualified real property interest under section 170(h)?		✓
4a Did you maintain any separate account for participating donors where donors have the right to provide advice on the use or distribution of funds?		✓
b Do you provide credit counseling, debt management, credit repair, or debt negotiation services?		✓

Part IV Reason for Non-Private Foundation Status (See pages 3 through 6 of the instructions)

The organization is not a private foundation because it is (Please check only **ONE** applicable box)

- 5** A church, convention of churches, or association of churches Section 170(b)(1)(A)(i)
- 6** A school Section 170(b)(1)(A)(ii). (Also complete Part V)
- 7** A hospital or a cooperative hospital service organization Section 170(b)(1)(A)(iii)
- 8** A Federal, state, or local government or governmental unit Section 170(b)(1)(A)(v)
- 9** A medical research organization operated in conjunction with a hospital Section 170(b)(1)(A)(iii) Enter the hospital's name, city, and state ▶ _____
- 10** An organization operated for the benefit of a college or university owned or operated by a governmental unit Section 170(b)(1)(A)(iv) (Also complete the **Support Schedule** in Part IV-A)
- 11a** An organization that normally receives a substantial part of its support from a governmental unit or from the general public Section 170(b)(1)(A)(vi) (Also complete the **Support Schedule** in Part IV-A)
- 11b** A community trust. Section 170(b)(1)(A)(vi) (Also complete the **Support Schedule** in Part IV-A)
- 12** An organization that normally receives: **(1) more than 33 1/3%** of its support from contributions, membership fees, and gross receipts from activities related to its charitable, etc., functions—subject to certain exceptions, and **(2) no more than 33 1/3%** of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See section 509(a)(2) (Also complete the **Support Schedule** in Part IV-A)
- 13** An organization that is not controlled by any disqualified persons (other than foundation managers) and supports organizations described in **(1)** lines 5 through 12 above, or **(2)** sections 501(c)(4), (5), or (6), if they meet the test of section 509(a)(2) Check the box that describes the type of supporting organization ▶ Type 1 Type 2 Type 3

Provide the following information about the supported organizations (See page 6 of the instructions)

(a) Name(s) of supported organization(s)	(b) Line number from above

- 14** An organization organized and operated to test for public safety Section 509(a)(4) (See page 6 of the instructions)

Part IV-A Support Schedule (Complete only if you checked a box on line 10, 11, or 12) *Use cash method of accounting.*

Note: You may use the worksheet in the instructions for converting from the accrual to the cash method of accounting

Calendar year (or fiscal year beginning in)	(a) 2004	(b) 2003	(c) 2002	(d) 2001	(e) Total
15 Gifts, grants, and contributions received (Do not include unusual grants. See line 28.)	55,230	50,502	50,631	125,691	282,054
16 Membership fees received	4,965	4,290	4,005	5,605	18,865
17 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to the organization's charitable, etc., purpose	53,732	21,577	38,251	19,568	133,128
18 Gross income from interest, dividends, amounts received from payments on securities loans (section 512(a)(5)), rents, royalties, and unrelated business taxable income (less section 511 taxes) from businesses acquired by the organization after June 30, 1975	5,194	3,415	4,099	3,773	16,481
19 Net income from unrelated business activities not included in line 18					
20 Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf					
21 The value of services or facilities furnished to the organization by a governmental unit without charge Do not include the value of services or facilities generally furnished to the public without charge	35,000	30,000	30,000	30,000	125,000
22 Other income Attach a schedule Do not include gain or (loss) from sale of capital assets	1,338	363	49	13	1,763
23 Total of lines 15 through 22	155,459	110,147	127,035	184,650	577,291
24 Line 23 minus line 17	101,727	88,570	88,784	165,082	444,163
25 Enter 1% of line 23	1,555	1,101	1,270	1,847	

26 Organizations described on lines 10 or 11:	a Enter 2% of amount in column (e), line 24	▶	26a	
b Prepare a list for your records to show the name of and amount contributed by each person (other than a governmental unit or publicly supported organization) whose total gifts for 2001 through 2004 exceeded the amount shown in line 26a. Do not file this list with your return. Enter the total of all these excess amounts		▶	26b	
c Total support for section 509(a)(1) test Enter line 24, column (e)		▶	26c	
d Add. Amounts from column (e) for lines 18 _____ 19 _____				
22 _____ 26b _____		▶	26d	
e Public support (line 26c minus line 26d total)		▶	26e	
f Public support percentage (line 26e (numerator) divided by line 26c (denominator))		▶	26f	%

27 Organizations described on line 12: a For amounts included in lines 15, 16, and 17 that were received from a "disqualified person," prepare a list for your records to show the name of, and total amounts received in each year from, each "disqualified person" Do not file this list with your return. Enter the sum of such amounts for each year

(2004) 17,968 (2003) 18,889 (2002) 17,355 (2001) 116,285

b For any amount included in line 17 that was received from each person (other than "disqualified persons"), prepare a list for your records to show the name of, and amount received for each year, that was more than the larger of (1) the amount on line 25 for the year or (2) \$5,000 (Include in the list organizations described in lines 5 through 11b, as well as individuals.) Do not file this list with your return. After computing the difference between the amount received and the larger amount described in (1) or (2), enter the sum of these differences (the excess amounts) for each year

(2004) (2003) (2002) (2001)

c Add Amounts from column (e) for lines 15 _____ 16 _____	282,054	18,865			
17 _____ 20 _____ 21 _____	133,128		125,000		
d Add Line 27a total, _____ and line 27b total _____	170,497				
e Public support (line 27c total minus line 27d total)					388,550
f Total support for section 509(a)(2) test. Enter amount from line 23, column (e)			577,291		
g Public support percentage (line 27e (numerator) divided by line 27f (denominator))					67 %
h Investment income percentage (line 18, column (e) (numerator) divided by line 27f (denominator))					3 %

28 Unusual Grants: For an organization described in line 10, 11, or 12 that received any unusual grants during 2001 through 2004, prepare a list for your records to show, for each year, the name of the contributor, the date and amount of the grant, and a brief description of the nature of the grant Do not file this list with your return. Do not include these grants in line 15

Part V Private School Questionnaire (See page 7 of the instructions)
(To be completed ONLY by schools that checked the box on line 6 in Part IV)

	Yes	No
29 Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?		
30 Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?		
31 Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe, if "No," please explain (If you need more space, attach a separate statement)		
32 Does the organization maintain the following		
a Records indicating the racial composition of the student body, faculty, and administrative staff?		
b Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?		
c Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?		
d Copies of all material used by the organization or on its behalf to solicit contributions? If you answered "No" to any of the above, please explain (If you need more space, attach a separate statement)		
33 Does the organization discriminate by race in any way with respect to		
a Students' rights or privileges?		
b Admissions policies?		
c Employment of faculty or administrative staff?		
d Scholarships or other financial assistance?		
e Educational policies?		
f Use of facilities?		
g Athletic programs?		
h Other extracurricular activities? If you answered "Yes" to any of the above, please explain (If you need more space, attach a separate statement)		
34a Does the organization receive any financial aid or assistance from a governmental agency?		
b Has the organization's right to such aid ever been revoked or suspended? If you answered "Yes" to either 34a or b, please explain using an attached statement		
35 Does the organization certify that it has complied with the applicable requirements of sections 4 01 through 4 05 of Rev. Proc. 75-50, 1975-2 C.B. 587, covering racial nondiscrimination? If "No," attach an explanation		

Part VI-A Lobbying Expenditures by Electing Public Charities (See page 9 of the instructions)
 (To be completed **ONLY** by an eligible organization that filed Form 5768)

Check **a** if the organization belongs to an affiliated group Check **b** if you checked "a" and "limited control" provisions apply

Limits on Lobbying Expenditures		(a) Affiliated group totals	(b) To be completed for ALL electing organizations
(The term "expenditures" means amounts paid or incurred)			
36	Total lobbying expenditures to influence public opinion (grassroots lobbying)	36	
37	Total lobbying expenditures to influence a legislative body (direct lobbying)	37	
38	Total lobbying expenditures (add lines 36 and 37)	38	
39	Other exempt purpose expenditures	39	
40	Total exempt purpose expenditures (add lines 38 and 39)	40	
41	Lobbying nontaxable amount Enter the amount from the following table— If the amount on line 40 is— The lobbying nontaxable amount is— Not over \$500,000 20% of the amount on line 40 Over \$500,000 but not over \$1,000,000 . . \$100,000 plus 15% of the excess over \$500,000 Over \$1,000,000 but not over \$1,500,000 . \$175,000 plus 10% of the excess over \$1,000,000 Over \$1,500,000 but not over \$17,000,000. \$225,000 plus 5% of the excess over \$1,500,000 Over \$17,000,000 \$1,000,000	41	
42	Grassroots nontaxable amount (enter 25% of line 41).	42	
43	Subtract line 42 from line 36 Enter -0- if line 42 is more than line 36	43	
44	Subtract line 41 from line 38 Enter -0- if line 41 is more than line 38.	44	
Caution: If there is an amount on either line 43 or line 44, you must file Form 4720			

4-Year Averaging Period Under Section 501(h)

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below
 See the instructions for lines 45 through 50 on page 11 of the instructions)

Calendar year (or fiscal year beginning in) ▶	Lobbying Expenditures During 4-Year Averaging Period				
	(a) 2005	(b) 2004	(c) 2003	(d) 2002	(e) Total
45 Lobbying nontaxable amount					
46 Lobbying ceiling amount (150% of line 45(e))					
47 Total lobbying expenditures					
48 Grassroots nontaxable amount					
49 Grassroots ceiling amount (150% of line 48(e))					
50 Grassroots lobbying expenditures					

Part VI-B Lobbying Activity by Nonelecting Public Charities
 (For reporting only by organizations that did not complete Part VI-A) (See page 11 of the instructions)

During the year, did the organization attempt to influence national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of	Yes	No	Amount
a Volunteers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b Paid staff or management (Include compensation in expenses reported on lines c through h.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c Media advertisements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
d Mailings to members, legislators, or the public	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
e Publications, or published or broadcast statements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
f Grants to other organizations for lobbying purposes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
g Direct contact with legislators, their staffs, government officials, or a legislative body	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
h Rallies, demonstrations, seminars, conventions, speeches, lectures, or any other means	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
i Total lobbying expenditures (Add lines c through h.)			- 0 -
If "Yes" to any of the above, also attach a statement giving a detailed description of the lobbying activities			

Form 990EZ**2005****LAUREL HISTORICAL SOCIETY, INC.****Part IV**

Name	(B)	(C)	(D)	(E)
Elsie Klumpner 506 Deerfield Avenue Silver Spring, MD 20910	Museum Director 40 hours	\$28,320	0	0
Jean Anastasi 336 Montgomery St. Laurel, MD 20707	Corresponding Secretary 3 hours	0	0	0
Michael L. Barrett 517 Main Street Laurel, MD 20707	Director 1 hour	0	0	0
Faith Calhoun 7706 Stratfield Lane Laurel, MD 20707	Director 1 hour	0	0	0
Jane Cole, 221 Patuxent Road Laurel, MD 20707	Director 1 hour	0	0	0
Elizabeth Compton, 9801 Baltimore Ave. Laurel, MD 20723	Chairman of the Board 5 hours	0	0	0
David Cummings 585 Main St. Laurel, MD 20707	Director 0 hour	0	0	0
Lawrence Eldridge 207 Patuxent Rd. Laurel, MD 20707	Director 1 hour	0	0	0
Chris Erdle 1105 Montgomery Street Laurel, MD 20707	Director 2 hours	0	0	0
Barbara Feagin 16911 Melbourne Dr. Laurel, MD 20707	Director 0 hour	0	0	0
Marlene Frazier 332 Montgomery St. Laurel, MD 20707	Secretary 5 hours	0	0	0

Form 990EZ**2004****LAUREL HISTORICAL SOCIETY, INC.****Part IV (continued)**

Name	(B)	(C)	(D)	(E)
Lisa Losito 312 Montgomery Street Laurel, MD 20707	Director 1 hour	0	0	0
Karen Lubieniecki 421 Prince George St. Laurel, MD 20707	Vice President 5 hours	0	0	0
James B. McCeney 400 Main Street Laurel, MD 20707-4116	Treasurer 5 hours	0	0	0
Honorable Craig A. Moe Municipal Center 8103 Sandy Spring Road Laurel, MD 20707	Director, non-voting 0 hours	0	0	0
Gertrude Poe 18004 Ednor View Terrace Ashton, MD 20861	Director 1 hour	0	0	0
Shari Pollard 6909 Fitzpatrick Drive Laurel, MD 20707	President 8 hours	0	0	0
Joseph Robison 217 Patuxent Rd. Laurel, MD 20707	Director 1 hour	0	0	0
Jean Wilson 121 12th St. Laurel, MD 20707	Director 1 hour	0	0	0

Laurel Historical Society, Inc.
817 Main Street
Laurel, MD 20707

I, Marlene Frazier, hereby certify that the attached copy of the Bylaws of the Laurel Historical Society, Inc. are a complete and accurate copy of the original document.

Marlene Frazier
Marlene Frazier
Secretary

August 4, 2006

BYLAWS

OF

THE LAUREL HISTORICAL SOCIETY, INCORPORATED

(As Amended January 15, 1998, May 2000, May 2003 and May 2006)

PREAMBLE

The Laurel Historical Society, Incorporated, is a group of citizens organized to promote, aid, and encourage the preservation of the historic and natural heritage of the City of Laurel, Maryland, through educational programs for the citizens, the operation of The Laurel Museum, and other means that would promote this purpose.

ARTICLE ONE

NAME AND PRINCIPAL OFFICE

The name of the organization shall be The Laurel Historical Society, Incorporated, hereinafter "The Society." The principal office of The Society shall be located within the corporate limits of the City of Laurel, Maryland

ARTICLE TWO

PURPOSES

The purposes of The Society shall be as follows:

- A. To operate and promote The Laurel Museum and provide programs and exhibits to educate students, organizations, and citizens in the history of Laurel, Maryland, and the surrounding area.
- B. To preserve, research, and document the history of Laurel, Maryland.
- C. To encourage and assist in the preservation of historic structures
- D. To promote the small-town atmosphere which has historically been a characteristic

of the City of Laurel.

ARTICLE THREE

MEMBERSHIP

SECTION 1. MEMBERS

The Society may have as members the following classifications. individuals, families, organizations, firms, corporations, or other entities interested in the preservation of the historic and natural heritage of the City of Laurel, regardless of place of residence, race, creed, or national origin. The classification of all memberships and whether each such classification shall be voting or non-voting shall be determined by the Board of Directors.

SECTION 2. ANNUAL DUES

The annual dues shall be set by the Board of Directors and may be different for each classification of membership and is a requirement for voting membership

ARTICLE FOUR

OFFICERS AND DUTIES

SECTION 1. OFFICERS

The officers of The Society shall be President, Vice President, Recording Secretary, Corresponding Secretary, and Treasurer

SECTION 2. DUTIES OF OFFICERS

A. President. The President shall be the chief executive officer of The Society and, subject to the control and direction of the Board of Directors, shall:

1. Have general supervision of the affairs of The Society including the appointment of committees required to carry out the operations of the Society The president may appoint the chairpersons of such committees or direct that they be elected by the committee. *2
2. Preside at all general meetings of The Society.
3. Prepare a full and true annual statement of the affairs of The Society which shall be submitted by the President at the annual meeting of The Society,
4. Perform all other duties required by the laws of the State of Maryland and such other duties as may be prescribed in these By-Laws or, as may from time to time, be assigned to the President by the Board of Directors.

B. Vice President. The Vice President shall:

1. Act or perform the duties of the President in the absence of or inability of the President to carry out his or her duties,
2. Coordinate programs for The Society and the public in conjunction with the Museum Director; perform such other duties as the President or the Directors may deem appropriate.

C. Recording Secretary. The Recording Secretary shall

1. Record and maintain the minutes of all meetings and official proceedings of The Society, but in the absence of the Secretary, the President may designate some other person to record the proceedings in place of the Recording Secretary;
2. Perform such other duties as assigned by the President or the Directors.

D. Corresponding Secretary. The Corresponding Secretary shall.

1. Prepare all official Society correspondence
2. Supervise mailings of notices and newsletters and maintain The Society's mailing lists.
3. Be the custodian of the corporate seal and shall affix the same to all instruments when appropriate;
4. Perform such other duties as assigned by the President or the Directors

E. Treasurer. The Treasurer shall:

1. Be responsible for receiving and depositing Society funds in the name of The Society in such federally insured bank or banks or other depositories as may be selected by the Directors;
2. Be responsible for confirming that payment has been made for all of The Society's legitimate debts in a timely fashion;

3. Keep all accounts and financial records of The Society,
4. File all required financial reports and regulatory forms of a financial nature,
5. Furnish a report on the financial status of The Society monthly and an annual statement of receipts and disbursements for the previous fiscal year at the annual meeting;
6. Serve on the Finance Committee;
7. Confer with the Museum Director as the latter develops a yearly budget proposal for operation of The Laurel Museum to present to the Directors for action.

ARTICLE FIVE

BOARD OF DIRECTORS

SECTION 1. GENERAL POWERS

The business and affairs of The Society shall be controlled and administered by its Board of Directors, hereinafter referred to as "the Directors." The Directors shall have overall responsibility for the implementation of the mission of The Society including, but not limited to, oversight of the Laurel Museum, the financial health and stability of The Society, management of any property acquired by The Society, and oversight of the museum collections.

SECTION 2. NUMBER

The number of Directors for The Society shall be no fewer than ten (10) or more than twenty-five (25). The actual number of Directors will be set by the membership at the annual meeting. Each Director shall be entitled to one vote when voting on any matter as a Director unless stated differently below

SECTION 3. COMPOSITION OF THE BOARD OF DIRECTORS

The Board of Directors shall consist of

- A. the five officers of The Society;
- B. the immediate Past President of The Society,
- C. the Mayor of the City of Laurel, who will serve as an ex-officio, non-voting member,
- D. the two founding co-directors, Jane Cole and Elizabeth Compton, for as long as they consent to serve.;
- E. additional members elected from the community, as determined by the membership of The Society at the annual meeting

SECTION 4. QUALIFICATION AND ELECTION

A. Any individual member in good standing with The Society shall qualify for election as a Director.

B. All Directors shall be elected by the voting members of The Society at the May meeting and shall serve for a term of two (2) years.

C. Society officers and some of the additional Directors shall be elected in even-numbered years. Other Directors shall be elected in odd-numbered years If a non-officer Director, initially elected in an odd year, is subsequently elected as an officer, he or she shall retain his or her odd year orientation by continuing on the Board for one year following his or her term as an officer. The purpose of this provision is to provide continuity by having no more than about one-half of the directors beginning a term in any given year. *3

D. The term of office shall commence July 1 of the year in which the election has taken place and terminate on June 30 two years thereafter

E. Directors shall not be compensated for their services as Directors. The Directors shall be entitled to reimbursement by The Society for reasonable and necessary expenses incurred in the execution of their duties and responsibilities. No member of the Board of Directors shall deal or contract with The Society in any manner, either personally or through any business entity in which any Director is an employee, director, or owner, either of record or beneficially. Nor shall any director or business entity with which any Director has such relationship enter into a subcontract with a contractor of The Society as vendor, purchaser, or otherwise. Nothing contained herein, however, shall prevent a Director or any business entity in which a Director is an employee, director, or owner, either of record or beneficially, from making grants of funds to The Society.

SECTION 5. VACANCIES

Vacancies among the Directors shall be filled by appointment by the Executive Committee of the Board. If an officer is appointed to fill a vacancy which occurs in the first year of a term the appointee will serve until the next annual meeting. At that time the post will be filled by election to a special one year term. A vacancy occurring in the second year of a term will be filled for the balance of the term. *2

SECTION 6. REMOVAL

A. Any Director may be removed from office with cause by a two-thirds vote of the Board of Directors present at a duly constituted meeting. Non-participation may be considered to be sufficient cause.

B. The call of the meeting at which a motion for removal from office of a Director is to be made shall clearly state that such a motion will be introduced, and the Director against whom such action is proposed shall be notified in writing that such a motion will be introduced.

SECTION 7. CHAIRPERSON OF THE BOARD OF DIRECTORS

A. The Board of Directors shall elect a Chairperson whose duties shall be to.

1. 1. Preside over all meetings of the Board of Directors;
2. Promote The Society's goals and objectives and serve as a community spokesperson;
3. The Chairperson may serve as chair of the Development Committee and direct fund-raising activities.

B. The election of the Chairperson shall be the first item of business for each newly elected Board of Directors. The Chairperson shall be elected to serve a two-year term.

SECTION 8. MEETINGS OF THE BOARD OF DIRECTORS

A. Frequency:

1. The Board of Directors shall hold regular meetings at least quarterly on the fourth Thursday of April, July, October, and January. All meetings shall be open to the membership of The Society and the public
2. The Board may hold special meetings from time to time, called by the Chairperson of the Board or by the President of The Society

B. Executive Session: The Board of Directors may meet in executive session for the consideration of personnel matters, the acquisition of property, and consideration of potential or pending litigation or legal matter.

C. Notice:

1. Notice of regular quarterly meetings of the Board of Directors shall be mailed to all Board Members, members of The Laurel Historical Society, Inc, and furnished to a local newspaper of general circulation in the City of Laurel, Maryland at least fifteen (15) days prior thereto.
2. Notice of special meetings shall be sent to the membership at least (5) days prior thereto.
3. Notice of meetings to be held in Executive Session shall be sent to all members of the Board of Directors at least (5) days prior thereto.

D. Quorum:

One greater than one-half the total number of members of the Board of Directors shall constitute a quorum for the purpose of conducting business.

ARTICLE SIX

MUSEUM DIRECTOR

The Museum Director shall be responsible for the day-to-day operation of The Laurel Museum. The Museum Director shall serve at the will of the Board of Directors and in accordance with a job description provided by the Executive Committee of the Board of Directors, to whom the Museum Director will report and be responsible

ARTICLE SEVEN

COMMITTEES

SECTION 1. THE EXECUTIVE COMMITTEE

A. The Executive Committee shall consist of the Chairperson of the Board, The President, the Vice President, the Corresponding Secretary, Recording Secretary, and the Treasurer of The Society and three (3) additional directors to be appointed by the Chairperson of the Board of Directors.

B. The Executive Committee shall exercise the powers and duties of the Board of Directors in the interval between regular meetings. The Executive Committee shall have all powers and duties of the Board of Directors in all of its activities and shall report to the Board at all regular meetings. Meetings of the Executive Committee may be held at any reasonable time and place as determined by the Chairperson of the Executive Committee, said Chairperson to be selected by the Executive Committee no later than the next meeting after its election.

SECTION 2: STANDING COMMITTEES

Membership Qualifications. Each Chairperson of a standing committee of the Board of Directors shall be a voting member of the Board, however, membership on the committees shall not be limited to the Board of Directors.

A. FINANCE COMMITTEE

The Finance Committee shall:

1. Monitor all financial aspects of the Society's affairs and report the substance of its meetings and any recommendations directly to the Board of Directors;
2. Recommend to the Board of Directors a yearly budget for approval. The portion of the yearly budget which covers The Laurel Museum shall be developed by the Museum Director;
3. Oversee an annual audit:
 - a. recommend an independent auditor on an annual basis;
 - b. establish the scope of the audit;
 - c. review the audit on completion;

4. Oversee insurance acquisition and needs;
5. Oversee maintenance of non-profit/tax exempt status with Federal and State government agencies.

B. DEVELOPMENT COMMITTEE

The Development Committee shall develop and execute all phases of fund-raising from private sources.

C. MEMBERSHIP COMMITTEE

The Membership Committee shall

1. recruit and maintain membership,
2. serve as liaison with Society volunteers

SECTION 3: ADDITIONAL COMMITTEES

The Chairperson of the Board of Directors may appoint additional committees which may be needed to carry out the duties of the Board of Directors. The Chairperson of the Board may appoint the chairpersons of such committees or direct that they be elected by the committee. *2

ARTICLE EIGHT

MEETINGS

SECTION 1. ANNUAL MEETING

A. The annual meeting of The Society shall be held at a suitable location within the City of Laurel in the month of May each year. All meetings shall be open to the entire membership and to the public, but only voting members may vote on matters at issue. Notice of the annual meeting shall be mailed to all members at least thirty (30) calendar days prior thereto. Persons who have been voting members for a period of thirty (30) calendar days prior to the annual meeting shall be entitled to vote either in person or by proxy at the meeting.

B. A minimum of ten (10) members in good standing must be present to conduct business at the annual meeting.

SECTION 2. MINUTES

Minutes of all general membership meetings, all meetings of the Board of Directors, and all meetings of the Executive Committee shall be kept and shall be open to inspection by the public at reasonable times. Copies may be obtained at reasonable reproduction costs to be determined by the Board of Directors

SECTION 3. RULES OF ORDER

The rules of parliamentary procedure set forth in "Robert's Rules of Order, Newly Revised," shall govern all proceedings of The Society, except as otherwise provided in these Bylaws.

ARTICLE NINE

FISCAL POLICY AND CONTRACTS

SECTION 1. RECEIPTS

The Directors of The Society are each authorized to receive and give a receipt for all monies due and payable to The Society from any source whatsoever on behalf of the Treasurer, who will endorse and deposit same in the name of The Society

SECTION 2. SIGNATURES

Withdrawals from The Society's bank or other depository accounts may be made upon such signature or signatures of one of two Officers/Directors as the directors may from time to time by resolution direct.

SECTION 3. ACCOUNTS

- A The accounts shall be maintained in accordance with generally accepted accounting principles. Investments from the investment account shall be limited to those investments authorized by Maryland law governing investments by fiduciaries.
- B. The Treasurer shall establish a cash operating fund, amount to be set by the Board of Directors, to be used by the Museum Director for cash expenses of The Laurel Museum

SECTION 4. BORROWING

The Society may borrow money only upon the affirmative vote of a majority of the Directors and the issuance of a Corporate Resolution The signatures of the President and the Treasurer shall be necessary on any note or other document of indebtedness

SECTION 5. CONTRACTS

A. Contracts may be signed on the Society's behalf by the President of The Society or by the Vice President. The Museum Director may contract on behalf of The Society to the extent that the purpose and funds being contracted for are specifically included in the approved museum operating budget.

B. No officer, Director, member, or employee shall expend or contract to expend any money or incur any liability, unless the Treasurer, or his or her designee, or such other person who is designated by the President shall first certify that funds for the designated purpose are available and the expenditure is authorized by the Board.

SECTION 6. ANNUAL AUDIT

Each year the Chairperson of the Board of Directors shall appoint a committee of two or more members of the Board of Directors who are not officers that shall review the financial records of the Society within three months of the end of each fiscal year. The Chairperson may serve as one of the members of the committee. The committee shall present a report on its review to the Board. The Board of Directors shall report on the review at the next meeting of the Society. *1

An annual audit of The Society's accounts and financial statements shall be made by a Certified Public Accountant, in accordance with generally accepted standards. The report shall be addressed to the Board of Directors and will be available for inspection by the membership.

SECTION 7. FISCAL YEAR

The fiscal year of The Society shall end on the last day of March each year.

ARTICLE TEN

AMENDMENT OF BYLAWS

These Bylaws may be amended in whole or in part by a two-thirds majority vote of all of the voting members present and those represented by written proxy at a regular meeting of The Society. The proposed amendments shall be sent in writing to the membership thirty (30) days prior to the vote thereon, and shall be accompanied by a proxy form. A two-thirds favorable majority vote by the Board of Directors shall precede the presentation of the proposed amendments to the membership.

ARTICLE ELEVEN

IMPLEMENTATION OF AMENDED BYLAWS

This revision of the Bylaws is to go into effect on the first day of the month following their approval by the membership

Officers of The Laurel Historical Society at that time shall continue in office until the date of the next officer election in May, 1998. Non-officer members of the Board of Directors shall be elected at a special election meeting to be held within two months of the new Bylaws going into effect. The first election under this revision shall elect at least one-third and up to one-half of the Board to serve until June, 1999. The remaining members of the Board will be elected to serve until June, 2000.

ARTICLE TWELVE

AMENDMENT OF THE ARTICLES OF INCORPORATION

The Articles of Incorporation of The Society may be amended by a vote of a two-thirds majority of all voting members in person or by proxy at a meeting called for this purpose provided the proposed amendment has been presented to the Board and has been approved by a majority of the Directors prior to the presentation to the membership.

ADOPTED this 15th day of January, 1998

*1 Amended May, 2000

*2 Amended May, 2003

*3 Amended May, 2006