

Form **990**

# Return of Organization Exempt From Income Tax

OMB No 1545-0047

# 2004

Department of the Treasury  
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

Open to Public Inspection

▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

**A** For the 2004 calendar year, or tax year beginning and ending

<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization <b>POLICY LINK</b> <b>ATTN: JOAN BRAUN</b>	<b>D</b> Employer identification number <b>94-3297479</b>
	Number and street (or P.O. box if mail is not delivered to street address) Room/suite <b>101 BROADWAY</b>	<b>E</b> Telephone number <b>510-663-4312 RI</b>
	City or town, state or country, and ZIP + 4 <b>OAKLAND, CA 94607</b>	<b>F</b> Accounting method: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other (specify) ▶

• Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ)

**H** and **I** are not applicable to section 527 organizations

**H(a)** Is this a group return for affiliates?  Yes  No

**H(b)** If "Yes," enter number of affiliates ▶

**H(c)** Are all affiliates included? **N/A**  Yes  No (If "No," attach a list)

**H(d)** Is this a separate return filed by an organization covered by a group ruling?  Yes  No

**I** Group Exemption Number ▶

**G** Website ▶ **POLICYLINK.ORG**

**J** Organization type (check only one)  501(c) ( **3** ) (insert no.)  4947(a)(1) or  527

**K** Check here  if the organization's gross receipts are normally not more than \$25,000. The organization need not file a return with the IRS; but if the organization received a Form 990 Package in the mail, it should file a return without financial data. Some states require a complete return

**L** Gross receipts Add lines 6b, 8b, 9b, and 10b to line 12 ▶ **6,423,786.**

**M** Check  if the organization is not required to attach Sch. B (Form 990, 990-EZ, or 990-PF).

## Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances

Revenue	<b>1</b> Contributions, gifts, grants, and similar amounts received:			
	<b>a</b> Direct public support	<b>1a</b>	<b>6,368,298.</b>	
	<b>b</b> Indirect public support	<b>1b</b>		
	<b>c</b> Government contributions (grants)	<b>1c</b>		
	<b>d</b> Total (add lines 1a through 1c) (cash \$ <b>6,368,298.</b> noncash \$ )	<b>1d</b>	<b>6,368,298.</b>	
	<b>2</b> Program service revenue including government fees and contracts (from Part VII, line 93)	<b>2</b>		
	<b>3</b> Membership dues and assessments	<b>3</b>		
	<b>4</b> Interest on savings and temporary cash investments	<b>4</b>	<b>12,118.</b>	
	<b>5</b> Dividends and interest from securities	<b>5</b>		
	<b>6 a</b> Gross rents <b>SEE STATEMENT 1</b>	<b>6a</b>	<b>43,370.</b>	
	<b>b</b> Less: rental expenses	<b>6b</b>		
	<b>c</b> Net rental income or (loss) (subtract line 6b from line 6a)	<b>6c</b>	<b>43,370.</b>	
<b>7</b> Other investment income (describe ▶ )	<b>7</b>			
	<b>8 a</b> Gross amount from sales of assets other than inventory	(A) Securities	(B) Other	
	<b>b</b> Less: cost or other basis and sales expenses	<b>8a</b>	<b>8b</b>	
	<b>c</b> Gain or (loss) (attach schedule)	<b>8c</b>		
	<b>d</b> Net gain or (loss) (combine line 8c, columns (A) and (B))	<b>8d</b>		
	<b>9</b> Special events and activities (attach schedule). If any amount is from gaming, check here <input type="checkbox"/>			
	<b>a</b> Gross revenue (not including \$ of contributions reported on line 1a)	<b>9a</b>		
	<b>b</b> Less: direct expenses other than fundraising expenses	<b>9b</b>		
	<b>c</b> Net income or (loss) from special events (subtract line 9b from line 9a)	<b>9c</b>		
	<b>10</b> Gross sales of inventory, less returns and allowances	<b>10a</b>		
	<b>a</b> Less: cost of goods sold	<b>10b</b>		
	<b>c</b> Gross profit or (loss) from sales of inventory (attach schedule) (subtract line 10b from line 10a)	<b>10c</b>		
	<b>11</b> Other revenue (from Part VII, line 103)	<b>11</b>		
	<b>12</b> Total revenue (add lines 1d, 2, 3, 4, 5, 6c, 7, 8d, 9c, 10c, and 11)	<b>12</b>	<b>6,423,786.</b>	
	<b>13</b> Program services (from line 44, column (B))	<b>13</b>	<b>4,231,390.</b>	
Expenses	<b>14</b> Management and general (from line 44, column (C))	<b>14</b>	<b>722,750.</b>	
	<b>15</b> Fundraising (from line 44, column (D))	<b>15</b>	<b>407,534.</b>	
	<b>16</b> Payments to affiliates (attach schedule)	<b>16</b>		
	<b>17</b> Total expenses (add lines 16 and 44, column (A))	<b>17</b>	<b>5,361,674.</b>	
Net Assets	<b>18</b> Excess or (deficit) for the year (subtract line 17 from line 12)	<b>18</b>	<b>1,062,112.</b>	
	<b>19</b> Net assets or fund balances at beginning of year (from line 73, column (A))	<b>19</b>	<b>2,233,009.</b>	
	<b>20</b> Other changes in net assets or fund balances (attach explanation) <b>SEE STATEMENT 2</b>	<b>20</b>	<b>-510.</b>	
	<b>21</b> Net assets or fund balances at end of year (combine lines 18, 19, and 20)	<b>21</b>	<b>3,294,611.</b>	

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**Part II Statement of Functional Expenses** All organizations must complete column (A). Columns (B), (C), and (D) are required for section 501(c)(3) and (4) organizations and section 4947(a)(1) nonexempt charitable trusts but optional for others. Page 2

Do not include amounts reported on line 6b, 8b, 9b, 10b, or 16 of Part I		(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
22	Grants and allocations (attach schedule)				
	(cash \$ _____ noncash \$ _____)	22			
23	Specific assistance to individuals (attach schedule)	23			
24	Benefits paid to or for members (attach schedule)	24			
25	Compensation of officers, directors, etc	25 335,954.	233,574.	23,820.	78,560.
26	Other salaries and wages	26 3,083,241.	2,496,261.	409,264.	177,716.
27	Pension plan contributions	27 155,341.	117,173.	24,016.	14,152.
28	Other employee benefits	28 371,063.	285,468.	53,594.	32,001.
29	Payroll taxes	29 205,929.	158,155.	29,819.	17,955.
30	Professional fundraising fees	30 7,621.			7,621.
31	Accounting fees	31 36,906.		36,906.	
32	Legal fees	32 8,448.	1,677.	6,609.	162.
33	Supplies	33 58,305.	45,935.	6,805.	5,565.
34	Telephone	34 72,929.	57,766.	9,696.	5,467.
35	Postage and shipping	35 17,819.	13,932.	1,663.	2,224.
36	Occupancy	36 514,923.	404,659.	71,120.	39,144.
37	Equipment rental and maintenance	37 26,813.	18,300.	6,741.	1,772.
38	Printing and publications	38 82,764.	78,565.	2,817.	1,382.
39	Travel	39 200,454.	175,601.	14,977.	9,876.
40	Conferences, conventions, and meetings	40 437.	437.		
41	Interest	41 6,699.	5,230.	898.	571.
42	Depreciation, depletion, etc. (attach schedule)	42 173,261.	136,589.	23,450.	13,222.
43	Other expenses not covered above (itemize):				
a	<b>OTHER EXPENSES</b>	43a 2,767.	2,068.	555.	144.
b		43b			
c		43c			
d		43d			
e		43e			
44	Total functional expenses (add lines 22 through 43). Organizations completing columns (B)-(D), carry these totals to lines 13-15	44 5,361,674.	4,231,390.	722,750.	407,534.

Joint Costs. Check  if you are following SOP 98-2

Are any joint costs from a combined educational campaign and fundraising solicitation reported in (B) Program services?  Yes  No  
 If "Yes," enter (i) the aggregate amount of these joint costs \$ \_\_\_\_\_; (ii) the amount allocated to Program services \$ \_\_\_\_\_;  
 (iii) the amount allocated to Management and general \$ \_\_\_\_\_, and (iv) the amount allocated to Fundraising \$ \_\_\_\_\_

**Part III Statement of Program Service Accomplishments**

What is the organization's primary exempt purpose?  SEE STATEMENT 3

All organizations must describe their exempt purpose achievements in a clear and concise manner. State the number of clients served, publications issued, etc. Discuss achievements that are not measurable (Section 501(c)(3) and (4) organizations and 4947(a)(1) nonexempt charitable trusts must also enter the amount of grants and allocations to others.)		Program Service Expenses (Required for 501(c)(3) and (4) orgs. and 4947(a)(1) trusts, but optional for others.)
a	<b>EQUITABLE DEVELOPMENT - SEE ATTACHED STATEMENT FOR DETAILED DESCRIPTION</b>	
	(Grants and allocations \$ _____)	378,469.
b	<b>FAIR DISTRIBUTION OF AFFORDABLE HOUSING - SEE ATTACHED STATEMENT</b>	
	(Grants and allocations \$ _____)	593,802.
c	<b>EQUITABLE PUBLIC INVESTMENT - SEE ATTACHED STATEMENT</b>	
	(Grants and allocations \$ _____)	623,635.
d	<b>COMMUNITY STRATEGIES TO IMPROVE HEALTH - SEE ATTACHED STATEMENT</b>	
	(Grants and allocations \$ _____)	511,893.
e	Other program services (attach schedule) <b>STATEMENT 4</b>	(Grants and allocations \$ _____)
		2,023,591.
f	<b>Total of Program Service Expenses</b> (should equal line 44, column (B), Program services)	<b>4,231,390.</b>

**Part IV Balance Sheets**

**Note:** Where required, attached schedules and amounts within the description column should be for end-of-year amounts only.

		(A) Beginning of year	(B) End of year
<b>Assets</b>	45 Cash - non-interest-bearing	1,370,577.	45 311,871.
	46 Savings and temporary cash investments		46
	47 a Accounts receivable	47a 3,367.	
	b Less: allowance for doubtful accounts	47b	47c 3,367.
	48 a Pledges receivable	48a	
	b Less: allowance for doubtful accounts	48b	48c
	49 Grants receivable	1,162,710.	49 3,280,666.
	50 Receivables from officers, directors, trustees, and key employees		50
	51 a Other notes and loans receivable	51a	
	b Less: allowance for doubtful accounts	51b	51c
	52 Inventories for sale or use		52
	53 Prepaid expenses and deferred charges	30,042.	53 72,007.
	54 Investments - securities <input type="checkbox"/> Cost <input type="checkbox"/> FMV		54
	55 a Investments - land, buildings, and equipment: basis	55a	
	b Less: accumulated depreciation	55b	55c
56 Investments - other	SEE STATEMENT 5	250,000.	56 150,000.
57 a Land, buildings, and equipment: basis	57a 1,564,751.		
b Less: accumulated depreciation STMT 6	57b 1,276,845.	352,140.	57c 287,906.
58 Other assets (describe <input type="checkbox"/> SEE STATEMENT 7 )		44,800.	58 44,621.
59 <b>Total assets</b> (add lines 45 through 58) (must equal line 74)		3,250,722.	59 4,150,438.
<b>Liabilities</b>	60 Accounts payable and accrued expenses	122,613.	60 92,812.
	61 Grants payable		61
	62 Deferred revenue	637,137.	62 457,567.
	63 Loans from officers, directors, trustees, and key employees		63
	64 a Tax-exempt bond liabilities		64a
	b Mortgages and other notes payable		64b
	65 Other liabilities (describe <input type="checkbox"/> SEE STATEMENT 8 )		257,963.
66 <b>Total liabilities</b> (add lines 60 through 65)		1,017,713.	66 855,827.
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow SFAS 117, check here <input checked="" type="checkbox"/></b> and complete lines 67 through 69 and lines 73 and 74.		
	67 Unrestricted	205,059.	67 -44,115.
	68 Temporarily restricted	2,027,950.	68 3,338,726.
	69 Permanently restricted		69
	<b>Organizations that do not follow SFAS 117, check here <input type="checkbox"/></b> and complete lines 70 through 74.		
	70 Capital stock, trust principal, or current funds		70
	71 Paid-in or capital surplus, or land, building, and equipment fund		71
	72 Retained earnings, endowment, accumulated income, or other funds		72
73 <b>Total net assets or fund balances</b> (add lines 67 through 69 or lines 70 through 72; column (A) must equal line 19; column (B) must equal line 21)		2,233,009.	73 3,294,611.
74 <b>Total liabilities and net assets / fund balances</b> (add lines 66 and 73)		3,250,722.	74 4,150,438.

Form 990 is available for public inspection and, for some people, serves as the primary or sole source of information about a particular organization. How the public perceives an organization in such cases may be determined by the information presented on its return. Therefore, please make sure the return is complete and accurate and fully describes, in Part III, the organization's programs and accomplishments.



Part VI Other Information		Yes	No
76	Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity	76	X
77	Were any changes made in the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes.	77	X
78 a	Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?	78a	X
b	If "Yes," has it filed a tax return on Form 990-T for this year? N/A	78b	
79	Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes," attach a statement	79	X
80 a	Is the organization related (other than by association with a statewide or nationwide organization) through common membership, governing bodies, trustees, officers, etc., to any other exempt or nonexempt organization?	80a	X
b	If "Yes," enter the name of the organization <input type="checkbox"/> and check whether it is <input type="checkbox"/> exempt or <input type="checkbox"/> nonexempt		
81 a	Enter direct or indirect political expenditures. See line 81 instructions <input type="checkbox"/> 81a <input type="checkbox"/> 0.		
b	Did the organization file Form 1120-POL for this year?	81b	X
82 a	Did the organization receive donated services or the use of materials, equipment, or facilities at no charge or at substantially less than fair rental value?	82a	X
b	If "Yes," you may indicate the value of these items here. Do not include this amount as revenue in Part I or as an expense in Part II. (See instructions in Part III.) <input type="checkbox"/> 82b <input type="checkbox"/> N/A		
83 a	Did the organization comply with the public inspection requirements for returns and exemption applications?	83a	X
b	Did the organization comply with the disclosure requirements relating to quid pro quo contributions?	83b	X
84 a	Did the organization solicit any contributions or gifts that were not tax deductible?	84a	X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible? N/A	84b	
85	501(c)(4), (5), or (6) organizations. a Were substantially all dues nondeductible by members? N/A	85a	
b	Did the organization make only in-house lobbying expenditures of \$2,000 or less? N/A	85b	
	If "Yes" was answered to either 85a or 85b, do not complete 85c through 85h below unless the organization received a waiver for proxy tax owed for the prior year.		
c	Dues, assessments, and similar amounts from members <input type="checkbox"/> 85c <input type="checkbox"/> N/A		
d	Section 162(e) lobbying and political expenditures <input type="checkbox"/> 85d <input type="checkbox"/> N/A		
e	Aggregate nondeductible amount of section 6033(e)(1)(A) dues notices <input type="checkbox"/> 85e <input type="checkbox"/> N/A		
f	Taxable amount of lobbying and political expenditures (line 85d less 85e) <input type="checkbox"/> 85f <input type="checkbox"/> N/A		
g	Does the organization elect to pay the section 6033(e) tax on the amount on line 85f? N/A	85g	
h	If section 6033(e)(1)(A) dues notices were sent, does the organization agree to add the amount on line 85f to its reasonable estimate of dues allocable to nondeductible lobbying and political expenditures for the following tax year? N/A	85h	
86	501(c)(7) organizations. Enter: a Initiation fees and capital contributions included on line 12 <input type="checkbox"/> 86a <input type="checkbox"/> N/A		
b	Gross receipts, included on line 12, for public use of club facilities <input type="checkbox"/> 86b <input type="checkbox"/> N/A		
87	501(c)(12) organizations. Enter: a Gross income from members or shareholders <input type="checkbox"/> 87a <input type="checkbox"/> N/A		
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.) <input type="checkbox"/> 87b <input type="checkbox"/> N/A		
88	At any time during the year, did the organization own a 50% or greater interest in a taxable corporation or partnership, or an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Part IX	88	X
89 a	501(c)(3) organizations. Enter: Amount of tax imposed on the organization during the year under section 4911 <input type="checkbox"/> 0.; section 4912 <input type="checkbox"/> 0.; section 4955 <input type="checkbox"/> 0.		
b	501(c)(3) and 501(c)(4) organizations Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," attach a statement explaining each transaction	89b	X
c	Enter Amount of tax imposed on the organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 <input type="checkbox"/> 0.		
d	Enter Amount of tax on line 89c, above, reimbursed by the organization <input type="checkbox"/> 0.		
90 a	List the states with which a copy of this return is filed <input type="checkbox"/> NEW YORK, CALIFORNIA		
b	Number of employees employed in the pay period that includes March 12, 2004 <input type="checkbox"/> 90b <input type="checkbox"/> 38		
91	The books are in care of <input type="checkbox"/> JOAN CATHERINE BRAUN Telephone no <input type="checkbox"/> 510-663-2333		
	Located at <input type="checkbox"/> 101 BROADWAY, OAKLAND, CA ZIP + 4 <input type="checkbox"/> 94607		
92	Section 4947(a)(1) nonexempt charitable trusts filing Form 990 in lieu of Form 1041- Check here <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year <input type="checkbox"/> 92 <input type="checkbox"/> N/A		

**Part VII Analysis of Income-Producing Activities** (See page 33 of the instructions.)

Note: Enter gross amounts unless otherwise indicated.

	Unrelated business income		Excluded by section 512, 513, or 514		(E) Related or exempt function income
	(A) Business code	(B) Amount	(C) Exclu- sion code	(D) Amount	
93 Program service revenue					
a _____					
b _____					
c _____					
d _____					
e _____					
f Medicare/Medicaid payments .....					
g Fees and contracts from government agencies .....					
94 Membership dues and assessments .....					
95 Interest on savings and temporary cash investments			14	12,118.	
96 Dividends and interest from securities .....					
97 Net rental income or (loss) from real estate:					
a debt-financed property .....					
b not debt-financed property .....					43,370.
98 Net rental income or (loss) from personal property					
99 Other investment income .....					
100 Gain or (loss) from sales of assets other than inventory .....					
101 Net income or (loss) from special events					
102 Gross profit or (loss) from sales of inventory					
103 Other revenue:					
a _____					
b _____					
c _____					
d _____					
e _____					
104 Subtotal (add columns (B), (D), and (E)) .....		0.		12,118.	43,370.
105 Total (add line 104, columns (B), (D), and (E)) .....					55,488.

Note: Line 105 plus line 1d, Part I, should equal the amount on line 12, Part I

**Part VIII Relationship of Activities to the Accomplishment of Exempt Purposes** (See page 34 of the instructions.)

Line No.	Explain how each activity for which income is reported in column (E) of Part VII contributed importantly to the accomplishment of the organization's exempt purposes (other than by providing funds for such purposes)
97B	SUBLEASING OFFICE SPACE TO TWO NON-PROFITS WITH RELATED EXEMPT PURPOSE

**Part IX Information Regarding Taxable Subsidiaries and Disregarded Entities** (See page 34 of the instructions.)

(A) Name, address, and EIN of corporation, partnership, or disregarded entity	(B) Percentage of ownership interest	(C) Nature of activities	(D) Total income	(E) End-of-year assets
N/A	%			
	%			
	%			
	%			

**Part X Information Regarding Transfers Associated with Personal Benefit Contracts** (See page 34 of the instructions.)

- (a) Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?  Yes  No
- (b) Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?  Yes  No

Note: If "Yes" to (b), file Form 8870 and Form 4720 (see instructions)

I, Angela Glavin Buckwell, CEO & Founder, certify that the information on this return, including accompanying schedules and statements, and to the best of my knowledge and belief, is true, correct, and complete. I am not aware of any information of which preparer has any knowledge.

Date: \_\_\_\_\_ Type or print name and title: \_\_\_\_\_

Check if self-prepared:  Preparer's SSN or PTIN: \_\_\_\_\_

**SCHEDULE A**  
(Form 990 or 990-EZ)

**Organization Exempt Under Section 501(c)(3)**

OMB No 1545-0047

(Except Private Foundation) and Section 501(e), 501(f), 501(k),  
501(n), or Section 4947(a)(1) Nonexempt Charitable Trust

**2004**

Department of the Treasury  
Internal Revenue Service

**Supplementary Information-(See separate instructions.)**  
▶ **MUST be completed by the above organizations and attached to their Form 990 or 990-EZ**

Name of the organization **POLICY LINK** Employer identification number  
**ATTN: JOAN BRAUN** **94-3297479**

**Part I Compensation of the Five Highest Paid Employees Other Than Officers, Directors, and Trustees**  
(See page 1 of the instructions. List each one. If there are none, enter "None.")

(a) Name and address of each employee paid more than \$50,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
<u>SEE ATTACHED STATEMENT 12</u>		593,208.	88,225.	0.
Total number of other employees paid over \$50,000 ▶	18			

**Part II Compensation of the Five Highest Paid Independent Contractors for Professional Services**  
(See page 2 of the instructions. List each one (whether individuals or firms). If there are none, enter "None.")

(a) Name and address of each independent contractor paid more than \$50,000	(b) Type of service	(c) Compensation
<u>CENTER FOR THE STUDY OF SOCIAL POLICY</u> <u>1575 EYE ST. N.W. STE 500, WASHINGTON, DC 20005</u>	CONSULTING	107,986.
Total number of others receiving over \$50,000 for professional services ▶	0	

**Part III** Statements About Activities (See page 2 of the instructions)

	Yes	No
1 During the year, has the organization attempted to influence national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum? If "Yes," enter the total expenses paid or incurred in connection with the lobbying activities ► \$ _____ \$ <u>3,312.</u> (Must equal amounts on line 38, Part VI-A, or line i of Part VI-B.) Organizations that made an election under section 501(h) by filing Form 5768 must complete Part VI-A. Other organizations checking "Yes," must complete Part VI-B AND attach a statement giving a detailed description of the lobbying activities. <b>VI-A, LINE 38B</b>	X	
2 During the year, has the organization, either directly or indirectly, engaged in any of the following acts with any substantial contributors, trustees, directors, officers, creators, key employees, or members of their families, or with any taxable organization with which any such person is affiliated as an officer, director, trustee, majority owner, or principal beneficiary? (If the answer to any question is "Yes," attach a detailed statement explaining the transactions.)		
a Sale, exchange, or leasing of property?		X
b Lending of money or other extension of credit?		X
c Furnishing of goods, services, or facilities?		X
d Payment of compensation (or payment or reimbursement of expenses if more than \$1,000)? <b>SEE PART V, FORM 990</b>	X	
e Transfer of any part of its income or assets?		X
3 a Do you make grants for scholarships, fellowships, student loans, etc.? (If "Yes," attach an explanation of how you determine that recipients qualify to receive payments.)		X
b Do you have a section 403(b) annuity plan for your employees?		X
4 a Did you maintain any separate account for participating donors where donors have the right to provide advice on the use or distribution of funds?		X
b Do you provide credit counseling, debt management, credit repair, or debt negotiation services?		X

**Part IV** Reason for Non-Private Foundation Status (See pages 3 through 6 of the instructions)

- The organization is not a private foundation because it is: (Please check only ONE applicable box.)
- 5  A church, convention of churches, or association of churches Section 170(b)(1)(A)(i)
  - 6  A school. Section 170(b)(1)(A)(ii). (Also complete Part V.)
  - 7  A hospital or a cooperative hospital service organization. Section 170(b)(1)(A)(iii).
  - 8  A Federal, state, or local government or governmental unit. Section 170(b)(1)(A)(v).
  - 9  A medical research organization operated in conjunction with a hospital. Section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state ► \_\_\_\_\_
  - 10  An organization operated for the benefit of a college or university owned or operated by a governmental unit. Section 170(b)(1)(A)(iv). (Also complete the **Support Schedule** in Part IV-A.)
  - 11a  An organization that normally receives a substantial part of its support from a governmental unit or from the general public. Section 170(b)(1)(A)(vi). (Also complete the **Support Schedule** in Part IV-A.)
  - 11b  A community trust Section 170(b)(1)(A)(vi). (Also complete the **Support Schedule** in Part IV-A.)
  - 12  An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its charitable, etc., functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Also complete the **Support Schedule** in Part IV-A.)
  - 13  An organization that is not controlled by any disqualified persons (other than foundation managers) and supports organizations described in (1) lines 5 through 12 above; or (2) section 501(c)(4), (5), or (6), if they meet the test of section 509(a)(2). (See section 509(a)(3).)

Provide the following information about the supported organizations. (See page 5 of the instructions)

(a) Name(s) of supported organization(s)	(b) Line number from above

- 14  An organization organized and operated to test for public safety Section 509(a)(4). (See page 5 of the instructions.)

POLICY LINK

**Part IV-A Support Schedule** (Complete only if you checked a box on line 10, 11, or 12) Use cash method of accounting.  
 Note: You may use the worksheet in the instructions for converting from the accrual to the cash method of accounting.

Calendar year (or fiscal year beginning in)	(a) 2003	(b) 2002	(c) 2001	(d) 2000	(e) Total
15 Gifts, grants, and contributions received. (Do not include unusual grants. See line 28.)	4,936,712.	6,376,514.	4,498,053.	4,320,215.	20,131,494.
16 Membership fees received					
17 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to the organization's charitable, etc., purpose					
18 Gross income from interest, dividends, amounts received from payments on securities loans (section 512(a)(5)), rents, royalties, and unrelated business taxable income (less section 511 taxes) from businesses acquired by the organization after June 30, 1975	17,743.	26,147.	44,393.	61,586.	149,869.
19 Net income from unrelated business activities not included in line 18					
20 Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf					
21 The value of services or facilities furnished to the organization by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge					
22 Other income. Attach a schedule. Do not include gain or (loss) from sale of capital assets	32,378.	32,132.	SEE STATEMENT 10 25,865.	49,917.	140,292.
23 Total of lines 15 through 22	4,986,833.	6,434,793.	4,568,311.	4,431,718.	20,421,655.
24 Line 23 minus line 17	4,986,833.	6,434,793.	4,568,311.	4,431,718.	20,421,655.
25 Enter 1% of line 23	49,868.	64,348.	45,683.	44,317.	
26 Organizations described on lines 10 or 11: a Enter 2% of amount in column (e), line 24					26a 408,433.
b Prepare a list for your records to show the name of and amount contributed by each person (other than a governmental unit or publicly supported organization) whose total gifts for 2000 through 2003 exceeded the amount shown in line 26a. Do not file this list with your return. Enter the total of all these excess amounts					26b 16,187,321.
c Total support for section 509(a)(1) test: Enter line 24, column (e)					26c 20,421,655.
d Add Amounts from column (e) for lines: 18 149,869. 19 22 140,292. 26b 16,187,321.					26d 16,477,482.
e Public support (line 26c minus line 26d total)					26e 3,944,173.
f Public support percentage (line 26e (numerator) divided by line 26c (denominator))					26f 19.3137%
27 Organizations described on line 12: a For amounts included in lines 15, 16, and 17 that were received from a "disqualified person," prepare a list for your records to show the name of, and total amounts received in each year from, each "disqualified person." Do not file this list with your return. Enter the sum of such amounts for each year: N/A					
(2003) (2002) (2001) (2000)					
b For any amount included in line 17 that was received from each person (other than "disqualified persons"), prepare a list for your records to show the name of, and amount received for each year, that was more than the larger of (1) the amount on line 25 for the year or (2) \$5,000 (Include in the list organizations described in lines 5 through 11, as well as individuals.) Do not file this list with your return. After computing the difference between the amount received and the larger amount described in (1) or (2), enter the sum of these differences (the excess amounts) for each year: N/A					
(2003) (2002) (2001) (2000)					
c Add Amounts from column (e) for lines: 15 16 17 20 21					27c N/A
d Add Line 27a total and line 27b total					27d N/A
e Public support (line 27c total minus line 27d total)					27e N/A
f Total support for section 509(a)(2) test: Enter amount on line 23, column (e)					27f N/A
g Public support percentage (line 27e (numerator) divided by line 27f (denominator))					27g N/A %
h Investment income percentage (line 18, column (e) (numerator) divided by line 27f (denominator))					27h N/A %
28 Unusual Grants: For an organization described in line 10, 11, or 12 that received any unusual grants during 2000 through 2003, prepare a list for your records to show, for each year, the name of the contributor, the date and amount of the grant, and a brief description of the nature of the grant. Do not file this list with your return. Do not include these grants in line 15.					

POLICY LINK

**Part V Private School Questionnaire** (See page 7 of the instructions.)

N/A

(To be completed ONLY by schools that checked the box on line 6 in Part IV)

		Yes	No
29	Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?		
30	Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?		
31	Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe; if "No," please explain. (If you need more space, attach a separate statement.)		
<hr/> <hr/> <hr/>			
32	Does the organization maintain the following:		
a	Records indicating the racial composition of the student body, faculty, and administrative staff?		
b	Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?		
c	Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?		
d	Copies of all material used by the organization or on its behalf to solicit contributions? If you answered "No" to any of the above, please explain. (If you need more space, attach a separate statement )		
<hr/> <hr/>			
33	Does the organization discriminate by race in any way with respect to.		
a	Students' rights or privileges?		
b	Admissions policies?		
c	Employment of faculty or administrative staff?		
d	Scholarships or other financial assistance?		
e	Educational policies?		
f	Use of facilities?		
g	Athletic programs?		
h	Other extracurricular activities? If you answered "Yes" to any of the above, please explain. (If you need more space, attach a separate statement.)		
<hr/> <hr/>			
34 a	Does the organization receive any financial aid or assistance from a governmental agency?		
b	Has the organization's right to such aid ever been revoked or suspended? If you answered "Yes" to either 34a or b, please explain using an attached statement		
35	Does the organization certify that it has complied with the applicable requirements of sections 4 01 through 4 05 of Rev. Proc. 75-50, 1975-2 C B 587, covering racial nondiscrimination? If "No," attach an explanation		

POLICY LINK

**Part VI-A Lobbying Expenditures by Electing Public Charities** (See page 9 of the instructions )

(To be completed ONLY by an eligible organization that filed Form 5768)

Check  a if the organization belongs to an affiliated group. Check  b if you checked "a" and "limited control" provisions apply

Limits on Lobbying Expenditures		(a) Affiliated group totals	(b) To be completed for ALL electing organizations
(The term "expenditures" means amounts paid or incurred.)			
		N/A	
36	Total lobbying expenditures to influence public opinion (grassroots lobbying)	36	1,003.
37	Total lobbying expenditures to influence a legislative body (direct lobbying)	37	2,309.
38	Total lobbying expenditures (add lines 36 and 37)	38	3,312.
39	Other exempt purpose expenditures	39	5,358,365.
40	Total exempt purpose expenditures (add lines 38 and 39)	40	5,361,677.
41	Lobbying nontaxable amount. Enter the amount from the following table -		
	<b>If the amount on line 40 is -</b>		
	<b>The lobbying nontaxable amount is -</b>		
	Not over \$500,000	20% of the amount on line 40	
	Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000	
	Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000	
	Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000	
	Over \$17,000,000	\$1,000,000	
41		41	418,084.
42	Grassroots nontaxable amount (enter 25% of line 41)	42	104,521.
43	Subtract line 42 from line 36. Enter -0- if line 42 is more than line 36	43	0.
44	Subtract line 41 from line 38. Enter -0- if line 41 is more than line 38	44	0.

Caution. If there is an amount on either line 43 or line 44, you must file Form 4720

**4-Year Averaging Period Under Section 501(h)**

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below. See the instructions for lines 45 through 50 on page 11 of the instructions )

Calendar year (or fiscal year beginning in)	Lobbying Expenditures During 4-Year Averaging Period				
	(a) 2004	(b) 2003	(c) 2002	(d) 2001	(e) Total
45	418,084.	418,202.	428,179.	415,603.	1,680,068.
46					2,520,102.
47	3,312.	20,812.	8,661.	2,145.	34,930.
48	104,521.	104,551.	107,045.	103,901.	420,018.
49					630,027.
50	1,003.	1,666.	800.	0.	3,469.

**Part VI-B Lobbying Activity by Nonelecting Public Charities**

(For reporting only by organizations that did not complete Part VI-A) (See page 11 of the instructions )

N/A

During the year, did the organization attempt to influence national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of	Yes	No	Amount
	a Volunteers		
b Paid staff or management (Include compensation in expenses reported on lines c through h )			
c Media advertisements			
d Mailings to members, legislators, or the public			
e Publications, or published or broadcast statements			
f Grants to other organizations for lobbying purposes			
g Direct contact with legislators, their staffs, government officials, or a legislative body			
h Rallies, demonstrations, seminars, conventions, speeches, lectures, or any other means			
i Total lobbying expenditures (Add lines c through h )			0.

If "Yes" to any of the above, also attach a statement giving a detailed description of the lobbying activities

Part VII Information Regarding Transfers To and Transactions and Relationships With Noncharitable

Exempt Organizations (See page 11 of the instructions.)

51 Did the reporting organization directly or indirectly engage in any of the following with any other organization described in section 501(c) of the Code (other than section 501(c)(3) organizations) or in section 527, relating to political organizations?

a Transfers from the reporting organization to a noncharitable exempt organization of:

- (i) Cash
(ii) Other assets

b Other transactions:

- (i) Sales or exchanges of assets with a noncharitable exempt organization
(ii) Purchases of assets from a noncharitable exempt organization
(iii) Rental of facilities, equipment, or other assets
(iv) Reimbursement arrangements
(v) Loans or loan guarantees
(vi) Performance of services or membership or fundraising solicitations

c Sharing of facilities, equipment, mailing lists, other assets, or paid employees

d If the answer to any of the above is "Yes," complete the following schedule. Column (b) should always show the fair market value of the goods, other assets, or services given by the reporting organization. If the organization received less than fair market value in any transaction or sharing arrangement, show in column (d) the value of the goods, other assets, or services received:

Table with 3 columns: Question, Yes, No. Rows include 51a(i), a(ii), b(i), b(ii), b(iii), b(iv), b(v), b(vi), and c.

N/A

Table with 4 columns: (a) Line no., (b) Amount involved, (c) Name of noncharitable exempt organization, (d) Description of transfers, transactions, and sharing arrangements.

52 a Is the organization directly or indirectly affiliated with, or related to, one or more tax-exempt organizations described in section 501(c) of the Code (other than section 501(c)(3)) or in section 527?

Yes No (X) No

b If "Yes," complete the following schedule.

N/A

Table with 3 columns: (a) Name of organization, (b) Type of organization, (c) Description of relationship.

2004 DEPRECIATION AND AMORTIZATION REPORT

FORM 990 PAGE 2

990

Asset No	Description	Date Acquired	Method	Life	Line No	Unadjusted Cost Or Basis	Bus % Excl	Reduction In Basis	Basis For Depreciation	Accumulated Depreciation	Current Sec 179	Amount Of Depreciation
1	SEE ATTACHED SCHEDULE * TOTAL 990 PAGE 2 DEPR			.000	16	1564751. 1564751.		0.	1564751. 1564751.	1103584. 1103584.	0.	173,261. 173,261.

FORM 990	RENTAL INCOME	STATEMENT	1
<u>KIND AND LOCATION OF PROPERTY</u>			
		<u>ACTIVITY NUMBER</u>	<u>GROSS RENTAL INCOME</u>
	SUBLEASE INCOME	1	43,370.
TOTAL TO FORM 990, PART I, LINE 6A			43,370.

FORM 990	OTHER CHANGES IN NET ASSETS OR FUND BALANCES	STATEMENT	2
<u>DESCRIPTION</u>		<u>AMOUNT</u>	
	UNREALIZED GAIN ON INVESTMENT		-510.
TOTAL TO FORM 990, PART I, LINE 20			-510.

FORM 990	STATEMENT OF ORGANIZATION'S PRIMARY EXEMPT PURPOSE PART III	STATEMENT	3
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EXPLANATION

TO ENGAGE IN CHARITABLE AND EDUCATIONAL ACTIVITIES THAT PROMOTE AN INFORMED PUBLIC

FORM 990	OTHER PROGRAM SERVICES	STATEMENT	4
<u>DESCRIPTION</u>		<u>GRANTS AND ALLOCATIONS</u>	<u>EXPENSES</u>
	LEADERSHIP FOR CHANGE/OTHER ISSUE AREAS - SEE ATTACHED STATEMENT		2,023,591.
TOTAL TO FORM 990, PART III, LINE E			2,023,591.

FORM 990	OTHER INVESTMENTS	STATEMENT	5
DESCRIPTION	VALUATION METHOD	AMOUNT	
OTHER INVESTMENTS	MARKET VALUE	150,000.	
TOTAL TO FORM 990, PART IV, LINE 56, COLUMN B		150,000.	

FORM 990	DEPRECIATION OF ASSETS NOT HELD FOR INVESTMENT	STATEMENT	6
DESCRIPTION	COST OR OTHER BASIS	ACCUMULATED DEPRECIATION	BOOK VALUE
SEE ATTACHED SCHEDULE	1,564,751.	1,276,845.	287,906.
TOTAL TO FORM 990, PART IV, LN 57	1,564,751.	1,276,845.	287,906.

FORM 990	OTHER ASSETS	STATEMENT	7
DESCRIPTION	AMOUNT		
DEPOSITS	36,314.		
OTHER ASSETS	8,307.		
TOTAL TO FORM 990, PART IV, LINE 58, COLUMN B	44,621.		

FORM 990	OTHER LIABILITIES	STATEMENT	8
DESCRIPTION	AMOUNT		
SUBLETTER DEPOSITS	2,700.		
SALES TAX PAYABLE	49.		
ACCRUED EMPLOYEE COMPENSATION	259,630.		
LEASE PAYABLE	43,069.		
TOTAL TO FORM 990, PART IV, LINE 65, COLUMN B	305,448.		

FORM 990	OTHER REVENUE INCLUDED ON FORM 990	STATEMENT	9
DESCRIPTION		AMOUNT	
SUBLEASE INCOME		43,370.	
INVESTMENT INCOME		12,118.	
OTHER INCOME		6,372.	
TOTAL TO FORM 990, PART IV-A		61,860.	

SCHEDULE A	OTHER INCOME				STATEMENT	10
DESCRIPTION	2003 AMOUNT	2002 AMOUNT	2001 AMOUNT	2000 AMOUNT		
SUBLEASE INCOME	32,378.	32,132.	27,816.	50,536.		
LOSS ON DISPOSITION OF ASSET	0.	0.	-1,951.	-619.		
TOTAL TO SCHEDULE A, LINE 22	32,378.	32,132.	25,865.	49,917.		

PolicyLink  
94-3297479

Statement 11

List of Officers, Directors, Trustees and Key Employees

Name and Address	Title and average hours per week devoted to position	Compensation	Contributions to employee pension plans	Contributions to employee medical and dental plans	Disability and Life Insurance	Expense account and other allowances
Angela Glover Blackwell 101 Broadway Oakland, CA 94607	Founder and CEO 40	195,500	11,730	9,653	830	300
Judith Bell 101 Broadway Oakland, CA 94607	President full time 40	140,454	8,427	11,741	804	-
James Gibson 1575 Eye Street NW Washington DC 20005	Chair part time	-	-	-	-	-
Joan Walsh 22 4th Street, 16th Floor San Francisco, CA 94103	Director part time	-	-	-	-	-
Sheri Dunn Berry 839 Tmeple Terrace Los Angeles, CA 90042	Director part time	-	-	-	-	-
Catherine Muther 153 Upper Terrace San Francisco, CA 94117	Director part time	-	-	-	-	-
Maggie Williams 55 W 125th St New York, NY 10027	Director part time	-	-	-	-	-

PolicyLink  
94-3297479

Statement 11 (continued)

List of Officers, Directors, Trustees and Key Employees

Name and Address	Title and average hours per week devoted to position	Compensation	Contributions to employee pension plans	Contributions to employee medical and dental plans	Disability and Life Insurance	Expense account and other allowances
William Julius Wilson Kennedy School of Government Harvard University Cambridge, MA 01238	Director part time	-	-	-	-	-
Geoffrey Canada 2770 Broadway New York, NY 10025	Director part time	-	-	-	-	-
Stewart Kwoh 1010 S Flower Street #302 Los Angeles, CA 90015	Director part time	-	-	-	-	-
Richard Baron 1415 Olive Street St Louis, MO 63103	Director part time	-	-	-	-	-
Totals		335,954	20,157	21,394	1,634	300

Compensation of Five Highest Paid Employees other than Officers, Directors, and Trustees

Name and Address	Title and average hours per week devoted to position	Compensation	Contributions to employee pension plans	Contributions to employee medical and dental plans	Disability and Life Insurance	Expense account and other allowances
Janet Bell 101 Broadway Oakland, CA 94607	Program Director 40	138,773	8,326	6,685	806	-
Joe Brooks 101 Broadway Oakland, CA 94607	Program Director 40	129,892	7,794	19,661	786	-
Victor Rubin 101 Broadway Oakland, CA 94607	Program Director 40	129,218	7,753	3,541	571	-
Mildred Thompson 101 Broadway Oakland, CA 94607	Senior Associate 40	95,509	5,730	7,340	355	-
Joan Braun 101 Broadway Oakland, CA 94607	Finance Director 40	99,816	5,989	12,236	652	-
Totals		593,208	35,592	49,463	3,170	-

**Policy Link Fixed Assets - 12/31/04**

Description	Date In Service	Mon			Cost	FY 04	Beg. Accu.	Accu. Deprec	Net Value
		In Serv	Meth	Life		Depreciation	Deprec 1/01/04	12/31/04	
<b>1601 - Equipment</b>									
Computer Software(99)	7/1/99	12	SL	3	53,456.92	-	53,456.92	53,456.92	-
CDW com Microsoft SQL 7 0w/5Cal	3/15/00	12	SL	3	1,210.32	-	1,210.32	1,210.32	-
veritas backup software	6/16/00	12	SL	3	933.27	-	933.27	933.27	-
windows 2000 upgrade	8/25/00	12	SL	3	4,750.00	-	4,750.00	4,750.00	-
WebTrends Analysis Ste v7 0	1/3/01	12	SL	3	2,008.37	1.37	2,007.00	2,008.37	-
RightFax	2/22/01	12	SL	3	3,800.00	210.00	3,590.00	3,800.00	-
AVT Upgrade	4/26/01	12	SL	3	2,444.00	271.00	2,173.00	2,444.00	-
MIP Accounting Software	12/13/01	12	SL	3	12,911.96	3,944.96	8,967.00	12,911.96	-
CDW server and Dev Software	7/15/02	12	SL	3	1,612.00	537.00	761.00	1,298.00	314.00
Computer Hardware	11/3/98	12	SL	5	13,854.32	-	13,854.32	13,854.32	-
Fax/Copier	11/10/98	12	SL	5	3,261.57	-	3,261.57	3,261.57	-
Computer Accessory	11/19/98	12	SL	5	508.70	-	508.70	508.70	-
Computer Hardware	12/14/98	12	SL	5	25,026.69	-	25,026.69	25,026.69	-
Satellite 4010CDS	3/16/99	12	SL	5	1,550.00	77.00	1,473.00	1,550.00	-
Brio 8532NT 6/400	3/29/99	12	SL	5	939.46	46.46	893.00	939.46	-
Brio 8532NT	3/30/99	12	SL	5	917.81	43.81	874.00	917.81	-
Brio 8532NT	3/30/99	12	SL	5	917.81	43.81	874.00	917.81	-
Brio 8532NT	3/30/99	12	SL	5	917.81	43.81	874.00	917.81	-
Brio 8532NT	3/30/99	12	SL	5	917.81	43.81	874.00	917.81	-
Brio 8532NT	3/30/99	12	SL	5	917.81	43.81	874.00	917.81	-
Brio 8532NT	3/30/99	12	SL	5	917.81	43.81	874.00	917.81	-
Brio 8532NT	3/30/99	12	SL	5	917.81	43.81	874.00	917.81	-
Brio 8532NT	3/30/99	12	SL	5	917.81	43.81	874.00	917.81	-
Brio 8532NT	3/30/99	12	SL	5	917.82	43.82	874.00	917.82	-
Brio 8532NT	3/30/99	12	SL	5	917.82	43.82	874.00	917.82	-
E655-2 15" Monitor	3/31/99	12	SL	5	252.63	14.63	238.00	252.63	-
NetServer E50 6/333	3/31/99	12	SL	5	9,575.17	638.17	8,937.00	9,575.17	-
PowerReach 6-1 PC KVM Controller an	4/6/99	12	SL	5	384.34	18.34	366.00	384.34	-
CPD-210GS	4/8/99	12	SL	5	372.42	26.42	346.00	372.42	-
CPD-210GS	4/8/99	12	SL	5	372.42	26.42	346.00	372.42	-
CPD-210GS	4/8/99	12	SL	5	372.42	26.42	346.00	372.42	-
CPD-210GS	4/8/99	12	SL	5	372.42	26.42	346.00	372.42	-
CPD-210GS	4/8/99	12	SL	5	372.42	26.42	346.00	372.42	-
CPD-210GS	4/8/99	12	SL	5	372.42	26.42	346.00	372.42	-
CPD-210GS	4/8/99	12	SL	5	372.42	26.42	346.00	372.42	-
CPD-210GS	4/8/99	12	SL	5	372.42	26.42	346.00	372.42	-
CPD-210GS	4/8/99	12	SL	5	372.42	26.42	346.00	372.42	-
CPD-210GS	4/8/99	12	SL	5	372.42	26.42	346.00	372.42	-
CPD-210GS	4/8/99	12	SL	5	372.42	26.42	346.00	372.42	-
CPD-210GS	4/8/99	12	SL	5	372.42	26.42	346.00	372.42	-
CPD-210GS	4/8/99	12	SL	5	372.42	26.42	346.00	372.42	-
Procurve 10/100 Hub	4/12/99	12	SL	5	838.09	40.09	798.00	838.09	-
Smart-UPS 1400	4/13/99	12	SL	5	600.50	30.50	570.00	600.50	-
NetServer LH2 Dual 6/300	4/22/99	12	SL	5	5,223.46	434.46	4,789.00	5,223.46	-
NetServer LH2 Dual 6/333	4/22/99	12	SL	5	6,429.04	535.04	5,894.00	6,429.04	-
Brio 8532NT	4/23/99	12	SL	5	1,248.30	82.30	1,166.00	1,248.30	-
Brio 8532NT	4/23/99	12	SL	5	1,248.30	82.30	1,166.00	1,248.30	-
Brio 8532NT	4/23/99	12	SL	5	1,248.30	82.30	1,166.00	1,248.30	-
Brio 8532NT	4/23/99	12	SL	5	1,248.30	82.30	1,166.00	1,248.30	-
Brio 8532NT	4/23/99	12	SL	5	1,248.30	82.30	1,166.00	1,248.30	-
Brio 8532NT	4/23/99	12	SL	5	1,248.30	82.30	1,166.00	1,248.30	-
Brio 8532NT	4/23/99	12	SL	5	1,248.31	82.31	1,166.00	1,248.31	-
Brio 8532NT 6/400	4/23/99	12	SL	5	1,319.73	87.73	1,232.00	1,319.73	-
Brio 8532NT 6/400	4/23/99	12	SL	5	1,319.74	87.74	1,232.00	1,319.74	-
CPD-210GS	4/23/99	12	SL	5	340.89	28.89	312.00	340.89	-
CPD-210GS	4/23/99	12	SL	5	340.89	28.89	312.00	340.89	-
CPD-210GS	4/23/99	12	SL	5	340.89	28.89	312.00	340.89	-
CPD-210GS	4/23/99	12	SL	5	340.90	28.90	312.00	340.90	-
Vaio 505FX / 266	4/23/99	12	SL	5	1,491.48	100.48	1,391.00	1,491.48	-
NetServer LC2 6/333	4/28/99	12	SL	5	1,838.57	152.57	1,686.00	1,838.57	-

**Policy Link Fixed Assets - 12/31/04**

Description	Date in Service	Mon			Cost	FY 04	Beg. Accu.	Accu. Deprec	Net Value
		In Serv	Meth	Life		Depreciation	Deprec 1/01/04	12/31/04	
NetServer LC2 6/333	4/28/99	12	SL	5	2,260.06	188.06	2,072.00	2,260.06	-
1605-R	4/29/99	12	SL	5	4,202.27	282.27	3,920.00	4,202.27	-
9100C	5/4/99	12	SL	5	3,088.38	204.38	2,884.00	3,088.38	-
LaserJet 2100TN	5/4/99	12	SL	5	942.28	64.28	878.00	942.28	-
LaserJet 5Si	5/4/99	12	SL	5	1,589.42	105.42	1,484.00	1,589.42	-
CPD-210GS	5/5/99	12	SL	5	340.89	28.89	312.00	340.89	-
CPD-210GS	5/5/99	12	SL	5	340.90	28.90	312.00	340.90	-
Brio BAX / 400	6/3/99	12	SL	5	1,208.65	99.65	1,109.00	1,208.65	-
Brio BAX / 400	6/3/99	12	SL	5	1,208.65	99.65	1,109.00	1,208.65	-
Brio BAX / 400	6/3/99	12	SL	5	1,208.65	99.65	1,109.00	1,208.65	-
Brio BAX / 400	6/3/99	12	SL	5	1,208.65	99.65	1,109.00	1,208.65	-
Brio BAX / 400	6/3/99	12	SL	5	1,208.65	99.65	1,109.00	1,208.65	-
CPD-210GS	6/3/99	12	SL	5	335.33	33.33	302.00	335.33	-
CPD-210GS	6/3/99	12	SL	5	335.33	33.33	302.00	335.33	-
CPD-210GS	6/3/99	12	SL	5	335.34	33.34	302.00	335.34	-
CPD-210GS	6/3/99	12	SL	5	335.34	33.34	302.00	335.34	-
CPD-210GS	6/3/99	12	SL	5	335.34	33.34	302.00	335.34	-
Procurve 10/100 Hub	6/8/99	12	SL	5	540.91	45.91	495.00	540.91	-
Procurve 10/100 Hub	6/8/99	12	SL	5	540.91	45.91	495.00	540.91	-
1605-R	6/9/99	12	SL	5	4,202.26	352.26	3,850.00	4,202.26	-
Brio BAX / 400 HP Brio BAX / 400	6/22/99	12	SL	5	1,195.52	119.52	1,076.00	1,195.52	-
CPD-210GS	6/22/99	12	SL	5	329.95	38.95	291.00	329.95	-
CPD-210GS	6/22/99	12	SL	5	329.95	38.95	291.00	329.95	-
CPD-210GS	6/22/99	12	SL	5	329.95	38.95	291.00	329.95	-
CPD-210GS	6/22/99	12	SL	5	329.95	38.95	291.00	329.95	-
CPD-210GS	6/22/99	12	SL	5	329.95	38.95	291.00	329.95	-
CPD-210GS	6/22/99	12	SL	5	329.95	38.95	291.00	329.95	-
CPD-210GS	6/22/99	12	SL	5	329.95	38.95	291.00	329.95	-
CPD-210GS	6/22/99	12	SL	5	329.95	38.95	291.00	329.95	-
CPD-210GS	6/22/99	12	SL	5	329.95	38.95	291.00	329.95	-
Brio BAX / 400	6/28/99	12	SL	5	1,268.00	125.00	1,143.00	1,268.00	-
Brio BAX / 400	6/28/99	12	SL	5	1,287.19	130.19	1,157.00	1,287.19	-
Brio BAX / 400	6/28/99	12	SL	5	1,287.19	130.19	1,157.00	1,287.19	-
Brio BAX / 400	6/28/99	12	SL	5	1,287.19	130.19	1,157.00	1,287.19	-
Brio BAX / 400	6/28/99	12	SL	5	1,287.19	130.19	1,157.00	1,287.19	-
Brio BAX / 400	6/28/99	4	SL	5	1,287.20	-	472.00	472.00	815.20
Disposed Brio BAX/400 purchased 6/28/99	4/18/01				(1,287.20)	-	(472.00)	(472.00)	(815.20)
Brio BAX / 400	6/28/99	12	SL	5	1,287.20	130.20	1,157.00	1,287.20	-
Omniscube PC Controller and Cables	6/29/99	12	SL	5	126.71	13.71	113.00	126.71	-
9100C	6/30/99	12	SL	5	2,658.02	264.02	2,394.00	2,658.02	-
LaserJet 1100xi	6/30/99	12	SL	5	351.01	36.01	315.00	351.01	-
LaserJet 8000N	6/30/99	12	SL	5	2,424.01	242.01	2,182.00	2,424.01	-
NetServer LC3 6/333	7/1/99	12	SL	5	5,833.47	582.47	5,251.00	5,833.47	-
Smart-UPS 1400	7/1/99	12	SL	5	582.05	60.05	522.00	582.05	-
CPD-210GS	7/6/99	12	SL	5	311.10	37.10	274.00	311.10	-
Proliant	7/30/99	12	SL	5	6,567.00	768.00	5,799.00	6,567.00	-
LaserJet 1100xi	8/11/99	12	SL	5	378.23	49.23	329.00	378.23	-
Brio 8533	8/17/99	12	SL	5	784.05	104.05	680.00	784.05	-
Brio 8533	8/17/99	12	SL	5	784.05	104.05	680.00	784.05	-
Brio 8533	8/17/99	12	SL	5	784.05	104.05	680.00	784.05	-
Brio 8533	8/17/99	12	SL	5	784.06	104.06	680.00	784.06	-
2/20/01 Disposed Vaio 505TX /300 purchased 8/31/99	8/31/99				(1,623.25)	-	(487.00)	(487.00)	(1,136.25)
Vaio 505TX/300	8/31/99	2	SL	5	1,623.25	-	541.00	541.00	1,082.25
Vaio 505TX/300	9/1/99	12	SL	5	1,585.00	211.00	1,374.00	1,585.00	-
DCR-TRV103 Camcorder	9/13/99	12	SL	5	732.24	111.24	621.00	732.24	-
DCR-TRV103 Camcorder	9/13/99	12	SL	5	732.25	111.25	621.00	732.25	-
LP425Z	9/16/99	12	SL	5	4,352.53	723.53	3,629.00	4,352.53	-
Vaio 505TS/300	9/20/99	12	SL	5	1,551.25	233.25	1,318.00	1,551.25	-

**Policy Link Fixed Assets - 12/31/04**

Description	Date in Service	Mon			Cost	FY 04 Depreciation	Beg. Accu. Deprec 1/01/04	Accu. Deprec 12/31/04	Net Value
		in Serv	Meth	Life					
SLVM91	9/28/99	12	SL	5	335 00	56.00	279.00	335 00	-
SLVM91	9/28/99	12	SL	5	357 23	61.23	296.00	357 23	-
Teamstation 5 0	10/7/99	12	SL	5	6,229 65	1,037.65	5,192 00	6,229.65	-
Teamstation 5 0	10/7/99	12	SL	5	6,679 36	1,112.36	5 567.00	6,679.36	-
LP425Z	10/8/99	12	SL	5	4,014.15	668.15	3,346.00	4,014 15	-
Vaio 505TS/300	10/28/99	12	SL	5	1 674.96	278 96	1,396.00	1,674 96	-
Vaio 505TS/300	10/28/99	12	SL	5	1,674.96	278.96	1,396.00	1,674.96	-
27" Monitor for Teamstation	11/1/99	12	SL	5	1,397.02	234.02	1 163.00	1,397.02	-
27" Monitor for Teamstation	11/1/99	12	SL	5	1,397.02	234.02	1,163.00	1,397.02	-
Vaio 505TS/300	11/1/99	12	SL	5	1,669.96	277.96	1,392.00	1,669.96	-
Vaio 505TS/300	11/1/99	12	SL	5	1,669 96	277.96	1,392 00	1,669.96	-
Vaio 505TR/300	11/9/99	12	SL	5	1,509 17	251.17	1,258.00	1,509 17	-
Vaio 505TR/300	11/9/99	12	SL	5	1,509 17	251.17	1,258 00	1,509 17	-
CPD-210GS	11/10/99	12	SL	5	363 74	59.74	304 00	363 74	-
CPD-210GS	11/10/99	12	SL	5	367 73	59.73	308 00	367 73	-
CPD-210GS	11/10/99	12	SL	5	372 79	60.79	312 00	372 79	-
CPD-210GS	11/10/99	12	SL	5	379 20	62.20	317 00	379 20	-
CPD-210GS	12/1/99	12	SL	5	373 06	67 06	306 00	373 06	-
Misc	12/31/99	1	SL	5	1.19	-	-	-	1 19
Workstation	12/31/99	12	SL	5	2,014.51	402.51	1,612 00	2,014 51	-
Workstation	12/31/99	12	SL	5	2,166 68	433.00	1,732 00	2,165 00	1 68
2 CoStar Printers	3/1/00	12	SL	5	518 02	104.00	398 00	502 00	16 02
4 hp brio workstation	3/1/00	12	SL	5	4,375 90	875 00	3,354 00	4,229 00	146 90
4 Sony Monitors	3/1/00	12	SL	5	1,367 46	273.00	1,047 00	1,320 00	47 46
back ups por 650 (NY)	3/1/00	12	SL	5	264 91	53.00	203 00	256 00	8 91
video conf system & upgrade	4/26/00	12	SL	5	2,658 01	532.00	1,950 00	2,482 00	176 01
4 laptops CA	5/23/00	12	SL	5	11,377 96	2,276.00	8,155 00	10,431 00	946 96
NecX - RAM upgrades CA	5/23/00	12	SL	5	3,059 10	612.00	2,193 00	2,805 00	254 10
nyo picture phone direct/isdn card	7/19/00	12	SL	5	1,530 66	306 00	1,046 00	1,352 00	178.66
router isdn cart nyo	7/19/00	12	SL	5	1,059 48	212 00	724 00	936 00	123 48
video conf audio nyo	7/19/00	12	SL	5	2,243 40	449.00	1,534.00	1,983 00	260 40
video conf audio oak	7/19/00	12	SL	5	6,195 60	1,239.00	4,233.00	5,472.00	723 60
win 2k upgrades	7/19/00	12	SL	5	2,580 00	516.00	1,763 00	2,279 00	301 00
2 21" monitors	9/21/00	12	SL	5	1,761 01	352.00	1,144 00	1,496 00	265 01
3 computers	9/21/00	12	SL	5	3,510 57	702.00	2,282 00	2,984 00	526 57
hp laserjet printer	10/26/00	12	SL	5	432 61	87 00	275 00	362 00	70 61
memory for laptops	10/26/00	12	SL	5	1,179 31	236.00	747 00	983 00	196 31
Sony Vaio laptop	10/26/00	12	SL	5	2,920 61	584.00	1,849 00	2,433 00	487 61
Sony Vaio laptop refurbished	10/26/00	12	SL	5	1,452 84	291.00	921 00	1,212.00	240 84
Exchange server and CAL licenses	11/16/00	12	SL	5	2,171 55	434.00	1,338 00	1,772 00	399 55
laptop - CDW	1/18/01	12	SL	5	1,674 56	335.00	977 00	1,312 00	362 56
laptop - CDW	1/18/01	12	SL	5	1,674 56	335.00	977 00	1,312 00	362 56
laptop - CDW	1/18/01	12	SL	5	1,674.57	335.00	977 00	1,312 00	362 57
laptop - CDW	1/18/01	11	SL	5	1,674 57	-	614 00	614 00	1,060 57
sale of laptop - CDW	11/8/02				(1,674 57)	-	(614 00)	(614 00)	(1,060 57)
printer - CDW	2/22/01	12	SL	5	2,453 09	491.00	1,391 00	1,882 00	571 09
printer - CDW	2/22/01	12	SL	5	2,467 59	494.00	1,399 00	1,893 00	574 59
Ubid - laptop	3/15/01	12	SL	5	1,693 90	339 00	932 00	1,271 00	422 90
workstation - CDW	3/15/01	12	SL	5	3,777 76	756.00	2,079 00	2,835 00	942 76
server - CDW	5/3/01	12	SL	5	1,118 00	224.00	597 00	821 00	297 00
server - CDW (6 items)	5/3/01	12	SL	5	5,175 46	1,035 00	2,760 00	3,795 00	1,380 46
laptop - CDW	5/10/01	12	SL	5	1,913 07	383 00	1,021 00	1,404 00	509 07
server - CDW	5/10/01	12	SL	5	4,243 37	849 00	2,264 00	3,113 00	1,130 37
workstation - CDW	5/10/01	12	SL	5	1,080 46	216 00	576 00	792 00	288 46
workstation - CDW	5/10/01	12	SL	5	1,339 73	268 00	715 00	983 00	356 73
workstation - CDW	5/10/01	12	SL	5	1,451 80	290 00	774 00	1,064 00	387 80
workstation - CDW	5/10/01	12	SL	5	3,372 79	675.00	1,800 00	2,475 00	897 79

**Policy Link Fixed Assets - 12/31/04**

Description	Date in Service	Mon			Cost	FY 04	Beg. Accu.	Accu. Deprec	Net Value
		in Serv	Meth	Life		Depreciation	Deprec 1/01/04	12/31/04	
workstation - CDW	6/29/01	12	SL	5	4,581.37	916.00	2,290.00	3,206.00	1,375.37
backup drive - CDW	10/15/01	12	SL	5	1,157.03	231.00	501.00	732.00	425.03
laptop - Ubid com	10/15/01	12	SL	5	1,546.84	309.00	670.00	979.00	567.84
monitor - CDW	10/15/01	12	SL	5	723.94	145.00	314.00	459.00	264.94
workstation - Ubid com	10/15/01	12	SL	5	560.96	112.00	243.00	355.00	205.96
workstation - Ari - CDW	12/31/01	12	SL	5	1,229.30	246.00	492.00	738.00	491.30
Dell Server	2/14/02	12	SL	3	4,847.44	1,616.00	3,097.00	4,713.00	134.44
Workstation/parts/memory	3/18/02	12	SL	3	2,016.22	672.00	1,176.00	1,848.00	168.22
Laptop	5/2/02	12	SL	3	1,590.23	530.00	883.00	1,413.00	177.23
Laptop	5/2/02	12	SL	3	2,372.93	791.00	1,318.00	2,109.00	263.93
Laptop (memory included)	5/2/02	12	SL	3	1,659.25	553.00	922.00	1,475.00	184.25
Laptop	8/23/02	12	SL	3	1,684.33	561.00	748.00	1,309.00	375.33
CDW - Sony Laptop	11/7/02	12	SL	3	1,803.38	601.00	701.00	1,302.00	501.38
Mail Server - Oak Office	11/7/02	12	SL	3	5,611.63	1,871.00	2,183.00	4,054.00	1,557.63
Sony Vaio Lapto(Josh K)	12/12/02	12	SL	3	2,469.52	823.00	892.00	1,715.00	754.52
Desktop for Ari	12/20/02	12	SL	3	1,566.04	522.00	522.00	1,044.00	522.04
3 Desktops	12/20/02	12	SL	3	3,025.37	1,008.00	1,008.00	2,016.00	1,009.37
2 Laptops	12/20/02	12	SL	3	3,183.00	1,061.00	1,061.00	2,122.00	1,061.00
Circuit City computer & monitor	12/31/02	12	SL	3	2,659.40	886.00	886.00	1,772.00	887.40
Bookcase	3/24/99	12	SL	7	612.35	87.00	414.00	501.00	111.35
chair	3/24/99	12	SL	7	298.02	43.00	204.00	247.00	51.02
chair	3/24/99	12	SL	7	449.20	64.00	304.00	368.00	81.20
chair	3/24/99	12	SL	7	449.20	64.00	304.00	368.00	81.20
chair	3/24/99	12	SL	7	957.13	137.00	651.00	788.00	169.13
chair	3/24/99	12	SL	7	2,629.94	376.00	1,786.00	2,162.00	467.94
chair	3/24/99	12	SL	7	2,695.20	385.00	1,829.00	2,214.00	481.20
chair	3/24/99	12	SL	7	2,695.20	385.00	1,829.00	2,214.00	481.20
chair	3/24/99	12	SL	7	2,740.88	392.00	1,862.00	2,254.00	486.88
Credenza	3/24/99	12	SL	7	878.82	126.00	598.00	724.00	154.82
Credenza	3/24/99	12	SL	7	889.70	127.00	603.00	730.00	159.70
desk	3/24/99	12	SL	7	143.57	21.00	99.00	120.00	23.57
desk	3/24/99	12	SL	7	593.86	85.00	404.00	489.00	104.86
desk	3/24/99	12	SL	7	825.53	118.00	560.00	678.00	147.53
desk	3/24/99	12	SL	7	1,009.34	144.00	684.00	828.00	181.34
desk	3/24/99	12	SL	7	1,020.22	146.00	693.00	839.00	181.22
desk	3/24/99	12	SL	7	1,748.94	250.00	1,187.00	1,437.00	311.94
desk	3/24/99	12	SL	7	3,258.60	466.00	2,213.00	2,679.00	579.60
desk	3/24/99	12	SL	7	4,663.85	666.00	3,164.00	3,830.00	833.85
desk	3/24/99	12	SL	7	7,331.86	1,047.00	4,974.00	6,021.00	1,310.86
desk misc	3/24/99	12	SL	7	28.28	4.00	19.00	23.00	5.28
desk misc	3/24/99	12	SL	7	30.45	4.00	19.00	23.00	7.45
file cab	3/24/99	12	SL	7	653.00	93.00	442.00	535.00	118.00
Filenza	3/24/99	12	SL	7	13,574.00	1,939.00	9,210.00	11,149.00	2,425.00
keyboard tray	3/24/99	12	SL	7	196.00	28.00	133.00	161.00	35.00
keyboard tray	3/24/99	12	SL	7	3,524.00	503.00	2,390.00	2,893.00	631.00
light	3/24/99	12	SL	7	85.00	12.00	57.00	69.00	16.00
panel system	3/24/99	12	SL	7	872.00	125.00	593.00	718.00	154.00
Kitchen bench	5/18/99	12	SL	7	3,868.00	553.00	2,488.00	3,041.00	827.00
chair	6/2/99	12	SL	7	78.74	11.00	51.00	62.00	16.74
chair	6/2/99	12	SL	7	217.61	31.00	142.00	173.00	44.61
chair	6/2/99	12	SL	7	314.96	45.00	206.00	251.00	63.96
chair	6/2/99	12	SL	7	420.91	60.00	275.00	335.00	85.91
chair	6/2/99	12	SL	7	486.76	70.00	321.00	391.00	95.76
chair	6/2/99	12	SL	7	658.56	94.00	431.00	525.00	133.56
chair	6/2/99	12	SL	7	837.80	120.00	550.00	670.00	167.80
chair	6/2/99	12	SL	7	973.52	139.00	637.00	776.00	197.52

**Policy Link Fixed Assets - 12/31/04**

Description	Date In Service	Mon In			Cost	FY 04	Beg. Accu.	Accu. Deprec	Net Value
		Serv	Meth	Life		Depreciation	Deprec 1/01/04	12/31/04	
chair	6/2/99	12	SL	7	973.52	139.00	637.00	776.00	197.52
chair	6/2/99	12	SL	7	1,352.91	193.00	885.00	1,078.00	274.91
chair	6/2/99	12	SL	7	1,352.91	193.00	885.00	1,078.00	274.91
chair	6/2/99	12	SL	7	1,496.08	214.00	981.00	1,195.00	301.08
chair	6/2/99	12	SL	7	2,340.75	334.00	1,531.00	1,865.00	475.75
chair	6/2/99	12	SL	7	5,383.02	769.00	3,525.00	4,294.00	1,089.02
dosk	6/2/99	12	SL	7	(188.98)	(91.98)	(188.98)	(280.96)	91.98
sofa	6/2/99	12	SL	7	1,526.00	218.00	999.00	1,217.00	309.00
table	6/2/99	12	SL	7	77.00	11.00	50.00	61.00	16.00
tablo	6/2/99	12	SL	7	175.00	25.00	115.00	140.00	35.00
tablo	6/2/99	12	SL	7	192.00	27.00	124.00	151.00	41.00
tablo	6/2/99	12	SL	7	441.00	63.00	289.00	352.00	89.00
tablo	6/2/99	12	SL	7	558.00	80.00	367.00	447.00	111.00
table	6/2/99	12	SL	7	2,369.00	338.00	1,549.00	1,887.00	482.00
table	6/2/99	12	SI	7	5,111.00	730.00	3,346.00	4,076.00	1,035.00
table	6/2/99	12	SL	7	7,552.00	1,079.00	4,945.00	6,024.00	1,528.00
table	6/2/99	12	SL	7	7,803.00	1,115.00	5,110.00	6,225.00	1,578.00
desk	6/10/99	12	SL	7	41.04	6.00	27.00	33.00	8.04
desk	6/10/99	12	SL	7	164.15	23.00	106.00	129.00	35.15
desk	6/10/99	12	SL	7	628.46	90.00	412.00	502.00	126.46
desk	6/10/99	12	SL	7	640.19	91.00	417.00	508.00	132.19
desk	6/10/99	12	SL	7	889.93	127.00	582.00	709.00	180.93
desk	6/10/99	12	SL	7	889.93	127.00	582.00	709.00	180.93
file cab	6/10/99	12	SL	7	117.00	17.00	78.00	95.00	22.00
file/bkcase	6/10/99	12	SL	7	1,219.00	174.00	798.00	972.00	247.00
filenza	6/10/99	12	SL	7	698.00	100.00	458.00	558.00	140.00
keyboard tray	6/10/99	12	SL	7	422.00	60.00	275.00	335.00	87.00
table	6/10/99	12	SL	7	362.00	52.00	238.00	290.00	72.00
table	6/10/99	12	SL	7	382.00	55.00	252.00	307.00	75.00
Other Misc (Plug)(99)	7/1/99	12	SL	5	3,622.00	364.00	3,258.00	3,622.00	-
chair	7/13/99	12	SL	7	465.50	67.00	301.00	368.00	97.50
chair	7/13/99	12	SL	7	1,461.60	209.00	940.00	1,149.00	312.60
sofa	7/13/99	12	SL	7	2,030.00	290.00	1,305.00	1,595.00	435.00
chair	9/22/99	12	SL	7	129.62	19.00	81.00	100.00	29.62
decorations	9/22/99	12	SL	7	7.14	1.00	4.00	5.00	2.14
decorations	9/22/99	12	SL	7	14.28	2.00	9.00	11.00	3.28
decorations	9/22/99	12	SL	7	25.70	4.00	17.00	21.00	4.70
decorations	9/22/99	12	SL	7	28.55	4.00	17.00	21.00	7.55
decorations	9/22/99	12	SL	7	42.83	6.00	26.00	32.00	10.83
decorations	9/22/99	12	SL	7	84.01	12.00	51.00	63.00	21.01
decorations	9/22/99	12	SL	7	85.66	12.00	51.00	63.00	22.66
decorations	9/22/99	12	SL	7	111.36	16.00	68.00	84.00	27.36
decorations	9/22/99	12	SL	7	149.91	21.00	89.00	110.00	39.91
decorations	9/22/99	12	SL	7	318.16	45.00	191.00	236.00	82.16
decorations	9/22/99	12	SL	7	656.76	94.00	399.00	493.00	163.76
decorations	9/22/99	12	SL	7	753.84	108.00	459.00	567.00	186.84
decorations	9/22/99	12	SL	7	836.54	120.00	510.00	630.00	206.54
decorations	9/22/99	12	SL	7	1,142.19	163.00	693.00	856.00	286.19
decorations	9/22/99	12	SL	7	1,593.35	228.00	969.00	1,197.00	396.35
Lights	9/22/99	12	SL	7	153.00	22.00	93.00	115.00	38.00
Lights	9/22/99	12	SL	7	428.00	61.00	259.00	320.00	108.00
bookcase	10/7/99	12	SL	7	256.11	37.00	157.00	194.00	62.11
bookcase	10/7/99	12	SL	7	1,037.29	148.00	629.00	777.00	260.29
bookcase	10/7/99	12	SL	7	1,775.34	254.00	1,079.00	1,333.00	442.34
chair	10/7/99	12	SL	7	267.76	38.00	162.00	200.00	67.76
chair	10/7/99	12	SL	7	267.76	38.00	162.00	200.00	67.76
chair	10/7/99	12	SL	7	480.80	69.00	293.00	362.00	118.80

**Policy Link Fixed Assets - 12/31/04**

Description	Date In Service	Mon			Cost	FY 04	Beg. Accu.	Accu. Deprec	Net Value
		In Serv	Meth	Life		Depreciation	Deprec 1/01/04	12/31/04	
chair	10/7/99	12	SL	7	512.23	73.00	310.00	383.00	129.23
chair	10/7/99	12	SL	7	512.23	73.00	310.00	383.00	129.23
chair	10/7/99	12	SL	7	751.75	107.00	455.00	562.00	189.75
chair	10/7/99	12	SL	7	938.31	134.00	570.00	704.00	234.31
chair	10/7/99	12	SL	7	1,442.39	206.00	876.00	1,082.00	360.39
chair	10/7/99	12	SL	7	2,540.79	363.00	1,543.00	1,906.00	634.79
chair	10/7/99	12	SL	7	7,668.98	1,096.00	4,658.00	5,754.00	1,914.98
crodenza	10/7/99	12	SL	7	1,538.46	220.00	935.00	1,155.00	383.46
desk	10/7/99	12	SL	7	22.82	3.00	13.00	16.00	6.82
desk	10/7/99	12	SL	7	37.30	5.00	21.00	26.00	11.30
desk	10/7/99	12	SL	7	81.58	12.00	51.00	63.00	18.58
desk	10/7/99	12	SL	7	158.51	23.00	98.00	121.00	37.51
desk	10/7/99	12	SL	7	158.51	23.00	98.00	121.00	37.51
desk	10/7/99	12	SL	7	188.81	27.00	115.00	142.00	46.81
desk	10/7/99	12	SL	7	188.81	27.00	115.00	142.00	46.81
desk	10/7/99	12	SL	7	377.62	54.00	229.00	283.00	94.62
desk	10/7/99	12	SL	7	442.89	63.00	268.00	331.00	111.89
desk	10/7/99	12	SL	7	498.83	71.00	302.00	373.00	125.83
desk	10/7/99	12	SL	7	624.71	89.00	378.00	467.00	157.71
desk	10/7/99	12	SL	7	635.63	91.00	387.00	478.00	157.63
desk	10/7/99	12	SL	7	635.63	91.00	387.00	478.00	157.63
desk	10/7/99	12	SL	7	907.92	130.00	552.00	682.00	225.92
desk	10/7/99	12	SL	7	926.57	132.00	561.00	693.00	233.57
desk misc	10/7/99	12	SL	7	27.97	4.00	17.00	21.00	6.97
desk misc	10/7/99	12	SL	7	37.30	5.00	21.00	26.00	11.30
desk misc	10/7/99	12	SL	7	39.63	6.00	25.00	31.00	8.63
desk-misc	10/7/99	12	SL	7	51.28	7.00	30.00	37.00	14.28
file cab	10/7/99	12	SL	7	117.00	17.00	72.00	89.00	28.00
file cab	10/7/99	12	SL	7	340.00	49.00	208.00	257.00	83.00
file cab	10/7/99	12	SL	7	781.00	112.00	476.00	588.00	193.00
file cab	10/7/99	12	SL	7	1,217.00	174.00	739.00	913.00	304.00
file cab	10/7/99	12	SL	7	2,494.00	356.00	1,513.00	1,869.00	625.00
filenza	10/7/99	12	SL	7	2,424.00	346.00	1,471.00	1,817.00	607.00
keyboard tray	10/7/99	12	SL	7	75.00	11.00	47.00	58.00	17.00
light	10/7/99	12	SL	7	105.00	15.00	64.00	79.00	26.00
light	10/7/99	12	SL	7	114.00	16.00	68.00	84.00	30.00
misc	10/7/99	12	SL	7	28.00	4.00	17.00	21.00	7.00
misc	10/7/99	12	SL	7	146.00	21.00	89.00	110.00	36.00
panel	10/7/99	12	SL	7	35.00	5.00	21.00	26.00	9.00
panel	10/7/99	12	SL	7	57.00	8.00	34.00	42.00	15.00
panel	10/7/99	12	SL	7	62.00	9.00	38.00	47.00	15.00
panel	10/7/99	12	SL	7	100.00	14.00	60.00	74.00	26.00
panel	10/7/99	12	SL	7	141.00	20.00	85.00	105.00	36.00
panel	10/7/99	12	SL	7	146.00	21.00	89.00	110.00	36.00
panel	10/7/99	12	SL	7	296.00	42.00	179.00	221.00	75.00
panel	10/7/99	12	SL	7	315.00	45.00	191.00	236.00	79.00
panel	10/7/99	12	SL	7	319.00	46.00	195.00	241.00	78.00
panel	10/7/99	12	SL	7	399.00	57.00	242.00	299.00	100.00
panel	10/7/99	12	SL	7	472.00	67.00	285.00	352.00	120.00
panel	10/7/99	12	SL	7	548.00	78.00	332.00	410.00	138.00
panel	10/7/99	12	SL	7	615.00	88.00	374.00	462.00	153.00
panel	10/7/99	12	SL	7	724.00	103.00	438.00	541.00	183.00
panel	10/7/99	12	SL	7	860.00	123.00	523.00	646.00	214.00
panel	10/7/99	12	SL	7	921.00	132.00	561.00	693.00	228.00
panel	10/7/99	12	SL	7	932.00	133.00	565.00	698.00	234.00
panel	10/7/99	12	SL	7	1,465.00	209.00	888.00	1,097.00	368.00
panel	10/7/99	12	SL	7	1,545.00	221.00	939.00	1,160.00	385.00

**Policy Link Fixed Assets - 12/31/04**

Description	Date In Service	Mon	Meth	Life	Cost	FY 04	Beg. Accu.	Accu. Deprec	Net Value
		In Serv				Depreciation	Deprec 1/01/04	12/31/04	
reception desk	10/7/99	12	SL	7	7,890.00	1,127.00	4,790.00	5,917.00	1,973.00
sofa	10/7/99	12	SL	7	2,914.00	416.00	1,768.00	2,184.00	730.00
table	10/7/99	12	SL	7	146.00	21.00	89.00	110.00	36.00
table	10/7/99	12	SL	7	291.00	42.00	178.00	220.00	71.00
table	10/7/99	12	SL	7	380.00	54.00	230.00	284.00	96.00
table	10/7/99	12	SL	7	548.00	78.00	332.00	410.00	138.00
table	10/7/99	12	SL	7	769.00	110.00	467.00	577.00	192.00
tablo	10/7/99	12	SL	7	956.00	137.00	582.00	719.00	237.00
table	10/7/99	12	SL	7	4,476.00	639.00	2,716.00	3,355.00	1,121.00
Cabinots	11/22/99	12	SL	7	4,241.00	606.00	2,474.00	3,080.00	1,161.00
decorations	11/22/99	12	SL	7	378.88	54.00	221.00	275.00	103.88
file cab	11/22/99	12	SL	7	533.00	76.00	310.00	386.00	147.00
file cab	11/22/99	12	SL	7	872.00	125.00	510.00	635.00	237.00
file cab	11/22/99	12	SL	7	1,307.00	187.00	764.00	951.00	356.00
file cab	11/22/99	12	SL	7	2,044.00	292.00	1,192.00	1,484.00	560.00
file cab	11/22/99	12	SL	7	2,721.00	389.00	1,588.00	1,977.00	744.00
file cab	11/22/99	12	SL	7	2,907.00	415.00	1,695.00	2,110.00	797.00
chair	11/30/99	12	SL	7	529.12	76.00	310.00	386.00	143.12
chair	11/30/99	12	SL	7	2,859.60	409.00	1,670.00	2,079.00	780.60
chair	11/30/99	12	SL	7	3,392.37	485.00	1,980.00	2,465.00	927.37
credenza	11/30/99	12	SL	7	986.08	141.00	576.00	717.00	269.08
desk	11/30/99	12	SL	7	67.34	10.00	41.00	51.00	16.34
desk	11/30/99	12	SL	7	84.18	12.00	49.00	61.00	23.18
desk	11/30/99	12	SL	7	84.18	12.00	49.00	61.00	23.18
desk	11/30/99	12	SL	7	456.97	65.00	265.00	330.00	126.97
desk	11/30/99	12	SL	7	524.31	75.00	306.00	381.00	143.31
desk	11/30/99	12	SL	7	644.56	92.00	376.00	468.00	176.56
desk	11/30/99	12	SL	7	644.56	92.00	376.00	468.00	176.56
desk	11/30/99	12	SL	7	657.79	94.00	384.00	478.00	179.79
desk	11/30/99	12	SL	7	936.78	134.00	547.00	681.00	255.78
desk	11/30/99	12	SL	7	956.02	137.00	559.00	696.00	260.02
desk	11/30/99	12	SL	7	956.02	137.00	559.00	696.00	260.02
desk	11/30/99	12	SL	7	1,149.63	164.00	670.00	834.00	315.63
desk	11/30/99	12	SL	7	1,154.44	165.00	674.00	839.00	315.44
desk misc	11/30/99	12	SL	7	14.43	2.00	8.00	10.00	4.43
desk misc	11/30/99	12	SL	7	28.86	4.00	16.00	20.00	8.86
desk misc	11/30/99	12	SL	7	50.51	7.00	29.00	36.00	14.51
desk misc	11/30/99	12	SL	7	72.15	10.00	41.00	51.00	21.15
desk misc	11/30/99	12	SL	7	177.98	25.00	102.00	127.00	50.98
file cab	11/30/99	12	SL	7	120.00	17.00	69.00	86.00	34.00
file/bkcase	11/30/99	12	SL	7	2,501.00	357.00	1,458.00	1,815.00	686.00
Filenza	11/30/99	12	SL	7	1,299.00	186.00	759.00	945.00	354.00
keyboard tray	11/30/99	12	SL	7	649.00	93.00	380.00	473.00	176.00
keyboard tray	11/30/99	12	SL	7	974.00	139.00	568.00	707.00	267.00
light	11/30/99	12	SL	7	118.00	17.00	69.00	86.00	32.00
light	11/30/99	12	SL	7	147.00	21.00	86.00	107.00	40.00
light	11/30/99	12	SL	7	198.00	28.00	114.00	142.00	56.00
misc	11/30/99	12	SL	7	8.00	1.00	4.00	5.00	3.00
panel	11/30/99	12	SL	7	93.00	13.00	53.00	66.00	27.00
panel system	11/30/99	12	SL	7	29.00	4.00	16.00	20.00	9.00
panel system	11/30/99	12	SL	7	29.00	4.00	16.00	20.00	9.00
panel system	11/30/99	12	SL	7	42.00	6.00	25.00	31.00	11.00
panel system	11/30/99	12	SL	7	64.00	9.00	37.00	46.00	18.00
panel system	11/30/99	12	SL	7	101.00	14.00	57.00	71.00	30.00
panel system	11/30/99	12	SL	7	112.00	16.00	65.00	81.00	31.00
panel system	11/30/99	12	SL	7	156.00	22.00	90.00	112.00	44.00
panel system	11/30/99	12	SL	7	337.00	48.00	196.00	244.00	93.00

**Policy Link Fixed Assets - 12/31/04**

Description	Date In Service	Mon			Cost	FY 04	Beg. Accu.	Accu. Deprec	Net Value
		In Serv	Meth	Life		Depreciation	Deprec 1/01/04	12/31/04	
panel system	11/30/99	12	SL	7	399.00	57.00	233 00	290 00	109 00
panel system	11/30/99	12	SL	7	409 00	58.00	237 00	295 00	114 00
panel system	11/30/99	12	SL	7	449 00	64.00	261 00	325 00	124 00
panel system	11/30/99	12	SL	7	507 00	72 00	294 00	366 00	141.00
panel system	11/30/99	12	SL	7	515 00	74.00	302 00	376 00	139.00
panel system	11/30/99	12	SL	7	515 00	74.00	302 00	376 00	139.00
panel system	11/30/99	12	SL	7	589 00	84.00	343.00	427.00	162.00
panel system	11/30/99	12	SL	7	988.00	141 00	576.00	717.00	271 00
panel system	11/30/99	12	SL	7	1,109 00	158.00	645.00	803.00	308.00
reception desk	11/30/99	12	SL	7	992.00	142.00	580.00	722 00	270.00
table	11/30/99	12	SL	7	570 00	81.00	331.00	412 00	158.00
table	11/30/99	12	SL	7	779 00	111.00	453.00	564.00	215 00
chair	12/8/99	12	SL	7	2,610 00	373 00	1,523 00	1,896 00	714 00
Misc	12/31/99	12	SL	7	(49 65)	-	-	-	-
Oakland furniture	2/14/00	12	SL	7	6,996 22	999.00	3,913 00	4,912 00	2,084 22
Lotus Eaters by P Foley 1996	2/23/00	12	SL	7	6,343 55	906.00	3,473 00	4,379 00	1,964 55
Oakland furniture	2/23/00	12	SL	7	4,410 00	630.00	2,415 00	3,045 00	1,365 00
Oakland furniture	2/23/00	12	SL	7	8,998 83	1,286.00	4,929 00	6,215 00	2,783 83
2 guest chairs@352 90ea. & Conferenc	3/2/00	12	SL	7	1,980 93	283.00	1,085 00	1,368 00	612 93
Oakland furniture deposit	3/23/00	12	SL	7	7,569 00	1,081.00	4,054 00	5,135 00	2,434 00
furniture	4/13/00	12	SL	7	5,193 69	742.00	2,782 00	3,524 00	1,669 69
Oakland furniture minus deposit	4/26/00	12	SL	7	2,356 54	337.00	1,235 00	1,572 00	784 54
art - SF Moma - by S Briscoe	1/18/01	12	SL	7	1,257 62	180.00	525 00	705 00	552 62
sofa - ikea	1/18/01	12	SL	7	745 92	107.00	312 00	419 00	326 92
chairs (2) - Aeron adjustable	2/14/01	12	SL	7	1,320 82	189.00	551 00	740 00	580 82
chairs (5) - Stylex	2/14/01	12	SL	7	3,662 25	523.00	1,526 00	2,049 00	1,613 25
bookcase - 14x60x29	3/8/01	12	SL	7	760 65	109.00	309 00	418 00	342 65
desk - single-ped 36x72	3/29/01	12	SL	7	1,010 84	144 00	396 00	540.00	470 84
desk return - exec hight return	3/29/01	12	SL	7	690 96	99.00	272.00	371 00	319.96
file - 2-dr lateral file w/book	3/29/01	12	SL	7	1,216 41	174.00	478 00	652 00	564 41
filenza - 22x44x29 - Maya	3/29/01	12	SL	7	1,834 43	262.00	721.00	983 00	851 43
desk - kass's desk	7/5/01	12	SL	7	790 20	113.00	282 00	395.00	395 20
file - 4 high lateral file - Judith	8/9/01	12	SL	7	2,294 12	328.00	793 00	1,121.00	1,173 12
shelving - paper sorter	8/9/01	12	SL	7	1,798 92	257 00	621 00	878 00	920 92
art - Charla's art - "Contact"	8/13/01	12	SL	7	3,250.00	464.00	1,121 00	1,585.00	1,665 00
chair - Aeron work chair	10/11/01	12	SL	7	712 32	102.00	229 00	331 00	381 32
Telephone System	10/13/98	12	SL	5	15,000 00	-	15,000 00	15,000.00	-
Telephone Accessory	11/19/98	12	SL	5	2,423 04	-	2,423 04	2,423 04	-
Key Lamp Module	3/31/99	12	SL	5	427 86	26.86	401 00	427 86	-
M7310 Speakerphone	3/31/99	12	SL	5	8,572 01	572.92	7,999 09	8,572 01	-
M7324 Speakerphone	3/31/99	12	SL	5	441 66	30.66	411 00	441 66	-
Norstar Modular ICS	3/31/99	12	SL	5	5,683 00	377.00	5,306 00	5,683 00	-
Station Aux Power Supply	3/31/99	12	SL	5	78 21	4 21	74 00	78 21	-
M7410 Cordless Phone	5/31/99	12	SL	5	1,058 15	87.15	971 00	1,058 15	-
Norstar Audioconference Phone	5/31/99	12	SL	5	1,394 41	115.41	1,279 00	1,394 41	-
EX300 Audioconference phone	6/30/99	12	SL	5	1,449 66	144.66	1,305 00	1,449 66	-
EX300 Audioconference phone	6/30/99	12	SL	5	1,449 66	144.66	1,305 00	1,449 66	-
M7310 Speakerphone	7/30/99	12	SL	5	2,414 00	281 00	2,133 00	2,414 00	-
Norstar Modular ICS	7/30/99	12	SL	5	5,746 75	671 75	5,075 00	5,746 75	-
Key Lamp Module	11/29/99	12	SL	5	358 38	64 38	294 00	358 38	-
M7100 Single Line Phone	11/29/99	12	SL	5	198 30	35 30	163 00	198 30	-
M7310 Speakerphone	11/29/99	12	SL	5	506 80	94.80	412 00	506 80	-
M7324 Speakerphone	11/29/99	12	SL	5	353 10	63 10	290 00	353 10	-
M7410 Cordless Phone	11/29/99	12	SL	5	754 05	137 05	617 00	754 05	-
Station Auxillary Power Supply	11/29/99	12	SL	5	62 81	9 81	53 00	62 81	-
Misc	12/31/99	12	SL	7	56 85	-	-	-	-

**Policy Link Fixed Assets - 12/31/04**

Description	Date in Service	Mon			Cost	FY 04	Beg. Accu.	Accu. Deprec	Net Value
		In Serv	Meth	Life		Depreciation	Deprec 1/01/04	12/31/04	
To allow for more phone lines	4/1/00	12	SL	7	1,403.31	200.00	784.00	984.00	419.31
conference call equipment	5/3/01	12	SL	5	6,160.14	1,232.00	3,285.00	4,517.00	1,643.14
NY office - cabling/wiring/programming	9/27/01	12	SL	5	1,125.00	225.00	506.00	731.00	394.00
Refrigerator	11/18/98	12	SL	5	576.24	-	576.24	576.24	-
Security System	12/10/98	12	SL	5	1,361.00	-	1,361.00	1,361.00	-
Misc	12/31/99	12	SL	7	0.40	-	-	-	-
Heat/Cool Unit NYO	4/13/00	12	SL	7	854.09	122.00	478.00	600.00	254.09
Eq truck for video eq Oak	6/1/00	12	SL	7	512.49	73.00	280.00	353.00	159.49
2 cameras (Nikon & Canon)	12/21/00	12	SL	7	789.80	113.00	433.00	546.00	243.80
Heat/Cool Unit	1/26/01	12	SL	7	1,055.00	151.00	440.00	591.00	464.00
Toshiba Copier	8/31/02	12	SL	7	20,903.00	2,986.00	3,981.00	6,967.00	13,936.00
Canon Copiers	10/15/02	12	SL	7	51,295.34	7,328.00	8,549.00	15,877.00	35,418.34
MIP Budget Module	2/17/03	12	SL	3	1,925.14	642.00	535.00	1,177.00	748.14
Ari's AmEx Mar 03 CDW-NAS Server (I	3/19/03	12	SL	3	1,977.70	659.00	494.00	1,153.00	824.70
Ari's AmEx Mar 03 CDW-Backup library	3/19/03	12	SL	3	2,586.69	862.00	647.00	1,509.00	1,077.69
Dell Laptop for Anton	6/5/03	12	SL	3	2,019.40	673.00	393.00	1,066.00	953.40
Test/Development server	7/29/03	12	SL	3	1,717.54	573.00	239.00	812.00	905.54
Telephone system upgrade	10/28/03	12	SL	3	2,563.93	855.00	142.00	997.00	1,566.93
Dell-6 laptops	11/30/03	12	SL	3	10,392.11	3,464.00	289.00	3,753.00	6,639.11
Dell 3200 MP Projector	12/7/03	12	SL	3	1,913.86	638.00	53.00	691.00	1,222.86
ESRI ArcView Software	12/7/03	12	SL	3	1,641.06	547.00	46.00	593.00	1,048.06
SPSS Software for GIS	12/7/03	12	SL	3	2,428.98	810.00	67.00	877.00	1,551.98
HP Design Jet printer-GIS wrk-Health C	12/7/03	12	SL	3	1,296.33	432.00	36.00	468.00	828.33
Sony VAIO RS420 Workstation	12/31/03	12	SL	3	2,272.17	757.00	-	757.00	1,515.17
CDW-HP Laserjet 4300	12/31/03	12	SL	3	2,480.81	827.00	-	827.00	1,653.81
Dell Workstations	12/31/03	12	SL	3	5,022.85	1,674.00	-	1,674.00	3,348.85
CDW tape library	12/31/03	12	SL	3	2,191.94	731.00	-	731.00	1,460.94
Dell Power Edge 2600 Server-Oak offic	2/20/04	10	SL	3	3,760.63	1,045.00	-	1,045.00	2,715.63
Raiser's Edge - Net of Maintenance Co	2/24/04	10	SL	3	24,210.00	6,725.00	-	6,725.00	17,485.00
Power Edge server - N Y Office	2/24/04	10	SL	3	2,747.30	763.00	-	763.00	1,984.30
Dell latitude 400 (laptop for Janet)	2/24/04	10	SL	3	2,263.00	629.00	-	629.00	1,634.00
Blackbaud - Raiser's Edge	3/12/04	10	SL	3	2,500.00	694.00	-	694.00	1,806.00
ESRI ArcBis Business Ana software	4/15/04	6	SL	3	20,283.75	3,381.00	-	3,381.00	16,902.75
Dell Firebox X700 firewall	5/31/04	7	SL	3	1,907.36	371.00	-	371.00	1,536.36
Dell Power Connect Switch	5/31/04	7	SL	3	1,279.20	249.00	-	249.00	1,030.20
Dell Computers-New GIS workstation	9/29/04	3	SL	3	1,485.13	124.00	-	124.00	1,361.13
Dell Power Edge 2800 Server-NY office	10/31/04	2	SL	3	4,258.00	237.00	-	237.00	4,021.00
Dell Power Edge 2800 Server-Oakland	10/31/04	2	SL	3	9,215.48	512.00	-	512.00	8,703.48
CDW MS Exchange Enterprise Server	12/11/04	1	SL	3	1,743.00	24.00	-	24.00	1,719.00
CallXpress voice system	12/21/04	0	SL	3	9,855.60	-	-	-	9,855.60
upgrade Call Xpress	12/21/04	0	SL	3	10,346.84	-	-	-	10,346.84
1 Dell PE 700 Server - NY	12/31/04	0	SL	3	1,838.32	-	-	-	1,838.32
1 Dell PE 700 Server - Oakland	12/31/04	0	SL	3	1,838.32	-	-	-	1,838.32
2 Dell Latitude D600 Laptops	12/31/04	0	SL	3	4,286.95	-	-	-	4,286.95
<b>TOTAL 1601 Equipment</b>					<b>991,388.25</b>	<b>138,882.79</b>	<b>583,819.18</b>	<b>722,701.97</b>	<b>268,678.68</b>



PolicyLink is a national nonprofit research, communications, capacity building, and advocacy organization dedicated to advancing policies to achieve economic and social equity based on the wisdom, voice, and experience of local constituencies.

Community leaders, practitioners, policymakers, and foundation executives use PolicyLink analysis, reports, and electronic tools to address equity issues.

## **Equitable Development**

**\$378,469**

PolicyLink collaborates with a broad range of partners to implement strategies to ensure that everyone—including those from low-income communities of color—can contribute to and benefit from economic growth and prosperity. The PolicyLink approach to achieving regional equity is equitable development, a set of tools and strategies that constitute a comprehensive local, regional, and state framework and emphasizes equitable public investment, the fair distribution of affordable housing, and community strategies to improve health.

PolicyLink has advanced the equitable development framework to support community building, regionalism, and equity. Equitable development connects the quest for full racial inclusion and participation to local, metropolitan, and regional planning and development. It is grounded in four guiding principles: the integration of people and place strategies; reduction of local and regional disparities; promotion of "double bottom line" investments; and inclusion of meaningful community voice, participation, and leadership.

Because public policies and investments shape regional development patterns, PolicyLink works to develop policies that encourage equitable development that fully includes low-income communities and communities of color. Through this framework, PolicyLink is forging new ground in the area of infrastructure investments, working with advocates to play greater roles in impacting how public dollars are invested in school facilities, parks, and other areas of public concern. Equitable development is a viable framework for our work with partners in different areas with different economies—those that are growing, older core cities, and rural areas suffering from persistent concentrated poverty. These efforts are documented in *Regional Equity and Smart Growth: Opportunities for Advancing Social and Economic Justice in America*, a new paper published by the Funders' Network for Smart Growth and Livable Communities, which was authored by PolicyLink staff.

The web-based PolicyLink *Equitable Development Toolkit* continues to be a valuable resource that highlights federal, state, and local policies and strategies that community leaders can pursue to increase opportunity and direct new investments to benefit current residents. Twenty-three tools are now available that focus on affordable housing, finance strategies, controlling development, and income and asset creation. The toolkit helps community builders create and sustain diverse, mixed-income/mixed-wealth neighborhoods.

PolicyLink place-based work involves efforts in a number of cities. In New York City, PolicyLink works closely with staff and board members of Harlem Congregations for Community Improvement (HCCI) on a range of wealth-building tools and equitable development opportunities related to HCCI activities in Harlem, including the redevelopment of brownfield sites. In San Diego, PolicyLink is working with the Jacobs Center for Neighborhood Innovation (JCNI) on Market Creek Plaza, the nation's first real estate development project to be planned, developed and, ultimately, owned by neighborhood residents. The PolicyLink project with the Community Development Partnership Network articulates a regional equity action agenda for America's older core cities. Applying this framework involves a collaboration with five organizations in research, strategic consultations, and capacity building in their communities—Baltimore, Cleveland, Detroit, Philadelphia, and Pittsburgh. In the Mississippi Delta, PolicyLink responded to a request from the Kellogg Foundation to explore how equitable development could be used as part of the foundation's place-based economic development project, the Mid-South Delta Initiative.

PolicyLink supports alliances of community builders and advocates for equitable development in a number of cities and regions around the country, and produces reports with those groups and about their efforts. These case studies—such as ones produced for Boston, Massachusetts and Portland, Oregon, are a means of “lifting up what works,” and disseminating information to other communities about equitable development and methods for achieving it.

#### Fair Distribution of Affordable Housing

\$593,802

PolicyLink seeks to improve the lives of people in low-income communities of color by working with these communities and other key partners to achieve critical policy changes that promote equitable development. A key arena of our equitable development policy work focuses on achieving the fair distribution of affordable housing throughout regions.

Growth patterns in the United States have left low-income residents with substandard housing, high concentrations of poverty, racial segregation, poor schools, high housing costs, limited access to jobs, and a crumbling infrastructure. Strategies to address these disparities include creating new revenue streams for producing more affordable housing and legislating zoning and production requirements, such as inclusionary zoning (IZ), which tie affordable housing to private development. IZ is the focus of PolicyLink studies for New York City and Washington, DC, and is one of the strategies discussed in the PolicyLink Equitable Development Toolkit. The toolkit, created in partnership with community organizations from dozens of metropolitan regions, draws on information collected from research, convenings, and coalition building efforts to impact public policy.

In 2004 our work continued in Atlanta, GA, Boston, MA, California, New York City, and Washington, DC, and included assisting campaigns seeking inclusionary zoning policies, research to identify permanent sources of revenue to finance the development of

affordable housing; communications to highlight promising practices across the country that have been used to promote and develop affordable housing; and capacity building to forge connections between affordable housing and other critical issues of regional equity such as transportation, employment, and environmental justice. The policy campaigns in many of these cities have now either succeeded in changing public policies or have opened up the public debate and built public and political will for change.

### **Equitable Public Investment**

**\$623,635**

Many of the most important issues of social and economic equity in the coming decade will concern the ways that neighborhoods, cities, and regions are built, and the financing of construction, rehabilitation, and operating costs. Equitable public investment requires finding ways to create healthy communities and regions by reforming state and local fiscal policies and guiding public investments.

There is great potential for shaping public investments to generate community benefits including employment, small business opportunities, transportation access and quality, affordable housing, as well as socially just allocations of environmental costs and resources. Yet most of these areas of policy have traditionally been very narrowly defined and closely held, and have not been inclusive of the perspectives and wisdom of low-income communities and communities of color. The PolicyLink focus area of equitable public investment is designed to open up these domains of public policy.

State, regional, and local public policies greatly influence regional development patterns. In many states, central cities and aging suburbs must confront high service costs, unmet educational and employment needs, aging water and sewer systems, and deteriorating housing stock. Inadequate fiscal capacity and investments, coupled with inequitable tax policies, exacerbate these problems. Strategic public investments, along with reforms in land use regulation, can substantially reduce disparities in services and in social and economic conditions.

PolicyLink projects in equitable public investment have a focus on infrastructure policy. This project provides working definitions of equity in infrastructure, derived from promising practices around the country, and presents a conceptual framework for activity in public finance, transportation policy, and regional development policy with a particular focus on California. Another key project in this area examines equity in school construction. This project analyzes the equity of the distribution of billions of bond dollars from recent California statewide ballot measures, reviews promising practices in school construction financing from around the country, recommends and works with groups and coalitions to bring about policy changes. Collaborations with groups in many areas of the country continue to emphasize training and capacity building strategies to advance their goals for equitable public investment.

### **Community Strategies to Improve Health**

**\$611,893**

A range of socioeconomic and environmental conditions such as income, segregation, racism, pollution, crime, availability of fresh foods and safe recreational facilities, and accessible quality housing have dramatic impacts on an individual's health. Where you live, work, go to school, and play can hinder or enhance good health. PolicyLink proposes principles, strategies, and policies to improve the impacts that neighborhoods and communities have on their residents' health.

Asthma's growing prevalence and the environmental factors that exacerbate it is a case in point. Asthma is an epidemic in many low-income communities of color. For example, a study of children in Harlem, New York found 25 percent had asthma or symptoms of the disease. In 2002, PolicyLink published *Fighting Childhood Asthma: How Communities Can Win*, a comprehensive review of approaches designed to minimize environmental triggers of childhood asthma with descriptions of strategies, policies, and promising practices, including a national scan of asthma legislation as well as policy recommendations for reducing environmental triggers in homes, schools, and the outdoors.

One in ten children in California has asthma, with far higher prevalence in low-income communities of color. For three years, PolicyLink has been working in California with Community Action to Fight Asthma (CAFA)—12 local and 4 regional coalitions from around the state that are focused on making policy changes to reduce environmental triggers of childhood asthma. The groups have successfully supported legislation to include agricultural equipment under the state's environmental protection act. CAFA coalitions also seek to improve indoor air quality in schools and to improve outdoor air quality by reducing diesel emissions (a known trigger of asthma). PolicyLink delivers technical assistance to the groups designed to build skills and knowledge about policy, advocacy, and communications.

From our initial study of health disparities, PolicyLink published two reports demonstrating the powerful influence of community conditions on the health of individuals and families. *Reducing Health Disparities Through a Focus on Communities* pulls from extensive interviews, site visits, and an exhaustive research review to make these connections. *Regional Development and Physical Activity: Issues and Strategies for Promoting Health Equity* explores the connection between development patterns, physical activity, and poor health. The report makes recommendations for facilitating increased physical activity by improving community design and suggesting new goals for community organizing.

Efforts to influence community health include the publication of *The Influence of Community Factors on Health: Ann Annotated Bibliography* and four reports produced with the Joint Center for Political and Economic Studies: *Building Stronger Communities for Better Health, A Place for Healthier Living. Improving Access to Physical and Healthy Foods; Breathing Easier: Community-Based Strategies to Prevent Asthma; and Community-Based Strategies for Improving Latino Health.*

In addition, PolicyLink continues to coordinate and conduct research and analysis to examine the relationship between place and health disparities, policy and practice opportunities for change, and the possibilities for preventing health disparities and for measuring change over time.

**Other Issue Areas/Leadership for Change**

**\$2,023,591**

*Community Technology*

PolicyLink work in technology goes beyond issues of access to raise questions about organizational capacity and opportunities for advancing equity by bridging the digital divide. The organization has helped broaden the concept of the divide to include how he communities and organizations use technology to carry out their missions in an equitable way.

The PolicyLink technology projects are focused on the development of a new policy agenda. To that end, the organization has partnered with such businesses as the Hewlett-Packard Company and with such organizations as the Community Technology Foundation of California, and is engaged in researching a new report on the role of E-advocacy for advancing social and economic equity.

PolicyLink and the Urban Institute are working together under a contract with The Lincoln Institute of Land Policy to showcase and analyze the ways in which community-based GIS projects are using parcel data to improve the efficiency and effectiveness of community development projects and to demonstrate the importance of local and regional data intermediaries for connecting local groups to data and GIS ventures.

*Leadership*

While PolicyLink continues to create and advance policy initiatives, produce reports, convene stakeholders, and partner in local and national campaigns for change, the organization will also search for and create opportunities to build local and regional leadership. PolicyLink will work to enhance advocacy expertise at the local level and support efforts to build broad-based coalitions in campaigns for policy change.

PolicyLink efforts to expand the capacity of organizations to impact policy and thereby influence the lives of residents in low income communities and communities of color contributed to the planning of *Advancing Regional Equity: The Second National Summit on Equitable Development, Social Justice, and Smart Growth*, which took place in Philadelphia in 2005 and was attended by nearly 1,300 people. Summit planning was a critical component of work activities in 2004 and the content of workshops and plenary sessions important to increasing the use of equitable development strategies as the means to creating economic and social equity.

• If you are filing for an Additional (not automatic) 3-Month Extension, complete only Part II and check this box



Note: Only complete Part II if you have already been granted an automatic 3-month extension on a previously filed Form 8868.

• If you are filing for an Automatic 3-Month Extension, complete only Part I (on page 1).

**Part II Additional (not automatic) 3-Month Extension of Time - Must file Original and One Copy.**

Type or print.  File by the extended due date for filing the return. See instructions.	Name of Exempt Organization <b>POLICY LINK ATTN: JOAN BRAUN</b>	Employer identification number <b>94-3297479</b>
	Number, street, and room or suite no. If a P.O. box, see instructions. <b>101 BROADWAY</b>	For IRS use only
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. <b>OAKLAND, CA 94607</b>	

Check type of return to be filed (File a separate application for each return):

- Form 990     Form 990-EZ     Form 990-T (sec 401(a) or 408(a) trust)     Form 1041-A     Form 5227     Form 8870
- Form 990-BL     Form 990-PF     Form 990-T (trust other than above)     Form 4720     Form 6069

**STOP: Do not complete Part II if you were not already granted an automatic 3-month extension on a previously filed Form 8868.**

- The books are in the care of **▶ JOAN CATHERINE BRAUN**  
Telephone No **▶ 510-663-2333** FAX No **▶**
- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) \_\_\_\_\_ If this is for the whole group, check this box  If it is for part of the group, check this box  and attach a list with the names and EINs of all members the extension is for

4 I request an additional 3-month extension of time until **NOVEMBER 15, 2005**

5 For calendar year **2004**, or other tax year beginning \_\_\_\_\_ and ending \_\_\_\_\_

6 If this tax year is for less than 12 months, check reason.  Initial return     Final return     Change in accounting period

7 State in detail why you need the extension  
**TAXPAYER REQUIRES ADDITIONAL TIME TO COMPILE THE INFORMATION NECESSARY TO FILE A COMPLETE AND ACCURATE RETURN.**

8a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions \$ \_\_\_\_\_

b If this application is for Form 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit and any amount paid previously with Form 8868 \$ **0815.05**

c Balance Due. Subtract line 8b from line 8a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions \$ \_\_\_\_\_ N/A

**Signature and Verification**

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete, and that I am authorized to prepare this form.

Signature **And Remish** Title **▶ CPA** Date **▶ 8-15-05**

**Notice to Applicant - To Be Completed by the IRS**

- We have approved this application. Please attach this form to the organization's return
- We have not approved this application. However, we have granted a 10-day grace period from the later of the date shown below or the due date of the organization's return (including any prior extensions). This grace period is considered to be a valid extension of time for elections otherwise required to be made on a timely return. Please attach this form to the organization's return
- We have not approved this application. After considering the reasons stated in item 7, we cannot grant your request for an extension of time to file. We are not granting a 10-day grace period
- We cannot consider this application because it was filed after the extended due date of the return for which an extension was requested
- Other \_\_\_\_\_

Director \_\_\_\_\_ By \_\_\_\_\_ Date \_\_\_\_\_

Alternate Mailing Address - Enter the address if you want the copy of this application for an additional 3-month extension returned to an address different than the one entered above

**EXTENSION APPROVED**

Type or print	Name <b>HENRY C. LEVY &amp; CO., CPAS, APC</b>	<b>SEP 07 2005</b>
	Number and street (include suite, room, or apt. no.) or a P.O. box number <b>5940 COLLEGE AVE., SUITE C</b>	
	City or town, province or state, and country (including postal or ZIP code) <b>OAKLAND, CA 94618</b>	FIELD DIRECTOR, SUBMISSION PROCESSING, OGDEN