EXTENSION ATTACHED

Form **990**

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

Department of the Treasury
Internal Revenue Service

▶ The organization may have to use a copy of this return to satisfy state reporting requirements

OMB No 1545-0047

2003

Open to Public Inspection

A For the 2003 calendar year, or tax year beginning **7/1**, 2003, and ending **6/30**, 20 **04**

B Check if applicable: ☐ Address change ☐ Name change ☐ Initial return ☐ Final return ☐ Amended return ☐ Application pending

Please use IRS label or print or type. See Specific Instructions.

C Name of organization: **LENOX HILL NEIGHBORHOOD HOUSE, INC.**

Number and street (or P O box if mail is not delivered to street address) | Room/suite: **331 EAST 70TH STREET**

City or town, state or country, and ZIP + 4: **NEW YORK, NY 10021**

D Employer identification number: **013-1628180**

E Telephone number: **(212) 744-5022**

F Accounting method: ☐ Cash ☒ Accrual ☐ Other (specify) ▶

• **Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).**

H and I are not applicable to section 527 organizations

H(a) Is this a group return for affiliates? ☐ Yes ☒ No

H(b) If "Yes," enter number of affiliates ▶

H(c) Are all affiliates included? ☐ Yes ☐ No (If "No," attach a list See instructions)

H(d) Is this a separate return filed by an organization covered by a group ruling? ☐ Yes ☒ No

I Group Exemption Number ▶

G Website: ▶ **WWW.LENOXHILL.ORG**

J **Organization type** (check only one) ▶ ☒ 501(c) (**3**) ◀ (insert no) ☐ 4947(a)(1) or ☐ 527

K Check here ▶ ☐ if the organization's gross receipts are normally not more than $25,000 The organization need not file a return with the IRS, but if the organization received a Form 990 Package in the mail, it should file a return without financial data **Some states require a complete return.**

M Check ▶ ☒ if the organization is **not** required to attach Sch. B (Form 990, 990-EZ, or 990-PF)

L Gross receipts: Add lines 6b, 8b, 9b, and 10b to line 12 ▶ **15,134,503**

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Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See page 18 of the instructions)

Revenue

1	Contributions, gifts, grants, and similar amounts received:				
a	Direct public support	1a	1,952,278		
b	Indirect public support	1b	0		
c	Government contributions (grants)	1c	8,630,662		
d	**Total** (add lines 1a through 1c) (cash $ 10,585,652 noncash $ 9,288)			1d	10,582,940
2	Program service revenue including government fees and contracts (from Part VII, line 93)			2	
3	Membership dues and assessments			3	1,095,574
4	Interest on savings and temporary cash investments			4	11,984
5	Dividends and interest from securities			5	60,644
6a	Gross rents	6a	70,529		
b	Less: rental expenses	6b			
c	Net rental income or (loss) (subtract line 6b from line 6a)			6c	70,529
7	Other investment income (describe ▶)			7	

		(A) Securities		(B) Other		
8a	Gross amount from sales of assets other than inventory . STATEMENT 1	2,488,791	8a			
b	Less: cost or other basis and sales expenses	2,407,889	8b			
c	Gain or (loss) (attach schedule)	80,902	8c			
d	Net gain or (loss) (combine line 8c, columns (A) and (B))				8d	80,902

9	Special events and activities (attach schedule). If any amount is from **gaming**, check here ▶ ☐				
a	Gross revenue (not including $ 693,925 of contributions reported on line 1a)	9a	756,466		
b	Less: direct expenses other than fundraising expenses	9b	423,099		
c	Net income or (loss) from special events (subtract line 9b from line 9a) STMT 4			9c	333,367
10a	Gross sales of inventory, less returns and allowances	10a			
b	Less. cost of goods sold	10b			
c	Gross profit or (loss) from sales of inventory (attach schedule) (subtract line 10b from line 10a)			10c	
11	Other revenue (from Part VII, line 103)			11	67,575
12	**Total revenue** (add lines 1d, 2, 3, 4, 5, 6c, 7, 8d, 9c, 10c, and 11)			12	12,303,515
Expenses					
13	Program services (from line 44, column (B))			13	10,300,746
14	Management and general (from line 44, column (C))			14	1,190,562
15	Fundraising (from line 44, column (D))			15	545,909
16	Payments to affiliates (attach schedule)			16	
17	**Total expenses** (add lines 16 and 44, column (A))			17	12,037,217
Net Assets					
18	Excess or (deficit) for the year (subtract line 17 from line 12)			18	266,298
19	Net assets or fund balances at beginning of year (from line 73, column (A))			19	5,711,946
20	Other changes in net assets or fund balances (attach explanation) STATEMENT 1			20	67,498
21	Net assets or fund balances at end of year (combine lines 18, 19, and 20)			21	6,045,742

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Part II Statement of Functional Expenses All organizations must complete column (A) Columns (B), (C), and (D) are required for section 501(c)(3) and (4) organizations and section 4947(a)(1) nonexempt charitable trusts but optional for others (See page 22 of the instructions)

Do not include amounts reported on line 6b, 8b, 9b, 10b, or 16 of Part I		(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
22 Grants and allocations (attach schedule) (cash $ ____ noncash $ ____)	22	NONE	NONE		
23 Specific assistance to individuals (attach schedule)	23				
24 Benefits paid to or for members (attach schedule)	24				
25 Compensation of officers, directors, etc.	25				
26 Other salaries and wages	26	STATEMENT 2			
27 Pension plan contributions	27				
28 Other employee benefits	28				
29 Payroll taxes	29				
30 Professional fundraising fees	30				
31 Accounting fees	31				
32 Legal fees	32				
33 Supplies	33				
34 Telephone	34				
35 Postage and shipping	35				
36 Occupancy	36				
37 Equipment rental and maintenance	37				
38 Printing and publications	38				
39 Travel	39				
40 Conferences, conventions, and meetings	40				
41 Interest	41				
42 Depreciation, depletion, etc. (attach schedule)	42				
43 Other expenses not covered above (itemize) a STMT. 2	43a	12,037,217	10,300,746	1,190,562	545,909
b	43b				
c	43c				
d	43d				
e	43e				
44 Total functional expenses (add lines 22 through 43) *Organizations completing columns (B) - (D), carry these totals to lines 13 - 15*	44	12,037,217	10,300,746	1,190,562	545,909

Joint Costs. Check ▶ ☐ if you are following SOP 98-2

Are any joint costs from a combined educational campaign and fundraising solicitation reported in **(B)** Program services? . . ▶ ☐ Yes ☒ No

If "Yes," enter **(i)** the aggregate amount of these joint costs $ ____; **(ii)** the amount allocated to Program services $ ____;

(iii) the amount allocated to Management and general $ ____, and **(iv)** the amount allocated to Fundraising $ ____

Part III Statement of Program Service Accomplishments (See page 25 of the instructions.)

What is the organization's primary exempt purpose? ▶ **SEE STATEMENT 5**

All organizations must describe their exempt purpose achievements in a clear and concise manner State the number of clients served, publications issued, etc. Discuss achievements that are not measurable. (Section 501(c)(3) and (4) organizations and 4947(a)(1) nonexempt charitable trusts must also enter the amount of grants and allocations to others.)

	Program Service Expenses (Required for 501(c)(3) and (4) orgs, and 4947(a)(1) trusts, but optional for others)
a **YOUTH AND FAMILY SERVICES - (SEE STATEMENT 5)** (Grants and allocations $ NONE)	3,176,966
b **OLDER ADULT SERVICES - (SEE STATEMENT 5)** (Grants and allocations $ NONE)	1,972,999
c **COMMUNITY SERVICES AND EDUCATION - (SEE STATEMENT 5)** (Grants and allocations $ NONE)	396,486
d **HOMELESS SERVICES - (SEE STATEMENT 5)** (Grants and allocations $ NONE)	3,655,467
e Other program services (attach schedule) (Grants and allocations $ STATEMENT 5 NONE)	1,098,828
f **Total of Program Service Expenses** (should equal line 44, column (B), Program services) ▶	10,300,746

Part IV **Balance Sheets** (See page 25 of the instructions.)

Note: *Where required, attached schedules and amounts within the description column should be for end-of-year amounts only*			(A) Beginning of year		(B) End of year
Assets	45 Cash — non-interest-bearing AND INTEREST BEARING		869,392	45	1,313,112
	46 Savings and temporary cash investments			46	
	47a Accounts receivable	47a 1,440,945			
	b Less: allowance for doubtful accounts	47b 33,284	1,002,644	47c	1,407,661
	48a Pledges receivable	48a 233,500			
	b Less: allowance for doubtful accounts	48b	322,500	48c	233,500
	49 Grants receivable			49	
	50 Receivables from officers, directors, trustees, and key employees (attach schedule)			50	
	51a Other notes and loans receivable (attach schedule)	51a			
	b Less: allowance for doubtful accounts	51b		51c	
	52 Inventories for sale or use			52	
	53 Prepaid expenses and deferred charges		84,282	53	93,876
	54 Investments — securities (attach schedule) STMT 1 ▶ ☐ Cost ☒ FMV		2,358,986	54	2,252,962
	55a Investments — land, buildings, and equipment: basis	55a			
	b Less: accumulated depreciation (attach schedule)	55b		55c	
	56 Investments — other (attach schedule)			56	
	57a Land, buildings, and equipment: basis	57a 5,140,259			
	b Less: accumulated depreciation (attach schedule) STATEMENT 1	57b 2,773,820	2,586,134	57c	2,366,439
	58 Other assets (describe ▶)			58	
	59 **Total assets** (add lines 45 through 58) (must equal line 74)		7,223,938	59	7,667,550
Liabilities	60 Accounts payable and accrued expenses		1,224,186	60	1,299,682
	61 Grants payable			61	
	62 Deferred revenue		287,806	62	322,126
	63 Loans from officers, directors, trustees, and key employees (attach schedule)			63	
	64a Tax-exempt bond liabilities (attach schedule)			64a	
	b Mortgages and other notes payable (attach schedule)			64b	
	65 Other liabilities (describe ▶)			65	
	66 **Total liabilities** (add lines 60 through 65)		1,511,992	66	1,621,808
Net Assets or Fund Balances	**Organizations that follow SFAS 117, check here** ▶ ☒ and complete lines 67 through 69 and lines 73 and 74.				
	67 Unrestricted		5,093,710	67	5,342,531
	68 Temporarily restricted		599,836	68	655,811
	69 Permanently restricted		18,400	69	47,400
	Organizations that do not follow SFAS 117, check here ▶ ☐ and complete lines 70 through 74.				
	70 Capital stock, trust principal, or current funds			70	
	71 Paid-in or capital surplus, or land, building, and equipment fund			71	
	72 Retained earnings, endowment, accumulated income, or other funds			72	
	73 **Total net assets or fund balances** (add lines 67 through 69 **or** lines 70 through 72; column (A) **must** equal line 19, column (B) **must** equal line 21)		5,711,946	73	6,045,742
	74 **Total liabilities and net assets / fund balances** (add lines 66 and 73)		7,223,938	74	7,667,550

Form 990 is available for public inspection and, for some people, serves as the primary or sole source of information about a particular organization. How the public perceives an organization in such cases may be determined by the information presented on its return. Therefore, please make sure the return is complete and accurate and fully describes, in Part III, the organization's programs and accomplishments

Part IV-A Reconciliation of Revenue per Audited Financial Statements with Revenue per Return (See page 27 of the instructions.)

a	Total revenue, gains, and other support per audited financial statements . . . . ▶	a	12,524,607
b	Amounts included on line a but not on line 12, Form 990.		
(1)	Net unrealized gains on investments . . . $ 96,770		
(2)	Donated services and use of facilities $ 144,719		
(3)	Recoveries of prior year grants . . . . . . $		
(4)	Other (specify): $		
	Add amounts on lines (1) through (4) ▶	b	241,489
c	Line a minus line b . . . . ▶	c	12,283,118
d	Amounts included on line 12, Form 990 but not on line a:		
(1)	Investment expenses not included on line 6b, Form 990 . . . $ 20,397		
(2)	Other (specify): $		
	Add amounts on lines (1) and (2) ▶	d	20,397
e	Total revenue per line 12, Form 990 (line c plus line d) . . . . ▶	e	12,303,515

Part IV-B Reconciliation of Expenses per Audited Financial Statements with Expenses per Return

a	Total expenses and losses per audited financial statements . . . ▶	a	12,161,539
b	Amounts included on line a but not on line 17, Form 990:		
(1)	Donated services and use of facilities $ 144,719		
(2)	Prior year adjustments reported on line 20, Form 990 . . . . . . $		
(3)	Losses reported on line 20, Form 990 $		
(4)	Other (specify): $		
	Add amounts on lines (1) through (4) ▶	b	144,719
c	Line a minus line b . . . . ▶	c	12,016,820
d	Amounts included on line 17, Form 990 but not on line a:		
(1)	Investment expenses not included on line 6b, Form 990 . . . . $ 20,397		
(2)	Other (specify). $		
	Add amounts on lines (1) and (2) ▶	d	20,397
e	Total expenses per line 17, Form 990 (line c plus line d) . . . . . . ▶	e	12,037,217

Part V List of Officers, Directors, Trustees, and Key Employees (List each one even if not compensated; see page 27 of the instructions)

(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (If not paid, enter -0-.)	(D) Contributions to employee benefit plans & deferred compensation	(E) Expense account and other allowances
SEE STATEMENT 3		245,198	21,263	0

75 Did any officer, director, trustee, or key employee receive aggregate compensation of more than $100,000 from your organization and all related organizations, of which more than $10,000 was provided by the related organizations? ▶ ☐ Yes ☒ No
If "Yes," attach schedule — see page 28 of the instructions

Part VI Other Information (See page 28 of the instructions.)

					Yes	No
76	Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity			76		X
77	Were any changes made in the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes.			77	X	
78a	Did the organization have unrelated business gross income of $1,000 or more during the year covered by this return?			78a		X
b	If "Yes," has it filed a tax return on **Form 990-T** for this year?			78b		N/A
79	Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes," attach a statement			79		X
80a	Is the organization related (other than by association with a statewide or nationwide organization) through common membership, governing bodies, trustees, officers, etc., to any other exempt or nonexempt organization?			80a	X	
b	If "Yes," enter the name of the organization ▶ THE CARING NEIGHBOR, INC. and check whether it is ☒ exempt or ☐ nonexempt.					
81a	Enter direct and indirect political expenditures. See line 81 instructions	81a	NONE			
b	Did the organization file **Form 1120-POL** for this year?			81b		X
82a	Did the organization receive donated services or the use of materials, equipment, or facilities at no charge or at substantially less than fair rental value?			82a	X	
b	If "Yes," you may indicate the value of these items here. Do not include this amount as revenue in Part I or as an expense in Part II. (See instructions in Part III.)	82b	144,719			
83a	Did the organization comply with the public inspection requirements for returns and exemption applications?			83a	X	
b	Did the organization comply with the disclosure requirements relating to quid pro quo contributions?			83b	X	
84a	Did the organization solicit any contributions or gifts that were not tax deductible?			84a		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?			84b		N/A
85	*501(c)(4),(5), or (6) organizations.* a Were substantially all dues nondeductible by members?			85a		N/A
b	Did the organization make only in-house lobbying expenditures of $2,000 or less? If "Yes" was answered to either 85a or 85b, **do not** complete 85c through 85h below unless the organization received a waiver for proxy tax owed for the prior year			85b		N/A
c	Dues, assessments, and similar amounts from members	85c	N/A			
d	Section 162(e) lobbying and political expenditures	85d	N/A			
e	Aggregate nondeductible amount of section 6033(e)(1)(A) dues notices	85e	N/A			
f	Taxable amount of lobbying and political expenditures (line 85d less 85e)	85f	N/A			
g	Does the organization elect to pay the section 6033(e) tax on the amount on line 85f?			85g		N/A
h	If section 6033(e)(1)(A) dues notices were sent, does the organization agree to add the amount on line 85f to its reasonable estimate of dues allocable to nondeductible lobbying and political expenditures for the following tax year?			85h		N/A
86	*501(c)(7) orgs.* Enter: a Initiation fees and capital contributions included on line 12	86a	N/A			
b	Gross receipts, included on line 12, for public use of club facilities	86b	N/A			
87	*501(c)(12) orgs.* Enter: a Gross income from members or shareholders	87a	N/A			
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	87b	N/A			
88	At any time during the year, did the organization own a 50% or greater interest in a taxable corporation or partnership, or an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Part IX			88		X
89a	*501(c)(3) organizations.* Enter: Amount of tax imposed on the organization during the year under: section 4911 ▶ NONE ; section 4912 ▶ NONE ; section 4955 ▶ NONE					
b	*501(c)(3) and 501(c)(4) orgs.* Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," attach a statement explaining each transaction			89b		X

c Enter: Amount of tax imposed on the organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ NONE

d Enter: Amount of tax on line 89c, above, reimbursed by the organization ▶ NONE

90a List the states with which a copy of this return is filed ▶ NEW YORK

b Number of employees employed in the pay period that includes March 12, 2003 (See instructions.) 90b 263

91 The books are in care of ▶ ORGANIZATION Telephone no. ▶ (212) 744-5022
Located at ▶ 331 EAST 70TH ST. NEW YORK, NY ZIP + 4 ▶ 10021

92 *Section 4947(a)(1) nonexempt charitable trusts filing Form 990 in lieu of Form 1041* — Check here ▶ ☐
and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 92 N/A

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Part VII **Analysis of Income-Producing Activities** (See page 33 of the instructions.)

Note: *Enter gross amounts unless otherwise indicated.*	Unrelated business income		Excluded by section 512, 513, or 514		(E) Related or exempt function income
	(A) Business code	(B) Amount	(C) Exclusion code	(D) Amount	
93 Program service revenue:					
a					
b					
c					
d					
e					
f Medicare/Medicaid payments					
g Fees and contracts from government agencies					
94 Membership dues and assessments					1,095,574
95 Interest on savings and temporary cash investments			14	11,984	
96 Dividends and interest from securities			14	60,644	
97 Net rental income or (loss) from real estate:					
a debt-financed property inventory			16	70,529	
b not debt-financed property					
98 Net rental income or (loss) from personal property					
99 Other investment income					
100 Gain or (loss) from sales of assets other than inventory			18	80,902	
101 Net income or (loss) from special events			01	333,367	
102 Gross profit or (loss) from sales of inventory					
103 Other revenue: a COURIER SERVICE					253
b OTHER			01	67,322	
c					
d					
e					
104 Subtotal (add columns (B), (D), and (E))				624,748	1,095,827

105 **Total** (add line 104, columns (B), (D), and (E)) ▶ 1,720,575

Note: *Line 105 plus line 1d, Part I, should equal the amount on line 12, Part I.*

Part VIII **Relationship of Activities to the Accomplishment of Exempt Purposes** (See page 34 of the instructions)

Line No. ▶	Explain how each activity for which income is reported in column (E) of Part VII contributed importantly to the accomplishment of the organization's exempt purposes (other than by providing funds for such purposes)
94	FEES CHARGED TO INDIVIDUALS PARTICIPATING IN THE ORGANIZATION'S PROGRAM
103A	COURIER SERVICE IS A VOCATIONAL TRAINING PROGRAM

Part IX **Information Regarding Taxable Subsidiaries and Disregarded Entities** (See page 34 of the instructions.)

(A) Name, address, and EIN of corporation, partnership, or disregarded entity	(B) Percentage of ownership interest	(C) Nature of activities	(D) Total income	(E) End-of-year assets
N/A	%			
	%			
	%			
	%			

Part X **Information Regarding Transfers Associated with Personal Benefit Contracts** (See page 34 of the instructions.)

(a) Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? ☐ Yes ☒ No

(b) Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract? ☐ Yes ☒ No

Note: *If "Yes" to (b), file Form 8870 and Form 4720 (see instructions).*

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Please ▶ Neal L Bosem 4/15/05

[redacted]

Date

TREASURER

Date | Check if | Preparer's SSN or PTIN (See Gen. Inst. W)

[redacted]

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Organization Exempt Under Section 501(c)(3)

(Except Private Foundation) and Section 501(e), 501(f), 501(k), 501(n), or Section 4947(a)(1) Nonexempt Charitable Trust

Supplementary Information — (See separate instructions.)

▶ MUST be completed by the above organizations and attached to their Form 990 or 990-EZ

OMB No 1545-0047

2003

Name of the organization: **LENOX HILL NEIGHBORHOOD HOUSE, INC**

Employer identification number: **13-1628180**

Part I **Compensation of the Five Highest Paid Employees Other Than Officers, Directors, and Trustees**
(See page 1 of the instructions. List each one. If there are none, enter "None.")

(a) Name and address of each employee paid more than $50,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
LYNN APPELBAUM 331 EAST 70TH STREET NEW YORK, NY 10021	DEPUTY EXEC. DIR. OF PROG./DEV.	91,800	*7,528	
LUCIA DE RESPINIS 331 EAST 70TH STREET NEW YORK, NY 10021	ASSOC. DIR. OF DEV. & PUB. RELATIONS	84,999	*13,007	
CLARA DORDULAW 331 EAST 70TH STREET NEW YORK, NY 10021	CONTROLLER	79,758	*11,580	
MARIAN DETELJ 331 EAST 70TH STREET NEW YORK, NY 10021	DIRECTOR OF YOUTH & FAMILY SRVS. DEPT	74,999	NOTE 1	
DAVID KIRCHOFF 331 EAST 70TH STREET NEW YORK, NY 10021	DIRECTOR OF FITNESS & EDUCATION DEPT	73,500	*6,856	
Total number of other employees paid over $50,000 . . . . ▶	10			

Part II **Compensation of the Five Highest Paid Independent Contractors for Professional Services**
(See page 2 of the instructions. List each one (whether individuals or firms). If there are none, enter "None.")

(a) Name and address of each independent contractor paid more than $50,000	(b) Type of service	(c) Compensation
LENOX HILL HOSPITAL 163 EAST 84TH STREET NEW YORK, NY 10028	MEDICAL (SHELTER PGM)	79,000
SHAKIN BOREYKO CONSULTING, INC. 60 MADISON AVENUE, ROOM 1217 NEW YORK, NY 10010	FUNDRAISING	83,076
Total number of others receiving over $50,000 for professional services . . . . ▶ NONE		

For Paperwork Reduction Act Notice, see the Instructions for Form 990 and Form 990-EZ.

Schedule A (Form 990 or 990-EZ) 2003

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*Amounts include health insurance premiums, as applicable.

Note 1: The city of New York pays all costs associated with Ms. Detelj's employee benefit plans because she is a member of the Head Start Union.

Part III Statements About Activities (See page 2 of the instructions.)

			Yes	No
1	During the year, has the organization attempted to influence national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum? If "Yes," enter the total expenses paid or incurred in connection with the lobbying activities ▶ $ ______ (Must equal amounts on line 38, Part VI-A, or line i of Part VI-B.)	1		X
	Organizations that made an election under section 501(h) by filing Form 5768 must complete Part VI-A Other organizations checking "Yes" must complete Part VI-B AND attach a statement giving a detailed description of the lobbying activities			
2	During the year, has the organization, either directly or indirectly, engaged in any of the following acts with any substantial contributors, trustees, directors, officers, creators, key employees, or members of their families, or with any taxable organization with which any such person is affiliated as an officer, director, trustee, majority owner, or principal beneficiary? *(If the answer to any question is "Yes," attach a detailed statement explaining the transactions.)*			
a	Sale, exchange, or leasing of property?	2a		X
b	Lending of money or other extension of credit?	2b		X
c	Furnishing of goods, services, or facilities?	2c		X
d	Payment of compensation (or payment or reimbursement of expenses if more than $1,000)? KEY EMPLOYEE	2d	X	
e	Transfer of any part of its income or assets?	2e		X
3a	Do you make grants for scholarships, fellowships, student loans, etc.? (If "Yes," attach an explanation of how you determine that recipients qualify to receive payments)	3a		X
b	Do you have a section 403(b) annuity plan for your employees?	3b	X	
4	Did you maintain any separate account for participating donors where donors have the right to provide advice on the use or distribution of funds?	4		X

Part IV Reason for Non-Private Foundation Status (See pages 3 through 6 of the instructions.)

The organization is not a private foundation because it is: (Please check only **ONE** applicable box)

5 ☐ A church, convention of churches, or association of churches. Section 170(b)(1)(A)(i).

6 ☐ A school. Section 170(b)(1)(A)(ii). (Also complete Part V.)

7 ☐ A hospital or a cooperative hospital service organization. Section 170(b)(1)(A)(iii)

8 ☐ A Federal, state, or local government or governmental unit. Section 170(b)(1)(A)(v)

9 ☐ A medical research organization operated in conjunction with a hospital. Section 170(b)(1)(A)(iii). **Enter the hospital's name, city, and state** ▶ ______

10 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit Section 170(b)(1)(A)(iv) (Also complete the **Support Schedule** in Part IV-A.)

11a ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public. Section 170(b)(1)(A)(vi). (Also complete the **Support Schedule** in Part IV-A)

11b ☐ A community trust. Section 170(b)(1)(A)(vi) (Also complete the **Support Schedule** in Part IV-A)

12 ☒ An organization that normally receives: **(1) more than 33⅓%** of its support from contributions, membership fees, and gross receipts from activities related to its charitable, etc , functions — subject to certain exceptions, and **(2) no more than 33⅓%** of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See section 509(a)(2). (Also complete the **Support Schedule** in Part IV-A)

13 ☐ An organization that is not controlled by any disqualified persons (other than foundation managers) and supports organizations described in: **(1)** lines 5 through 12 above; or **(2)** section 501(c)(4), (5), or (6), if they meet the test of section 509(a)(2). (See section 509(a)(3).)

Provide the following information about the supported organizations. (See page 5 of the instructions)

(a) Name(s) of supported organization(s)	**(b)** Line number from above

14 ☐ An organization organized and operated to test for public safety Section 509(a)(4) (See page 6 of the instructions.)

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Part IV-A **Support Schedule** (Complete only if you checked a box on line 10, 11, or 12.) *Use cash method of accounting.*
Note: *You may use the worksheet in the instructions for converting from the accrual to the cash method of accounting*

Calendar year (or fiscal year beginning in) ▶	(a) 2002	(b) 2001	(c) 2000	(d) 1999	(e) Total
15 Gifts, grants, and contributions received (Do not include unusual grants See line 28)	11,294,479	11,193,077	10,208,330	10,112,202	42,808,088
16 Membership fees received	916,020	1,144,416	982,768	941,373	3,984,577
17 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to the organization's charitable, etc, purpose	181,703	249,163	110,168	824,414	1,365,448
18 Gross income from interest, dividends, amounts received from payments on securities loans (section 512(a)(5)), rents, royalties, and unrelated business taxable income (less section 511 taxes) from businesses acquired by the organization after June 30, 1975	235,460	155,509	330,738	612,132	1,333,839
19 Net income from unrelated business activities not included in line 18					
20 Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf					
21 The value of services or facilities furnished to the organization by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge					
22 Other income. Attach a schedule. Do not include gain or (loss) from sale of capital assets					
23 Total of lines 15 through 22	12,627,662	12,742,165	11,632,004	12,490,121	49,491,952
24 Line 23 minus line 17	12,445,959	12,493,002	11,521,836	11,665,707	48,126,504
25 Enter 1% of line 23	126,277	127,422	116,320	124,901	

26 **Organizations described on lines 10 or 11:** a Enter 2% of amount in column (e), line 24 ▶ 26a

b Prepare a list for your records to show the name of and amount contributed by each person (other than a governmental unit or publicly supported organization) whose total gifts for 1999 through 2002 exceeded the amount shown in line 26a. **Do not file this list with your return.** Enter the total of all these excess amounts ▶ 26b

c Total support for section 509(a)(1)test Enter line 24, column (e) NOT APPLICABLE ▶ 26c

d Add: Amounts from column (e) for lines: 18 ______ 19 ______ 22 ______ 26b ______ ▶ 26d

e Public support (line 26c minus line 26d total) ▶ 26e

f **Public support percentage (line 26e (numerator) divided by line 26c (denominator))** ▶ 26f %

27 **Organizations described on line 12:** a For amounts included in lines 15, 16, and 17 that were received from a "disqualified person," prepare alist for your records to show the name of, and total amounts received in each year from, each "disqualified person." **Do not file this list with your return.** Enter the sum of such amounts for each year:

(2002) 616,589 (2001) 714,305 (2000) 524,925 (1999) 598,143

b For any amount included in line 17 that was received from each person (other than "disqualified persons"), prepare a list for your records to show the name of, and amount received for each year, that was more than the **larger** of **(1)** the amount on line 25 for the year or **(2)** $5,000. (Include in the list organizations described in lines 5 through 11, as well as individuals.) **Do not file this list with your return.** After computing the difference between the amount received and the larger amount described in **(1)** or **(2)**, enter the sum of these differences (the excess amounts) for each year:

(2002) 0 (2001) 0 (2000) 0 (1999) 171,926

c Add: Amounts from column (e) for lines 15 42,808,088 16 3,984,577 17 1,365,448 20 ______ 21 ______ ▶ 27c 48,158,113

d Add· Line 27a total 2,453,962 and line 27b total 171,926 ▶ 27d 2,625,888

e Public support (line 27c total minus line 27d total) ▶ 27e 45,532,225

f Total support for section 509(a)(2) test. Enter amount from line 23, column (e) ▶ 27f 49,491,952

g **Public support percentage (line 27e (numerator) divided by line 27f (denominator))** ▶ 27g 92.00 %

h **Investment income percentage (line 18, column (e) (numerator) divided by line 27f (denominator))** ▶ 27h 2.70 %

28 **Unusual Grants:** For an organization described in line 10, 11, or 12 that received any unusual grants during 1999 through 2002, prepare a list for your records to show, for each year, the name of the contributor, the date and amount of the grant, and a brief description of the nature of the grant **Do not file this list with your return.** Do not include these grants in line 15.

Part V Private School Questionnaire (See page 7 of the instructions.) **N/A**
(To be completed ONLY by schools that checked the box on line 6 in Part IV)

			Yes	No
29	Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?	29		
30	Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?	30		
31	Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves?	31		
	If "Yes," please describe; if "No," please explain. (If you need more space, attach a separate statement.)			
32	Does the organization maintain the following:			
a	Records indicating the racial composition of the student body, faculty, and administrative staff?	32a		
b	Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?	32b		
c	Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?	32c		
d	Copies of all material used by the organization or on its behalf to solicit contributions?	32d		
	If you answered "No" to any of the above, please explain. (If you need more space, attach a separate statement.)			
33	Does the organization discriminate by race in any way with respect to:			
a	Students' rights or privileges?	33a		
b	Admissions policies?	33b		
c	Employment of faculty or administrative staff?	33c		
d	Scholarships or other financial assistance?	33d		
e	Educational policies?	33e		
f	Use of facilities?	33f		
g	Athletic programs?	33g		
h	Other extracurricular activities?	33h		
	If you answered "Yes" to any of the above, please explain (If you need more space, attach a separate statement.)			
34a	Does the organization receive any financial aid or assistance from a governmental agency?	34a		
b	Has the organization's right to such aid ever been revoked or suspended? If you answered "Yes" to either 34a or b, please explain using an attached statement	34b		
35	Does the organization certify that it has complied with the applicable requirements of sections 4 01 through 4 05 of Rev Proc 75-50, 1975-2 C B. 587, covering racial nondiscrimination? If "No," attach an explanation	35		

Part VI-A **Lobbying Expenditures by Electing Public Charities** (See page 9 of the instructions.)
(To be completed **ONLY** by an eligible organization that filed Form 5768) **N/A**

Check ▶ a ☐ if the organization belongs to an affiliated group Check ▶ b ☐ if you checked "a" and "limited control" provisions apply.

Limits on Lobbying Expenditures (The term "expenditures" means amounts paid or incurred)		(a) Affiliated group totals	(b) To be completed for ALL electing organizations
36 Total lobbying expenditures to influence public opinion (grassroots lobbying)	36		
37 Total lobbying expenditures to influence a legislative body (direct lobbying)	37		
38 Total lobbying expenditures (add lines 36 and 37)	38		
39 Other exempt purpose expenditures	39		
40 Total exempt purpose expenditures (add lines 38 and 39)	40		
41 Lobbying nontaxable amount. Enter the amount from the following table —	41		
42 Grassroots nontaxable amount (enter 25% of line 41)	42		
43 Subtract line 42 from line 36. Enter -0- if line 42 is more than line 36	43		
44 Subtract line 41 from line 38. Enter -0- if line 41 is more than line 38	44		

If the amount on line 40 is —	**The lobbying nontaxable amount is —**
Not over $500,000	20% of the amount on line 40
Over $500,000 but not over $1,000,000	$100,000 plus 15% of the excess over $500,000
Over $1,000,000 but not over $1,500,000	$175,000 plus 10% of the excess over $1,000,000
Over $1,500,000 but not over $17,000,000	$225,000 plus 5% of the excess over $1,500,000
Over $17,000,000	$1,000,000

Caution: *If there is an amount on either line 43 or line 44, you must file Form 4720.*

4-Year Averaging Period Under Section 501(h)

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below.
See the instructions for lines 45 through 50 on page 11 of the instructions.) **N/A**

	Lobbying Expenditures During 4-Year Averaging Period				
Calendar year (or fiscal year beginning in) ▶	**(a)** 2003	**(b)** 2002	**(c)** 2001	**(d)** 2000	**(e)** Total
45 Lobbying nontaxable amount					
46 Lobbying ceiling amount (150% of line 45(e))					
47 Total lobbying expenditures					
48 Grassroots nontaxable amount					
49 Grassroots ceiling amount (150% of line 48(e))					
50 Grassroots lobbying expenditures					

Part VI-B **Lobbying Activity by Nonelecting Public Charities**
(For reporting only by organizations that did not complete Part VI-A) (See page 12 of the instructions.)

During the year, did the organization attempt to influence national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of	Yes	No	Amount
a Volunteers		X	
b Paid staff or management (Include compensation in expenses reported on lines **c** through **h.**)		X	
c Media advertisements		X	
d Mailings to members, legislators, or the public		X	
e Publications, or published or broadcast statements		X	
f Grants to other organizations for lobbying purposes		X	
g Direct contact with legislators, their staffs, government officials, or a legislative body		X	
h Rallies, demonstrations, seminars, conventions, speeches, lectures, or any other means		X	
i Total lobbying expenditures (Add lines **c** through **h.**)			

If "Yes" to any of the above, also attach a statement giving a detailed description of the lobbying activities **N/A**

Part VII **Information Regarding Transfers To and Transactions and Relationships With Noncharitable Exempt Organizations** (See page 12 of the instructions.)

51 Did the reporting organization directly or indirectly engage in any of the following with any other organization described in section 501(c) of the Code (other than section 501(c)(3) organizations) or in section 527, relating to political organizations?

		Yes	No
a Transfers from the reporting organization to a noncharitable exempt organization of.			
(i) Cash	51a(i)		X
(ii) Other assets	a(ii)		X
b Other transactions·			
(i) Sales or exchanges of assets with a noncharitable exempt organization	b(i)		X
(ii) Purchases of assets from a noncharitable exempt organization	b(ii)		X
(iii) Rental of facilities, equipment, or other assets	b(iii)		X
(iv) Reimbursement arrangements	b(iv)		X
(v) Loans or loan guarantees	b(v)		X
(vi) Performance of services or membership or fundraising solicitations	b(vi)		X
c Sharing of facilities, equipment, mailing lists, other assets, or paid employees	c		X

d If the answer to any of the above is "Yes," complete the following schedule. Column (b) should always show the fair market value of the goods, other assets, or services given by the reporting organization If the organization received less than fair market value in any transaction or sharing arrangement, show in column (d) the value of the goods, other assets, or services received:

(a) Line no	(b) Amount involved	(c) Name of noncharitable exempt organization	(d) Description of transfers, transactions, and sharing arrangements
		NOT APPLICABLE	

52a Is the organization directly or indirectly affiliated with, or related to, one or more tax-exempt organizations described in section 501(c) of the Code (other than section 501(c)(3)) or in section 527? ▶ ☐ Yes ☐ No

b If "Yes," complete the following schedule:

(a) Name of organization	(b) Type of organization	(c) Description of relationship
	NOT APPLICABLE	

LENOX HILL NEIGHBORHOOD HOUSE, INC.
FORM 990 ATTACHMENT
EIN 13-1628180
JUNE 30, 2004

FORM 990 PART I LINE 8C - SALES OF ASSETS OTHER THAN INVETORY

	Original Cost or Other Basis	Proceeds	Realized Gain or (Loss)
Realized Gain on Sale of Securities	2,407,889	2,488,791	80,902

FORM 990 PART I LINE 20 - OTHER CHANGES IN NET ASSETS

Unrealized Gain on Investments	96,770
Recognition of Minimum Pension Liability	(29,272)
Total	67,498

FORM 990 PART I LINE 54- INVESTMENTS

Government securities	440,889
Corporate bonds	246,578
Equities	1,565,495
Total	2,252,962

FORM 990 PART IV LINE 57a - 57c - PROPERTY AND EQUIPMENT

	Cost	Accumulated Depreciation	Net Book Value	Estimated Useful Lives In Years
Land	164,999	-	164,999	-
Buildings	499,481	499,481	-	50 years
Building Improvements	3,491,158	1,431,211	2,059,947	3-20 years
Furniture & Equipment	984,621	843,128	141,493	5-10 years
Total	5,140,259	2,773,820	2,366,439	
	Line 57a	Line 57b	Line 57c	

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LENOX HILL NEIGHBORHOOD HOUSE, INC.
FORM 990 ATTACHMENT
EIN 13-1628180
JUNE 30, 2004

FORM 990 PART II - STATEMENT OF FUNCTIONAL EXPENSES

	Total	Program Services	Management and General	Fund Raising
Payroll	$ 6,255,844	$ 5,257,969	$ 716,000	$ 281,875
Payroll taxes and benefits	1,737,210	1,469,035	195,222	72,953
Total Salaries and Related Costs	7,993,054	6,727,004	911,222	354,828
Professional fees	615,073	300,006	224,148	90,919
Insurance	145,032	118,679	20,264	6,089
Program activities	227,806	218,350	6,032	3,424
Occupancy	797,773	754,223	31,787	11,763
Expensed equipment	120,689	104,171	11,586	4,932
Telephone	151,591	131,330	14,441	5,820
Office supplies, printing and postage	140,642	95,839	14,890	29,913
Repairs and materials	754,784	743,916	8,189	2,679
Food	569,164	562,960	6,075	129
Transportation	115,853	110,611	4,700	542
Staff training	79,677	53,289	23,729	2,659
Bad debt expense	33,284	12,984	-	20,300
Payments to subgrantees	101,945	101,945	-	-
Depreciation	315,172	265,439	37,821	11,912
TOTAL EXPENSES	12,161,539	10,300,746	1,314,884	545,909
LESS: DONATED SERVICES	144,719 00	-	144,719	-
ADD: INVESTMENT FEES	20,397	-	20,397	-
TOTALS PER 990	$ 12,037,217	$ 10,300,746	$ 1,190,562	$ 545,909
	<PartII Ln 43a>	<PartII Ln 43b>	<PartII Ln 43c>	<PartII Ln 43d>

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LENOX HILL NEIGHBORHOOD HOUSE, INC.
FORM 990, PART V
EIN 13-1628180
June 30, 2004

LIST OF OFFICERS, DIRECTORS, TRUSTEES, AND KEY EMPLOYEES

(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (If not paid enter 0-.)	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
Warren B. Scharf 331 East 70th Street New York, NY 10021	Key Employee Executive Director 35 hours per week (Started 1/13/03)	$140,133	$13,488 (Note 1)	None
Joseph Girven 331 East 70th Street New York, NY 10021	Key Employee Deputy Executive Director Admin/CFO 35 hours per week	$105,065	$7,775 (Note 1)	None
Mrs. Sydney Roberts Shuman 331 East 70th Street New York, NY 10021	Chair Hours As Needed	$0	$0	None
Diana Ronan Quasha 331 East 70th Street New York, NY 10021	President Hours As Needed	$0	$0	None
Renée Landegger 331 East 70th Street New York, NY 10021	First Vice President Hours As Needed	$0	$0	None
Allen Adler 331 East 70th Street New York, NY 10021	Vice President Hours As Needed	$0	$0	None
Gary A. Beller 331 East 70th Street New York, NY 10021	Vice President Hours As Needed	$0	$0	None
Timothy C. Collins 331 East 70th Street New York, NY 10021	Vice President Hours As Needed	$0	$0	None
Christina Pennoyer 331 East 70th Street New York, NY 10021	Vice President Hours As Needed	$0	$0	None
John Rosselli 331 East 70th Street New York, NY 10021	Vice President Hours As Needed	$0	$0	None
David M. Wirtz 331 East 70th Street New York, NY 10021	Vice President Hours As Needed	$0	$0	None

LENOX HILL NEIGHBORHOOD HOUSE, INC.
FORM 990, PART V
EIN 13-1628180
June 30, 2004

LIST OF OFFICERS, DIRECTORS, TRUSTEES, AND KEY EMPLOYEES

Helene H. Tilney 331 East 70th Street New York, NY 10021	Secretary Hours As Needed	$0	$0	None
Mal L. Barasch 331 East 70th Street New York, NY 10021	Treasurer Hours As Needed	$0	$0	None
Mark J. Kimsey 331 East 70th Street New York, NY 10021	Assistant Treasurer Hours As Needed	$0	$0	None
Charles Ayres 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Raj Alva 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Mrs. Harold d'O. Baker 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Margery Baker-Riker 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Thompson Dean 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Hon. David N. Dinkins 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Thomas J. Edelman 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Jonathan Gargiulo 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Helen D. Goldfarb 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Dr. Roger L. Greif 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None

LENOX HILL NEIGHBORHOOD HOUSE, INC.
FORM 990, PART V
EIN 13-1628180
June 30, 2004

LIST OF OFFICERS, DIRECTORS, TRUSTEES, AND KEY EMPLOYEES

Mrs. Jay V. Grimm 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Mrs. Martin Gruss 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Jane S. Hoffman 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Amabel B. James 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Katherine Kahan 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Robert Kerrigan 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
John H. Manice 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Joan G. Masket 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Mrs. Gordon B. Pattee 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Martin D. Raab 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Phyllis C. Robinson 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Guy G. Rutherfurd, Jr. 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Juan A. Sabater 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None

LENOX HILL NEIGHBORHOOD HOUSE, INC.
FORM 990, PART V
EIN 13-1628180
June 30, 2004

LIST OF OFFICERS, DIRECTORS, TRUSTEES, AND KEY EMPLOYEES

Pamela Davis Van Ingen 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Charles S. Warren 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Hedi H. White 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Bunny Williams 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Mrs. Stanley Zabar 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Ms. Eva Dillon 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
Ms. Alexandra Kramer 331 East 70th Street New York, NY 10021	Director Hours As Needed	$0	$0	None
	Totals	$245,198	$21,263	

Note 1 - This amount includes health insurance premiums as applicable

LENOX HILL NEIGHBORHOOD HOUSE, INC.
FORM 990 ATTACHMENT
EIN:13-1628180
June 30, 2004

FORM 990 PART IV LINE 9a - 9c - SPECIAL EVENTS

Description	Gross Receipts	Contribution Portion	Gross Revenue	Direct Expense	Net Gain/(Loss)
Spring Gala	$ 648,700	$ 362,192	$ 286,508	$ 186,199	$ 100,309
Holiday Bazaar	528,734	214,626	314,108	149,027	165,081
Associates' Events	100,030	20,530	79,500	53,357	26,143
Spring Junior Event	52,750	12,000	40,750	8,905	31,845
Kids in Candyland	75,505	39,905	35,600	21,078	14,522
Street Fair	44,672	44,672	-	4,533	(4,533)
	$1,450,391	$ 693,925	$ 756,466	$ 423,099	$ 333,367
			LN 9a	Ln 9b	Ln 9c

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Lenox Hill Neighborhood House, Inc.

Lenox Hill Neighborhood House (The Neighborhood House) is a 111 year-old settlement house providing community-based social and educational services to 20,000 people in need every year on the East Side of Manhattan in New York City. The Neighborhood House is the oldest and largest social services organization on the Upper East Side with eight departments, more than 20 different programs, 210 staff, and over 500 volunteers. The organization's mission is to help those in need who live, work, or go to school on Manhattan's East Side, primarily the Upper East Side, and to improve the quality of life for all individuals and families in its community. The Neighborhood House defines need broadly to include economic, social, emotional, and physical need, but gives priority to those in economic need. The Neighborhood House's objective is to help people gain the skills they need to strengthen themselves and their community.

Lenox Hill Neighborhood House is true to the settlement house tradition in offering to all of our clients – from the very young to the very old – a seamless continuum of care through fully integrated services. This holistic approach enables the organization's staff to identify resources both within and outside of the Neighborhood House and to coordinate the flow of information between programs and with other agencies. The result is a seamless set of services for those with multiple needs. For example, on any given day, a visitor might find attorneys from our Legal Advocacy and Organizing Department providing legal services to older adults, homeless persons, children, youth and families and other clients whom we already serve. Or they may see professional staff from our Visual and Performing Arts Department working together with social services and educational staff from our Women's Shelter to develop an arts curriculum for Shelter residents that supports their goal of moving to permanent housing, such as making new placemats and tablecloths for their future homes. Agency-wide, our professional staff work together across program areas to provide responsive and integrated programming intended to meet the myriad, interrelated needs that develop when people live in poverty or under stressful conditions.

New Yorkers of all different cultures, ethnic groups, generations, and economic means, who live, work, or attend school in the Neighborhood House's catchment area (East 14th Street to East 110th Street between Fifth Avenue and the East River as well as Roosevelt Island) are offered services in the following broad program categories: Youth and Family Services; Older Adult Services; Homeless Services; Adult Education; Visual and Performing Arts; Legal Advocacy and Organizing; Fitness; and home care through our affiliate, The Caring Neighbor.

History

The Neighborhood House was founded in 1894 by alumnae from the City University of New York's Hunter College as a free kindergarten for the children of immigrants living and working on the Upper East Side of Manhattan. As the community has grown and diversified over the last two centuries so has the Neighborhood House. It has long been a center of community activism and leadership addressing such issues as affordable housing, poor working conditions, health care, hunger, childcare, poverty, unemployment, homelessness, juvenile delinquency, crime prevention, and long-term care for older adults. In addition to creating New York City's first tenants' rights group, the Neighborhood House helped organize New York City's first "Meals on Wheels" program, first government-funded social adult day care program, and helped create a continuum of care for homeless people in New York City.

Leadership

The Neighborhood House is led by a skilled, active, and well-established 40-member Board of Directors comprised of some of New York City's most prominent citizens. The Board's main responsibilities include, strategy, policy, finances, management, development, and communication. The Board of Directors recruits, establishes performance criteria for, and evaluates the Neighborhood House's chief operating officer, the Executive Director. The Neighborhood House's Executive Director is an award-winning veteran legal services attorney with over 20 years of experience overseeing social service programs. The Executive Director is a frequent speaker, educator and trainer, on issues affecting unrepresented and underserved New Yorkers, and was awarded the 1999 Legal Services Award from the Association of the Bar of the City of New York.

Programs

Youth & Family Services (YAFS): The Neighborhood House's Youth and Family Services Department serves 400 low-income families each year. The Department's programs include the Early Childhood Center (ECC), the After School Program, and the Teen Center. The ECC is the Neighborhood House's highly regarded blended Head Start, Day Care, and Universal Pre-Kindergarten program for pre-schoolers. It serves 150 low-income families each year. The National Association for the Education of Young Children accredits the ECC, a distinction given to fewer than 10 percent of early childhood programs nationwide. The ECC has also been selected by the Doris Duke Charitable Foundation as an "exemplary early care and education program, which supports families as well as children." In 2004, the ECC received the Doris Duke Charitable Foundation and Center for the Study of Social Policy (Washington, D.C.) Award for "exemplary integration of education with family support services to help prevent child abuse." Also in 2004, the ECC received the "Exemplary Program Award" from the New York City Administration for Children's Services and the "Blackboard Award" from *Our Town* magazine for exemplary children's education programs. The 2004 National Head Start Conference in New York also selected it as one of only three model site visits for conference participants.

The Neighborhood House's After School Program serves 110 low-income children, ages five to 11, each year. The program is designed to help low-income parents hold full-time jobs with the confidence that their school-age children are safe, engaged in stimulating, healthy activity, and doing their homework. During the summer the After School

Program becomes the Day Camp Program. The Day Camp serves about 250 children each year. The Neighborhood House's Teen Center is a comprehensive program of academic, athletic, art, career preparation, social, and leadership activities serving low-income youth ages 13 to 18. The YAFS department also has an extensive parent training program to help parents strengthen their knowledge and self-reliance so they can be their children's most effective primary educators and advocates. The Neighborhood House offers parent support groups and workshops on child development issues; informational lectures; computer literacy education at a variety of levels; and Parent Substitute Assistant Teacher classes in which parents can learn how to be a teacher's assistant.

The Neighborhood House's Director of Youth and Family Services holds a Masters of Science degree in early childhood education, and has been with the Neighborhood House for more than 20 years. The Director is a sought-after speaker on the subject of early childhood education and is a member of the Education Advisory Board of the City University of New York's Hunter College and the Head Start Committee of the New York City Administration for Children's Services. She was invited to join the City-wide *Early Care and Education Professional Development Institute* in 2004, a public/private partnership of experts in education brought together to develop a New York City training and career development system for teachers that will more effectively support children and families. Also of note, our Director of Family Services was selected through a competitive process to participate in the 2005 National Association for the Education of Young Children *Supporting Teachers, Strengthening Families National Leadership Program*, which involves year-long participation in conferences and special professional development opportunities. And as part of our continuing partnership with the Washington, D.C.-based Center for the Study of Social Policy, our educators were invited guests at the national conference, *Strengthening Families Through Early Care and Education.*

Older Adult Services: The Neighborhood House's Older Adult Services Department serves approximately 6,000 senior citizens throughout New York City each year. The majority of these seniors are low-income individuals on fixed incomes. The Department's programs include two model senior centers with roughly 5,000 members; a wheelchair-accessible transportation program; a case management program; two social adult day care programs; and a respite program for adults struggling to care for aging relatives. The Neighborhood House's Director of Older Adult Services holds a PhD in Social Work with a specialization in gerontology, has more than twenty years of experience, and has been with the Neighborhood House for 13 years. The Director lectures frequently on aging issues including at the National Council on the Aging conferences and at the United Nations. In 2004, our Center for Alzheimer's Respite Care for the Elderly (CARE) received the "Best Practices Award" from the New York State Adult Day Services Agency and our the Neighborhood House was selected by the International Center on Longevity as the New York City site for visiting national journalists during a tour of "Exceptionally Innovative Older Adult Programs."

Homeless Services: The Neighborhood House's Homeless Services Department serves approximately 2,000 homeless men and women each year. The Department's programs include: a Homeless Outreach Project; a 100-bed women's shelter serving women age 45 and over who are mentally ill; a supported housing facility with 54 apartments for formerly homeless single adults who are mentally ill; a 10-bed transitional housing program which prepares homeless individuals for permanent housing; a social service program to help formerly homeless individuals remain in their own homes; a Homeless Outreach Project for people living on the streets and in other public places, with special services for older adults suffering from undiagnosed mental illness; and the East Side Homeless Network, a collaboration with two other New York City non-profits, which coordinates services from outreach to transitional housing to employment for homeless men and women. The Neighborhood House's Director of Homeless Services is an MSW with more than ten years of experience overseeing and creating programs for homeless people. In 2004, the New York City Department of Homeless Services ranked the Neighborhood House's Women's Shelter at the Park Avenue Armory the # 1 large shelter (out of 34 shelters citywide with at least 100 beds) in placing clients in long-term housing.

Adult Education: The Adult Education Department offers English for Speakers of Other Languages classes and computer training. The Neighborhood House's Computer Learning Center serves approximately 800 individuals each year including low-income, underemployed individuals and welfare recipients who want to improve their skills or re-enter the work force. The Department also operates an alternative welfare to work program, Project Opportunity, which offers internships; vocational training; placement in unsubsidized jobs; counseling; and on-going support once full-time employment is secured. Project Opportunity is authorized as a Work Experience Program site by the City of New York. The Adult Education Director is an experienced ESOL and computer education teacher and supervisor, with a Masters in Public Administration and International Affairs. Since 1988, he has taught, developed curricula for, and supervised adult education classes in New York, Washington DC, and Madrid, Spain.

Fitness: The Neighborhood House operates a Fitness Center with state-of-the-art equipment and an indoor heated swimming pool. Swimming instruction is part of the curriculum for all pre-school and school-age children. Special fitness activities are offered to seniors. The Fitness Director is certified as a Water Safety Instructor and CPR Instructor. A masters-level professional, he has more than a decade of relevant experience.

Visual & Performing Arts: The Neighborhood House's Visual and Performing Arts Department provides an arts education curriculum and activities to clients in all of the agency's programs. The arts curriculum includes instruction in basic techniques with a variety of media and a range of disciplines including visual arts, creative movement, music and drama. Under the leadership of the Director of Visual and Performing Arts, the program is carried out by a team of five Visual and Performing Arts Specialists, all of whom are themselves working artists. The Department also offers a community arts program through a monthly entertainment series, Second Sundays, and a Community Theatre, which stages readings and plays by established playwrights as well as by aspiring writers throughout New York City. The Director of Visual and Performing Arts is a graduate of the Tisch School of the Arts at New York University and has been with the Neighborhood House for 10 years.

Legal Advocacy and Organizing Department: Our Legal Advocacy and Organizing Department provides direct legal assistance and representation to hundreds of Neighborhood House clients in multiple legal areas including housing, family law, government benefits and health insurance and integrates civil legal representation and education into the continuum of services and care for all our clients in need. This integration of general legal services into social service and educational programs is the first of its kind in a New York City community-based, multiservice organization. The Legal Department utilizes a model multidisciplinary approach with lawyers, social workers, educators and advocates working together to meet the diverse legal and social service needs of clients.

The Department, created in September 2003, currently consists of five members: our Legal Director, one generalist attorney, one generalist legal advocate, one food stamp advocate, and one managed care advocate. The Department also works with several *pro bono* attorneys (including members of our Board of Directors) and law school interns.

Affiliated Program

The Caring Neighbor: The Caring Neighbor (TCN) was founded in 1981 as the home care affiliate of the Neighborhood House. TCN provides home care services, including assistance with bathing, grooming, dressing, walking, light housekeeping, shopping, and cooking to approximately 650 low-income, frail, elderly and low-income disabled individuals in the New York City communities of the Upper and Lower East Side, Roosevelt Island, Battery Park City and Chinatown. TCN employs more than 600 homecare attendants. The Director has almost 30 years of experience in home care, including several years as President and Chief Operating Officer of a $147 million, 25-branch, for-profit home health care agency.

Affiliations

Lenox Hill Neighborhood House is a member of United Neighborhood Houses of New York City, the Council of Senior Centers and Services of New York City, the Council on Homeless Services and Policies of New York City, the Supportive Housing Network of New York City, the Day Care Council of New York City, and the Human Services Council of New York City.

Part VI

By-Laws
of
Lenox Hill Neighborhood House

Article I
Members

1. Classes of Membership and Qualifications. There shall be two classes of members: voting and non-voting. The voting members shall consist of the members of the Board of Directors. As hereinafter provided, any reference to members in these By-Laws shall refer to voting members only, unless specified to the contrary. Nonvoting membership shall be open to any person, who, during the last preceding calendar year, has contributed $10 or more to the House; provided, however, that at any meeting of members, by a vote of two-thirds of those present in person or by proxy, the membership of any person may be revoked, or refused.

2. Annual Meeting of Members. An Annual Meeting of the members of the House shall be held, at the determination of the Board of Directors, if the Board determines that there is a purpose for such a meeting in that year. The date, time and place of said meeting shall be fixed by the Board of Directors and said date, time and place designated in the notice of such meeting to be given to the members.

3. Special Meetings of Members. Special meetings of members may be called by the Board of Directors, the President, or any twenty-five members, and shall be held at such time and place as shall be set forth in the notice of such meeting.

4. Notice of Meetings. Notice of any annual or special meeting shall state the place, date and hour of the meeting. Notice of any special meeting shall also indicate that the notice is being issued by or at the direction of the person or persons calling the meeting and shall state the purpose or purposes for which the meeting is called. The notice shall be in writing and shall be served, either personally or by mail, upon each member of record entitled to vote at the meeting, not less than ten or more than fifty days before the date of the meeting, and if mailed, it shall be directed to the member at the address as last furnished to the Secretary; provided, that so long as the House has more than five hundred members, the notice may be served by publication, in lieu of mailing, in a newspaper published in the county in which the principal office of the House is located, once a week for three successive weeks next

preceding the date of the meeting.

5. Quorum. At all meetings of members, except as otherwise expressly provided by law, in order to constitute a quorum there shall be present either in person or by proxy at least ten members entitled to cast a vote at such meeting; provided, however, that despite the absence of a quorum the members present shall have power to adjourn any meeting to a subsequent date until such time as a quorum shall be present.

6. Qualifications of Members as Voters. At every meeting of members, each member of record shall be entitled to one vote on each matter to be voted upon at such meeting and may exercise such voting right either in person or by proxy. The vote upon any question before the meeting shall be by ballot only upon demand of any member. Except as otherwise provided by law, directors shall be elected by a plurality of the votes cast at a meeting by the members entitled to vote in the election, and any other action to be taken by vote of the members shall be authorized by a majority of the votes cast at a meeting of members by the members entitled to vote thereon.

7. Addresses of Members. Each member shall furnish to the Secretary an address to which all notices and documents may be sent by mail or otherwise. The sending of any notice or document to any such member at the last address furnished by such member, or if no address shall have been furnished, to such member's last known address, shall constitute proper service thereof.

8. Record Date. In order to determine the members entitled to notice of or to vote at any meeting of members or any adjournment thereof, the Board of Directors may fix, in advance, a record date, which shall be not more than fifty nor less than ten days before the date of the meeting. Such a determination of members of record entitled to notice of or to vote at a meeting of members shall apply to any adjournment of the meeting unless the Board of Directors shall fix a new record date under this section for the adjourned meeting.

Article II
Directors

1. Number and Qualifications. The number of directors of the House shall be determined by a majority of the entire Board of Directors but shall not exceed forty-five, of whom at least three shall be members of the Alumnae House of Hunter College. All

directors shall be at least eighteen years of age.

2. Election and Term. The directors shall be elected by the members of the House at the Annual Meeting of such members. The numbers of directors to be elected shall be either the number of directors whose terms expire at such meeting or, upon notice to the members of the House, the number of directors as determined by the Board of Directors under Section 1 of this Article II. At the Annual Meeting of members in the calendar year 1992, and at each annual meeting of members thereafter, such number of directors shall be elected to serve for a term of three years and until their successors have been elected and qualified.

3. Removal. Any director may be removed, either with or without cause, by vote of the members of the House at any annual or special meeting, the notice of which shall have referred to the proposed removal. Any director may be removed for cause by vote of the directors at any regular or special meeting, the notice of which shall have referred to the proposed removal, provided that there is a quorum of not less than a majority of directors present at such a meeting.

4. Powers. The property, business and affairs of the House shall be managed by the Board of Directors as from time to time constituted and the Board of Directors may adopt such rules and regulations for that purpose and for the conduct of the meetings as may be deemed proper. In addition to the powers by these By-Laws expressly conferred, the Board of Directors may exercise all such other powers and do such other lawful acts and things as are not by statute or by the Certificate of Incorporation prohibited.

5. Regular Meetings. Regular meetings of the Board of Directors shall be held four times per year, with at least 30 days between meetings, at such place or places within or without the State of New York and at such time and upon such notice as may be fixed and determined from time to time by the President of the House or by resolution of the Board. Unless required by said resolution, further notice of any such regular meeting need not be given.

6. Special Meetings. Special meetings of the Board of Directors may be called by the President or by any four directors, and shall be held at such time and place as shall be set forth in the notice of such meeting. Notice of each special meeting shall state the place, date and hour of the meeting and the main purpose for which the meeting is called; provided, however, that other matters may be acted upon at such meeting. The notice shall be mailed,

postage prepaid, to each director, at such director's address as it appears on the records of the Secretary of the House, not later than the third day before the day on which the meeting is to be held, or shall be delivered personally or by telephone or sent to such director by e-mail not later than the day before the day on which the meeting is to be held. Notice of any meeting of the Board of Directors need not be given to any director who submits a signed waiver of notice either before or after such meeting, or who attends the meeting without protesting, prior thereto or at its commencement, the lack of notice.

Any or all members of the Board may participate in a special meeting by, or conduct the meeting through the use of, any means of communication by which all directors participating may simultaneously hear each other during the meeting. A director participating in a meeting by this means is deemed to be present in person at the meeting.

7. Vacancies. Any vacancy in the Board of Directors, whether occasioned by death, resignation, removal, failure to elect the number of directors determined by the Board of Directors, or otherwise, may be filled, at any regular meeting or special meeting called for that purpose, by a vote of a majority of the directors then in office, and any director so appointed shall hold office, as determined by the Board of Directors, for the unexpired portion of the vacant directorship or until the next Annual Meeting, and, in either event, until a successor has been elected and qualified.

8. Quorum. At all meetings of the Board of Directors the presence of ten directors shall be necessary to constitute a quorum sufficient for the transaction of business, and the vote of a majority of the directors present at a meeting at which there is a quorum, shall be the act of the Board of Directors, except as may be otherwise specifically provided by statute or by the Certificate of Incorporation or in these By-Laws. A majority of the directors present at any meeting, whether or not a quorum is present, may adjourn the meeting to another time and place, and notice of any such adjournment shall be given to the directors who were not present at the time of the adjournment and, unless such time and place are announced at the meeting, to other directors.

9. Honorary Directors. The Board of Directors may, from time to time, designate as Honorary Directors one or more persons who are not directors of the House. An Honorary Director shall be entitled to attend meetings of the Board of Directors, except as otherwise determined by the Board of Directors, but shall not be entitled to vote on any matter. An Honorary Director shall cease to be designated as such if the Board of Directors shall so

determine or if such Honorary Director shall be elected or appointed as a director of the House.

Article III
Committees

1. Standing Committees. The Board of Directors, by resolution authorized by a majority of the entire Board of Directors, shall designate six standing committees, each consisting of three or more directors, and each of which shall have such authority of the Board of Directors as shall be provided in such resolution. The standing committees shall be: (a) a Development Committee; (b) an Executive Committee; (c) a Finance and Audit Committee; (d) a Nominating Committee; (e) a Program Committee; and (f) a Strategic Planning Committee. Standing committees shall be composed entirely of directors, with the exception of the Development and Program committees, of which fewer than half the members may be members of the House who are not directors. Notwithstanding the authority provided in any Board resolution, no standing committee shall have authority as to the following matters:

(a) the submission to members of any action by law requiring members' approval;

(b) the filling of vacancies in the Board of Directors or any committee;

(c) the fixing of compensation of the directors for serving on the Board of Directors or on any committee;

(d) the amendment or repeal of these By-Laws or the adoption of new By-Laws; or

(e) the amendment or repeal of any resolution of the Board of Directors which by its terms may not be so amendable or repealable.

All standing committees shall have a Chair, who shall preside at all committee meetings and report the committee's activities to the Board of Directors. The Chair of the Executive Committee shall be the President of the House and the Chair of each other standing committee shall be a director appointed by the President of the House.

Any or all members of the Execuitve Committee may participate in a special meeting by, or conduct the meeting through the use of, any means of communication by which all directors participating may simultaneously hear each other during the meteing. A director participating in a meeting by this means is deemed to be present in person at the meeting.

2. Subcommittees. Each standing committee of the Board of Directors may, from time to time, designate from among its members one or more subcommittees to focus attention on matters of particular importance or to facilitate its work. Subcommittees may be dissolved by vote of a majority of members of the standing committee.

3. Special Committee. The Board of Directors, by resolution authorized by a majority of the directors present at a meeting at which there is a quorum, may create such special committees as may be deemed desirable. The members of such special committees shall be appointed by the President from among the directors. Such special committees shall have only the powers specifically delegated to them by the resolution of the Board of Directors and shall in no case have the powers which are not authorized for standing committees under Section 1 of this Article III.

4. Committees of the House. Board of Directors, by resolution authorized by a majority of the directors present at a meeting at which there is a quorum, may create such special committees as may be deemed advisable. The members of such committees, which may include persons who are not directors of the House, shall be appointed by the President. Such committees shall have such duties and functions as shall be provided in the resolution of the Board of Directors; provided, that such committees shall not have or exercise any of the powers or authority of the Board of Directors, and their duties and functions shall be limited to advising or otherwise reporting to the Board of Directors.

Article IV
Officers

1. Officers. The officers of the House shall be appointed by the Board of Directors and shall include a President, one or more Vice Presidents (one of whom shall be designated by the Board of Directors as "First Vice President"), a Secretary, a Treasurer and an Assistant Treasurer, as well as such other officers as may be appointed from time to time by the Board of Directors, which said other officers shall have such powers and shall perform such duties as from time to time be prescribed by the Board of Directors. Any two or more offices, except those of President and Secretary, may be held by the same person.

2. Appointment. The officers to be appointed by the Board of Directors shall be appointed annually at the first regular meeting of the Board of Directors held after the annual meeting of members, and each such officer shall hold office until a successor has been duly

appointed and qualified. The Board of Directors shall appoint the President, the Vice Presidents, the Secretary and the Treasurer from their own number, but other officers need not be members of the Board of Directors.

3. Resignation or Removal. Any officer appointed by the Board of Directors may resign at any time by giving written notice to the Board of Directors or to the President or to the Secretary, such resignation to take effect as specified therein. Any officer appointed by the Board of Directors may be removed at any time, with or without cause, by the Board of Directors.

4. Vacancies. If the office of any officer becomes vacant for any reason, the unexpired term or any such officer may be filled by the Board of Directors at any regular meeting, or at any special meeting called for that purpose.

5. President. The President shall be the chief executive officer of the House and shall preside at all meetings of the Board of Directors, at which the President may be present. The President shall be a member ex-officio of all committees. The President shall generally do and perform all such acts as usually pertain to the office of President or which are required or authorized by law, and shall perform such other duties and have such other powers as may from time to time be prescribed by the Board of Directors.

6. Vice Presidents. The First Vice President shall, in the absence or incapacity of the President, perform the duties and have the powers of that officer. The Vice Presidents shall perform such duties and have such powers as may from time to time be prescribed by the Board of Directors. One of the Vice Presidents, designated by the President, shall regularly report to the Executive Committee on the subject of the House's personnel. One of the Vice Presidents, designated by the President, shall regularly report to the Executive Committee on the subject of the House's physical plant.

7. Secretary. The Secretary shall attend all meetings of the Board of Directors and members and shall keep the minutes of such meetings; shall cause to be given notice of all meetings of directors and members which require notice; shall be custodian of the records and the seal of the House; and shall in general perform all duties and have all powers incident to the office of Secretary or that the Board of Directors may from time to time prescribe.

8. Treasurer. The Treasurer shall be the chief financial officer of the House, shall keep full and accurate accounts of receipts and disbursements in books belonging to the House, and

shall render to the Board of Directors or to such committees as may be designated by the Board of Directors, a monthly balance sheet showing the financial condition of the House and the full account of all transactions as Treasurer. The Treasurer shall also perform such other duties and have such other powers as are incident to the office of Treasurer or that the Board of Directors may from time to time prescribe.

9. Assistant Treasurer. The Assistant Treasurer shall, in the absence or incapacity of the Treasurer, perform all the duties and have all the powers of the Treasurer and shall perform such other duties and have such other powers as the Board of Directors may from time to time prescribe.

10. Delegation of Powers. In the event of the absence or incapacity of any officer of the House appointed by the Board of Directors, or for any other reason that the Board of Directors may deem sufficient, the Board of Directors may delegate, for the time being, the powers or duties of such officer to any other officer, or to any person or to any director.

11. Compensation of Officers and Directors. No director or officer of the House shall receive any compensation as such director or officer or in any other capacity unless authorized by the affirmative vote of a majority of the entire Board of Directors.

Article V
Checks, Bank Accounts, Contract, Securities, Etc.

1. Contracts. The Board of Directors may authorize any officer or officers, agent or agents, in the name of and on behalf of the House, to enter into any contract or contracts and to execute or deliver any instrument or instruments, and any such authority may be general or confined to specific instances.

2. Checks. All checks, drafts and other orders for the payment of money out of the funds of the House shall be signed on behalf of the House by such person or persons as the Board of Directors may from time to time prescribe.

3. Loans. When authorized by the Board of Directors, any officer or agent of the House may effect loans and advances at any time for the House from any bank, trust company or other institution, or from any firm, corporation or individual, and for such loans and advances may make, execute and deliver promissory notes, bonds or other certificates or

evidence of indebtedness of the House, and, when authorized so to do, may pledge, hypothecate or transfer any securities or other property of the House as security for any such loans or advances.

4. Funds. All funds of the House not otherwise employed shall be deposited from time to time to the credit of the House in such banks, trust companies or other depositories as the Board of Directors may select or as may be selected by any officer or officers, agent or agents of the House, to whom such power may from time to time be delegated by the Board of Directors; and for the purpose of such deposit, any officer or agent of the House, when authorized by the Board of Directors, may endorse, assign and deliver checks, drafts and other orders for the payment of money which are payable to the order of the House.

5. Securities. The Board of Directors may authorize the deposit of the securities, funds and investments of the House in safekeeping or custodian accounts with any banks or trust companies that it may from time to time designate; also, the Board of Directors may authorize any officer or officers, agent or agents, to deposit or withdraw such securities, etc. and to do such other things as may be necessary to administer such safekeeping or custodian account.

Article VI
Miscellaneous Provisions

1. Fiscal Year. The fiscal year of the House shall be from July 1 through June 30 each year, except that the House shall have one nine month fiscal period from October 1, 1991 through June 30, 1992 to accommodate the change in its fiscal year.

2. Seal. The corporate seal of the House shall be a circular seal with the name of the House around the border and the year of incorporation in the center.

3. Legend to Appear on Reports of House. On the title cover of every report of the House, hereafter and forever, shall appear the legend "Founded by the Associate Alumnae of Normal College in 1894" and this By-Law shall not be amended or repealed, notwithstanding any provisions hereinafter contained, except by the vote of two-thirds of the members of the House at an annual or special meeting of such members the notice of which meeting shall set forth the proposal to amend or repeal such By-Law, as the case may be.

Article VII
Amendments

Except as otherwise provided by law or by Section 3 of Article VI or elsewhere in these By-Laws, these By-Laws or any of them may be altered, amended or repealed, or new By-Laws may be adopted by the Board of Directors at any regular or special meeting of such Board of Directors or members; provided that the notice of such -meeting shall have specified the general nature of the change, or changes, in said By-Laws to be voted upon at such meeting.

Amended: September 28, 2004; November 11, 2003; June 13, 1995

Form **8868** (December 2000)
Department of the Treasury Internal Revenue Service

Application for Extension of Time To File an Exempt Organization Return

▶ File a separate application for each return.

OMB No. 1545-1709

- If you are filing for an **Automatic 3-Month Extension, complete only Part I** and check this box ▶ [X]
- If you are filing for an **Additional (not automatic) 3-Month Extension, complete only Part II** (on page 2 of this form).

Note: ***Do not complete Part II unless you have already been granted an automatic 3-month extension on a previously filed Form 8868.***

Part I **Automatic 3-Month Extension of Time** — Only submit original (no copies needed)

Note: *Form 990-T corporations requesting an automatic 6-month extension — check this box and complete Part I only* ▶ [ ]

All other corporations (including Form 990-C filers) must use Form 7004 to request an extension of time to file income tax returns. Partnerships, REMICs and trusts must use Form 8736 to request an extension of time to file Form 1065, 1066, or 1041.

Type or print	Name of Exempt Organization	Employer identification number
File by the due date for filing your return. See instructions.	LENOX HILL NEIGHBORHOOD HOUSE, INC	13-1628180
	Number, street, and room or suite no. If a P.O. box, see instructions. 1400 OLD COUNTRY ROAD, SUITE 310	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. WESTBURY NY 11590	

Check type of return to be filed (file a separate application for each return):

[X] Form 990	[ ] Form 990-T (corporation)	[ ] Form 4720
[ ] Form 990-BL	[ ] Form 990-T (sec. 401(a) or 408(a) trust)	[ ] Form 5227
[ ] Form 990-EZ	[ ] Form 990-T (trust other than above)	[ ] Form 6069
[ ] Form 990-PF	[ ] Form 1041-A	[ ] Form 8870

- If the organization does **not** have an office or place of business in the United States, check this box ▶ [ ]
- If this is for a **Group Return,** enter the organization's four digit Group Exemption Number (GEN) ______ . If this is for the **whole** group, check this box ▶ [ ] . If it is for part of the group, check this box ▶ [ ] and attach a list with the names and EINs of all members the extension will cover.

1 I request an automatic 3-month (6-month, for **990-T corporation**) extension of time until **FEBRUARY 15** , 20 **05** , to file the exempt organization return for the organization named above. The extension is for the organization's return for:

▶ [ ] calendar year 20 ____ or

▶ [X] tax year beginning **JULY 1** , 20 **03** , and ending **JUNE 30** , 20 **04** .

2 If this tax year is for less than 12 months, check reason: [ ] Initial return [ ] Final return [ ] Change in accounting period

3a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions $

b If this application is for Form 990-PF or 990-T, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit $

c **Balance Due.** Subtract line 3b from line 3a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions $

Signature and Verification

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete, and that I am authorized to prepare this form.

Signature ▶ [signature] Title ▶ **CPA** Date ▶ **11/8/2004**

For Paperwork Reduction Act Notice, see Instruction Form **8868** (12-2000)

ISA
STF FED9056F.1

- If you are filing for an **Additional (not automatic) 3-Month Extension**, complete only Part II and check this box .... ▶ [X]

Note: *Only complete Part II if you have already been granted an automatic 3-month extension on a previously filed Form 8868.*

- If you are filing for an **Automatic 3-Month Extension**, complete only Part I (on page 1).

Part II **Additional (not automatic) 3-Month Extension of Time — Must File Original and One Copy.**

Type or print File by the extended due date for filing the return See instructions.	Name of Exempt Organization **LENOX HILL NEIGHBORHOOD HOUSE, INC**	Employer identification number **13-1628180**
	Number, street, and room or suite no. If a P.O. box, see instructions. **1400 OLD COUNTRY ROAD , SUITE 310**	For IRS use only
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. **WESTBURY, NY 11590**	

Check type of return to be filed (File a separate application for each return):

[X] Form 990 [ ] Form 990-EZ [ ] Form 990-T (sec. 401(a) or 408(a) trust) [ ] Form 1041-A [ ] Form 5227 [ ] Form 8870
[ ] Form 990-BL [ ] Form 990-PF [ ] Form 990-T (trust other than above) [ ] Form 4720 [ ] Form 6069

STOP: Do not complete Part II if you were not already granted an automatic 3-month extension on a previously filed Form 8868.

- If the organization does **not** have an office or place of business in the United States, check this box .... ▶ [ ]
- If this is for a **Group Return**, enter the organization's four digit Group Exemption Number (GEN) ____________ . If this is for the **whole** group, check this box ▶ [ ]. If it is for **part** of the group, check this box ▶ [ ] and attach a list with the names and EINs of all members the extension is for.

4 I request an additional 3-month extension of time until **MAY 15** , 20**05** .

5 For calendar year ______ , or other tax year beginning **JULY 1** , 20**03** and ending **JUNE 30** , 20**04** .

6 If this tax year is for less than 12 months, check reason: [ ] Initial return [ ] Final return [ ] Change in accounting period

7 State in detail why you need the extension **INFORMATION REQUESTED FROM THIRD PARTIES IN ORDER TO COMPLETE THE RETURN IS STILL NOT AVAILABLE.**

8a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions .... $

b If this application is for Form 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit and any amount paid previously with Form 8868 .... $

c **Balance Due.** Subtract line 8b from line 8a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions .... $

Signature and Verification

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete, and that I am authorized to prepare this form

Signature ▶ Title ▶ **CPA** Date ▶ **2/4/2005**

Notice to Applicant — To Be Completed by the IRS

[ ] We have approved this application. Please attach this form to the organization's return.

[ ] We have **not** approved this application. However, we have granted a 10-day grace period from the later of the date shown below or the due date of the organization's return (including any prior extensions). This grace period is considered to be a valid extension of time for elections otherwise required to be made on a timely return. Please attach this form to the organization's return.

[ ] We have **not** approved this application. After considering the reasons stated in item 7, we cannot grant your request for an extension of time to file. We are not granting a 10-day grace period.

[ ] We **cannot consider** this application because it was filed after the due date of the return for which an extension was requested

[ ] Other ____________

Director ____________ By ____________ Date ____________

Alternate Mailing Address — Enter the address if you want the copy of this application for an additional 3-month extension returned to an address different than the one entered above.

Type or print	Name **MARKS PANETH & SHRON LLP, ATTN: SANDY PAILLERE 12TH FLOOR**
	Number and street (include suite, room, or apt. no.) Or a P.O. box number **622 THIRD AVENUE**
	City or town, province or state, and country (including postal or ZIP code) **NEW YORK, NY 10017**

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