

Form **990**Department of the Treasury
Internal Revenue Service**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

OMB No 1545-0047

2002

Open to Public Inspection

▶ The organization may have to use a copy of this return to satisfy state reporting requirements

A For the 2002 calendar year, or tax year period beginning **JUL 1, 2002** and ending **JUN 30, 2003****B** Check if applicable:

- ☐ Address change
☐ Name change
☐ Initial return
☐ Final return
☐ Amended return
☐ Application pending

Please use IRS label or print of type. See Specific Instructions

C Name of organization**HOUSE OF RUTH, INC.**

Number and street (or P.O. box if mail is not delivered to street address)

P.O. BOX 459

Room/suite

City or town, state or country, and ZIP + 4

CLAREMONT, CA 91711**D** Employer identification number**95-3276033****E** Telephone number**(909) 623-4364****F** Accounting method☐ Cash ☒ Accrual☐ Other (specify) ▶

• Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ)

H and **I** are not applicable to section 527 organizations**H(a)** Is this a group return for affiliates? ☐ Yes ☒ No**H(b)** If "Yes," enter number of affiliates ▶**H(c)** Are all affiliates included? **N/A** ☐ Yes ☐ No

(If "No," attach a list)

H(d) Is this a separate return filed by an organization covered by a group ruling? ☐ Yes ☒ No**I** Enter 4-digit GEN ▶**M** Check ☐ if the organization is not required to attach Sch. B (Form 990, 990-EZ, or 990-PF)**G** Web site **N/A****J** Organization type (check only one) ☒ 501(c)(3) (Insert no) ☐ 4947(a)(1) or ☐ 527**K** Check here ☐ if the organization's gross receipts are normally not more than \$25,000. The organization need not file a return with the IRS, but if the organization received a Form 990 Package in the mail, it should file a return without financial data. Some states require a complete return.**L** Gross receipts. Add lines 6b, 8b, 9b, and 10b to line 12 ▶ **2,754,362.****Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances****1** Contributions, gifts, grants, and similar amounts received**a** Direct public support**1a** **768,251.****b** Indirect public support**1b** **88,171.****c** Government contributions (grants)**1c** **1,861,614.****d** Total (add lines 1a through 1c) (cash \$ **2,682,131.** noncash \$ **35,905.**)**1d** **2,718,036.****2** Program service revenue including government fees and contracts (from Part VII, line 93)**2****3** Membership dues and assessments**3****4** Interest on savings and temporary cash investments**4** **8,213.****5** Dividends and interest from securities**5** **2,723.****6 a** Gross rents**6a****b** Less rental expenses**6b****c** Net rental income or (loss) (subtract line 6b from line 6a)**6c****7** Other investment income (describe ▶)**7****8 a** Gross amount from sale of assets other than inventory**(A) Securities****(B) Other****8a****b** Less cost or other basis and sales expenses**8b****c** Gain or (loss) (attach schedule)**8c****d** Net gain or (loss) (combine line 8c, columns (A) and (B))**8d****9** Special events and activities (attach schedule)**a** Gross revenue (not including \$ of contributions reported on line 1a)**9a****b** Less direct expenses other than fundraising expenses**9b****c** Net income or (loss) from special events (subtract line 9b from line 9a)**9c****10 a** Gross sales of inventory, less returns and allowances**10a****b** Less cost of goods sold**10b****c** Gross profit or (loss) from sales of inventory (attach schedule) (subtract line 10b from line 10a)**10c****11** Other revenue (from Part VII, line 103)**11** **25,390.****12** Total revenue (add lines 1d, 2, 3, 4, 5, 6c, 7, 8d, 9c, 10c, and 11)**12** **2,754,362.****13** Program services (from line 44, column (B))**13** **2,151,059.****14** Management and general (from line 44, column (C))**14** **372,820.****15** Fundraising (from line 44, column (D))**15** **113,866.****16** Payments to affiliates (attach schedule)**16****17** Total expenses (add lines 16 and 44, column (A))**17** **2,637,745.****18** Excess or (deficit) for the year (subtract line 17 from line 12)**18** **116,617.****19** Net assets or fund balances at beginning of year (from line 73, column (A))**19** **2,706,570.****20** Other changes in net assets or fund balances (attach explanation)**SEE STATEMENT 2****20** **-64,837.****21** Net assets or fund balances at end of year (combine lines 18, 19, and 20)**21** **2,758,350.**223001
01-22-03

LHA For Paperwork Reduction Act Notice, see the separate instructions

Form 990 (2002)

Part II Statement of Functional Expenses

All organizations must complete column (A) Columns (B), (C), and (D) are required for section 501(c)(3) and (4) organizations and section 4947(a)(1) nonexempt charitable trusts but optional for others

Page 2

Do not include amounts reported on line 6b, 8b, 9b, 10b, or 16 of Part I		(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
22	Grants and allocations (attach schedule)				
	cash \$ _____ noncash \$ _____	22			
23	Specific assistance to individuals (attach schedule)	23			
24	Benefits paid to or for members (attach schedule)	24			
25	Compensation of officers, directors, etc	25	151,617.	37,930.	113,687.
26	Other salaries and wages	26	1,478,067.	1,297,970.	120,984.
27	Pension plan contributions	27			59,113.
28	Other employee benefits	28	202,836.	166,271.	29,208.
29	Payroll taxes	29	202,476.	177,516.	7,357.
30	Professional fundraising fees	30			4,941.
31	Accounting fees	31	9,990.		
32	Legal fees	32	5,354.	9,990.	
33	Supplies	33	54,846.	5,354.	
34	Telephone	34	48,125.	5,930.	609.
35	Postage and shipping	35	8,592.	3,049.	2,000.
36	Occupancy	36	21,662.	21,342.	1,463.
37	Equipment rental and maintenance	37	9,932.	7,432.	4,080.
38	Printing and publications	38	20,507.	2,800.	320.
39	Travel	39	6,788.	5,385.	2,000.
40	Conferences, conventions, and meetings	40	1,083.	467.	500.
41	Interest	41			694.
42	Depreciation, depletion, etc (attach schedule)	42	129,631.	108,161.	17,176.
43	Other expenses not covered above (itemize)				4,294.
a		43a			
b		43b			
c		43c			
d		43d			
e		43e	286,239.	235,188.	37,257.
44	Total functional expenses (add lines 22 through 43) Organizations completing columns (B)-(D), carry these totals to lines 13-15	44	2,637,745.	2,151,059.	372,820.

Joint Costs Check ☐ if you are following SOP 98-2

Are any joint costs from a combined educational campaign and fundraising solicitation reported in (B) Program services?

☐ Yes ☒ No

If "Yes," enter (i) the aggregate amount of these joint costs \$ _____, (ii) the amount allocated to Program services \$ _____,

(iii) the amount allocated to Management and general \$ _____, and (iv) the amount allocated to Fundraising \$ _____

Part III Statement of Program Service AccomplishmentsWhat is the organization's primary exempt purpose? ☐

All organizations must describe their exempt purpose achievements in a clear and concise manner. State the number of clients served, publications issued, etc. Discuss achievements that are not measurable (Section 501(c)(3) and (4) organizations and 4947(a)(1) nonexempt charitable trusts must also enter the amount of grants and allocations to others.)

Program Service Expenses
(Required for 501(c)(3) and (4) orgs., and 4947(a)(1) trusts but optional for others.)

a	EMERGENCY AND TRANSITIONAL RESIDENTIAL PROGRAMS AND COMMUNITY PREVENTION PROGRAMS.	
	(Grants and allocations \$ _____)	838,870.
b	COMMUNITY SERVICES FOR BATTERED WOMEN AND CHILDREN INCLUDING EMERGENCY HOTLINE, OUTREACH, TRANSITIONAL LIVING CALWORKS AND COMMUNITY PREVENTION PROGRAMS.	
	(Grants and allocations \$ _____)	1,080,749.
c	COUNSELING SERVICES FOR BATTERED WOMEN AND CHILDREN.	
	(Grants and allocations \$ _____)	231,440.
d		
	(Grants and allocations \$ _____)	
e	Other program services (attach schedule)	(Grants and allocations \$ _____)
f	Total of Program Service Expenses (should equal line 44, column (B), Program services)	2,151,059.

Part IV Balance Sheets

Note Where required, attached schedules and amounts within the description column should be for end-of-year amounts only

		(A) Beginning of year		(B) End of year
Assets	45 Cash - non-interest-bearing	65,162.	45	53,667.
	46 Savings and temporary cash investments	478,095.	46	565,537.
	47 a Accounts receivable	47a		
	b Less allowance for doubtful accounts	47b	47c	
	48 a Pledges receivable	48a	226,072.	
	b Less allowance for doubtful accounts	48b	48c	226,072.
	49 Grants receivable	389,086.	49	370,863.
	50 Receivables from officers, directors, trustees, and key employees		50	
	51 a Other notes and loans receivable	51a		
	b Less allowance for doubtful accounts	51b	51c	
	52 Inventories for sale or use		52	
	53 Prepaid expenses and deferred charges	2,500.	53	2,000.
	54 Investments - securities STMT 5 ☐ Cost ☒ FMV	66,678.	54	68,189.
	55 a Investments - land, buildings, and equipment basis	55a		
	b Less accumulated depreciation	55b	55c	
56 Investments - other		56		
57 a Land, buildings, and equipment basis	57a	3,208,598.		
b Less accumulated depreciation	57b	605,720.	57c	2,602,878.
58 Other assets (describe ☐)		58		
59 Total assets (add lines 45 through 58) (must equal line 74)	3,732,995.	59	3,889,206.	
Liabilities	60 Accounts payable and accrued expenses	89,687.	60	96,278.
	61 Grants payable		61	
	62 Deferred revenue	18,738.	62	51,741.
	63 Loans from officers, directors, trustees, and key employees		63	
	64 a Tax-exempt bond liabilities		64a	
	b Mortgages and other notes payable		64b	
	65 Other liabilities (describe ☐ SECURITY LIENS - SEE NOTE)	918,000.	65	982,837.
66 Total liabilities (add lines 60 through 65)	1,026,425.	66	1,130,856.	
Net Assets or Fund Balances	Organizations that follow SFAS 117, check here ☒ and complete lines 67 through 69 and lines 73 and 74			
	67 Unrestricted	2,706,570.	67	2,758,350.
	68 Temporarily restricted		68	
	69 Permanently restricted		69	
	Organizations that do not follow SFAS 117, check here ☐ and complete lines 70 through 74			
	70 Capital stock, trust principal, or current funds		70	
	71 Paid-in or capital surplus, or land building, and equipment fund		71	
	72 Retained earnings, endowment, accumulated income, or other funds		72	
73 Total net assets or fund balances (add lines 67 through 69 or lines 70 through 72, column (A) must equal line 19, column (B) must equal line 21)	2,706,570.	73	2,758,350.	
74 Total liabilities and net assets / fund balances (add lines 66 and 73)	3,732,995.	74	3,889,206.	

Form 990 is available for public inspection and, for some people, serves as the primary or sole source of information about a particular organization. How the public perceives an organization in such cases may be determined by the information presented on its return. Therefore, please make sure the return is complete and accurate and fully describes, in Part III, the organization's programs and accomplishments.

Part IV-B	Reconciliation of Expenses per Audited Financial Statements with Expenses per Return
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a	Total expenses and losses per audited financial statements	a	2,637,745.
b	Amounts included on line a but not on line 17, Form 990		
(1)	Donated services and use of facilities \$ _____		
(2)	Prior year adjustments reported on line 20, Form 990 \$ _____		
(3)	Losses reported on line 20, Form 990 \$ _____		
(4)	Other (specify) \$ _____		
	Add amounts on lines (1) through (4)	b	0.
c	Line a minus line b	c	2,637,745.
d	Amounts included on line 17, Form 990 but not on line a		
(1)	Investment expenses not included on line 6b, Form 990 \$ _____		
(2)	Other (specify) \$ _____		
	Add amounts on lines (1) and (2)	d	0.
e	Total expenses per line 17, Form 990 (line c plus line d)	e	2,637,745.

[illegible]

☐ Yes ☒ No

Part VI Other Information

	Yes	No
76 Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity	76	X
77 Were any changes made in the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes	77	X
78 a Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?	78a	X
b If "Yes," has it filed a tax return on Form 990-T for this year? N/A	78b	
79 Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes," attach a statement	79	X
80 a Is the organization related (other than by association with a statewide or nationwide organization) through common membership, governing bodies, trustees, officers, etc., to any other exempt or nonexempt organization?	80a	X
b If "Yes," enter the name of the organization _____ and check whether it is ☐ exempt or ☐ nonexempt		
81 a Enter direct or indirect political expenditures. See line 81 instructions 81a 0.	81a	
b Did the organization file Form 1120-POL for this year?	81b	X
82 a Did the organization receive donated services or the use of materials, equipment, or facilities at no charge or at substantially less than fair rental value?	82a	X
b If "Yes," you may indicate the value of these items here. Do not include this amount as revenue in Part I or as an expense in Part II. (See instructions in Part III.) 82b N/A	82b	
83 a Did the organization comply with the public inspection requirements for returns and exemption applications?	83a	X
b Did the organization comply with the disclosure requirements relating to quid pro quo contributions?	83b	X
84 a Did the organization solicit any contributions or gifts that were not tax deductible?	84a	X
b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible? N/A	84b	
85 501(c)(4), (5), or (6) organizations a Were substantially all dues nondeductible by members? N/A	85a	
b Did the organization make only in-house lobbying expenditures of \$2,000 or less? N/A	85b	
If "Yes" was answered to either 85a or 85b, do not complete 85c through 85h below unless the organization received a waiver for proxy tax owed for the prior year		
c Dues, assessments, and similar amounts from members 85c N/A	85c	
d Section 162(e) lobbying and political expenditures 85d N/A	85d	
e Aggregate nondeductible amount of section 6033(e)(1)(A) dues notices 85e N/A	85e	
f Taxable amount of lobbying and political expenditures (line 85d less 85e) 85f N/A	85f	
g Does the organization elect to pay the section 6033(e) tax on the amount on line 85f? N/A	85g	
h If section 6033(e)(1)(A) dues notices were sent, does the organization agree to add the amount on line 85f to its reasonable estimate of dues allocable to nondeductible lobbying and political expenditures for the following tax year? N/A	85h	
86 501(c)(7) organizations Enter a Initiation fees and capital contributions included on line 12 86a N/A	86a	
b Gross receipts, included on line 12, for public use of club facilities 86b N/A	86b	
87 501(c)(12) organizations Enter a Gross income from members or shareholders 87a N/A	87a	
b Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.) 87b N/A	87b	
88 At any time during the year did the organization own a 50% or greater interest in a taxable corporation or partnership, or an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Part IX	88	X
89 a 501(c)(3) organizations Enter Amount of tax imposed on the organization during the year under section 4911 0. , section 4912 0. , section 4955 0.		
b 501(c)(3) and 501(c)(4) organizations Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," attach a statement explaining each transaction	89b	X
c Enter Amount of tax imposed on the organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 0.		
d Enter Amount of tax on line 89c, above, reimbursed by the organization 0.		
90 a List the states with which a copy of this return is filed CALIFORNIA	90a	
b Number of employees employed in the pay period that includes March 12, 2002 90b 57	90b	
91 The books are in care of SHARON MCGRATH-GOLD Telephone no (909) 623-4364		

Located at **P.O. BOX 459, CLAREMONT, CA**ZIP + 4 **91711**

92 Section 4947(a)(1) nonexempt charitable trusts filing Form 990 in lieu of Form 1041 - Check here ☐
and enter the amount of tax-exempt interest received or accrued during the tax year **92** N/A

Part VII Analysis of Income-Producing Activities (See page 31 of the instructions)

Note Enter gross amounts unless otherwise indicated

	Unrelated business income		Excluded by section 512 513 or 514		(E) Related or exempt function income
	(A) Business code	(B) Amount	(C) Exclu- sion code	(D) Amount	
93 Program service revenue					
a					
b					
c					
d					
e					
f Medicare/Medicaid payments					
g Fees and contracts from government agencies					
94 Membership dues and assessments					
95 Interest on savings and temporary cash investments			14	8,213.	
96 Dividends and interest from securities			14	2,723.	
97 Net rental income or (loss) from real estate					
a debt-financed property					
b not debt-financed property					
98 Net rental income or (loss) from personal property					
99 Other investment income					
100 Gain or (loss) from sales of assets other than inventory					
101 Net income or (loss) from special events					
102 Gross profit or (loss) from sales of inventory					
103 Other revenue					
a MISC. INCOME					25,732.
b UNREALIZED LOSSES			14	-342.	
c					
d					
e					
104 Subtotal (add columns (B), (D), and (E))		0.		10,594.	25,732.
105 Total (add line 104, columns (B), (D), and (E))					36,326.

Note Line 105 plus line 1d, Part I, should equal the amount on line 12, Part I

Part VIII Relationship of Activities to the Accomplishment of Exempt Purposes (See page 32 of the instructions)

Line No Explain how each activity for which income is reported in column (E) of Part VII contributed importantly to the accomplishment of the organization's exempt purposes (other than by providing funds for such purposes)

103A MISC PROGRAM REVENUES

Part IX Information Regarding Taxable Subsidiaries and Disregarded Entities (See page 32 of the instructions)

(A) Name, address, and EIN of corporation, partnership, or disregarded entity	(B) Percentage of ownership interest	(C) Nature of activities	(D) Total income	(E) End-of-year assets
N/A	%			
	%			
	%			
	%			

Part X Information Regarding Transfers Associated with Personal Benefit Contracts (See page 33 of the instructions)

(a) Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? ☐ Yes ☒ No

(b) Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract? ☐ Yes ☒ No

Note If "Yes" to (b), file Form 8870 and Form 4720 (see instructions)

accompanying schedules and statements, and to the best of my knowledge and belief, it is true
all information of which preparer has any knowledge

12/15/03

Date

Barbara Hope, Executive Director

Type or print name and title

Date

Check if
self-

Preparer's SSN or PTIN

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Organization Exempt Under Section 501(c)(3)

(Except Private Foundation) and Section 501(e), 501(f), 501(k),
501(n), or Section 4947(a)(1) Nonexempt Charitable Trust

Supplementary Information-(See separate instructions.)

▶ **MUST be completed by the above organizations and attached to their Form 990 or 990-EZ**

OMB No 1545-0047

2002

Name of the organization

HOUSE OF RUTH, INC.

Employer identification number

95 3276033

Part I Compensation of the Five Highest Paid Employees Other Than Officers, Directors, and Trustees

(See page 1 of the instructions. List each one. If there are none, enter "None.")

(a) Name and address of each employee paid more than \$50,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
SUE AEBISCHER ----- P.O. BOX 459, CLAREMONT, CA 91711	PRGM DIRECTOR 40	86,562.	2,597.	
JEAN LEAVY ----- P.O. BOX 459, CLAREMONT, CA 91711	GRNTS ADMIN 40	54,858.	1,646.	
BARBARA ARCHAMBEAU ----- P.O. BOX 459, CLAREMONT, CA 91711	SHLTR DIRECTR 40	54,675.	1,640.	
----- ----- -----				
Total number of other employees paid over \$50,000 ▶	0			

Part II Compensation of the Five Highest Paid Independent Contractors for Professional Services

(See page 2 of the instructions. List each one (whether individuals or firms). If there are none, enter "None.")

(a) Name and address of each independent contractor paid more than \$50,000	(b) Type of service	(c) Compensation
NONE ----- ----- ----- ----- ----- ----- ----- ----- -----		
Total number of others receiving over \$50,000 for professional services ▶	0	

Part III Statements About Activities (See page 2 of the instructions)

	Yes	No
1 During the year, has the organization attempted to influence national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum? If "Yes," enter the total expenses paid or incurred in connection with the lobbying activities ► \$ _____ \$ _____ (Must equal amounts on line 38, Part VI-A, or line 1 of Part VI-B) Organizations that made an election under section 501(h) by filing Form 5768 must complete Part VI-A. Other organizations checking "Yes," must complete Part VI-B AND attach a statement giving a detailed description of the lobbying activities	1	X
2 During the year, has the organization, either directly or indirectly, engaged in any of the following acts with any substantial contributors, trustees, directors, officers, creators, key employees, or members of their families, or with any taxable organization with which any such person is affiliated as an officer, director, trustee, majority owner, or principal beneficiary? (If the answer to any question is "Yes," attach a detailed statement explaining the transactions) SEE STATEMENT 7		
a Sale, exchange, or leasing of property?	2a	X
b Lending of money or other extension of credit?	2b	X
c Furnishing of goods, services, or facilities?	2c	X
d Payment of compensation (or payment or reimbursement of expenses if more than \$1,000)?	2d	X
e Transfer of any part of its income or assets?	2e	X
3 Does the organization make grants for scholarships, fellowships, student loans, etc.? (See Note below)	3	X
4 Do you have a section 403(b) annuity plan for your employees?	4	X
Note: Attach a statement to explain how the organization determines that individuals or organizations receiving grants or loans from it in furtherance of its charitable programs "qualify" to receive payments		

Part IV Reason for Non-Private Foundation Status (See pages 3 through 5 of the instructions)

The organization is not a private foundation because it is (Please check only ONE applicable box.)

- 5 ☐ A church, convention of churches, or association of churches. Section 170(b)(1)(A)(i)
- 6 ☐ A school. Section 170(b)(1)(A)(ii). (Also complete Part V.)
- 7 ☐ A hospital or a cooperative hospital service organization. Section 170(b)(1)(A)(iii)
- 8 ☐ A Federal, state, or local government or governmental unit. Section 170(b)(1)(A)(v)
- 9 ☐ A medical research organization operated in conjunction with a hospital. Section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state **►** _____
- 10 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit. Section 170(b)(1)(A)(iv). (Also complete the **Support Schedule** in Part IV-A.)
- 11a ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public. Section 170(b)(1)(A)(vi). (Also complete the **Support Schedule** in Part IV-A.)
- 11b ☐ A community trust. Section 170(b)(1)(A)(vi). (Also complete the **Support Schedule** in Part IV-A.)
- 12 ☐ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its charitable, etc., functions - subject to certain exceptions - and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Also complete the **Support Schedule** in Part IV-A.)
- 13 ☐ An organization that is not controlled by any disqualified persons (other than foundation managers) and supports organizations described in (1) lines 5 through 12 above, or (2) section 501(c)(4), (5), or (6), if they meet the test of section 509(a)(2). (See section 509(a)(3).)

Provide the following information about the supported organizations (See page 5 of the instructions.)

(a) Name(s) of supported organization(s)	(b) Line number from above

- 14 ☐ An organization organized and operated to test for public safety. Section 509(a)(4). (See page 5 of the instructions.)

Part IV-A Support Schedule (Complete only if you checked a box on line 10, 11, or 12.) Use cash method of accounting.
Note You may use the worksheet in the instructions for converting from the accrual to the cash method of accounting.

Calendar year (or fiscal year beginning in)	(a) 2001	(b) 2000	(c) 1999	(d) 1998	(e) Total
15 Gifts, grants, and contributions received (Do not include unusual grants. See line 28.)	3,091,323.	3,110,703.	3,516,958.	2,451,535.	12,170,519.
16 Membership fees received					
17 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to the organization's charitable, etc., purpose					
18 Gross income from interest, dividends, amounts received from payments on securities loans (section 512(a)(5)), rents, royalties, and unrelated business taxable income (less section 511 taxes) from businesses acquired by the organization after June 30, 1975	13,558.	13,785.	27,149.	17,480.	71,972.
19 Net income from unrelated business activities not included in line 18					
20 Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf					
21 The value of services or facilities furnished to the organization by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge.					
22 Other income. Attach a schedule. Do not include gain or (loss) from sale of capital assets.	6,900.	58,423.	SEE STATEMENT 8 18,234.	25,152.	108,709.
23 Total of lines 15 through 22	3,111,781.	3,182,911.	3,562,341.	2,494,167.	12,351,200.
24 Line 23 minus line 17	3,111,781.	3,182,911.	3,562,341.	2,494,167.	12,351,200.
25 Enter 1% of line 23	31,118.	31,829.	35,623.	24,942.	

26 Organizations described on lines 10 or 11	a Enter 2% of amount in column (e), line 24	26a	247,024.
b Prepare a list for your records to show the name of and amount contributed by each person (other than a governmental unit or publicly supported organization) whose total gifts for 1998 through 2001 exceeded the amount shown in line 26a. Do not file this list with your return. Enter the sum of all these excess amounts.		26b	0.
c Total support for section 509(a)(1) test. Enter line 24, column (e).		26c	12,351,200.
d Add: Amounts from column (e) for lines 18 <u>71,972.</u> 19 _____ 22 <u>108,709.</u> 26b _____		26d	180,681.
e Public support (line 26c minus line 26d total)		26e	12,170,519.
f Public support percentage (line 26e (numerator) divided by line 26c (denominator))		26f	98.5371%

27 Organizations described on line 12 a For amounts included in lines 15, 16, and 17 that were received from a "disqualified person," prepare a list for your records to show the name of, and total amounts received in each year from, each "disqualified person." Do not file this list with your return. Enter the sum of such amounts for each year N/A

(2001) (2000) (1999) (1998)

b For any amount included in line 17 that was received from each person (other than "disqualified persons"), prepare a list for your records to show the name of and amount received for each year, that was more than the larger of (1) the amount on line 25 for the year or (2) \$5,000. (Include in the list organizations described in lines 5 through 11, as well as individuals.) Do not file this list with your return. After computing the difference between the amount received and the larger amount described in (1) or (2), enter the sum of these differences (the excess amounts) for each year N/A

(2001) (2000) (1999) (1998)

c Add: Amounts from column (e) for lines 15 _____ 16 _____
17 _____ 20 _____ 21 _____

d Add: Line 27a total _____ and line 27b total _____

e Public support (line 27c total minus line 27d total)

f Total support for section 509(a)(2) test. Enter amount on line 23, column (e) 27f N/A

g Public support percentage (line 27e (numerator) divided by line 27f (denominator)) 27g N/A %

h Investment income percentage (line 18, column (e) (numerator) divided by line 27f (denominator)) 27h N/A %

28 Unusual Grants For an organization described in line 10, 11, or 12 that received any unusual grants during 1998 through 2001, prepare a list for your records to show, for each year, the name of the contributor, the date and amount of the grant, and a brief description of the nature of the grant. Do not file this list with your return. Do not include these grants in line 15.

Part V Private School Questionnaire (See page 7 of the instructions)

N/A

(To be completed ONLY by schools that checked the box on line 6 in Part IV)

	Yes	No
29 Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?		
30 Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?		
31 Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe, if "No," please explain (If you need more space, attach a separate statement)		
32 Does the organization maintain the following		
a Records indicating the racial composition of the student body, faculty, and administrative staff?		
b Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?		
c Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?		
d Copies of all material used by the organization or on its behalf to solicit contributions? If you answered "No" to any of the above, please explain (If you need more space, attach a separate statement)		
33 Does the organization discriminate by race in any way with respect to		
a Students' rights or privileges?		
b Admissions policies?		
c Employment of faculty or administrative staff?		
d Scholarships or other financial assistance?		
e Educational policies?		
f Use of facilities?		
g Athletic programs?		
h Other extracurricular activities? If you answered "Yes" to any of the above please explain (If you need more space, attach a separate statement)		
34 a Does the organization receive any financial aid or assistance from a governmental agency?		
b Has the organization's right to such aid ever been revoked or suspended? If you answered "Yes" to either 34a or b, please explain using an attached statement		
35 Does the organization certify that it has complied with the applicable requirements of sections 4 01 through 4 05 of Rev Proc 75-50, 1975-2 C B 587, covering racial nondiscrimination? If "No," attach an explanation		

Schedule A (Form 990 or 990-EZ) 2002

Part VI-A Lobbying Expenditures by Electing Public Charities (See page 9 of the instructions)

N/A

(To be completed ONLY by an eligible organization that filed Form 5768)

Check ☐ a ☐ if the organization belongs to an affiliated groupCheck ☐ b ☐ if you checked "a" and "limited control" provisions apply**Limits on Lobbying Expenditures**

(The term "expenditures" means amounts paid or incurred)

(a)
Affiliated group
totals(b)
To be completed for ALL
electing organizations

N/A

- 36 Total lobbying expenditures to influence public opinion (grassroots lobbying)
- 37 Total lobbying expenditures to influence a legislative body (direct lobbying)
- 38 Total lobbying expenditures (add lines 36 and 37)
- 39 Other exempt purpose expenditures
- 40 Total exempt purpose expenditures (add lines 38 and 39)
- 41 Lobbying nontaxable amount Enter the amount from the following table -
- | | |
|--|---|
| If the amount on line 40 is - | The lobbying nontaxable amount is - |
| Not over \$500,000 | 20% of the amount on line 40 |
| Over \$500,000 but not over \$1,000,000 | \$100,000 plus 15% of the excess over \$500,000 |
| Over \$1,000,000 but not over \$1,500,000 | \$175,000 plus 10% of the excess over \$1,000,000 |
| Over \$1,500,000 but not over \$17,000,000 | \$225,000 plus 5% of the excess over \$1,500,000 |
| Over \$17,000,000 | \$1,000,000 |
- 42 Grassroots nontaxable amount (enter 25% of line 41)
- 43 Subtract line 42 from line 36 Enter -0- if line 42 is more than line 36
- 44 Subtract line 41 from line 38 Enter -0- if line 41 is more than line 38

Caution If there is an amount on either line 43 or line 44, you must file Form 4720**4-Year Averaging Period Under Section 501(h)**

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below See the instructions for lines 45 through 50 on page 11 of the instructions)

Calendar year (or fiscal year beginning in) ▶	Lobbying Expenditures During 4-Year Averaging Period				N/A
	(a) 2002	(b) 2001	(c) 2000	(d) 1999	(e) Total
45 Lobbying nontaxable amount					0.
46 Lobbying ceiling amount (150% of line 45(e))					0.
47 Total lobbying expenditures					0.
48 Grassroots nontaxable amount					0.
49 Grassroots ceiling amount (150% of line 48(e))					0.
50 Grassroots lobbying expenditures					0.

Part VI-B Lobbying Activity by Nonelecting Public Charities

(For reporting only by organizations that did not complete Part VI-A) (See page 11 of the instructions)

N/A

During the year, did the organization attempt to influence national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum through the use of

- a Volunteers
- b Paid staff or management (Include compensation in expenses reported on lines c through h)
- c Media advertisements
- d Mailings to members, legislators, or the public
- e Publications, or published or broadcast statements
- f Grants to other organizations for lobbying purposes
- g Direct contact with legislators their staffs government officials, or a legislative body
- h Rallies, demonstrations, seminars, conventions, speeches, lectures, or any other means
- i Total lobbying expenditures (Add lines c through h)

Yes	No	Amount
		0.

If "Yes" to any of the above, also attach a statement giving a detailed description of the lobbying activities

House of Ruth, Inc
Fixed Assets Workpaper
June 30, 2003

Results

		Cost of Additions	Ref	Life	June 30, 2002	CY Deprec	June 30, 2003	Book Value
Office Equipment								
	1986	13 501		7	13 501		13,501	-
	1987	2,464		7	2,464		2,464	-
	1988	5,906		7	5,906		5,906	-
	1989	10 241		7	10,241		10,241	-
	1990	7,894		7	7,894		7,894	-
	1991	2 091		7	2,091		2,091	-
	1994	29,149		7	29 149		29 149	-
Computer	1995	6 919		7	6 919		6,919	(0)
Telephone	1995	20 698		7	20 698		20,698	0
	1996	21 579		7	20 037	1 542	21 579	(0)
	1996	34,108		7	29 236	4 872	34,108	0
Copier	1997	5,959		7	3 902	851	4,754	1,205
Computer	1997	8 222		5	7,753	469	8,222	(0)
Sofa	1997	826		7	590	118	708	118
Sofa	1997	656		7	468	94	562	94
Laptop	1997	1,918		5	1,790	128	1,918	0
2 Comp	1997	2,168		5	1 986	182	2,168	0
1 Comp	1997	1 084		5	994	91	1,084	(0)
Typewriter	1998	645		7	414	92	506	139
Xerox Copier	1998	12 508		7	7,744	1,787	9 531	2 977
1 Comp	1998	1 724		5	1 496	229	1,724	(0)
1 Comp	1999	4 597		5	3,294	919	4 213	384
6 Comp	1999	6 755		5	4 841	1,351	6 192	563
4 Sofas	1999	3 269		7	1,635	467	2,102	1 167
1 Comp	1999	3 320		5	2 158	664	2,822	498
1 Comp	1999	2,111		5	1 301	422	1 724	387
6 Comp	1999	8,541		5	5,266	1 708	6,975	1,566
3 Comp	1999	4,270		5	2,633	854	3,487	783
1 Desk	1999	942		7	516	135	651	291
1 Copier	1999	552		7	303	79	382	170
Sofas	1999	6 290		7	2,771	899	3,670	2,620
Refrig	1999	600		7	264	86	350	250
Copier	1999	6 301		7	2,774	900	3,674	2 627
Various	2001	23 335		7	6 667	3 334	10 001	13,334
Various	2001	13 386		7	3 825	1 912	5,737	7,649
Full year	2001	195 023		7	55 721	27 860	83 581	111,442
	2001	37 275		7	7 987	5 325	13 312	23,963
Server	2002	2,322		5	232	232	464	1 858
3 Book PCs	2002	2,560		5	256	256	512	2,048
Data Drive	2002	967		5	97	97	193	773
	2003	(1)						
Rounding					(3)		(3)	3
Totals		512 674	J		277,813	57,953	335,766	176 909
Vehicle								
	1996	25,005		5	25,005	-	25,005	-
New Building								
Building	2000	283 429		39	21 801	7 267	29 069	254,360
Building	2001	1,537,187		39	86,523	39 415	125 938	1,411 249
Improvements	2001	186,964		39	9 443	4,794	14 237	172 727
Land	2001	450,000		-	-	-	-	450,000
Totals		2 457 580	J		117,767	51 476	169,244	2,288,336
Improvements								
	2002	56,269		39	721	1,443	2 164	54 105
Half Year	2003	1 035		39	-	13	13	1 022
Rounding					(1)		(1)	1
Totals		57,304	J		720	1 456	2 176	55 128

House of Ruth, Inc
Fixed Assets Workpaper
June 30, 2003

Results

		Cost of Additions	Ref	Life	June 30, 2002	CY Deprec	June 30, 2003	Book Value
Shelter Equipment								
Shelter Equipment	2001	116,233		7	24,907	16,605	41,512	74,721
Shelter Equipment	2002	9,432		7	674	1,347	2,021	7,411
	1987	2,937		7	2,937		2,937	-
	1988	8,718		7	8,718		8,718	-
	1989	9,879		7	9,879		9,879	-
	1990	862		7	862		862	-
	1996	5,341		7	4,959	382	5,341	-
	1997	646		7	462	92	554	92
	1998	1,120		7	680	160	840	280
	1998	866		5	706	159	866	0
	Rounding				(1)		(1)	1
	Rounding						(1)	1
	Totals	156,034	J		54,783	18,746	73,527	82,507
GRAND TOTALS								
		3,208,597			476,089	129,631	605,719	2,602,879

J

FOOTNOTES

STATEMENT 1

SECURITY LIEN BY HOUSING AUTHORITY OF THE COUNTY OF LOS ANGELES FOR FINANCING OF HOUSING UNITS. PROMISSORY NOTE DATED FEBRUARY 17, 2000 SECURED BY REAL PROPERTY. PAYMENTS ARE SCHEDULED TO BEGIN MARCH 15, 2001, BUT ARE LIMITED TO 50% OF THE RESIDUAL RECEIPTS FROM HOUSING UNITS. MANAGEMENT DOES NOT EXPECT THERE TO BE PAYMENTS REQUIRED AS THERE ARE NO RECEIPTS FROM THE HOUSING UNITS. INTEREST IS CHARGED AT 3% PER ANNUM, AND THE LOAN MATURES ON MARCH 15, 2030. LOAN COVENANTS ARE THAT THE ORGANIZATION MUST USE THE HOUSING UNITS FOR THE PURPOSE OF PROVIDING TRANSITIONAL HOUSING FOR VICTIMS OF DOMESTIC VIOLENCE. THE BALANCE AS OF JUNE 30, 2003 WAS \$318,000.

SECURITY LIEN BY THE FEDERAL HOME LOAN BANK OF SAN FRANCISCO FOR FINANCING AFFORDABLE HOUSING. PROJECT WAS AWARDED IN CONNECTION WITH PFF BANK AND TRUST TO FINANCE THE REHABILITATION OF REAL PROPERTY PURCHASED IN 1999. THE ORGANIZATION AGREES TO USE THE PROPERTY TO PROVIDE AFFORDABLE HOUSING FOR A PERIOD OF 15 YEARS. REPAYMENT OF PRINCIPAL AND INTEREST IS REQUIRED ONLY IF PROPERTY IS NOT USED IN COMPLIANCE WITH TERMS OF AFFORDABLE HOUSING PROGRAM AGREEMENT. THE BALANCE AS OF JUNE 30, 2003 WAS \$600,000.

SECURITY LIEN BY DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT FOR FINANCING THE COST OF SHELTER EQUIPMENT AND IMPROVEMENTS WAS AWARDED TO THE ORGANIZATION IN 2002. THE ORGANIZATION AGREES TO USE THE PROPERTY TO PROVIDE HOMELESS SHELTER SERVICES FOR A PERIOD OF 5 YEARS. REPAYMENT OF PRINCIPAL AND INTEREST IS REQUIRED ONLY IF PROPERTY IS NOT USED IN COMPLIANCE WITH TERMS OF AGREEMENT. THE BALANCE AS OF JUNE 30, 2003 WAS \$64,837.

FORM 990	OTHER CHANGES IN NET ASSETS OR FUND BALANCES	STATEMENT	2
DESCRIPTION		AMOUNT	
PPA - TO RECOGNIZE SECURITY LIEN		-64,837.	
TOTAL TO FORM 990, PART I, LINE 20		-64,837.	

FORM 990	OTHER EXPENSES			STATEMENT	3
DESCRIPTION	(A) TOTAL	(B) PROGRAM SERVICES	(C) MANAGEMENT AND GENERAL	(D) FUNDRAISING	
FOOD/FINANCIAL					
ASST/CHILD CARE	53,646.	53,646.			
CONSULTING FEES	37,190.	22,562.	11,665.	2,963.	
INSURANCE	45,942.	35,547.	8,769.	1,626.	
RECRUITMENT	1,885.	1,000.	385.	500.	
ADVERTISING/PROGRAM	963.	963.			
FUNDRAISING	2,937.			2,937.	
MEMBERSHIP DUES	1,314.		1,314.		
UTILITIES	72,368.	62,695.	7,523.	2,150.	
MISCELLANEOUS					
EXPENSE	1,583.	-5,126.	4,094.	2,615.	
REPAIRS	42,483.	37,973.	3,507.	1,003.	
SUBCONTRACTORS	22,551.	22,551.			
COPIER MAINTENANCE	3,377.	3,377.			
TOTAL TO FM 990, LN 43	286,239.	235,188.	37,257.	13,794.	

FORM 990	STATEMENT OF ORGANIZATION'S PRIMARY EXEMPT PURPOSE PART III	STATEMENT	4
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EXPLANATION

TO PROVIDE SERVICES TO WOMEN & CHILDREN, SUCH AS SHELTER, COUNSELING, CRISIS HOTLINE, COMMUNITY EDUCATION & VIOLENCE PREVENTION PROGRAMS.

FORM 990	NON-GOVERNMENT SECURITIES	STATEMENT	5
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SECURITY DESCRIPTION	CORPORATE STOCKS	CORPORATE BONDS	OTHER PUBLICLY TRADED SECURITIES	OTHER SECURITIES	TOTAL NON-GOV'T SECURITIES
CORPORATE STOCK	67,478.				67,478.
MUTUAL FUNDS				711.	711.
TO 990, LN 54 COL B	67,478.			711.	68,189.

FORM 990	PART V - LIST OF OFFICERS, DIRECTORS, TRUSTEES AND KEY EMPLOYEES	STATEMENT	6
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NAME AND ADDRESS	TITLE AND AVRG HRS/WK	COMPEN- SATION	EMPLOYEE BEN PLAN CONTRIB	EXPENSE ACCOUNT
BARBARA HOPE P.O. BOX 459 CLAREMONT, CA 91711	EXECUTIVE DIRECTOR 40	99,086.	2,973.	0.
SHARON MCGRATH-GOLD P.O. BOX 459 CLAREMONT, CA 91711	DIRECTOR OF FINANCE 32	52,531.	1,576.	0.
AMY TAULBEE FASS P.O. BOX 459 CLAREMONT, CA 91711	PRESIDENT 4	0.	0.	0.
CAROLE PELTON P.O. BOX 459 CLAREMONT, CA 91711	VICE PRESIDENT 4	0.	0.	0.
TONI GRAY P.O. BOX 459 CLAREMONT, CA 91711	SECRETARY 4	0.	0.	0.
ROBERT RICE P.O. BOX 459 CLAREMONT, CA 91711	TREASURER 4	0.	0.	0.
CECILIA A. CONRAD, PH.D. P.O. BOX 459 CLAREMONT, CA 91711	MEMBER-AT-LARGE 4	0.	0.	0.

KELLY HAWKES P.O. BOX 459 CLAREMONT, CA 91711	BOARD OF DIRECTOR 4	0.	0.	0.
JERRY IRISH P.O. BOX 459 CLAREMONT, CA 91711	BOARD OF DIRECTOR 4	0.	0.	0.
DEBORAH KIDWELL P.O. BOX 459 CLAREMONT, CA 91711	BOARD OF DIRECTOR 4	0.	0.	0.
BERTHA L. MUNOZ P.O. BOX 459 CLAREMONT, CA 91711	BOARD OF DIRECTOR 4	0.	0.	0.
JO ANNE PAINTER P.O. BOX 459 CLAREMONT, CA 91711	BOARD OF DIRECTOR 4	0.	0.	0.
LINDA DAVIS TAYLOR P.O. BOX 459 CLAREMONT, CA 91711	BOARD OF DIRECTOR 4	0.	0.	0.
RENE WEBB P.O. BOX 459 CLAREMONT, CA 91711	BOARD OF DIRECTOR 4	0.	0.	0.
MARY FRASER WEIS P.O. BOX 459 CLAREMONT, CA 91711	BOARD OF DIRECTOR 4	0.	0.	0.
JULIE WILSON P.O. BOX 459 CLAREMONT, CA 91711	BOARD OF DIRECTOR 4	0.	0.	0.

TOTALS INCLUDED ON FORM 990, PART V

151,617.

4,549.

0.

SCHEDULE A

STATEMENT REGARDING ACTIVITIES WITH
SUBSTANTIAL CONTRIBUTORS, TRUSTEES, DIRECTORS,
CREATORS, KEY EMPLOYEES, ETC.,
PART III, LINE 2

STATEMENT 7

SEE FORM 990 - PART V

SCHEDULE A

OTHER INCOME

STATEMENT 8

DESCRIPTION	2001 AMOUNT	2000 AMOUNT	1999 AMOUNT	1998 AMOUNT
	6,900.	58,423.	18,234.	25,152.
TOTAL TO SCHEDULE A, LINE 22	6,900.	58,423.	18,234.	25,152.

Form **8868**

(December 2000)

Department of the Treasury
Internal Revenue Service**Application for Extension of Time To File an
Exempt Organization Return**

OMB No 1545 1709

▶ File a separate application for each return

- If you are filing for an **Automatic 3-Month Extension**, complete only **Part I** and check this box ☒
- If you are filing for an **Additional (not automatic) 3-Month Extension**, complete only **Part II** (on page 2 of this form)

Note Do not complete Part II unless you have already been granted an automatic 3-month extension on a previously filed Form 8868.**Part I Automatic 3-Month Extension of Time** - Only submit original (no copies needed)**Note** Form 990-T corporations requesting an automatic 6-month extension - check this box and complete Part I only ☐

All other corporations (including Form 990-C filers) must use Form 7004 to request an extension of time to file income tax returns. Partnerships, REMICs and trusts must use Form 8736 to request an extension of time to file Form 1065, 1066, or 1041

Type or print File by the due date for filing your return. See instructions	Name of Exempt Organization HOUSE OF RUTH, INC.	Employer identification number 95-3276033
	Number, street, and room or suite no. If a P.O. box, see instructions P.O. BOX 459	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions CLAREMONT, CA 91711	

Check type of return to be filed (file a separate application for each return)

- | | | |
|--|---|------------------------------------|
| ☒ Form 990 | ☐ Form 990-T (corporation) | ☐ Form 4720 |
| ☐ Form 990-BL | ☐ Form 990-T (sec. 401(a) or 408(a) trust) | ☐ Form 5227 |
| ☐ Form 990-EZ | ☐ Form 990-T (trust other than above) | ☐ Form 6069 |
| ☐ Form 990-PF | ☐ Form 1041-A | ☐ Form 8870 |

- If the organization does **not** have an office or place of business in the United States, check this box ☐
- If this is for a **Group Return**, enter the organization's four digit Group Exemption Number (GEN) _____ If this is for the **whole** group, check this box ☐. If it is for part of the group, check this box ☐ and attach a list with the names and EINs of all members the extension will cover

- 1 I request an automatic 3 month (6-month, for 990-T corporation) extension of time until **FEBRUARY 17, 2004** to file the exempt organization return for the organization named above. The extension is for the organization's return for
 ▶ ☐ calendar year _____ or
 ▶ ☒ tax year beginning **JUL 1, 2002**, and ending **JUN 30, 2003**

- 2 If this tax year is for less than 12 months, check reason ☐ Initial return ☐ Final return ☐ Change in accounting period

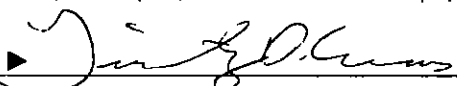
- 3a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions \$ _____

- b If this application is for Form 990-PF or 990-T, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit \$ _____

- c **Balance Due** Subtract line 3b from line 3a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions \$ **N/A**

Signature and Verification

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete, and that I am authorized to prepare this form.

Signature ▶  Title ▶ **CPA**Date ▶ **11/14/03**

LHA For Paperwork Reduction Act Notice, see instruction

Form **8868** (12-2000)