

Return of Organization Exempt from Income Tax

2002

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

Open to Public Inspection

Department of the Treasury Internal Revenue Service

The organization may have to use a copy of this return to satisfy state reporting requirements.

A For the 2002 calendar year, or tax year beginning 7/01, 2002, and ending 6/30, 2003

B Check if applicable

- Address change
[X] Name change
Initial return
Final return
Amended return
Application pending

Please use IRS label or print or type. See specific instructions.

Southern Arizona Association for the Visually Impaired
3767 E. Grant Road
Tucson, AZ 85716

D Employer identification number

86-6056057

E Telephone number

(520) 795-1331

F Accounting method:

Cash [ ] Accrual [X]

Other (specify)

Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).

H and I are not applicable to section 527 organizations.

H (a) Is this a group return for affiliates? Yes [ ] No [X]

H (b) If 'Yes,' enter number of affiliates

H (c) Are all affiliates included? Yes [ ] No [ ]

(If 'No,' attach a list See instructions)

H (d) Is this a separate return filed by an organization covered by a group ruling? Yes [ ] No [X]

I Enter 4-digit GEN

M Check [ ] if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

G Web site: saavi.us.

J Organization type (check only one)

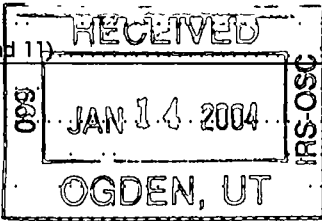
[X] 501(c) 3 (insert no) [ ] 4947(a)(1) or [ ] 527

K Check here [ ] if the organization's gross receipts are normally not more than \$25,000. The organization need not file a return with the IRS; but if the organization received a Form 990 Package in the mail, it should file a return without financial data. Some states require a complete return.

L Gross receipts: Add lines 6b, 8b, 9b, and 10b to line 12 1,111,938.

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See Instructions)

Table with 21 rows and multiple columns for revenue, expenses, and net assets. Includes sub-rows for contributions, program service revenue, membership dues, interest on savings, dividends, gross rents, net rental income, other investment income, gross amount from sales of assets, special events, gross sales of inventory, other revenue, total revenue, program services, management and general, fundraising, payments to affiliates, total expenses, excess or deficit, net assets at beginning and end of year.



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**Part II Statement of Functional Expenses** All organizations must complete column (A). Columns (B), (C), and (D) are required for section 501(c)(3) and (4) organizations and section 4947(a)(1) nonexempt charitable trusts but optional for others.

Do not include amounts reported on line 6b, 8b, 9b, 10b, or 16 of Part I.		(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
22 Grants and allocations (att sch) See Stm 4 (cash \$ 3,560. non-cash \$ )	22	3,560.	3,560.		
23 Specific assistance to individuals (att sch)	23				
24 Benefits paid to or for members (att sch)	24				
25 Compensation of officers, directors, etc	25	57,453.	47,111.	9,192.	1,150.
26 Other salaries and wages	26	739,076.	578,649.	116,647.	43,780.
27 Pension plan contributions	27				
28 Other employee benefits	28	47,765.	29,042.	11,212.	7,511.
29 Payroll taxes	29	69,685.	54,348.	12,135.	3,202.
30 Professional fundraising fees	30				
31 Accounting fees	31				
32 Legal fees	32				
33 Supplies	33	26,373.	23,515.	2,676.	182.
34 Telephone	34	14,754.	10,901.	2,177.	1,676.
35 Postage and shipping	35	5,780.	3,988.	1,676.	116.
36 Occupancy	36				
37 Equipment rental and maintenance	37	19,473.	13,437.	5,647.	389.
38 Printing and publications	38	8,676.	5,987.	2,516.	173.
39 Travel	39	7,420.	6,032.	1,147.	241.
40 Conferences, conventions, and meetings	40				
41 Interest	41				
42 Depreciation, depletion, etc (attach schedule)	42	69,834.	54,470.	13,249.	2,115.
43 Other expenses not covered above (itemize)					
a See Statement 5	43a	159,866.	110,714.	42,228.	6,924.
b	43b				
c	43c				
d	43d				
e	43e				
44 Total functional expenses (add lines 22 - 43) Organizations completing columns (B) - (D), carry these totals to lines 13 - 15	44	1,229,715.	941,754.	220,502.	67,459.

Joint Costs. Check  if you are following SOP 98-2.

Are any joint costs from a combined educational campaign and fundraising solicitation reported in (B) Program services?  Yes  No  
 If 'Yes,' enter (i) the aggregate amount of these joint costs \$ \_\_\_\_\_; (ii) the amount allocated to program services \$ \_\_\_\_\_; (iii) the amount allocated to management and general \$ \_\_\_\_\_; and (iv) the amount allocated to fundraising \$ \_\_\_\_\_

**Part III Statement of Program Service Accomplishments**

What is the organization's primary exempt purpose?  See Statement 6

All organizations must describe their exempt purpose achievements in a clear and concise manner. State the number of clients served, publications issued, etc. Discuss achievements that are not measurable. (Section 501(c)(3) & (4) organizations and 4947(a)(1) nonexempt charitable trusts must also enter the amount of grants & allocations to others.)

Program Service Expenses (Required for 501(c)(3) and (4) organizations and 4947(a)(1) trusts; but optional for others)

a See Statement 7	(Grants and allocations \$ _____)	941,754.
b	(Grants and allocations \$ _____)	
c	(Grants and allocations \$ _____)	
d	(Grants and allocations \$ _____)	
e Other program services	(Grants and allocations \$ _____)	
f Total of Program Service Expenses (should equal line 44, column (B), program services)		941,754.

**Part IV Balance Sheets** (See Instructions)

**Note:** Where required, attached schedules and amounts within the description column should be for end-of-year amounts only.

		(A) Beginning of year		(B) End of year
ASSETS	45 Cash – non-interest-bearing ...	36,390.	45	79,159.
	46 Savings and temporary cash investments	191,427.	46	100,938.
	47a Accounts receivable .....	47a		
	b Less: allowance for doubtful accounts .....	47b	47c	
	48a Pledges receivable .....	48a	55,457.	
	b Less: allowance for doubtful accounts	48b		48c
	49 Grants receivable...		114,090.	49
	50 Receivables from officers, directors, trustees, and key employees (attach schedule) .....	See Stmt 8	36,930.	50
	51a Other notes & loans receivable (attach sch) .....	51a		
	b Less: allowance for doubtful accounts	51b		51c
	52 Inventories for sale or use .....		7,047.	52
	53 Prepaid expenses and deferred charges		7,825.	53
	54 Investments – securities (attach schedule) See St 9 <input type="checkbox"/> Cost <input checked="" type="checkbox"/> FMV		756,086.	54
	55a Investments – land, buildings, & equipment: basis	55a	7,627.	
	b Less: accumulated depreciation (attach schedule) Statement 10	55b	7,627.	55c
	56 Investments – other (attach schedule)	See Stmt 11	36,109.	56
	57a Land, buildings, and equipment: basis	57a	1,591,725.	
	b Less: accumulated depreciation (attach schedule) Statement 12	57b	1,016,310.	57c
	58 Other assets (describe <input type="checkbox"/> See Statement 13)		9,984.	58
59 <b>Total assets</b> (add lines 45 through 58) (must equal line 74)		1,777,831.	59	
LIABILITIES	60 Accounts payable and accrued expenses	47,169.	60	49,544.
	61 Grants payable		61	
	62 Deferred revenue		62	
	63 Loans from officers, directors, trustees, and key employees (attach schedule)		63	
	64a Tax-exempt bond liabilities (attach schedule) .....		64a	
	b Mortgages and other notes payable (attach schedule) .....		64b	
	65 Other liabilities (describe <input type="checkbox"/> See Statement 14)		16,988.	65
66 <b>Total liabilities</b> (add lines 60 through 65)		64,157.	66	
NET ASSETS OR FUND BALANCES	Organizations that follow SFAS 117, check here <input checked="" type="checkbox"/> and complete lines 67 through 69 and lines 73 and 74.			
	67 Unrestricted .....	1,485,427.	67	1,321,322.
	68 Temporarily restricted .....	80,046.	68	79,119.
	69 Permanently restricted .....	112,092.	69	112,092.
	Organizations that do not follow SFAS 117, check here <input type="checkbox"/> and complete lines 70 through 74.			
	70 Capital stock, trust principal, or current funds		70	
	71 Paid-in or capital surplus, or land, building, and equipment fund		71	
	72 Retained earnings, endowment, accumulated income, or other funds		72	
	73 <b>Total net assets or fund balances</b> (add lines 67 through 69 or lines 70 through 72; column (A) must equal line 19; column (B) must equal line 21)		1,677,565.	73
	74 <b>Total liabilities and net assets/fund balances</b> (add lines 66 and 73)		1,741,722.	74

Form 990 is available for public inspection and, for some people, serves as the primary or sole source of information about a particular organization. How the public perceives an organization in such cases may be determined by the information presented on its return. Therefore, please make sure the return is complete and accurate and fully describes, in Part III, the organization's programs and accomplishments.

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Part IV-A Reconciliation of Revenue per Audited Financial Statements with Revenue per Return (See instructions.)			Part IV-B Reconciliation of Expenses per Audited Financial Statements with Expenses per Return		
a Total revenue, gains, and other support per audited financial statements ▶		1,112,268.	a Total expenses and losses per audited financial statements ▶		1,277,300.
b Amounts included on line a but not on line 12, Form 990:			b Amounts included on line a but not on line 17, Form 990:		
(1) Net unrealized gains on investments \$ 330.			(1) Donated services and use of facilities \$		
(2) Donated services and use of facilities \$			(2) Prior year adjustments reported on line 20, Form 990 \$		
(3) Recoveries of prior year grants \$			(3) Losses reported on line 20, Form 990 \$		
(4) Other (specify):			(4) Other (specify):		
See Stmt 15 \$ 47,585.			See Stmt 16 \$ 47,585.		
Add amounts on lines (1) through (4) ▶	b	47,915.	Add amounts on lines (1) through (4) ▶	b	47,585.
c Line a minus line b ▶	c	1,064,353.	c Line a minus line b ▶	c	1,229,715.
d Amounts included on line 12, Form 990 but not on line a:			d Amounts included on line 17, Form 990 but not on line a:		
(1) Investment expenses not included on line 6b, Form 990 \$			(1) Investment expenses not included on line 6b, Form 990 \$		
(2) Other (specify):			(2) Other (specify):		
----- \$			----- \$		
Add amounts on lines (1) and (2) ▶	d		Add amounts on lines (1) and (2) ▶	d	
e Total revenue per line 12, Form 990 (line c plus line d) ▶	e	1,064,353.	e Total expenses per line 17, Form 990 (line c plus line d) ▶	e	1,229,715.

**Part V List of Officers, Directors, Trustees, and Key Employees** (List each one even if not compensated; see instructions.)

(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (if not paid, enter -0-)	(D) Contributions to employee benefit plans and deferred compensation	(E) Expense account and other allowances
See Statement 17				
-----		57,453.	0.	0.
-----				
-----				
-----				
-----				
-----				
-----				
-----				
-----				

75 Did any officer, director, trustee, or key employee receive aggregate compensation of more than \$100,000 from your organization and all related organizations, of which more than \$10,000 was provided by the related organizations? ▶  Yes  No

If 'Yes,' attach schedule – see instructions.

Part VI Other Information (See instructions.)

Form with questions 76-92 and columns Yes/No. Includes questions about IRS reporting, political expenditures, lobbying, and tax-exempt interest.

**Part VII Analysis of Income-Producing Activities** (See instructions.)

Note: Enter gross amounts unless otherwise indicated.

	Unrelated business income		Excluded by section 512, 513, or 514		(E) Related or exempt function income
	(A) Business code	(B) Amount	(C) Exclusion code	(D) Amount	
93 Program service revenue:					
a Bingo Program					3,014.
b Emp Svs Fees - Tucso					10,340.
c Fees for Program Svs					205,783.
d					
e					
f Medicare/Medicaid payments					
g Fees & contracts from government agencies					
94 Membership dues and assessments					1,126.
95 Interest on savings & temporary cash invmnts			14	38,262.	
96 Dividends & interest from securities					
97 Net rental income or (loss) from real estate:					
a debt-financed property					
b not debt-financed property					
98 Net rental income or (loss) from pers prop					
99 Other investment income					
100 Gain or (loss) from sales of assets other than inventory					
101 Net income or (loss) from special events			1	49,525.	
102 Gross profit or (loss) from sales of inventory			3	8,290.	
103 Other revenue: a					
b					
c					
d					
e					
104 Subtotal (add columns (B), (D), and (E))				96,077.	220,263.
105 Total (add line 104, columns (B), (D), and (E))					316,340.

Note: Line 105 plus line 1d, Part I, should equal the amount on line 12, Part I.

**Part VIII Relationship of Activities to the Accomplishment of Exempt Purposes** (See instructions.)

Line No.	Explain how each activity for which income is reported in column (E) of Part VII contributed importantly to the accomplishment of the organization's exempt purposes (other than by providing funds for such purposes).
1	See Statement 18

**Part IX Information Regarding Taxable Subsidiaries and Disregarded Entities** (See instructions.)

(A) Name, address, and EIN of corporation, partnership, or disregarded entity	(B) Percentage of ownership interest	(C) Nature of activities	(D) Total income	(E) End-of-year assets
N/A	%			
	%			
	%			

**Part X Information Regarding Transfers Associated with Personal Benefit Contracts** (See instructions.)

- a Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?  Yes  No
- b Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?  Yes  No

Note: If 'Yes' to (b), file Form 8870 and Form 4720 (see instructions).

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Please Sign

*[Signature]*  
Signature of officer

1/18/04  
Date

Board President

Date 12-21-03 Check if self- Preparer's SSN or PTIN (see General Instruction W)

**SCHEDULE A,  
(Form 990 or 990-EZ)**

**Organization Exempt Under  
Section 501(c)(3)**

OMB No 1545 0047

(Except Private Foundation) and Section 501(e), 501(f), 501(k),  
501(n), or Section 4947(a)(1) Nonexempt Charitable Trust

**2002**

Department of the Treasury  
Internal Revenue Service

Supplementary Information — (See separate instructions.)

▶ **MUST be completed by the above organizations and attached to their Form 990 or 990-EZ.**

Name of the organization **Southern Arizona Association for  
the Visually Impaired** Employer identification number  
**86-6056057**

**Part I Compensation of the Five Highest Paid Employees Other Than Officers, Directors, and Trustees**  
(See instructions. List each one. If there are none, enter 'None.')

(a) Name and address of each employee paid more than \$50,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account and other allowances
None -----				
-----				
-----				
-----				
-----				
Total number of other employees paid over \$50,000 ▶	0			

**Part II Compensation of the Five Highest Paid Independent Contractors for Professional Services**  
(See instructions. List each one (whether individuals or firms). If there are none, enter 'None.')

(a) Name and address of each independent contractor paid more than \$50,000	(b) Type of service	(c) Compensation
None -----		
-----		
-----		
-----		
-----		
Total number of others receiving over \$50,000 for professional services ▶	0	

**Part III** Statements About Activities (See instructions.)

	Yes	No
1 During the year, has the organization attempted to influence national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum? If 'Yes,' enter the total expenses paid or incurred in connection with the lobbying activities .. ► \$ <u>N/A</u> (Must equal amounts on line 38, Part VI-A, or line i of Part VI-B.)		X
Organizations that made an election under section 501(h) by filing Form 5768 must complete Part VI-A. Other organizations checking 'Yes,' must complete Part VI-B AND attach a statement giving a detailed description of the lobbying activities.		
2 During the year, has the organization, either directly or indirectly, engaged in any of the following acts with any substantial contributors, trustees, directors, officers, creators, key employees, or members of their families, or with any taxable organization with which any such person is affiliated as an officer, director, trustee, majority owner, or principal beneficiary? (If the answer to any question is 'Yes,' attach a detailed statement explaining the transactions.) See Statement 19		X
a Sale, exchange, or leasing of property? .....	2a	X
b Lending of money or other extension of credit? .....	2b	X
c Furnishing of goods, services, or facilities? .....	2c	X
d Payment of compensation (or payment or reimbursement of expenses if more than \$1,000)? .....	2d	X
e Transfer of any part of its income or assets? .....	2e	X
3 Does the organization make grants for scholarships, fellowships, student loans, etc? (See Note below.)	3	X
4 Do you have a section 403(b) annuity plan for your employees? .....	4	X
<b>Note:</b> Attach a statement to explain how the organization determines that individuals or organizations receiving grants or loans from it in furtherance of its charitable programs 'qualify' to receive payments.		

**Part IV** Reason for Non-Private Foundation Status (See instructions.)

The organization is not a private foundation because it is: (Please check only **ONE** applicable box.)

- 5  A church, convention of churches, or association of churches. Section 170(b)(1)(A)(i).
- 6  A school. Section 170(b)(1)(A)(ii). (Also complete Part V.)
- 7  A hospital or a cooperative hospital service organization. Section 170(b)(1)(A)(iii).
- 8  A Federal, state, or local government or governmental unit. Section 170(b)(1)(A)(v).
- 9  A medical research organization operated in conjunction with a hospital. Section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state ► \_\_\_\_\_
- 10  An organization operated for the benefit of a college or university owned or operated by a governmental unit. Section 170(b)(1)(A)(iv). (Also complete the **Support Schedule** in Part IV-A.)
- 11a  An organization that normally receives a substantial part of its support from a governmental unit or from the general public. Section 170(b)(1)(A)(vi). (Also complete the **Support Schedule** in Part IV-A.)
- 11b  A community trust. Section 170(b)(1)(A)(vi). (Also complete the **Support Schedule** in Part IV-A.)
- 12  An organization that normally receives (1) more than 33-1/3% of its support from contributions, membership fees, and gross receipts from activities related to its charitable, etc, functions – subject to certain exceptions, and (2) no more than 33-1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Also complete the **Support Schedule** in Part IV-A.)
- 13  An organization that is not controlled by any disqualified persons (other than foundation managers) and supports organizations described in: (1) lines 5 through 12 above; or (2) section 501(c)(4), (5), or (6), if they meet the test of section 509(a)(2). (See section 509(a)(3).)

Provide the following information about the supported organizations. (See instructions.)

(a) Name(s) of supported organization(s)	(b) Line number from above

- 14  An organization organized and operated to test for public safety. Section 509(a)(4). (See instructions.)

**Part IV-A Support Schedule** (Complete only if you checked a box on line 10, 11, or 12.) *Use cash method of accounting.*

**Note:** You may use the worksheet in the instructions for converting from the accrual to the cash method of accounting.

Calendar year (or fiscal year beginning in)	(a) 2001	(b) 2000	(c) 1999	(d) 1998	(e) Total
<b>15</b> Gifts, grants, and contributions received. (Do not include unusual grants. See line 28.)	516,260.	742,849.	849,207.	477,813.	2,586,129.
<b>16</b> Membership fees received	2,085.	2,022.	1,362.	2,033.	7,502.
<b>17</b> Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to the organization's charitable, etc, purpose	340,522.	386,411.	517,837.	729,098.	1,973,868.
<b>18</b> Gross income from interest, dividends, amounts received from payments on securities loans (section 512(a)(5)), rents, royalties, and unrelated business taxable income (less section 511 taxes) from businesses acquired by the organization after June 30, 1975.	47,946.	68,114.	63,908.	53,081.	233,049.
<b>19</b> Net income from unrelated business activities not included in line 18					
<b>20</b> Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf					
<b>21</b> The value of services or facilities furnished to the organization by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge					
<b>22</b> Other income. Attach a schedule. Do not include gain or (loss) from sale of capital assets See Stmt 21				60,221.	60,221.
<b>23</b> Total of lines 15 through 22	906,813.	1,199,396.	1,432,314.	1,322,246.	4,860,769.
<b>24</b> Line 23 minus line 17	566,291.	812,985.	914,477.	593,148.	2,886,901.
<b>25</b> Enter 1% of line 23	9,068.	11,994.	14,323.	13,222.	

<b>26 Organizations described on lines 10 or 11:</b>	a Enter 2% of amount in column (e), line 24.	26a	57,738.
<b>b</b> Prepare a list for your records to show the name of and amount contributed by each person (other than a governmental unit or publicly supported organization) whose total gifts for 1998 through 2001 exceeded the amount shown in line 26a. Do not file this list with your return. Enter the total of all these excess amounts.		26b	
<b>c</b> Total support for section 509(a)(1) test: Enter line 24, column (e)		26c	2,886,901.
<b>d</b> Add: Amounts from column (e) for lines:	18 <u>233,049.</u> 19 _____	26d	293,270.
	22 <u>60,221.</u> 26b _____	26e	2,593,631.
<b>e</b> Public support (line 26c minus line 26d total)		26f	89.84 %
<b>f</b> Public support percentage (line 26e (numerator) divided by line 26c (denominator))			

<b>27 Organizations described on line 12:</b>	N/A			
<b>a</b> For amounts included in lines 15, 16, and 17 that were received from a 'disqualified person,' prepare a list for your records to show the name of, and total amounts received in each year from, each 'disqualified person.' Do not file this list with your return. Enter the sum of such amounts for each year:	(2001) _____	(2000) _____	(1999) _____	(1998) _____
<b>b</b> For any amount included in line 17 that was received from each person (other than 'disqualified persons'), prepare a list for your records to show the name of, and amount received for each year, that was more than the larger of (1) the amount on line 25 for the year or (2) \$5,000. (Include in the list organizations described in lines 5 through 11, as well as individuals.) Do not file this list with your return. After computing the difference between the amount received and the larger amount described in (1) or (2), enter the sum of these differences (the excess amounts) for each year:	(2001) _____	(2000) _____	(1999) _____	(1998) _____
<b>c</b> Add: Amounts from column (e) for lines:	15 _____	16 _____	17 _____	20 _____
	17 _____	20 _____	21 _____	21 _____
<b>d</b> Add: Line 27a total	_____			and line 27b total _____
<b>e</b> Public support (line 27c total minus line 27d total)	_____			_____
<b>f</b> Total support for section 509(a)(2) test: Enter amount from line 23, column (e)	_____			27f _____
<b>g</b> Public support percentage (line 27e (numerator) divided by line 27f (denominator))	_____			27g _____ %
<b>h</b> Investment income percentage (line 18, column (e) (numerator) divided by line 27f (denominator))	_____			27h _____ %

**28 Unusual Grants:** For an organization described in line 10, 11, or 12 that received any unusual grants during 1998 through 2001, prepare a list for your records to show, for each year, the name of the contributor, the date and amount of the grant, and a brief description of the nature of the grant. Do not file this list with your return. Do not include these grants in line 15.

**Part V Private School Questionnaire** (See instructions.)  
 (To be completed ONLY by schools that checked the box on line 6 in Part IV)

		N/A	Yes	No
<b>29</b>	Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?			
<b>30</b>	Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?			
<b>31</b>	Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If 'Yes,' please describe, if 'No,' please explain. (If you need more space, attach a separate statement.)			
<b>32</b>	Does the organization maintain the following:			
<b>a</b>	Records indicating the racial composition of the student body, faculty, and administrative staff?	<b>32a</b>		
<b>b</b>	Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?	<b>32b</b>		
<b>c</b>	Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?	<b>32c</b>		
<b>d</b>	Copies of all material used by the organization or on its behalf to solicit contributions?	<b>32d</b>		
	If you answered 'No' to any of the above, please explain. (If you need more space, attach a separate statement.)			
<b>33</b>	Does the organization discriminate by race in any way with respect to:			
<b>a</b>	Students' rights or privileges?	<b>33a</b>		
<b>b</b>	Admissions policies?	<b>33b</b>		
<b>c</b>	Employment of faculty or administrative staff?	<b>33c</b>		
<b>d</b>	Scholarships or other financial assistance?	<b>33d</b>		
<b>e</b>	Educational policies?	<b>33e</b>		
<b>f</b>	Use of facilities?	<b>33f</b>		
<b>g</b>	Athletic programs?	<b>33g</b>		
<b>h</b>	Other extracurricular activities?	<b>33h</b>		
	If you answered 'Yes' to any of the above, please explain. (If you need more space, attach a separate statement.)			
<b>34a</b>	Does the organization receive any financial aid or assistance from a governmental agency?	<b>34a</b>		
<b>b</b>	Has the organization's right to such aid ever been revoked or suspended? If you answered 'Yes' to either 34a or b, please explain using an attached statement.	<b>34b</b>		
<b>35</b>	Does the organization certify that it has complied with the applicable requirements of sections 4.01 through 4.05 of Rev Proc 75-50, 1975-2 C.B. 587, covering racial nondiscrimination? If 'No,' attach an explanation.	<b>35</b>		

**Part VI-A Lobbying Expenditures by Electing Public Charities** (See instructions.)  
 (To be completed **ONLY** by an eligible organization that filed Form 5768)

N/A

Check  **a** if the organization belongs to an affiliated group. Check  **b** if you checked 'a' and 'limited control' provisions apply.

**Limits on Lobbying Expenditures**

(The term 'expenditures' means amounts paid or incurred.)

		(a) Affiliated group totals	(b) To be completed for ALL electing organizations
<b>36</b>	Total lobbying expenditures to influence public opinion (grassroots lobbying) . . . .	<b>36</b>	
<b>37</b>	Total lobbying expenditures to influence a legislative body (direct lobbying) . . . . .	<b>37</b>	
<b>38</b>	Total lobbying expenditures (add lines 36 and 37)	<b>38</b>	
<b>39</b>	Other exempt purpose expenditures . . . . .	<b>39</b>	
<b>40</b>	Total exempt purpose expenditures (add lines 38 and 39) . . . . .	<b>40</b>	
<b>41</b>	Lobbying nontaxable amount. Enter the amount from the following table —		
	<b>If the amount on line 40 is —</b>		
	Not over \$500,000 . . . . .		
	Over \$500,000 but not over \$1,000,000 . . . . .		
	Over \$1,000,000 but not over \$1,500,000 . . . . .		
	Over \$1,500,000 but not over \$17,000,000 . . . . .		
	Over \$17,000,000 . . . . .		
	<b>The lobbying nontaxable amount is —</b>		
	20% of the amount on line 40		
	\$100,000 plus 15% of the excess over \$500,000		
	\$175,000 plus 10% of the excess over \$1,000,000	<b>41</b>	
	\$225,000 plus 5% of the excess over \$1,500,000		
	\$1,000,000		
<b>42</b>	Grassroots nontaxable amount (enter 25% of line 41). . . . .	<b>42</b>	
<b>43</b>	Subtract line 42 from line 36. Enter -0- if line 42 is more than line 36	<b>43</b>	
<b>44</b>	Subtract line 41 from line 38. Enter -0- if line 41 is more than line 38	<b>44</b>	

**Caution:** If there is an amount on either line 43 or line 44, you must file Form 4720.

**4-Year Averaging Period Under Section 501(h)**

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below. See the instructions for lines 45 through 50.)

Calendar year (or fiscal year beginning in) ▶	Lobbying Expenditures During 4-Year Averaging Period				
	(a) 2002	(b) 2001	(c) 2000	(d) 1999	(e) Total
<b>45</b> Lobbying nontaxable amount . . . . .					
<b>46</b> Lobbying ceiling amount (150% of line 45(e)) . . . . .					
<b>47</b> Total lobbying expenditures					
<b>48</b> Grassroots non-taxable amount . . . . .					
<b>49</b> Grassroots ceiling amount (150% of line 48(e)) . . . . .					
<b>50</b> Grassroots lobbying expenditures					

**Part VI-B Lobbying Activity by Nonelecting Public Charities** (See instructions.)  
 (For reporting only by organizations that did not complete Part VI-A)

N/A

During the year, did the organization attempt to influence national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of:

	Yes	No	Amount
<b>a</b> Volunteers . . . . .			
<b>b</b> Paid staff or management (Include compensation in expenses reported on lines c through h.) . . . . .			
<b>c</b> Media advertisements . . . . .			
<b>d</b> Mailings to members, legislators, or the public . . . . .			
<b>e</b> Publications, or published or broadcast statements . . . . .			
<b>f</b> Grants to other organizations for lobbying purposes . . . . .			
<b>g</b> Direct contact with legislators, their staffs, government officials, or a legislative body . . . . .			
<b>h</b> Rallies, demonstrations, seminars, conventions, speeches, lectures, or any other means . . . . .			
<b>i</b> Total lobbying expenditures (add lines c through h.) . . . . .			

If 'Yes' to any of the above, also attach a statement giving a detailed description of the lobbying activities.



**Statement 1**  
**Form 990, Part I, Line 9**  
**Net Income (Loss) from Special Events**

<u>Special Events</u>	<u>Gross Receipts</u>	<u>Less Contri- butions</u>	<u>Gross Revenue</u>	<u>Less Direct Expenses</u>	<u>Net Income (Loss)</u>
Eye Ball	45,104.	0.	45,104.	22,112.	22,992.
Swing for Sight	26,931.	0.	26,931.	6,995.	19,936.
Vehicles for Vision	6,769.	0.	6,769.	172.	6,597.
Total	<u>\$ 78,804.</u>	<u>\$ 0.</u>	<u>\$ 78,804.</u>	<u>\$ 29,279.</u>	<u>\$ 49,525.</u>

**Statement 2**  
**Form 990, Part I, Line 10**  
**Gross Profit (Loss) From Sales Of Inventory**

Sales of visually impaired merchandise	.....	\$ 26,596.
Gross Sales....	.....	<u>\$ 26,596.</u>
Less Returns & Allowances	.....	0.
Net Sales .....	.....	<u>\$ 26,596.</u>
Less Cost Of Goods Sold .....	.....	18,306.
Gross Profit From Sales Of Inventory	.....	<u><u>\$ 8,290.</u></u>

**Statement 3**  
**Form 990, Part I, Line 20**  
**Other Changes in Net Assets or Fund Balances**

Unrealized gains .....	.....	\$ 330.
Total	.....	<u><u>\$ 330.</u></u>

**Statement 4**  
**Form 990, Part II, Line 22**  
**Grants and Allocations**

Cash Grants and Allocations

Donee's Name:	Scholarships to Visually Imp.	
Relationship of Donee:	none	
Amount Given:		\$ 3,560.

Total Grants and Allocations \$ 3,560.

**Statement 5**  
**Form 990, Part II, Line 43**  
**Other Expenses**

	(A)	(B)	(C)	(D)
	<u>Total</u>	<u>Program Services</u>	<u>Management &amp; General</u>	<u>Fundraising</u>
Bank Charges	2,320.	1,601.	673.	46.
Bingo	3,818.	3,818.		
Building repairs	36,940.	28,813.	7,008.	1,119.
Dues and Subscriptions	1,970.	1,456.	290.	224.
Insurance	34,000.	26,520.	6,450.	1,030.
License and Fees	433.	321.	63.	49.
Other Expenses	22,219.	4,775.	17,306.	138.
Professional services	16,103.	11,111.	4,670.	322.
Public Relations/Advertising	4,562.	999.	420.	3,143.
Utilities	28,182.	21,981.	5,348.	853.
Vehicle Expenses	9,319.	9,319.		
<b>Total</b>	<u>\$ 159,866.</u>	<u>\$ 110,714.</u>	<u>\$ 42,228.</u>	<u>\$ 6,924.</u>

**Statement 6**  
**Form 990, Part III**  
**Organization's Primary Exempt Purpose**

The Association's mission is to provide a wide variety of services to the blind and visually impaired who live in the greater Tucson area primarily by providing the following:

**INDEPENDENT LIVING SKILLS**

Group and individual training is available in the areas of low vision, living skills, orientation and mobility, and adjustment to visual impairment. Certified rehabilitation instructors teach students in the home and community. Group classes can accommodate up to 10 students at once.

**G.O.A.L.S.**

**(GENERAL ORIENTATION TO ADAPTIVE LIVING SKILLS)**

Basic vision loss rehabilitation classes are held Tuesdays and Fridays from 9:30 - 2:15. Learn valuable skills such as:

- Living Skills: Handwriting and writing guides; financial management and money identification; adaptive telephone dialing; labeling; adaptive sewing skills; introduction to braille; adaptive kitchen and eating skills

- Low Vision: history of low vision, definitions of legal blindness; low vision evaluations, eye care professionals; anatomy of the eye, causes of visual impairments, eccentric viewing; basics of optics, magnification, lighting; distance magnification (telescopes, monoculars), CCTV, computer screen magnification, UV filters; and consumer education and advocacy and the ADA

- Adjustment Support Group: Introduction and general orientation to SAAVI; transportation options; adjusting to visual impairment; the Loss/Grief cycle; positive thinking and self esteem; stress reduction.

**S.T.A.R.S.**

**(SPECIAL TRAINING AND ADVANCED REHABILITATION SERVICES)**

Advanced vision loss rehabilitation classes are held every Thursday from 9:30 - 2:15 and change topics every month. Topics include:

- travel tips/personal safety, guest speakers, low vision adaptive equipment;
- community outings to low vision clinics and services, self-esteem and adjusting to blindness;
- assertiveness/coping skills, personal financial planning, communications and

**Statement 6 (continued)**  
**Form 990, Part III**  
**Organization's Primary Exempt Purpose**

technologies;

- low vision current events, nutrition, container gardening;
- community resources, personal psychology, kitchen skills.

**ORIENTATION AND MOBILITY TRAINING**

This educational process prepares an individual to travel safely in his or her surroundings. Orientation uses the remaining senses to establish one's position and relationship to other significant objects in the environment. Mobility is the ability to move from a present position to a desired location or position in another part of the environment in a safe and efficient manner.

**GOALS ON WHEELS**

GOALS group classes are held throughout the community and surrounding areas including Green Valley, Rancho Vistoso and Santa Cruz County.

**CENTER FOR TECHNOLOGY  
AND JOB SKILLS TRAINING**

At the Center for Technology and Job Skills Training, we provide both group and individualized instruction in computer applications and assisted technology. We are committed to providing essential tools for empowerment to our consumers by developing an individualized plan, which will maximize independence and employability.

These services include but are not limited to:

- Assistive Technology and standard computer assessments
- Job-site evaluations
- One-on-one instruction targeting individual needs and expectations
- Job readiness preparation, including creating resumes, cover letters, and information on job searches
- One-on-one sessions with our Job Developer for development of personal presentation and interview skills, support in job searches and job attainment
- And much, much more!

These services are fully accessible to people with all types of visual impairments, as well as other disabilities through assistive technology. Available services include instruction in computers and note-takers that are equipped with magnification programs, speech access, Braille access, voice-activated systems, scan and read systems and a combination of communication modalities.

**READY SET GO**

Job-readiness course - The eight-week curriculum features instruction on resume writing

**Statement 7**  
**Form 990, Part III, Line a**  
**Statement of Program Service Accomplishments**

<u>Description</u>	<u>Grants and Allocations</u>	<u>Program Service Expenses</u>
Rehabilitation - This special program provides habilitation skills training to adults with developmental disabilities who also have vision loss. Individualized programs are designed for each participant to gain higher levels of independence, stressing communication and expressive skills through the arts, orientation and mobility training in various environments, and increased involvement in the community at large.		287,990.
Employment Services - At the Center for Technology and Job Skills Training, we provide both group and individualized instruction in computer applications and assisted technology. We are committed to providing essential tools for empowerment to our consumers by developing an individualized plan, which will maximize independence and employability.		242,618.
Socialization Recreation - SAAVI offers several social opportunities for a variety of individual interests. AME offers active community involvement in the areas of advocacy, mentoring and empowerment. Visions offers craft and socialization time once per week. Alumni Ambassadors is an alumni group of rehabilitation graduates. This group focuses on spreading the work about SAAVI, community activities and social time		74,435.
Adaptive technology/Loaner program - Many aids and appliances that are available through catalogs offered by Maxi Aids, and Lighthouse can be purchased at SAAVI.		66,437.
Developmental disability services - Group and individual training is available in the areas of low vision, living skills, orientation and mobility, and adjustment to visual impairment. Certified rehabilitation instructors teach students in the home and community. Group classes can accommodate up to 10 students at once.		262,896.
Bingo Program		3,818.
Scholarship Program		3,560.
	<u>\$ 0.</u>	<u>\$ 941,754.</u>

**Statement 8**  
**Form 990, Part IV, Line 50**  
**Receivables Due from Officers, Directors, Trustees, and Key Employees**

<u>Receivables Reported Separately</u>	<u>Balance Due</u>
Borrower's Name: Vernon Walker	
Date of Note: 5/01/2002	
Repayment Terms: 10% per year until paid	
Interest Rate: 10.00%	

**Statement 8 (continued)**  
**Form 990, Part IV, Line 50**  
**Receivables Due from Officers, Directors, Trustees, and Key Employees**

<u>Receivables Reported Separately</u>		<u>Balance Due</u>
Security Provided:	real property	
Purpose of Loan:	repayment	
Consideration:	property	
Original Amount:	\$ 54,285.	
Balance Due:		\$ 23,528.
<b>Total Receivables Reported Separately</b>		<b>\$ <u>23,528.</u></b>

**Statement 9**  
**Form 990, Part IV, Line 54**  
**Investments - Securities**

<u>Corporate Stocks</u>	<u>Valuation Method</u>	<u>Amount</u>
Equities	Market Value	\$ 153,472.
	Total	\$ <u>153,472.</u>

<u>Corporate Bonds</u>	<u>Valuation Method</u>	<u>Amount</u>
Bonds	Market Value	473,962.
	Total	\$ <u>473,962.</u>

**Total Investments - Securities** \$ 627,434.

**Statement 10**  
**Form 990, Part IV, Line 55b**  
**Investments - Land, Buildings, and Equipment**

<u>Category</u>	<u>Basis</u>	<u>Accum. Deprec.</u>	<u>Book Value</u>
Land	\$ 7,627.		\$ 7,627.
<b>Total</b>	\$ <u>7,627.</u>	\$ <u>0.</u>	\$ <u>7,627.</u>

**Statement 11**  
**Form 990, Part IV, Line 56**  
**Investments - Other**

<u>Description of Investment</u>	<u>Valuation Method</u>	<u>Book Value</u>
Pooled funds	Market Value	\$ 37,148.
	Total	\$ <u>37,148.</u>

**Statement 12**  
**Form 990, Part IV, Line 57**  
**Land, Buildings, and Equipment**

<u>Category</u>	<u>Basis</u>	<u>Accum. Deprec.</u>	<u>Book Value</u>
Automobiles / Transportation Equipment	\$ 77,443.	\$ 39,337.	\$ 38,106.
Furniture and Fixtures	447,554.	394,514.	53,040.
Machinery and Equipment	138,615.	100,056.	38,559.
Buildings	459,114.	362,194.	96,920.
Improvements	365,127.	120,209.	244,918.
Land	103,872.		103,872.
Total	\$ <u>1,591,725.</u>	\$ <u>1,016,310.</u>	\$ <u>575,415.</u>

**Statement 13**  
**Form 990, Part IV, Line 58**  
**Other Assets**

Interest receivable . . . . .	\$ 4,273.
Total	\$ <u>4,273.</u>

**Statement 14**  
**Form 990, Part IV, Line 65**  
**Other Liabilities**

Other accrued liabilities . . . . .	\$ 23,356.
Total	\$ <u>23,356.</u>

**Statement 15**  
**Form 990, Part IV-A, Line b(4)**  
**Other Amounts**

Cost of equipment sales . . . . .	\$ 18,306.
Direct cost of special events . . . . .	29,279.
Total	\$ <u>47,585.</u>

**Statement 16**  
**Form 990, Part IV-B, Line b(4)**  
**Other Amounts**

Cost of equipment sales .....	\$ 18,306.
Direct Cost of Special Events .....	29,279.
Total	<u>\$ 47,585.</u>

**Statement 17**  
**Form 990, Part V**  
**List of Officers, Directors, Trustees, and Key Employees**

<u>Name and Address</u>	<u>Title and Average Hours Per Week Devoted</u>	<u>Compen- sation</u>	<u>Contri- bution to EBP &amp; DC</u>	<u>Expense Account/ Other</u>
Sarah Jones 3767 East Grant Road Tucson, AZ	Executive Direc 40	\$ 57,453.	\$ 0.	\$ 0.
Billy Joe Varney 3767 E Grant Rd Tucson, AZ 85716	Member 0-1	0.	0.	0.
Charles Parker 3767 E Grant Rd Tucson, AZ 85716	Treasurer 1	0.	0.	0.
Syd Clayton-Seeber 3767 E Grant Rd Tucson, AZ 85716	Member 1	0.	0.	0.
Jeff Bishop 3767 E Grant Rd Tucson, AZ 85716	Secretary 1	0.	0.	0.
Jason J Bryn 3767 E Grant Rd Tucson, AZ 85716	Member 0-1	0.	0.	0.
Shari Gootter 3767 E. Grant Rd. Tucson, AZ 85716	Member 0-1	0.	0.	0.
Patty Lacy 3767 E Grant Rd Tucson, AZ 85716	Member 0-1	0.	0.	0.
Arthur H. Davis 3767 E Grant Rd Tucson, AZ 85716	President 2	0.	0.	0.
Ed Muller 3767 E Grant Rd. Tucson, AZ 85716	Member 0-1	0.	0.	0.

**Statement 17 (continued)**  
**Form 990, Part V**  
**List of Officers, Directors, Trustees, and Key Employees**

Name and Address	Title and Average Hours Per Week Devoted	Compen- sation	Contri- bution to EBP & DC	Expense Account/ Other
Penny Rosenblum 3767 E Grant Rd Tucson, AZ 85716	Member 0-1	\$ 0.	\$ 0.	\$ 0.
James Flanagan 3767 E Grant Rd Tucson, AZ 85716	Vice President 30		0.	0.
Jerry Schuchardt 3767 E. Grant Rd Tucson, AZ 85716	0-1		0.	0.
Jill Rickgauer 3767 E Grant Rd Tucson, AZ 85716	Member 0-1		0.	0.
Reid Schindler, M.D. 3767 E Grant Rd Tucson, AZ 85716	Member 0-1		0.	0.
Michael Zimet 3767 E Grant Rd Tucson, AZ 85716	Member 0-1		0.	0.
		Total \$	<u>57,453.</u>	<u>\$ 0.</u>
			<u>\$ 0.</u>	<u>\$ 0.</u>

**Statement 18**  
**Form 990, Part VIII**  
**Relationship of Activities to the Accomplishment of Exempt Purposes**

Line #	Explanation of Activities
93a	Income received from Bingo is used to provide supplies for the Bingo program
93b	Income generated from Employment services is used to provide training and development of blind and visually impaired individuals for the workplace
93c	Program service revenue is generated from a contract to provide support services by individuals that are blind or visually impaired. The income is used to provide the services that are offered as part of the exempt mission of the Association.
94	Membership dues enhance the public's awareness of the charitable mission of the Association

**Statement 19**  
**Schedule A, Part III, Line 2**  
**Transactions with Trustees, Directors, Etc.**

The Association has an interest bearing note receivable from a former Board member.

**Statement 20**  
**Schedule A, Part III, Line 3**  
**Qualifications of Recipients Receiving Grants or Loans**

Scholarships are awarded to blind and visually impaired individuals

**Statement 21**  
**Schedule A, Part IV-A, Line 22**  
**Other Income**

Description	(a) 2001	(b) 2000	(c) 1999	(d) 1998	(e) Total
Other income	\$ 0.	\$ 0.	\$ 0.	\$ 60,221.	\$ 60,221.
Total	<u>\$ 0.</u>	<u>\$ 0.</u>	<u>\$ 0.</u>	<u>\$ 60,221.</u>	<u>\$ 60,221.</u>

# Application for Extension of Time to File an Exempt Organization Return

Department of the Treasury  
Internal Revenue Service

File a separate application for each return

- If you are filing for an **Automatic 3-Month Extension**, complete only **Part I** and check this box
  - If you are filing for an **Additional (not automatic) 3-Month Extension**, complete only **Part II** (on page 2 of this form).
- Note: Do not complete Part II unless you have already been granted an automatic 3-month extension on a previously filed Form 8868.**

**Part I Automatic 3-Month Extension of Time** — Only submit original (no copies needed)  
**Note: Form 990-T corporations requesting an automatic 6-month extension — check this box and complete Part I only**

All other corporations (including Form 990-C filers) must use Form 7004 to request an extension of time to file income tax returns. Partnerships, REMICs and trusts must use Form 8736 to request an extension of time to file Form 1065, 1066, or 1041

Type or print File by the due date for filing your return See instructions	Name of Exempt Organization <b>Southern Arizona Association for the Visually Impaired, Inc.</b>	Employer identification number <b>86-6056057</b>
	Number, street, and room or suite number If a P.O box, see instructions <b>3767 E. Grant Road</b>	
	City, town or post office. For a foreign address, see instructions. <b>Tucson, AZ 85716</b>	state ZIP code

**Check type of return to be filed** (file a separate application for each return):

<input checked="" type="checkbox"/> Form 990	<input type="checkbox"/> Form 990-T (corporation)	<input type="checkbox"/> Form 4720
<input type="checkbox"/> Form 990-BL	<input type="checkbox"/> Form 990-T (Section 401(a) or 408(a) trust)	<input type="checkbox"/> Form 5227
<input type="checkbox"/> Form 990-EZ	<input type="checkbox"/> Form 990-T (trust other than above)	<input type="checkbox"/> Form 6069
<input type="checkbox"/> Form 990-PF	<input type="checkbox"/> Form 1041-A	<input type="checkbox"/> Form 8870

- If the organization does **not** have an office or place of business in the United States, check this box
- If this is for a **Group Return**, enter the organization's four digit Group Exemption Number (GEN) \_\_\_\_\_. If this is for the **whole** group, check this box . If it is for part of the group, check this box  and attach a list with the names and EINs of all members the extension will cover.

1 I request an automatic 3-month (6-month, for **990-T corporation**) extension of time until 2/15, 20 04, to file the exempt organization return for the organization named above. The extension is for the organization's return for

- calendar year 20 \_\_\_\_ or
- tax year beginning 7/01, 20 02, and ending 6/30, 20 03.

2 If this tax year is for less than 12 months, check reason:  Initial return  Final return  Change in accounting period

3a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions. \$ 0.

b If this application is for Form 990-PF or 990-T, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit. \$ 0.

c **Balance Due.** Subtract line 3b from line 3a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions. \$ 0.

**Signature and Verification**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete, and that I am authorized to prepare this form.

Signature Eileen J. Carpenter Title CPA Date 11-14-03

BAA For Paperwork Reduction Act Notice, see instructions. Form 8868 (12-2000)

**AMENDED BYLAWS FOR THE  
SOUTHERN ARIZONA ASSOCIATION  
FOR THE VISUALLY IMPAIRED**

**1. NAME, ADDRESS, SERVICE AREA, YEAR, SEAL.**

- 1.1 The name of this corporation shall be:  
THE SOUTHERN ARIZONA ASSOCIATION FOR THE VISUALLY IMPAIRED.  
hereinafter referred to as "the association."
- 1.2 The address of the association shall be:  
3767 East Grant Road, Tucson AZ 85716
- 1.3 The area served by the association shall be but not limited to:  
Southeastern Arizona and Pima County
- 1.4 The fiscal year of the association shall be From July 1 to June 30.

**2. STATEMENT OF PURPOSE AND MISSION STATEMENT**

**2.1 STATEMENT OF PURPOSE**

The Southern Arizona Association for the Visually Impaired exists to enhance independence and quality of life for individuals with vision loss.

**2.2 MISSION STATEMENT**

The Southern Arizona Association for the Visually Impaired is committed to providing dynamic and progressive programs and services to meet the rehabilitation and social needs of individuals with vision loss, promoting individuals to become active participants in determining their success, and raising public awareness through community involvement and establishment of partnerships with others.

**3. THE ASSOCIATION**

**3.1 THE ASSOCIATION**

The Association shall consist of blind or visually impaired adults and sighted persons interested in the welfare of the blind and visually impaired.

**3.2 BLIND OR VISUALLY IMPAIRED**

The word "blind" shall mean totally or legally blind as certified by a medical doctor or optometrist. The term "visually impaired" shall mean that a person's vision is such that

specialized assistance is necessary for the person to adapt, as certified by a medical doctor or optometrist.

### 3.3 SIGHTED MEMBERS

Invitations to sighted persons to become members may be extended to those who have performed or are performing significant work for the association. Such invitation is discretionary on the part of the association and sighted members who cease to be of service to the association, either voluntary or involuntary, may be terminated as members.

### 3.4 VOLUNTEERS

Volunteers shall be utilized in the operation of the program to supplement staff and provide linkage to the community and other organizations. The selection, supervision and responsibilities of volunteers shall be outlined in the policy and procedures manual. All volunteer positions are classified as unpaid positions and under no circumstances shall an individual receive any payment for such service.

## 4. MEMBERSHIP

The membership of the association shall consist of all those persons who have been accepted for membership and paid the annual dues set by the board. Dues are to be paid by January 1 of each year. In order to be eligible to vote at any annual or special meeting of the members of the association, the required dues must be paid and an individual must be a member for a minimum of six (6) months. No person other than a member shall be entitled to vote in any annual or special meeting of the members of the association. Membership will extend for the period of each calendar year. The membership shall be eligible for electing members to the board of directors, supporting and promoting the mission of the association in the community, and participating in activities deemed appropriate by the board. Membership is a privilege, not a right, and may be granted upon application, subsequent approval by the board of directors and payment of prescribed dues.

### 4.1 TERMINATION OF MEMBERS

The board of directors by an affirmative vote of two thirds (2/3) of all board members may terminate a member for cause. An appropriate hearing will be held by the board of directors to determine cause and subsequently vote for or against termination. An individual who has had membership terminated for cause may become a member again only after an affirmative vote of two-thirds (2/3) of all board members.

### 4.3 ANNUAL MEETING

The annual meeting of the members of the association shall be held on the second Monday in January in each year for the purpose of electing members of the board of directors, and to

transact any other business as shall be properly brought before them. The president of the board of directors shall chair the annual meeting of members.

#### 4.4 SPECIAL MEETINGS

Special meetings of the members of the association may be called at any time by the board of directors, the president or upon the written request of at least one-tenth or forty (40) members entitled to vote, whichever is the least. No business shall be transacted at such meeting other than that specified in the notice of the meeting. The president of the association shall chair any special meeting of the members of the association.

#### 4.5 NOTICE OF MEETINGS

Notice of the annual meeting shall be mailed to the last recorded address of each voting member two weeks prior to the date of the meeting. In lieu of mailing, such notice may be printed in a newsletter provided that said newsletter will reach the members two weeks prior to the meeting.

Notice of special meetings shall be mailed to the last recorded address of each voting member 10 days prior to the date of the meeting.

#### 4.6 VOTING BY PROXY

Voting by proxy shall not be permitted.

#### 4.7 QUORUM

The presence in person of at least one tenth or forty (40) members, whichever is least, shall constitute a quorum at any meeting of the members.

### 5. BOARD OF DIRECTORS

5.1 The governance of the association, the direction and management of its work, and the control of its property shall be vested in a board of directors. All members of the board of directors must be members of the association. Board members shall receive no compensation for their services but may receive reimbursement for extraordinary expenses incurred in the carrying out of their responsibilities.

#### 5.1.1 DUTIES AND POWERS

A) The board of directors shall be responsible for determining policy establishing or reaffirming or revising the purpose and mission of the association and setting goals and priorities in the matter of the business of the association.

- B) The board shall be responsible for raising funds for the operation of the association's programs as well as assuring that sufficient funds become available to achieve the purpose of the association.
- C) The board shall be responsible for reviewing and accepting the annual budget and any subsequent revision to the budget.
- D) The Executive Committee shall annually evaluate the performance of the Executive Director using as primary criteria the goals and policies set by the Board. The President shall review the evaluation with the Executive Director, and afterwards review it with Board members at their next regular meeting.
- E) The board shall require reports from the various committees and officers and be finally accountable for the proper and efficient execution of each committee or office.

## 5.2 COMPOSITION OF THE BOARD OF DIRECTORS

- 5.2.1 The board of directors shall as determined by the board from time to time, consist of fifteen (15) to twenty (20) directly elected members together with the president, the vice president, the secretary and the treasurer who shall be elected by the board of directors as provided for in Articles 6.2.1, 7.4.1 and Article 8 and who shall assume their seats on the board by virtue of their respective offices.
- 5.2.2 The directly elected board members shall be elected by the members of the association and the four officer members shall be elected by the board of directors.
- 5.2.3 Neither employees nor immediate family members of employees of the association nor spouses of sitting board members are eligible for membership on the association's board of directors.

## 5.3 BOARD MEMBER TERMS OF OFFICE

- 5.3.1 Nominally one third of the directly elected board members shall be elected for a three year term each year. Upon the expiration of one three year term, or three consecutive years, a board member is eligible to be re-elected for a second three year term. After serving two three year terms, or six consecutive years, a board member is no longer eligible for re-election to the directly elected board until at least one full calendar year has passed. A term of less than twenty-four (24) months shall be considered as a partial term and shall not be counted in determining eligibility for re-election.
- 5.3.2 The president, the vice president, the secretary and the treasurer shall be subject to term of office limitations as provided for in Article 6.3.

#### **5.4 MEETINGS OF THE BOARD OF DIRECTORS**

- 5.4.1 Regular meetings of the board of directors shall be held on the third Monday of January, March, May, July, September and November of each year. The board may provide by resolution the time and place for the holding of additional regular meetings. If the day of a regular meeting falls on a holiday or for some other valid reason the meeting cannot be held, the meeting shall be held on an alternate date set by the president. Notice of regular meetings of the board of directors shall be mailed to each director no later than ten days prior to the day of the meeting.**

The executive director of the association shall present the proposed budget and the operational plan for the upcoming year as well as the updated strategic plan for the board's review and acceptance at the regular meeting of the board in July. A preliminary plan and budget shall be presented to the board for their review in the May board meeting prior to the beginning of the new fiscal year.

- 5.4.2 Special meetings of the board of directors may be called by the president or by any three board members. All board members shall be given at least twenty-four (24) hours notice of the special meeting. The notice shall set forth the purpose and/or agenda for the special meeting and the business transacted at the special meeting shall be confined to that which is included in the notice and/or agenda for the meeting, unless every member of the board of directors is present at the time the unspecified item of business is considered and acted upon.**
- 5.4.3 At the regular meeting of the board on the third Monday in January the newly elected board members shall be seated and the new officers shall be elected and assume their offices. At this meeting the president shall report upon the state of the association and upon the progress of implementation of the strategic plan. At this same meeting the board of directors shall act upon the president's committee assignments other than the nominating committee.**

#### **5.5 ORDER OF CHAIRING MEETINGS**

- 5.5.1 In the absence of the president or vice president at any meeting of the board of directors or the executive committee, the secretary shall chair the meeting. Should all four officers of the board be absent from the same meeting, the board or the executive committee shall select a temporary chairperson from among its membership to chair that meeting.**

#### **5.6 QUORUMS**

- 5.6.1 Seven board members shall constitute a quorum for the transaction of business at any regular or special meeting of the board of directors.**

#### **5.7 ATTENDANCE, PARTICIPATION AND ORIENTATION REQUIREMENTS**

- 5.7.1 Any member of the board who fails for any reason to attend three (3) regular meetings of the board of directors held within a single program year, shall be deemed to have resigned from the board of directors. However, the board can use its discretion to excuse such absences where unavoidable and personal circumstances exist.
- 5.7.2 Should illness place a member of the board of directors in default under paragraphs 5.7.1 or 5.7.2 of these bylaws, the board of directors may use its discretion in excusing the excess absences. A board member experiencing prolonged illness shall be expected to resign from the board of directors, but shall be eligible for re-election when his or her circumstances permit full participation once again.
- 5.7.3 To the extent that the number of standing and ad hoc committees permit, all members of the board of directors are expected to participate actively in the work of the board by serving actively on at least one committee that regularly contributes to the work of the board. Any board member who is continuously unable or unwilling to meet this requirement shall be expected to resign from the board.
- 5.7.4 All newly elected members of the board of directors as well as any new members of board committees who are not members of the board of directors shall receive a thorough orientation between the meeting at which they were elected or appointed and the date of the next regular board or committee meeting as the case may be. The orientation will be conducted for new board members by the president assisted by the executive director. The appropriate committee chairperson shall conduct orientation of new non-board committee members.

## 5.8 VACANCIES

- 5.8.1 Any vacancy among the board of directors may be filled by the board of directors for the unexpired term remaining in accordance with the provisions stated in 5.3.1.

## 5.9 REMOVAL

- 5.9.1 Except as otherwise provided by statute, any member of the board of directors may be removed for cause at any time by a resolution passed by a two thirds majority of the duly elected membership of the board of directors then in office provided that such board member, prior to his or her removal, shall have received a copy of the charges, delivered personally or by mail at his or her address appearing upon the records of the association at least ten (10) days prior to the adoption of such resolution. An opportunity to be heard on such charges at a meeting of the board of directors called for such purpose shall also be provided.
- 5.9.2 Any vacancy resulting from the removal of a member of the board of directors for cause shall be filled as provided for in paragraph 5.8.1 of this article.

## 5.10 EXECUTIVE COMMITTEE

- 5.10.1 There shall be an executive committee consisting of the president, the vice president, the secretary the treasurer and two (2) members of the board who shall be appointed by the chairperson of the board with the approval of the full board of directors. The president shall chair meetings of the executive committee.
- 5.10.2 While the executive committee has the power to act for the board of directors between board meetings, the executive committee shall limit its actions to bona fide emergencies in which there is insufficient time to call a special meeting of the board of directors. The executive committee may not alter the board accepted budget or strategic plan. Neither may it hire, determine the compensation of, nor terminate the services of, the executive director of the association.
- 5.10.3 The executive committee may meet in person or via a telephone conference call.
- 5.10.4 A majority of the executive committee then in office shall constitute a quorum for the transaction of business at any meeting of the executive committee.
- 5.10.5 The executive committee shall report on its meetings to the full board following any meeting of the executive committee at the next regular or special meeting of the full board of directors.

## 6. OFFICERS OF THE ASSOCIATION

- 6.1 The officers of the association shall be a president, a vice president, a secretary and a treasurer.

### 6.2 ELECTION OF OFFICERS

- 6.2.1 The officers shall be elected by the board of directors as provided for in Articles 5.2.1, 7.4.1 and Article 8.

### 6.3 TERMS OF OFFICE FOR OFFICERS

- 6.3.1 Officers shall be elected for one year terms and shall be eligible to serve two additional one year terms before becoming ineligible to serve in the office again. They shall serve until their successors are duly elected and qualified. A term of less than six months shall be considered as a partial term and shall not be counted in determining eligibility for re-election.
- 6.3.2 Once one has served as president for three one year terms that person is no longer eligible for election to any office. There shall be no tradition of officer succession for this association.

## 6.4 DUTIES OF OFFICERS

6.4.1 The duties of the officers shall be those that normally pertain to each office.

## 6.5 VACANCIES

6.5.1 Any vacancy which develops among the officers shall be filled for the remainder of the unexpired term by the board of directors.

## 6.6 REMOVAL

6.6.1 Any officer may be removed by the board of directors with or without cause. A two thirds majority vote of the board then in office in favor of such removal is required. The resulting vacancy shall be filled as specified in 6.5.1.

## 6.7 RE-ELECTION TO THE DIRECTLY ELECTED BOARD

6.7.1 Upon leaving office, former officers who have served as an officer for at least one program year are eligible to be elected once again as members of the directly elected portion of the board of directors for one and possibly two terms of three years each.

## 7. COMMITTEES

7.1 The board of directors shall have the authority to establish whatever committees as in its judgment may become necessary.

7.2 The president shall appoint all committee chairs and committee members, with the approval of the full board of directors. If possible, the president shall present his or her committee appointments, other than the nominating committee, to the full board for its approval at the annual meeting of the board of directors. If not possible, then this shall be done at the first regular or special meeting following the annual meeting.

7.3 The chairpersons of each standing and ad hoc committee shall be current members of the board of directors. Non-board members may serve as members of all board committees other than the executive and nominating committees.

7.4 The board of directors shall have the following standing committees:

7.4.1 The nominating committee and its chair, consisting of three members of the board of directors, shall be appointed as specified in article 8.1 by the chairperson of the board and approved by the full board of directors. The committee is charged with nominating a slate of officer candidates as well as nominees for seats to be filled on the board of directors.

7.4.2 The strategic planning committee and its chair shall be appointed by the president and approved by the full board of directors and shall include the executive director among its membership. Other staff members may be appointed as members of this committee at the discretion of the board of directors. This committee is charged with conducting a mid program year review of the progress of the implementation of the strategic plan and to make whatever recommendations to the board are appropriate at that time. It is also charged with conducting a thorough prior to year end review of the progress of the strategic plan during the tenth month of the program year and then to make whatever recommendations to the board are appropriate to update the plan for the next full planning period.

7.4.3 The development committee and its chair shall be appointed by the president. This committee is charged with developing plans for raising funds for the association including but not limited to such activities as capital fund drives, annual giving programs, planned giving and any other fund raising activity which involves raising monies from the general public, corporations and foundations. The committee shall provide the leadership in implementing such fund raising activities which shall involve the entire board of directors and appropriate staff persons. Either the executive director or a director of development shall provide staff support to this committee.

7.4.4 The finance committee shall be chaired by the Treasurer. It shall have at least four other members appointed by the President, and shall be responsible for reporting and/or making recommendations on all financial matters to the Board for their review and action. These shall include, but are not limited to, an annual budget, financial status including investments, and an annual independent financial audit of the organization.

## 7.5 LIMITATIONS UPON COMMITTEE ACTIONS

7.5.1 Unless specifically instructed to the contrary by the board or these bylaws, standing and ad hoc committees are limited in their powers to formulating recommendations for final decisions by the board of directors.

## 7.6 COMMITTEE QUORUMS

7.6.1 Quorums for meetings of all committees shall, unless otherwise stated in these bylaws, be a simple majority of the committee's current membership.

## 8. NOMINATIONS AND ELECTIONS

8.1 The nominating committee and its chairperson shall be appointed by the president and approved by the full board in time for the committee to begin its work the first of July. It shall develop nominations for whatever number of board members are to be elected to the directly elected board as well as the four officers who are to be elected by the board. The

committee shall announce this slate in writing at least forty five (45) days prior to the annual meeting.

- 8.2 Mail ballots shall be made available upon the request of any member who requires them. The request can be made once the formal slate of the nominating committee has been announced and must be returned to the association's office no later than 4 days prior to the annual meeting. The nominating committee shall certify each mail ballot and tally them and announce the results at the annual meeting immediately after the voting takes place. Mail ballots shall be for board member candidates only. There shall be no mail ballots permitted in the board's voting for officers.
- 8.3 Alternative nominations for any board seat may be made by any fifteen (15) members of the association presented in writing to the nominating committee from the day following the announcement of the nominating committee's slate up to thirty (30) days prior to the annual meeting. Alternative nominations for officers may be made by any three members of the board of directors during the same period. All nominations shall be closed thirty (30) days prior to the annual meeting. All alternative nominations shall be announced in the notice to the annual meeting. There shall be no nominations made from the floor at the annual meeting.

## 9. CONFLICT OF INTEREST

- 9.1 Whenever a matter comes for consideration before the board of directors in which an officer or director of the association has a financial or other personally beneficial interest or any other association with which an officer or director is affiliated has a financial or other beneficial interest, the interested officer or director shall disclose to the board of directors the relationship or interest in the matter being discussed and shall abstain from voting on such matter. However, the interested director may be counted in determining the presence of a quorum at such meeting where the matter is discussed. The resultant decision made by the board of directors must be fair in every respect to the association.

## 10. INDEMNIFICATION OF DIRECTORS AND OFFICERS

- 10.1 The Association shall indemnify any and all of its directors, officers, former directors and former officers, to the full extent permitted under applicable law, against all amounts incurred by them and each of them, including but not limited to expenses, legal fees, costs, judgments, fines and amounts paid in settlement which may be actually and reasonably incurred, rendered or levied in any threatened, pending or completed action, suit or proceeding brought against any of them for or on account of any action or omission alleged to have been committed while acting within the scope of his duties as director or officer of the Association. Whenever any such director or officer shall report to the president of the Association or the Board of Directors that he has incurred or may incur such amounts, the Association shall, within a reasonable time thereafter, determine in a manner consistent with applicable law whether, in regard to the matter involved, such person acted or failed to act in good faith and in a manner reasonably believed to be in or not opposed to the best

interests of the Association and, with respect to any criminal action or proceeding, has reasonable cause to believe his conduct was unlawful. If the Association so determines that such person acted or failed to act in such a manner with regard to the matter involved, indemnification shall be mandatory and shall be automatically extended as specified herein; provided, however, that the Association shall have the right to refuse indemnification in any instance in which the person to whom indemnification would otherwise have been applicable shall not offer the Association the opportunity, at its own expense and through counsel of its own choosing, to defend him in the action, suit or proceeding. Nothing contained herein is intended to limit any right of indemnification or other rights otherwise provided by Arizona law.

## 11. AMENDMENTS

- 11.1 Amendments to the Articles of Incorporation may be proposed by any board member at any board meeting and if approved by a majority of the board members will be presented to the members of the association at an annual or at a special meeting called for this purpose. A quorum being present at this meeting, an affirmative vote of two thirds of those members present and voting is required to adopt the amendment. The adopted amendment will be filed with the Arizona Corporation Commission and immediately incorporated in its proper place in the Articles of Incorporation master document.
- 11.2 An amendment to these bylaws may be proposed at any regular meeting of the board of directors. If there is general agreement that the proposed amendment has merit, it is to be immediately put in final form and mailed to the full board of directors. At the next regular meeting of the board, a quorum being present, the board will vote upon the amendment. Approval of the amendment shall require the affirmative vote of at least 51% of the full board currently in office. All such bylaw amendments shall be immediately incorporated into the master bylaws document in their proper locations.

## 12. DATE OF ADOPTION AND AMENDMENT LOG

- 12.1 These bylaws were adopted July 21, 1997.  
12.2 These bylaws were amended on: November 18, 2002  
12.3 These bylaws were last amended on: May 19, 2003

- end bylaws -

ALL NEPA DOCUMENTS  
OF THE STATE OF AZ  
FILED

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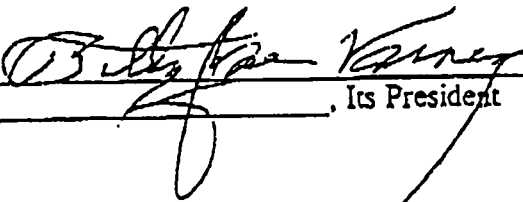
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CERTIFICATE RE:  
AMENDED AND RESTATED  
ARTICLES OF INCORPORATION OF  
TUCSON ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED

1. The name of the corporation is Tucson Association for the Blind and Visually Impaired.
2. The Amended and Restated Articles of Incorporation are attached hereto as Exhibit A.
3. It is hereby certified that adoption of the Amended and Restated Articles of Incorporation required approval by the Board of Directors and Members of the corporation, which approval was given at a meeting of the Members and Board of Directors on January 8, 2001.

Dated this 22 day of February, 2001.

  
\_\_\_\_\_  
Its President

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## Exhibit A

### AMENDED AND RESTATED ARTICLES OF INCORPORATION OF TUCSON ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED

Know all men by these presents that the Board of Directors (hereinafter sometimes referred to as the "Board") and the members of the Tucson Association for the Blind and Visually Impaired (the "Corporation") hereby amend and restate the Articles of Incorporation of the Corporation, as heretofore existing, as follows:

#### ARTICLE I: NAME

The name of the corporation shall be:

Tucson Association For The Blind And Visually Impaired.

#### ARTICLE II: MEMBERS

##### II. 1 MEMBERS

The membership of the Corporation shall consist of all those persons who have been accepted for membership and paid the annual dues set by the Board. In order to be eligible to vote at any annual or special meeting of the members of the Corporation, the required dues must be paid. No person other than a member shall be entitled to vote in any annual or special meeting of the members of the Corporation. Membership will extend for the period of each calendar year. Dues shall be prorated for new, first time members only. The membership shall be eligible for electing members to the board of directors, supporting and promoting the mission of the Corporation in the community, and participating in activities deemed appropriate by the Board.

##### II.2 LIMITATIONS ON MEMBERSHIP

At no time shall the total number of members of the Corporation who are not legally blind or visually impaired exceed in number one-half the number of members of the Corporation who are legally blind or visually impaired.

##### II.3 TERMINATION OF MEMBERS

The Board by an affirmative vote of two thirds (2/3) of all Board members may terminate a member for cause. An appropriate hearing will be held to determine cause and the Board shall subsequently vote for or against termination. An individual who has had membership terminated for cause may become a member again only after an affirmative vote of two-thirds (2/3) of all Board members.

## ARTICLE III: LOCATION

### III. 1 LOCATION

The Corporation's office and principal place of business shall be located at 3767 East Grant Road, Tucson, Pima County, Arizona 85716 and at such other places in the county of Pima and state of Arizona as the Board may from time to time designate.

## ARTICLE IV: PURPOSE

### IV. 1 STATEMENT OF PURPOSE

The Tucson Association For The Blind And Visually Impaired exists to enhance independence and quality of life for individuals with vision loss.

### IV.2 PURPOSE EXPANSION

The purposes and objectives for which the Corporation is organized are to provide rehabilitation programs with appropriate social and recreation activities in order to enhance the dignity and self-worth of blind or visually impaired persons fourteen years of age or older by providing opportunities for them to reach optimum levels of functioning, to develop optimum social-skills and to reach optimum levels of independence; the purchase, lease, and possession of land and buildings for such purposes; and to raise money by any legal means to promote such activities. At all times the programs and activities of the Corporation shall be carried out in a non-discriminatory manner with due regard for the legal and human rights of the persons served.

### IV.3 NONPROFIT STATUS

The purposes and objects of the Corporation shall always be non-profit in nature and no part of the receipts of the Corporation shall in any event inure to the benefit of any member.

### IV.4 CORPORATE POWERS

In pursuance of and for the accomplishment of the objects and purposes set forth in these articles and in furtherance and not in limitation of the general powers conferred by the laws of the State of Arizona, this Corporation shall have and exercise all powers incidental to or desirable for the carrying out of the said objects and purposes which shall include, but not be limited to, the following:

(a) to do any and all things herein set forth as objects, purposes, powers or otherwise, either alone or in conjunction with others.

(b) notwithstanding the fact that the objects and purposes do not include pecuniary profit, gain, or private advantage for the members or for the Corporation, the Corporation shall nevertheless be authorized to make reasonable charges for services, materials, goods, and privileges extended to members or guests.

(c) to accept gifts, bequests, donations, whether of money or property, and to hold and use the same to carry out the objects and purposes of this Corporation.

(d) without restriction or limit as to amount, to purchase or otherwise acquire or hold, own, lease, improve, operate, mortgage, pledge, sell, convey or otherwise dispose of real and personal property of every class and description.

(e) to acquire the rights and property and undertake the whole or any part of the assets or liabilities of any person, firm, association or corporation, and to hold or in any manner to dispose of the whole or any part of any business so acquired, and to exercise all of the powers necessary or convenient on and about the conduct and management thereof. To enter into, make, perform, and carry out contracts of every kind or nature without limit, as to amount, with any person, firm, association, partnership, corporation, government or governmental agency.

(f) to borrow money and to issue its notes, bonds, debentures and other evidence of indebtedness and to secure the same by mortgage or otherwise upon any of its real, mixed or personal property.

(g) to lend money on such security as it shall determine, with or without security.

(h) to sue or be sued in its own name.

(i) to do any and all acts and things, and to exercise any and all powers which a natural person could do and exercise, to have and to exercise all the rights, powers and privileges now or hereafter belonging to or conferred upon non-profit corporations, and all the foregoing powers, where herein specifically set out or contained by implication, shall be in furtherance of and not in limitation of general corporate powers conferred by the laws of the State of Arizona.

#### ARTICLE V: CAPITAL STOCK

This Corporation shall have no capital stock.

## ARTICLE VI: BOARD OF DIRECTORS

### VI.1 BOARD OF DIRECTORS

The affairs of this Corporation shall be conducted by a board of directors consisting of not less than five members and shall be of a size and composition that the board of directors shall determine and specify in the bylaws. Each member of the Board must be a resident of Arizona. Officers of the Corporation shall be elected separately by the Board as specified in the bylaws and shall take their seats on the Board by virtue of holding their office.

Unless such requirement be waived by the Board, no person shall be a member of the Board or an officer of the Corporation who is not also a member of the Corporation.

### VI.2 ELECTION OF THE BOARD OF DIRECTORS

The directors shall be elected at the annual meeting of the members, which shall be held at the office of the Corporation in Pima County, Arizona, on the second Monday in January of each year.

### VI.3 BOARD OF DIRECTORS TERMS OF OFFICE

Approximately one third of the specified number of directors shall be elected each year to serve a term of three years. Upon the completion of the first three year term, directors are eligible for re-election to a second three year term. A period of one (1) year must elapse after the six full years are served before a director may be elected or selected to another term in office. Notwithstanding the foregoing, the one (1) year ineligibility period may be waived to permit a director to be elected or selected to an additional term in office upon the majority vote of the Board. The term of each director elected for a full three year term shall expire at the annual meeting three years from the date of his or her election. In the event of a director elected to fill out an unexpired term, his or her term will expire at the annual meeting three years from the date the term he or she is filling out began. -

Officer members of the Board shall be elected for one year terms and shall be eligible for re-election to their offices for a second and a third one year term. Upon the completion three years in an office, the officer is no longer eligible for re-election to that office. Upon completion of three years as president of the Board, the outgoing president is no longer eligible to serve in any office. Officers, once having stepped down from their office, are eligible for re-election to the Board and become subject to Board member term of office limitations.

#### VI.4 VACANCIES

In case of a vacancy among the directors or officers, the remaining directors may appoint a person to fill the vacancy and to serve the remainder of the vacant term, designating the vacant term for which any such person is appointed. An unexpired term of two years or more shall count as a three year term for the director who is elected to fill the unexpired term.

#### VI.5 CONFLICT OF INTEREST

At all times, the officers and directors shall conduct their affairs with the Corporation at arms-length and avoid any appearance of or actual conflict of interest.

#### VI.6 BYLAWS

The Board shall adopt bylaws for the Corporation and shall have the power to make, amend and substitute bylaws. Such bylaws shall provide for the organization and governance of the Corporation, including but not limited to the term of admission to membership, and conditions under which membership may be sustained, forfeited or otherwise terminated. No provision of the bylaws or of these articles shall deprive the Board of power to manage and control the affairs of the Corporation.

#### VI.7 OTHER POWERS OF THE BOARD OF DIRECTORS

The Board shall have the power to sell, convey, mortgage, lease, alienate, encumber, pledge, or otherwise dispose of all of the property of the Corporation, either for cash or in exchange for other property, on such terms and conditions as the Board may deem proper, provided that the Board shall not have the power to mortgage, sell, assign, transfer, convey, pledge, encumber, hypothecate or otherwise dispose of the whole, or substantially, the whole of the property, assets, effects, franchises and goodwill collectively of the Corporation, except pursuant to approval of a majority of members present in person at a meeting called for purpose of considering such proposed action by the Board.

### ARTICLE VII: OFFICERS

#### VII.1 OFFICERS

The officers of this Corporation shall be a president, a vice president, a secretary and a treasurer. Either the president or the vice president must be blind or visually impaired.

#### VII.2 ELECTION AND TERMS OF OFFICE OF OFFICERS

See Articles II.1 and VI.3. of these articles.

## ARTICLE VIII: INDEBTEDNESS OR LIABILITY OF THE CORPORATION

No indebtedness or liability shall be incurred unless authorized by the action of the Board and in no event shall the total indebtedness or liability, direct or contingent, exceed the sum of five hundred thousand dollars (\$500,000. 00), unless approved by a majority of at least a quorum of the members of the Corporation present at a meeting called for that purpose.

## ARTICLE IX: PERSONAL LIABILITY OF MEMBERS AND OF BOARD MEMBERS

The private property of the members of the Corporation shall be exempt from corporate debts and liability. The personal liability of the members of the Board for monetary damages to the Corporation and its members is limited to the fullest extent permitted by applicable Arizona law.

## ARTICLE X: STATUTORY AGENT

Michael R. Urman, 2525 E. Broadway, Suite 200, Tucson, Arizona, 85716, being an attorney in the State of Arizona, is hereby appointed and made the statutory agent for and on behalf of this Corporation in and for the State of Arizona, to accept and acknowledge in any action, suit, or proceeding that may be had or brought against the Corporation in any of the courts of the State of Arizona, such service of process or notice of the acceptance by him endorsed thereon, to have the same force and effect as if served upon the president and the secretary of the Corporation. This appointment may be revoked at any time by the appointment of another agent pursuant to applicable Arizona law.

## ARTICLE XI: MEETINGS

### XI. 1 MEETINGS OF THE MEMBERS OF THE CORPORATION

There shall be an annual meeting of the members of the Corporation held on the second Monday in January at a time and place as the Board shall determine for the purpose of electing members of the Board and to do whatever other business as may be properly brought before them.

### XI.2 NOTICE OF THE ANNUAL MEETING

The notice of the annual meeting shall list those individuals nominated for seats on the Board together with an agenda of any other business to be brought before the members at the annual meeting. Notice of the annual meeting shall be mailed to all members at least two weeks prior to the annual meeting. A notice of the annual meeting may be posted in a members' newsletter provided that the newsletter is mailed three weeks in advance of the meeting.

### XI.3 SPECIAL MEETINGS OF THE MEMBERS OF THE CORPORATION

Special meetings of the members of the Corporation may be called at any time by the Board, the president, or upon the written request of at least one-tenth or forty (40) members entitled to vote, whichever is the least. No business shall be transacted at such meeting other than that specified in the notice of the meeting.

Notice of special meetings shall be mailed to the last recorded address of each member or delivered in person at least ten (10) days in advance of the meeting date.

### XI.4 LIMITATIONS ON VOTING

No vote of any member shall be cast by any other member by virtue of a proxy at any meeting of the membership.

### XI.5 QUORUM REQUIREMENT FOR MEETINGS OF THE MEMBERS OF THE CORPORATION

The presence in person of at least one-tenth or forty (40) members, whichever is least, shall constitute a quorum at any meeting of members of the Corporation.

### XI.6 CHAIRING MEETINGS OF THE MEMBERS OF THE ASSOCIATION

If the president, the vice president, secretary and the treasurer are absent, those members constituting the quorum shall choose a chairperson to conduct the business of the meeting.

### ARTICLE XII: DISTRIBUTION OF ASSETS IN THE EVENT OF DISSOLUTION

In the event of dissolution or cessation of activities, all assets remaining after payment of any outstanding liabilities shall be given to an organization or organizations, organized and operated exclusively for religious, educational, scientific, literary, or charitable purposes, and which has an established exemption under section 501 (c) (3) of the United States Internal Revenue Code.

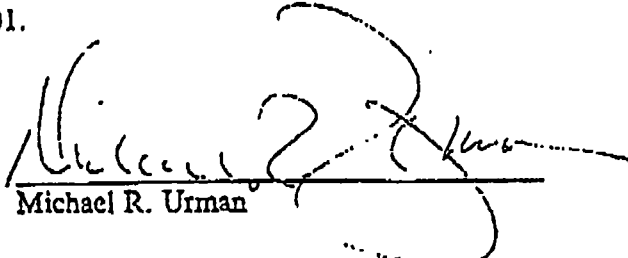
### ARTICLE XIII: DATE OF ADOPTION OF ARTICLES OF INCORPORATION

These articles as amended from the original were adopted on January 12, 1998 and January 8, 2001, by action of the members and Board. These articles as restated correctly set forth without change those provisions which have not been amended along with all amendments thereto, and these restated articles supersede the original articles and all amendments to the original articles.

CONSENT TO ACT AS STATUTORY AGENT

I, Michael R. Urman, having been designated to act as statutory agent for Tucson Association for the Blind and Visually Impaired, hereby consent to act in that capacity until removal or resignation is submitted in accordance with Arizona Revised Statutes.

DATED this 1st day of March, 2001.

  
Michael R. Urman

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AZ CORP COMMISSION  
FOR THE STATE OF AZ  
FILED

EXPEDITED

2003 MAR 31 P 3:54  
APPR. *Shirley Reilly*  
DATE APP. 3-31-2003  
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DATE

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ARTICLES OF AMENDMENT TO  
AMENDED AND RESTATED  
ARTICLES OF INCORPORATION

1. The name of the corporation is Tucson Association for the Blind and Visually Impaired.

2. The Amended and Restated Articles of Incorporation are amended to change the name of the corporation as called out in Article I, to the following:

Southern Arizona Association for the Visually Impaired

3. Pursuant to the recommendation of the Board of Directors and by action of the Members of the corporation, this amendment was adopted on January 21, 2003.

DATED this 21<sup>st</sup> day of January, 2003.

*Arthur H. Davis*  
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Arthur Davis, Its President