

Return of Organization Exempt From Income Tax

2002

Open to Public Inspection

Department of the Treasury Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

The organization may have to use a copy of this return to satisfy state reporting requirements

A For the 2002 calendar year, or tax year period beginning APR 1, 2002 and ending MAR 31, 2003

B Check if applicable: C Name of organization SENIOR CITIZENS OF GREATER DALLAS, INC. D Employer identification number 75-1085555 E Telephone number (214) 823-5700

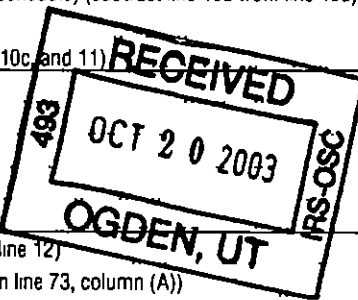
G Web site WWW.THESENIORSOURCE.ORG J Organization type 501(c)(3) K Check here if the organization's gross receipts are normally not more than \$25,000

L Gross receipts Add lines 6b, 8b, 9b, and 10b to line 12 3,223,838. M Check if the organization is not required to attach Sch B

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances

Table with columns for Revenue, Expenses, and Net Assets. Rows include Contributions, Program service revenue, Membership dues, Interest on savings, Dividends, Gross rents, Other investment income, Gross amount from sale of assets, Special events, Gross sales of inventory, Other revenue, Total revenue, Program services, Management and general, Fundraising, Payments to affiliates, Total expenses, Excess or deficit, Net assets at beginning of year, Other changes, Net assets at end of year.

SCANNED OCT 23 2003



6/3



**Part IV Balance Sheets**

**Note** Where required, attached schedules and amounts within the description column should be for end-of-year amounts only

		(A) Beginning of year	(B) End of year
<b>Assets</b>	45 Cash - non-interest-bearing	2,137.	2,128.
	46 Savings and temporary cash investments	520,277.	832,233.
	47 a Accounts receivable	47a	
	b Less allowance for doubtful accounts	47b	47c
	48 a Pledges receivable	48a	
	b Less allowance for doubtful accounts	48b	48c
	49 Grants receivable	127,114.	81,652.
	50 Receivables from officers, directors, trustees, and key employees		50
	51 a Other notes and loans receivable	51a	
	b Less allowance for doubtful accounts	51b	51c
	52 Inventories for sale or use		52
	53 Prepaid expenses and deferred charges	25,665.	11,484.
	54 Investments - securities <b>STMT 10 STMT 11</b> <input type="checkbox"/> Cost <input checked="" type="checkbox"/> FMV	553,905.	183,619.
	55 a Investments - land, buildings, and equipment basis	55a	
	b Less accumulated depreciation	55b	55c
56 Investments - other		56	
57 a Land, buildings, and equipment basis	57a 357,732.		
b Less accumulated depreciation	57b 195,733.	57c	
58 Other assets (describe $\blacktriangleright$ )	163,415.	58 161,999.	
59 <b>Total assets</b> (add lines 45 through 58) (must equal line 74)	1,392,513.	59 1,273,115.	
<b>Liabilities</b>	60 Accounts payable and accrued expenses	15,881.	60 13,035.
	61 Grants payable		61
	62 Deferred revenue	17,746.	62 10,250.
	63 Loans from officers, directors, trustees, and key employees		63
	64 a Tax-exempt bond liabilities		64a
	b Mortgages and other notes payable		64b
	65 Other liabilities (describe $\blacktriangleright$ )		65
66 <b>Total liabilities</b> (add lines 60 through 65)	33,627.	66 23,285.	
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow SFAS 117, check here</b> <input checked="" type="checkbox"/> and complete lines 67 through 69 and lines 73 and 74		
	67 Unrestricted	1,080,480.	67 984,217.
	68 Temporarily restricted	278,406.	68 265,613.
	69 Permanently restricted		69
	<b>Organizations that do not follow SFAS 117, check here</b> <input type="checkbox"/> and complete lines 70 through 74		
	70 Capital stock, trust principal, or current funds		70
	71 Paid-in or capital surplus, or land, building, and equipment fund		71
	72 Retained earnings, endowment, accumulated income, or other funds		72
	73 <b>Total net assets or fund balances</b> (add lines 67 through 69 or lines 70 through 72, column (A) must equal line 19, column (B) must equal line 21)	1,358,886.	73 1,249,830.
	74 <b>Total liabilities and net assets / fund balances</b> (add lines 66 and 73)	1,392,513.	74 1,273,115.

Form 990 is available for public inspection and, for some people, serves as the primary or sole source of information about a particular organization. How the public perceives an organization in such cases may be determined by the information presented on its return. Therefore, please make sure the return is complete and accurate and fully describes, in Part III, the organization's programs and accomplishments.

**Part IV-A Reconciliation of Revenue per Audited Financial Statements with Revenue per Return**

<b>a</b> Total revenue, gains, and other support per audited financial statements	<b>a</b> 3,021,132.
<b>b</b> Amounts included on line <b>a</b> but not on line 12, Form 990	
(1) Net unrealized gains on investments \$ <20,528.>	
(2) Donated services and use of facilities \$ 167,580.	
(3) Recoveries of prior year grants \$	
(4) Other (specify) <b>STMT 12</b> \$ 77,967.	
Add amounts on lines (1) through (4)	<b>b</b> 225,019.
<b>c</b> Line <b>a</b> minus line <b>b</b>	<b>c</b> 2,796,113.
<b>d</b> Amounts included on line 12, Form 990 but not on line <b>a</b>	
(1) Investment expenses not included on line 6b, Form 990 \$	
(2) Other (specify) \$	
Add amounts on lines (1) and (2)	<b>d</b> 0.
<b>e</b> Total revenue per line 12, Form 990 (line <b>c</b> plus line <b>d</b> )	<b>e</b> 2,796,113.

**Part IV-B Reconciliation of Expenses per Audited Financial Statements with Expenses per Return**

<b>a</b> Total expenses and losses per audited financial statements	<b>a</b> 3,130,188.
<b>b</b> Amounts included on line <b>a</b> but not on line 17, Form 990	
(1) Donated services and use of facilities \$ 167,580.	
(2) Prior year adjustments reported on line 20, Form 990 \$	
(3) Losses reported on line 20, Form 990 \$	
(4) Other (specify) <b>STMT 13</b> \$ 77,967.	
Add amounts on lines (1) through (4)	<b>b</b> 245,547.
<b>c</b> Line <b>a</b> minus line <b>b</b>	<b>c</b> 2,884,641.
<b>d</b> Amounts included on line 17, Form 990 but not on line <b>a</b>	
(1) Investment expenses not included on line 6b, Form 990 \$	
(2) Other (specify) \$	
Add amounts on lines (1) and (2)	<b>d</b> 0.
<b>e</b> Total expenses per line 17, Form 990 (line <b>c</b> plus line <b>d</b> )	<b>e</b> 2,884,641.

**Part V List of Officers, Directors, Trustees, and Key Employees** (List each one even if not compensated)

(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (if not paid, enter -0-)	(D) Contributions to employee benefit plans & deferred compensation	(E) Expense account and other allowances
MOLLY H. BOGEN 1215 SKILES DALLAS, TX 75204	EXEC DIRECTOR 40 HOURS	125,243.	16,594.	1,500.
BONNIE C. DICKINSON 1215 SKILES DALLAS, TX 75204	ASSOC. EXEC DIRECTOR 40 HOURS	67,228.	10,848.	0.
SANDRA J. LANDERS 1215 SKILES DALLAS, TX 75204	FINANCE DIRECTOR 40 HOURS	63,047.	10,120.	0.
BETTINA C. LANG 1215 SKILES DALLAS, TX 75204	DIRECTOR OF PROGRAMS 40 HOURS	57,817.	5,460.	0.
CARIN A. HUGHES 1215 SKILES DALLAS, TX 75204	DIRECTOR OF COMMUNICATIONS 40 HOURS	48,054.	4,559.	0.
SEE ATTACHED LIST OF NON-COMPENSATED OFFICERS AND DIRECTORS	VARIES	0.	0.	0.

75 Did any officer, director, trustee, or key employee receive aggregate compensation of more than \$100,000 from your organization and all related organizations, of which more than \$10,000 was provided by the related organizations? If "Yes," attach schedule  Yes  No

Part VI Other Information

	Yes	No
76 Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity		X
77 Were any changes made in the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes	X	
78 a Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?		X
b If "Yes," has it filed a tax return on Form 990-T for this year?		N/A
79 Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes," attach a statement		X
80 a Is the organization related (other than by association with a statewide or nationwide organization) through common membership, governing bodies, trustees, officers, etc., to any other exempt or nonexempt organization?		X
b If "Yes," enter the name of the organization _____ and check whether it is <input type="checkbox"/> exempt or <input type="checkbox"/> nonexempt.		
81 a Enter direct or indirect political expenditures. See line 81 instructions		81a 0.
b Did the organization file Form 1120-POL for this year?		81b X
82 a Did the organization receive donated services or the use of materials, equipment, or facilities at no charge or at substantially less than fair rental value?	X	82a
b If "Yes," you may indicate the value of these items here. Do not include this amount as revenue in Part I or as an expense in Part II (See instructions in Part III)		82b 167,580.
83 a Did the organization comply with the public inspection requirements for returns and exemption applications?	X	83a
b Did the organization comply with the disclosure requirements relating to quid pro quo contributions?	X	83b
84 a Did the organization solicit any contributions or gifts that were not tax deductible?		84a N/A
b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		84b N/A
85 501(c)(4), (5), or (6) organizations a Were substantially all dues nondeductible by members?		85a N/A
b Did the organization make only in-house lobbying expenditures of \$2,000 or less?		85b N/A
If "Yes" was answered to either 85a or 85b, do not complete 85c through 85h below unless the organization received a waiver for proxy tax owed for the prior year		
c Dues, assessments, and similar amounts from members		85c N/A
d Section 162(e) lobbying and political expenditures		85d N/A
e Aggregate nondeductible amount of section 6033(e)(1)(A) dues notices		85e N/A
f Taxable amount of lobbying and political expenditures (line 85d less 85e)		85f N/A
g Does the organization elect to pay the section 6033(e) tax on the amount on line 85f?		85g N/A
h If section 6033(e)(1)(A) dues notices were sent, does the organization agree to add the amount on line 85f to its reasonable estimate of dues allocable to nondeductible lobbying and political expenditures for the following tax year?		85h N/A
86 501(c)(7) organizations Enter a Initiation fees and capital contributions included on line 12		86a N/A
b Gross receipts, included on line 12, for public use of club facilities		86b N/A
87 501(c)(12) organizations Enter a Gross income from members or shareholders		87a N/A
b Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them)		87b N/A
88 At any time during the year, did the organization own a 50% or greater interest in a taxable corporation or partnership, or an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Part IX		88 X
89 a 501(c)(3) organizations Enter Amount of tax imposed on the organization during the year under section 4911 0., section 4912 0., section 4955 0.		
b 501(c)(3) and 501(c)(4) organizations Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," attach a statement explaining each transaction		89b X
c Enter Amount of tax imposed on the organization managers or disqualified persons during the year under sections 4912, 4955, and 4958		0.
d Enter Amount of tax on line 89c, above, reimbursed by the organization		0.
90 a List the states with which a copy of this return is filed		NONE
b Number of employees employed in the pay period that includes March 12, 2002		90b 49
91 The books are in care of SANDRA LANDERS Telephone no (214) 823-5700		

Located at 1215 SKILES, DALLAS, TEXAS

ZIP + 4 75204

92 Section 4947(a)(1) nonexempt charitable trusts filing Form 990 in lieu of Form 1041- Check here and enter the amount of tax-exempt interest received or accrued during the tax year

92

N/A

**Part VII Analysis of Income-Producing Activities** (See page 31 of the instructions)

Note	Enter gross amounts unless otherwise indicated	Unrelated business income		Excluded by section 512, 513, or 514		(E) Related or exempt function income
		(A) Business code	(B) Amount	(C) Exclusion code	(D) Amount	
93	Program service revenue					
a	FOOD/SUPPLY REIMBURSEMT					9,056.
b	MEETINGS & SEMINARS					6,415.
c	FGP/SCP SITE REIMBURSE.					23,004.
d						
e						
f	Medicare/Medicaid payments					
g	Fees and contracts from government agencies					
94	Membership dues and assessments					
95	Interest on savings and temporary cash investments			14	25,618.	
96	Dividends and interest from securities					
97	Net rental income or (loss) from real estate					
a	debt-financed property					
b	not debt-financed property					
98	Net rental income or (loss) from personal property					
99	Other investment income					
100	Gain or (loss) from sales of assets other than inventory			18	2,636.	
101	Net income or (loss) from special events			01	<33,917.>	
102	Gross profit or (loss) from sales of inventory					
103	Other revenue					
a	COKE/COFFEE MONIES			03	153.	
b						
c						
d						
e						
104	Subtotal (add columns (B), (D), and (E))		0.		<5,510.>	38,475.
105	Total (add line 104, columns (B), (D), and (E))					32,965.

Note Line 105 plus line 1d, Part I, should equal the amount on line 12, Part I

**Part VIII Relationship of Activities to the Accomplishment of Exempt Purposes** (See page 32 of the instructions)

Line No	Explain how each activity for which income is reported in column (E) of Part VII contributed importantly to the accomplishment of the organization's exempt purposes (other than by providing funds for such purposes)
93A	EACH OF THE REPORTED ACTIVITIES CONTRIBUTED TO THE ORGANIZATION'S
93B	ABILITY TO PROVIDE INCREASED PROGRAMMING AND SUPPORT TO THE SENIOR
93C	CITIZENS OF DALLAS AND SURROUNDING AREAS, THUS HELPING TO IMPROVE THE QUALITY OF LIFE OF INCREASED NUMBERS OF OLDER ADULTS.

**Part IX Information Regarding Taxable Subsidiaries and Disregarded Entities** (See page 32 of the instructions)

(A) Name, address, and EIN of corporation, partnership, or disregarded entity	(B) Percentage of ownership interest	(C) Nature of activities	(D) Total income	(E) End-of-year assets
N/A	%			
	%			
	%			
	%			

**Part X Information Regarding Transfers Associated with Personal Benefit Contracts** (See page 33 of the instructions)

- (a) Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?  Yes  No
- (b) Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?  Yes  No

Note If "Yes" to (b), file Form 8870 and Form 4720 (see instructions)

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief it is true and correct. Information of which preparer has any knowledge

Date: 10/13/03  
 Signature: V. Alvin Wade, President, Board of Directors  
 Type or print name and title

Date: 10/2/03  
 Check if self-employed:   
 Preparer's SSN or PTIN: \_\_\_\_\_

**Organization Exempt Under Section 501(c)(3)**

(Except Private Foundation) and Section 501(e), 501(f), 501(k),  
501(n), or Section 4947(a)(1) Nonexempt Charitable Trust

**2002**

Department of the Treasury  
Internal Revenue Service

**Supplementary Information-(See separate instructions.)**  
▶ **MUST be completed by the above organizations and attached to their Form 990 or 990-EZ**

Name of the organization: **SENIOR CITIZENS OF GREATER DALLAS, INC.**  
Employer identification number: **75 1085555**

**Part I Compensation of the Five Highest Paid Employees Other Than Officers, Directors, and Trustees**  
(See page 1 of the instructions List each one If there are none, enter "None")

(a) Name and address of each employee paid more than \$50,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
<b>NONE</b> -----				
-----				
-----				
-----				
-----				
-----				
-----				
-----				
-----				
-----				
Total number of other employees paid over \$50,000 ▶	<b>0</b>			

**Part II Compensation of the Five Highest Paid Independent Contractors for Professional Services**  
(See page 2 of the instructions List each one (whether individuals or firms) If there are none, enter "None")

(a) Name and address of each independent contractor paid more than \$50,000	(b) Type of service	(c) Compensation
<b>NONE</b> -----		
-----		
-----		
-----		
-----		
-----		
-----		
-----		
-----		
Total number of others receiving over \$50,000 for professional services ▶	<b>0</b>	

**Part III Statements About Activities** (See page 2 of the instructions)

	Yes	No
1 During the year, has the organization attempted to influence national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum? If "Yes," enter the total expenses paid or incurred in connection with the lobbying activities ▶ \$ _____ \$ _____ (Must equal amounts on line 38, Part VI-A, or line 1 of Part VI-B) Organizations that made an election under section 501(h) by filing Form 5768 must complete Part VI-A. Other organizations checking "Yes," must complete Part VI-B AND attach a statement giving a detailed description of the lobbying activities		X
2 During the year, has the organization, either directly or indirectly, engaged in any of the following acts with any substantial contributors, trustees, directors, officers, creators, key employees, or members of their families, or with any taxable organization with which any such person is affiliated as an officer, director, trustee, majority owner, or principal beneficiary? (If the answer to any question is "Yes," attach a detailed statement explaining the transactions )		
a Sale, exchange, or leasing of property?		X
b Lending of money or other extension of credit?		X
c Furnishing of goods, services, or facilities?		X
d Payment of compensation (or payment or reimbursement of expenses if more than \$1,000)? SEE PART V, FORM 990	X	
e Transfer of any part of its income or assets?		X
3 Does the organization make grants for scholarships, fellowships, student loans, etc ? (See Note below )		X
4 Do you have a section 403(b) annuity plan for your employees?	X	
<b>Note</b> Attach a statement to explain how the organization determines that individuals or organizations receiving grants or loans from it in furtherance of its charitable programs "qualify" to receive payments		

**Part IV Reason for Non-Private Foundation Status** (See pages 3 through 5 of the instructions)

The organization is not a private foundation because it is (Please check only ONE applicable box.)

- 5  A church, convention of churches, or association of churches Section 170(b)(1)(A)(i)
- 6  A school Section 170(b)(1)(A)(ii) (Also complete Part V)
- 7  A hospital or a cooperative hospital service organization Section 170(b)(1)(A)(iii)
- 8  A Federal, state, or local government or governmental unit. Section 170(b)(1)(A)(v)
- 9  A medical research organization operated in conjunction with a hospital Section 170(b)(1)(A)(iii) Enter the hospital's name, city, and state ▶ \_\_\_\_\_
- 10  An organization operated for the benefit of a college or university owned or operated by a governmental unit. Section 170(b)(1)(A)(iv) (Also complete the **Support Schedule** in Part IV-A.)
- 11a  An organization that normally receives a substantial part of its support from a governmental unit or from the general public Section 170(b)(1)(A)(vi) (Also complete the **Support Schedule** in Part IV-A.)
- 11b  A community trust. Section 170(b)(1)(A)(vi) (Also complete the **Support Schedule** in Part IV-A.)
- 12  An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its charitable, etc., functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See section 509(a)(2) (Also complete the **Support Schedule** in Part IV-A.)
- 13  An organization that is not controlled by any disqualified persons (other than foundation managers) and supports organizations described in (1) lines 5 through 12 above, or (2) section 501(c)(4), (5), or (6), if they meet the test of section 509(a)(2) (See section 509(a)(3) )

Provide the following information about the supported organizations (See page 5 of the instructions)

(a) Name(s) of supported organization(s)	(b) Line number from above
N/A	

- 14  An organization organized and operated to test for public safety Section 509(a)(4) (See page 5 of the instructions)

**Part IV-A Support Schedule** (Complete only if you checked a box on line 10, 11, or 12) Use cash method of accounting  
 Note You may use the worksheet in the instructions for converting from the accrual to the cash method of accounting

Calendar year (or fiscal year beginning in)	(a) 2001	(b) 2000	(c) 1999	(d) 1998	(e) Total
15 Gifts, grants, and contributions received (Do not include unusual grants. See line 28.)	2,716,618.	2,745,668.	2,455,997.	2,132,222.	10,050,505.
16 Membership fees received					
17 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to the organization's charitable, etc., purpose	75,558.	79,341.	128,061.	115,442.	398,402.
18 Gross income from interest, dividends, amounts received from payments on securities loans (section 512(a)(5)), rents, royalties, and unrelated business taxable income (less section 511 taxes) from businesses acquired by the organization after June 30, 1975	32,994.	77,628.	54,140.	48,175.	212,937.
19 Net income from unrelated business activities not included in line 18					
20 Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf					
21 The value of services or facilities furnished to the organization by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge.					
22 Other income. Attach a schedule. Do not include gain or (loss) from sale of capital assets.			SEE STATEMENT 14	7,908.	7,908.
23 Total of lines 15 through 22	2,825,170.	2,902,637.	2,638,198.	2,303,747.	10,669,752.
24 Line 23 minus line 17	2,749,612.	2,823,296.	2,510,137.	2,188,305.	10,271,350.
25 Enter 1% of line 23	28,252.	29,026.	26,382.	23,037.	
26 Organizations described on lines 10 or 11	a Enter 2% of amount in column (e), line 24				26a 205,427.
b Prepare a list for your records to show the name of and amount contributed by each person (other than a governmental unit or publicly supported organization) whose total gifts for 1998 through 2001 exceeded the amount shown in line 26a. Do not file this list with your return. Enter the sum of all these excess amounts.					26b 0.
c Total support for section 509(a)(1) test: Enter line 24, column (e)					26c 10,271,350.
d Add: Amounts from column (e) for lines 18 _____ 19 _____ 22 <u>212,937.</u> <u>7,908.</u> 26b _____					26d 220,845.
e Public support (line 26c minus line 26d total)					26e 10,050,505.
f Public support percentage (line 26e (numerator) divided by line 26c (denominator))					26f 97.8499%
27 Organizations described on line 12	a For amounts included in lines 15, 16, and 17 that were received from a "disqualified person," prepare a list for your records to show the name of, and total amounts received in each year from, each "disqualified person." Do not file this list with your return. Enter the sum of such amounts for each year: N/A				
	(2001)	(2000)	(1999)	(1998)	
b For any amount included in line 17 that was received from each person (other than "disqualified persons"), prepare a list for your records to show the name of, and amount received for each year, that was more than the larger of (1) the amount on line 25 for the year or (2) \$5,000. (Include in the list organizations described in lines 5 through 11, as well as individuals.) Do not file this list with your return. After computing the difference between the amount received and the larger amount described in (1) or (2), enter the sum of these differences (the excess amounts) for each year: N/A					
	(2001)	(2000)	(1999)	(1998)	
c Add: Amounts from column (e) for lines 15 _____ 16 _____ 17 _____ 20 _____ 21 _____					27c N/A
d Add: Line 27a total _____ and line 27b total _____					27d N/A
e Public support (line 27c total minus line 27d total)					27e N/A
f Total support for section 509(a)(2) test: Enter amount on line 23, column (e)	27f N/A				
g Public support percentage (line 27e (numerator) divided by line 27f (denominator))					27g N/A %
h Investment income percentage (line 18, column (e) (numerator) divided by line 27f (denominator))					27h N/A %

28 Unusual Grants For an organization described in line 10, 11, or 12 that received any unusual grants during 1998 through 2001, prepare a list for your records to show, for each year, the name of the contributor, the date and amount of the grant, and a brief description of the nature of the grant. Do not file this list with your return. Do not include these grants in line 15.

**Part V Private School Questionnaire** (See page 7 of the instructions)

N/A

**(To be completed ONLY by schools that checked the box on line 6 in Part IV)**

		Yes	No
29	Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?		
30	Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?		
31	Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe, if "No," please explain (If you need more space, attach a separate statement.)		
<hr/> <hr/> <hr/>			
32	Does the organization maintain the following		
a	Records indicating the racial composition of the student body, faculty, and administrative staff?	32a	
b	Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?	32b	
c	Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?	32c	
d	Copies of all material used by the organization or on its behalf to solicit contributions? If you answered "No" to any of the above, please explain (If you need more space, attach a separate statement.)	32d	
<hr/> <hr/>			
33	Does the organization discriminate by race in any way with respect to		
a	Students' rights or privileges?	33a	
b	Admissions policies?	33b	
c	Employment of faculty or administrative staff?	33c	
d	Scholarships or other financial assistance?	33d	
e	Educational policies?	33e	
f	Use of facilities?	33f	
g	Athletic programs?	33g	
h	Other extracurricular activities? If you answered "Yes" to any of the above, please explain (If you need more space, attach a separate statement )	33h	
<hr/> <hr/>			
34 a	Does the organization receive any financial aid or assistance from a governmental agency?	34a	
b	Has the organization's right to such aid ever been revoked or suspended? If you answered "Yes" to either 34a or b, please explain using an attached statement.	34b	
35	Does the organization certify that it has complied with the applicable requirements of sections 4 01 through 4 05 of Rev Proc 75-50, 1975-2 C B 587, covering racial nondiscrimination? If "No," attach an explanation	35	

Schedule A (Form 990 or 990-EZ) 2002

**Part VI-A Lobbying Expenditures by Electing Public Charities** (See page 9 of the instructions) **N/A**  
 (To be completed ONLY by an eligible organization that filed Form 5768)

Check  **a** if the organization belongs to an affiliated group Check  **b** if you checked "a" and "limited control" provisions apply

Limits on Lobbying Expenditures (The term "expenditures" means amounts paid or incurred)		(a) Affiliated group totals	(b) To be completed for ALL electing organizations
		<b>N/A</b>	
<b>36</b> Total lobbying expenditures to influence public opinion (grassroots lobbying)		<b>36</b>	
<b>37</b> Total lobbying expenditures to influence a legislative body (direct lobbying)		<b>37</b>	
<b>38</b> Total lobbying expenditures (add lines 36 and 37)		<b>38</b>	
<b>39</b> Other exempt purpose expenditures		<b>39</b>	
<b>40</b> Total exempt purpose expenditures (add lines 38 and 39)		<b>40</b>	
<b>41</b> Lobbying nontaxable amount. Enter the amount from the following table -			
<b>If the amount on line 40 is -</b>	<b>The lobbying nontaxable amount is -</b>		
Not over \$500,000	20% of the amount on line 40	}	<b>41</b>
Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000		
Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000		
Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000		
Over \$17,000,000	\$1,000,000		
<b>42</b> Grassroots nontaxable amount (enter 25% of line 41)		<b>42</b>	
<b>43</b> Subtract line 42 from line 36. Enter -0- if line 42 is more than line 36		<b>43</b>	
<b>44</b> Subtract line 41 from line 38. Enter -0- if line 41 is more than line 38		<b>44</b>	

**Caution** If there is an amount on either line 43 or line 44, you must file Form 4720

**4-Year Averaging Period Under Section 501(h)**

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below. See the instructions for lines 45 through 50 on page 11 of the instructions.)

Calendar year (or fiscal year beginning in)	Lobbying Expenditures During 4-Year Averaging Period				N/A
	(a) 2002	(b) 2001	(c) 2000	(d) 1999	(e) Total
<b>45</b> Lobbying nontaxable amount					0.
<b>46</b> Lobbying ceiling amount (150% of line 45(e))					0.
<b>47</b> Total lobbying expenditures					0.
<b>48</b> Grassroots nontaxable amount					0.
<b>49</b> Grassroots ceiling amount (150% of line 48(e))					0.
<b>50</b> Grassroots lobbying expenditures					0.

**Part VI-B Lobbying Activity by Nonelecting Public Charities** (For reporting only by organizations that did not complete Part VI-A) (See page 11 of the instructions) **N/A**

During the year, did the organization attempt to influence national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of	Yes	No	Amount
	<b>a</b> Volunteers		
<b>b</b> Paid staff or management (Include compensation in expenses reported on lines c through h)			
<b>c</b> Media advertisements			
<b>d</b> Mailings to members, legislators, or the public			
<b>e</b> Publications, or published or broadcast statements			
<b>f</b> Grants to other organizations for lobbying purposes			
<b>g</b> Direct contact with legislators, their staffs, government officials, or a legislative body			
<b>h</b> Rallies, demonstrations, seminars, conventions, speeches, lectures, or any other means			
<b>i</b> Total lobbying expenditures (Add lines c through h)			0.

If "Yes" to any of the above, also attach a statement giving a detailed description of the lobbying activities



FORM 990	GAIN (LOSS) FROM PUBLICLY TRADED SECURITIES			STATEMENT	1
DESCRIPTION	GROSS SALES PRICE	COST OR OTHER BASIS	EXPENSE OF SALE	NET GAIN OR (LOSS)	
SALE OF PUBLICLY TRADED SECURITIES	352,394.	349,758.	0.	2,636.	
TO FORM 990, PART I, LINE 8	352,394.	349,758.	0.	2,636.	

FORM 990	SPECIAL EVENTS AND ACTIVITIES				STATEMENT	2
DESCRIPTION OF EVENT	GROSS RECEIPTS	CONTRIBUT. INCLUDED	GROSS REVENUE	DIRECT EXPENSES	NET INCOME	
SPIRIT OF GENERATIONS LUNCHEON	372,193.	340,393.	31,800.	65,920.	<34,120.>	
SAGE SOCIETY	92,981.	86,311.	6,670.	11,985.	<5,315.>	
GOLF TOURNAMENT	24,450.	18,870.	5,580.	62.	5,518.	
TO FM 990, PART I, LINE 9	489,624.	445,574.	44,050.	77,967.	<33,917.>	

FORM 990	OTHER CHANGES IN NET ASSETS OR FUND BALANCES		STATEMENT	3
DESCRIPTION				AMOUNT
UNREALIZED LOSS ON INVESTMENTS				<20,528.>
TOTAL TO FORM 990, PART I, LINE 20				<20,528.>

FORM 990	OTHER EXPENSES			STATEMENT	4
DESCRIPTION	(A) TOTAL	(B) PROGRAM SERVICES	(C) MANAGEMENT AND GENERAL	(D) FUNDRAISING	
STIPEND	487,248.	486,748.	500.		
CONTRACT SERVICES	32,936.	30,106.	1,894.	936.	
SUBSCRIPTIONS	1,642.	205.	1,437.		
LIAB INS & FID BOND	19,186.	15,554.	3,632.		
MEMBERSHIPS	2,428.	1,608.	820.		
VOLUNTEER RECOGNITION	18,073.	16,854.	1,219.		

VOLUNTEER TRAVEL	46,818.	46,818.		
WORKERS' COMP				
INSURANCE	10,257.	9,410.	377.	470.
TRANSPORTATION COSTS	39,709.	34,317.	5,392.	
RECRUITING	5,756.	756.		5,000.
BANK CHARGES	4,635.	1,208.	3,427.	
MAINTENANCE				
AGREEMENTS	13,929.	12,017.	728.	1,184.
COMPUTER EXPENSES	3,564.	2,110.	1,243.	211.
<b>TOTAL TO FM 990, LN 43</b>	<b>686,181.</b>	<b>657,711.</b>	<b>20,669.</b>	<b>7,801.</b>

FORM 990 STATEMENT OF ORGANIZATION'S PRIMARY EXEMPT PURPOSE STATEMENT 5  
PART III

EXPLANATION

TO PROVIDE PROGRAMS THAT IMPROVE THE QUALITY OF LIFE OF OLDER ADULTS IN THE GREATER DALLAS AREA.

FORM 990 STATEMENT OF PROGRAM SERVICE ACCOMPLISHMENTS STATEMENT 6

DESCRIPTION OF PROGRAM SERVICE ONE

FOSTER GRANDPARENT PROGRAM (FGP) -  
137 LOW-INCOME GRANDPARENTS HAD MEANINGFUL ROLES & FINANCIAL SUPPORT WHILE 4,000 CHILDREN WITH SPECIAL NEEDS RECEIVED ONE TO ONE SUPPORT & CARE FOR 103,432 HRS DURING THE YEAR

	GRANTS	EXPENSES
TO FORM 990, PART III, LINE A		543,021.

FORM 990 STATEMENT OF PROGRAM SERVICE ACCOMPLISHMENTS STATEMENT 7

DESCRIPTION OF PROGRAM SERVICE TWO

SENIOR COMPANION PROGRAM (SCP) -  
 95 SR COMPANIONS RECD FIN'L ASSISTANCE, SOCIAL SUPPORT & AN  
 IMPORTANT SOCIETAL ROLE WHILE PROVIDING HOME CARE (20 HRS/  
 WK) TO 157 FRAIL ELDERLY ENABLING THEM TO STAY IN THEIR HOMES

	GRANTS	EXPENSES
TO FORM 990, PART III, LINE B		446,086.

FORM 990 STATEMENT OF PROGRAM SERVICE ACCOMPLISHMENTS STATEMENT 8

DESCRIPTION OF PROGRAM SERVICE FOUR

NURSING HOME OMBUDSMAN PROGRAM -  
 76 VOLUNTEER OMBUDSMEN AND 1,418 VISITORS MADE 70,060  
 CONTACTS WITH 8,000 FRAIL NURSING HOME RESIDENTS IN 57  
 NURSING HOMES AND ADDRESSED 4,569 NURSING HOME COMPLAINTS.

	GRANTS	EXPENSES
TO FORM 990, PART III, LINE D		303,266.

FORM 990 OTHER PROGRAM SERVICES STATEMENT 9

DESCRIPTION	GRANTS AND ALLOCATIONS	EXPENSES
"OFF OUR ROCKERS" INTERGENERATIONAL PROGRAM		134,202.
ELDER SUPPORT PROGRAM		207,099.
GUARDIANSHIP AND MONEY MANAGEMENT PROGRAM		226,103.
ADVOCACY GROUP FOR THE ELDERLY (AGE)		142,530.
SENIOR EMPLOYMENT SOURCE		203,383.
PUBLIC EDUCATION		28,408.
TOTAL TO FORM 990, PART III, LINE E		941,725.

FORM 990 NON-GOVERNMENT SECURITIES STATEMENT 10

SECURITY DESCRIPTION	CORPORATE STOCKS	CORPORATE BONDS	OTHER PUBLICLY TRADED SECURITIES	OTHER SECURITIES	TOTAL NON-GOV'T SECURITIES
MUTUAL FUNDS			75,017.		75,017.
TOTAL TO FORM 990, LN 54 COL B			75,017.		75,017.

FORM 990 GOVERNMENT SECURITIES STATEMENT 11

DESCRIPTION	U.S. GOVERNMENT	STATE AND LOCAL GOV'T	TOTAL GOV'T SECURITIES
TREASURY NOTES & U.S. GOVT SECURITIES	108,602.		108,602.
TOTAL TO FORM 990, LINE 54, COL B	108,602.		108,602.

FORM 990 OTHER REVENUE NOT INCLUDED ON FORM 990 STATEMENT 12

DESCRIPTION	AMOUNT
GROSS REV FROM SPECIAL EVENTS ON LN 9A OFFSET BY DIRECT EXPS ON LN 9B	77,967.
TOTAL TO FORM 990, PART IV-A	77,967.

FORM 990 OTHER EXPENSES NOT INCLUDED ON FORM 990 STATEMENT 13

DESCRIPTION	AMOUNT
DIRECT EXPS OF SPECIAL EVENTS ON LN 9B OFFSET BY GROSS REV ON LN 9A	77,967.
TOTAL TO FORM 990, PART IV-B	77,967.

SCHEDULE A	OTHER INCOME			STATEMENT 14
DESCRIPTION	2001 AMOUNT	2000 AMOUNT	1999 AMOUNT	1998 AMOUNT
INSURANCE REFUND	0.	0.	0.	7,908.
TOTAL TO SCHEDULE A, LINE 22	0.	0.	0.	7,908.

Senior Citizens of Greater Dallas  
 EIN - 78-1088888

Schedule 2002- Form 990, Part IV, Line 87

ASSET	ACQUIRED	METH	YRS	COST	ADD	DELETE	TOTAL COST	AD	DEPR EXP	RETIRE	FROM SALE DONATIONS	ASSET DISP	AID	UNDEPR. COST
Auto														
1992 Ford (1FBUS31H3M425024)	02/24/92	SA	60	35,395.00		35,395.00	0.00	35,395.00	0.00	(35,395.00)			0.00	0.00
1990 Ford (1FBUS31H2CA05523)	02/01/91	SA	60	20,866.39			20,866.39	20,866.39	0.00				20,866.39	0.00
1998 GMC (1GJHG39R9W1022453)	10/01/98	SA	60	23,812.39			23,812.39	18,668.68	4,762.48				21,431.16	2,381.23
2002 Obsolete (5NRL18562B006944)	02/28/02	SA	60	27,164.24			27,164.24	455.07	5,438.85				5,889.92	21,284.32
2003 Ford (1FBSS31L43HA4368)	02/24/03	SA	60	107,278.02	25,710.00	35,395.00	87,883.02	73,403.14	11,068.33	(35,395.00)	0.00		48,084.47	48,528.55
Furniture and Equipment														
Credenza/delta from bag bal	11/01/86	SA	60	3,948.00			3,948.00	3,948.00	0.00				3,948.00	0.00
Copier	09/24/90	SA	60	8,195.00		8,195.00	0.00	8,195.00	0.00	(8,195.00)			0.00	0.00
Postage Machine	05/04/95	SA	60	1,145.00			1,145.00	1,145.00	0.00				1,145.00	0.00
Overhead Projector	05/13/96	SA	60	399.99			399.99	399.99	0.00				399.99	0.00
TV	06/20/96	SA	60	289.00			289.00	289.00	0.00				289.00	0.00
VCR	06/20/96	SA	60	250.00			250.00	250.00	0.00				250.00	0.00
File Server	09/13/96	SA	60	608.00		608.00	0.00	608.00	0.00	(608.00)			0.00	0.00
Software	10/24/96	SA	60	475.00			475.00	427.54	47.46				475.00	0.00
Fireproof Cabinet	01/31/97	SA	60	780.00			780.00	780.00	0.00				780.00	0.00
Phone System	09/17/98	SA	60	20,502.16			20,502.16	20,502.16	0.00				20,502.16	0.00
Pitney Bowes copier	10/01/97	SA	60	8,990.00			8,990.00	5,941.50	1,048.50				6,990.00	0.00
Copier Attachments	10/01/97	SA	60	4,350.00			4,350.00	3,697.50	652.50				4,350.00	0.00
Telephone upgrade	02/15/98	SA	60	4,103.59			4,103.59	3,419.68	683.91				4,103.59	0.00
Cabling and installation	02/25/98	SA	60	966.90			966.90	789.64	177.26				966.90	0.00
5 Dell Computers	02/25/98	SA	60	11,510.50			11,510.50	9,400.25	2,110.25				11,510.50	0.00
Computer System	09/01/96	SA	60	0.00			0.00	0.00	0.00				0.00	0.00
Fax Machine	07/10/96	SA	60	461.00			461.00	461.00	0.00				461.00	0.00
Office Credenza	06/23/97	SA	60	534.86			534.86	508.83	25.93				534.86	0.00
1 Dell Laptop-Filedier	09/01/98	SA	60	3,282.00			3,282.00	2,352.10	658.40				3,008.50	273.50
Laserjet printer	03/31/99	SA	60	400.00			400.00	246.67	60.00				326.67	73.33
Network server	03/01/99	SA	60	2,859.85			2,859.85	1,658.80	537.99				2,186.79	493.16
Computer router	01/01/99	SA	60	833.80			833.80	541.97	168.78				706.73	125.07
Sheet case dividers	04/01/99	SA	60	3,654.37			3,654.37	2,923.48	730.69				3,654.37	0.00
Folding Machine	01/01/99	SA	60	499.99			499.99	324.99	100.00				424.99	75.00
Computer/GalaxySupport(Smool)	09/03/99	SA	60	1,848.06			1,848.06	851.48	329.61				1,181.10	466.86
Computer/ElectraSupport(Smool)	09/03/99	SA	60	1,848.06			1,848.06	851.48	329.61				1,181.10	466.86
Copier/FGP	09/28/99	SA	60	8,595.00			8,595.00	3,979.50	1,933.91				5,613.41	2,681.59
Computer/Asst to Fin Dir	10/05/99	SA	60	1,586.55			1,586.55	793.28	317.31				1,110.59	475.96
Financial Computer	11/05/99	SA	60	1,899.06			1,899.06	917.90	379.62				1,287.72	601.38
Computer/PE	01/27/00	SA	60	1,600.38			1,600.38	780.16	360.07				1,140.23	660.13
Financial Printer	01/17/00	SA	60	520.38			520.38	229.84	104.08				333.92	186.47
Software/ElectraSupport	02/10/00	SA	60	5,140.00			5,140.00	2,205.92	1,028.00				3,233.92	1,906.08
Financial Software	06/07/00	SA	60	8,067.50			8,067.50	2,865.50	1,617.50				4,583.00	3,504.50
AV/IT/mg equipment FGP	09/28/00	SA	60	12,147.43			12,147.43	3,844.24	2,429.48				6,073.73	8,173.70
New office systems furniture	01/02/01	SA	60	55,183.31			55,183.31	13,785.85	11,038.88				24,832.51	30,350.80
Phone System-update	01/20/01	SA	60	18,322.26			18,322.26	4,275.21	3,664.45				7,939.66	10,382.60
Richmond Comm. Cabling	01/20/01	SA	60	439.28			439.28	1,035.84	687.86				1,923.70	2,515.58
Financial Printer/copier/fax	02/05/01	SA	60	499.99			499.99	118.68	100.00				216.69	283.31
Computer Dir. Of Programs	02/09/01	SA	60	1,218.00			1,218.00	284.20	243.60				527.80	690.20
Computer Marketing Director	02/09/01	SA	60	1,218.00			1,218.00	284.20	243.60				527.80	690.20
2 lap tops-Guardianship	02/14/01	SA	60	5,221.66			5,221.66	1,174.88	1,044.33				2,219.21	3,002.45



**Senior Citizens of Greater Dallas  
2002-2003 Board of Directors  
EIN-75-1085555  
Schedule 2002 – Form 990 Part V**

R Stuart Bush, President  
George R. Schrader, Past President  
V Alvin Wade, President-Elect  
Charles M Best, Treasurer  
Ann Pomykal, Corporate Secretary

**Board of Directors**

Mark Albares  
Joe L Atkins  
Gregg Ballew  
Cordelia Boone  
Garrett Boone  
Becky Bright  
Bill Brown  
Scott A Campbell  
Edwin Cash  
Marlene Christensen  
Paul M Cooke  
Elena Cortez  
Robert Dotson  
Marnese Elder  
Suzy Gekiere  
Robert Hallam  
Sally Hogleund  
Suzanne Johnston  
Gilbert J Leal  
Jack Lowe, Jr.  
Willis C Maddrey, M D  
Devindra Dev Maini  
Marty Marks  
Marie McGlynn-Peach

Becky Munoz-Diaz  
Carrie Parsons  
Kelly Pittman  
Mary Poss  
Max Post  
Debby Robinson  
Harry Robinson, Jr  
Warren L Rutherford  
Carlos Salazar  
Anita Sampels  
Linda Secrest  
John D Solana  
Susan Stahl  
Barbara Stuart  
Deborah Ethridge Sutton  
Martha Tiller  
Beverly Tobian  
Polly Trapp  
Mae Frances Traylor  
Barbara Lord Watkins  
Jon B White  
Bernard Williams, Jr  
Linus Wright

**SENIOR CITIZENS OF GREATER DALLAS, INC.**

EIN 75-1085555

2002 Form 990, YE 3/31/03

Part VI, Line 77 -

I certify that the attached conformed copy of the Bylaws of Senior Citizens of Greater Dallas, as amended February 25, 2003, is a complete and accurate copy of the original document

Molly H Bogen  
Molly H Bogen, Executive Director

10.6.03  
Date

# **BYLAWS**

## **SENIOR CITIZENS OF GREATER DALLAS**

**Amended December 21, 1978**

**Amended February 25, 1986**

**Amended February 24, 1987**

**Amended March 1, 1995**

**Amended August 27, 1996**

**Amended April 29, 1997**

**Amended October 19, 1999**

**Amended February 25, 2003**

### **ARTICLE I**

#### **NAME and LOCATION**

##### **Section 1. Name**

The name of this corporation shall be Senior Citizens of Greater Dallas, Inc. (herein called the corporation).

##### **Section 2. Offices**

The principal office of the corporation shall be located in the City of Dallas. The corporation may have in addition to its registered office, offices in such places, within the State of Texas, as the Board of Directors from time to time determine or as the activities of the corporation may require.

### **ARTICLE II**

#### **PURPOSE**

The purpose of the corporation shall be to improve the quality of life and to maintain the self-esteem of older persons of the Greater Dallas area by providing advocacy, education, volunteer, intergenerational, in-home, employment, elder support, and other social services.

## ARTICLE III

### BOARD OF DIRECTORS

Any resident of the Greater Dallas area and someone not employed by the corporation, who is interested in the purpose of the corporation and who is qualified to further the work of the corporation ~~development of its programs~~, shall be eligible for membership on the Board of Directors.

#### Section 1. Number, Manner of Selection, and Term of Office

The Board shall consist of no fewer than twenty-one (21) members, exclusive of honorary life members. Directors shall be elected for a term of three years.

The Board of Directors, at its February meeting, shall elect directors for the following year to fill the vacancies of those directors who are retiring and to fill new positions. At this meeting, the Nominating Committee shall present a slate of names, and additional nominations may be taken from the floor.

Each director may serve two consecutive terms. After a lapse of one year, a person is eligible for re-election to the board.

#### Section 2. Honorary Life Members

The Board of Directors may elect persons to honorary lifetime membership on the Board, in recognition of outstanding service to the corporation. Honorary life members shall not have voting privileges.

#### ~~Section 3. Vacancies~~

~~Any vacancy occurring in the Board of Directors resulting from the death, resignation, retirement, disqualification, removal from office of any directors, shall be filled by the affirmative vote of a quorum of the Board of Directors at any regular board of directors meeting. Any director elected or appointed to fill a vacancy shall hold office until the end of the original term of office.~~

#### Section 3. Powers and Responsibilities

The Board of Directors shall perform the following major functions or duties in discharging its responsibilities to the corporation and the community.

- a. Adopt and review policies that govern the operating procedures of the Board in accordance with generally accepted privileges.

- b. Make final decisions on overall policies that govern the scope and content of the corporation programs and that enable the corporation to reach its goals.
- c. Approve sound personnel policies, and see that they are kept current with standard good practices
- d. Establish, approve, and control the corporation budget and financial plan.
- e. See that adequate funds are provided from all possible sources.
- f. Help develop community understanding of the corporation programs and sound corporation /community relations.
- g. Represent the corporation in community affairs, and take part in the solution of community problems related to the corporation's work.
- h. Contribute the talents of individual board members to help with specific volunteer jobs.
- i. Concern itself with the needs of the older adults of the community.

#### **Section 4. Conflict of Interest**

Directors shall not directly or indirectly become involved with a conflict of interest or upon its discovery allow the conflict to continue. Each director will complete annually a conflict of interest statement form for review by the audit committee. Directors are expected to immediately disclose to the Executive Committee any facts that might involve a conflict of interest.

#### ~~ARTICLE IV~~

#### ~~ADVISORY COUNCILS~~

~~The Board of Directors shall have communication to the advisory councils of the programs of the corporation through the appointment of one or more board members to serve on each advisory council. Responsibilities shall include informing the board of activities of the advisory councils and the programs~~

~~The advisory councils for the Foster Grandparent, Retired and Senior Volunteer, and Senior Companion Programs are mandated by the Corporation for National Service to provide advice and assistance to the projects. As such, they have no policy making authority.~~

## ARTICLE IV

### OFFICERS

#### Section 1. Officers

The officers of the Board shall be President, Vice-President (President-Elect), Past President, Secretary, Treasurer, and Planning Committee Chairman.

#### Section 2. Manner of Selection, Term of Office, Filling of Vacancies, and Removal of Officers

- a. The Board of Directors, at its February meeting, shall elect officers of the Board for the following year. All officers shall be chosen from those persons who are elected, voting members of the Board of Directors for the upcoming year. At this meeting the Nominating Committee shall present a slate of officers to include the Vice President (President-Elect), Secretary, Treasurer and Planning Committee Chairman. Additional names may be nominated from the floor. If there are nominations from the floor, election shall be written ballot. A majority vote of the members of the Board of Directors present and voting shall constitute election to office.
- b. The term of office for all officers shall be for one year, April 1 - March 31, or until their successors are elected, except for the treasurer whose term can be for two years. Officers shall be installed by the retiring President at the annual meeting in April. Each elected officer is eligible for election only once, with the exception of the Treasurer, who can be re-elected only once.
- c. If the office of any officer becomes vacant for any reason, the vacancy shall be filled by the Board of Directors at the recommendation of the Executive Committee
- d. Any officer may be removed at any time by the Board whenever in its judgment the best interests of the corporation will be served thereby, but such removal shall be without prejudice.

#### Section 3. Powers and Responsibilities

- a. It shall be the duty of the President to preside at all meetings of the Board of Directors and of the Executive Committee. The President, ~~subject to the approval of not fewer than two additional elected officers, shall appoint all standing committees and special committees, and shall be an ex-officio member of all committees, and present to the Board an annual report of its work, and perform all other duties incident to the office.~~

- b. The Vice President (President-Elect) shall perform specific duties as may be directed by the President, shall preside in the absence of the President, and shall preside for the unexpired term in case of inability of the President to act.
- c. The Secretary ~~shall keep a~~ is responsible for the record of the proceedings of all meetings and performs all other duties as are incident to the office.
- d. The Treasurer shall serve as chairperson of the Finance Committee. The Treasurer shall report ~~as needed~~ at the regular meetings of the Board of Directors.
- e. The Planning Committee Chairman shall serve as chair of the Planning Committee, which develops and/or reviews strategic plan progress.

## ARTICLE V

### MEETINGS OF THE BOARD

#### Section 1. Meetings

- a. Regular meetings of the Board shall be held five times a year, unless otherwise ordered by the Executive Committee. The meetings will be held in April, June, August, October, and February at such a time and place to be prescribed by the Board of Directors. The annual meeting shall be held in April, for the purpose of installing officers and directors, and dispatching other business that may come regularly before the Board.
- b. Special meetings may be called at any time by the President, or shall be called by the Secretary upon the written request of five members of the Board.
- c. The October meeting of the Board shall be devoted to consideration of the budget and any other relevant business.
- d. Notice of meetings of the Board shall be given at least two weeks in advance of such meetings, but attendance by a director at a regular or special meeting of the Board shall constitute waiver of notice of said meeting.

#### Section 2. Absence

A member of the Board absent two consecutive meetings without an expressed reason shall be contacted ~~in writing~~ by the President. A member of the Board absent ~~three~~ four consecutive meetings without adequate excuse shall be deemed, at the option of the Executive Committee, to have resigned thereby

### **Section 3. Quorum**

~~Those present and voting at all meetings constitute a quorum.~~ At least 1/2 of the voting membership shall constitute a quorum for transaction of business by the Board of Directors. The presiding officer may adjourn a meeting until a quorum is obtained.

Four (4) members of the Executive Committee shall constitute a quorum for transaction of business at any Executive Committee meeting

### **Section 4. Compensation**

No director shall receive compensation for his or her services as a director or as a member of a standing or special committee of the Board.

## **ARTICLE VI**

### **EXECUTIVE DIRECTOR**

The Executive Director shall be selected by the Board of Directors and shall perform the duties as prescribed. The Executive Director serves as chief executive officer of the corporation. The Executive Director shall be an ex-officio, non-voting member of the Board of Directors and all committees.

## **ARTICLE VII**

### **EXECUTIVE COMMITTEE**

#### **Section 1. Membership and Powers**

The Executive Committee shall consist of the elected officers, the immediate Past President, and two at-large members appointed by the President. It shall have power to pass upon matters which require action between regular meetings of the Board of Directors. ~~Members present and voting shall constitute a quorum and questions shall be decided by a majority vote.~~

#### **Section 2. Meetings and Notice**

Either the President or the Vice-President (President-Elect) may call a meeting of the Executive Committee. Members of the Executive Committee shall be notified at least 24 hours in advance of any meeting thereof, but attendance by any member at a meeting shall constitute waiver of notice.

### **Section 3. Personnel Committee**

The Executive Committee shall serve as the Personnel Committee. The President of the Board shall serve as the Personnel Committee Chairperson. The committee shall have the privilege of inviting non-board members for counsel at any time.

Personnel Committee responsibilities are as follows:

- (1) Approve personnel policies and procedures for all corporation employees.
- (2) Review policies periodically and keep them current with standard good practices, all pertinent government laws, policies and regulations.
- (3) Counsel upon request with Executive Director on staff problems.

## **ARTICLE VIII**

### **EXECUTIVE REVIEW COMMITTEE**

The Executive Review Committee shall consist of the President, two Past Presidents and the President-elect. This committee shall annually review the Executive Director's performance and compensation. A performance evaluation shall be written and compensation adjustments shall be made annually when appropriate.

## **ARTICLE IX**

### **STANDING COMMITTEES**

There shall be the following standing committees: Finance, Nominating, Public Relations/Public Education, Planning, Development, Audit and Spirit of Generations. A staff person shall be assigned to be an ex-officio member of each of these committees.

#### **a. Finance Committee**

The Finance Committee shall consist of the Treasurer as Chair and other Board members. The fiscal year for the corporation is April 1 - March 31.

The Finance Committee shall prepare a yearly budget to be mailed for approval by the Board of Directors and subsequent presentation to the Budget Committee of United Way; they shall compare annually the corporation's income with the cost of service, and on the basis of this comparison, recommend adjustments as indicated; they shall meet financial emergencies when they arise; review monthly financial statements; instruct and advise in all matters of business and finance; and develop and implement an investment plan revising as needed.

b. Nominating Committee

The Nominating Committee shall be appointed by the President of the Board. It shall serve until successors have been appointed. The Past President shall serve as chair of the nominating committee.

The Nominating Committee shall submit a yearly slate of officers and directors to the Board, and provide board education and board orientation to new members. At the February meeting, it shall make its report of nominations for directors and officers. ~~Members present and voting shall constitute a quorum, and questions shall be settled by majority vote.~~ As required, it shall present to the Board its nominations to fill any vacancies which may occur on the Board, the Executive Committee, or the Nominating Committee.

c. Public Relations/Public Education Committee

The Public Relations/Public Education Committee shall develop and approve a marketing and public relations program annually.

d. Planning Committee

The Planning Committee shall study the development of the total program of corporation services where indicated; develop a long range plan at least every six years; and review the long range plan and progress every year.

The committee may, when it desires, consult with other persons concerning the work of the committee.

e. Development Committee

The Development Committee shall oversee and evaluate fund development strategies and activities of the organization, ~~evaluate ongoing development activities~~ such as *THE SAGE SOCIETY*, The Spirit of Generations Awards Luncheon, the Fund for Generations, ~~Friends of Senior Citizens of Greater Dallas~~, foundation and individual solicitations, and identify new fund development activities. The committee shall take a leadership role in the developing of new prospects for funding, and shall organize an annual fund raising calendar.

f. Audit Committee

The chair of the Audit Committee shall be appointed by the President.

The Audit Committee shall order the annual financial audit of the corporation working with the staff Financial Manager; review the audit when completed; submit the audit to the Board; and work with staff to choose audit firm to be used.

g. Spirit of Generations Committee

The Spirit of Generations Committee shall plan and implement the annual Spirit of Generations luncheon to raise funds for the corporation, to promote its visibility, and to honor an individual or group of individuals. Members are from within and outside the Board of Directors. The luncheon chair and the corporate chairman are selected by the previous Spirit of Generations luncheon chairs, corporate chairs and the President of the Board at time selection is made

The Spirit of Generations Award is presented annually by Senior Citizens of Greater Dallas to an individual or group of individuals, who have contributed significantly in "thoughts, words, and deeds" to all generations of the Dallas community-past, present, and future. Our awardees are those individuals who have helped build the foundation that supports Dallas and the bridges that connect the ages. The honorees are selected by past committee and corporate leadership of Spirit of Generations with consultation with the Executive Committee through the Board President.

## ARTICLE X

### SPECIAL COMMITTEES

The Board may designate one or more special ad hoc committees, each to have the name, membership, duties, and responsibilities designated by the Board. Special committees shall consist of a chairperson and members of the Board except where otherwise directed at the time of the creation of any such committee. A vice-chairperson and a staff person may be appointed for any of such committees.

## ARTICLE XI

### INDEMNIFICATION OF DIRECTORS

#### Section 1. Permitted Indemnification

~~The corporation may indemnify and/or advance expenses, to~~ To the full extent it is consistent with permitted by the Texas ~~non-profit~~ Non Profit Corporation Act, as amended from time to time (the "Act"), ~~to~~ the corporation will indemnify any such person who may be indemnified or be advanced expenses under the Act against judgments, penalties (including excise and similar taxes), fines, settlements, and reasonable expenses (including court costs and attorneys' feed) actually incurred by such persons, and shall advance to such person any such reasonable expenses as are incurred by him or her in connection therewith.

## **Section 2. Limitation**

Notwithstanding Section 1 of this Article XII, the corporation may not indemnify, advance expenses to or maintain insurance on behalf of any person if, in the opinion of the counsel for the corporation, such indemnification, advancement of expenses or maintenance of insurance would subject the corporation to income or excise tax under the Internal Revenue Code of 1954 1986, as amended, or the provisions of any subsequent United States revenue law.

## **Section 3. Severability**

The provisions of this Article XII are intended to comply with Article 2 22A of the Act. To the extent that any provision of this Article restricts indemnification, advancement of expenses or maintenance of insurance contrary to applicable law or the Articles of Incorporation, such provision shall be reformed, modified or severed so as to comply with applicable law and the Articles of Incorporation, the other provisions of this Article shall remain in full force and effect and the validity thereof shall not be affected.

## **Section 4. Rights Not Exclusive**

The rights of persons who may be indemnified under the Act shall not be exclusive of any other right which such persons may have or hereafter acquire relating to the subject matter hereof

## **Section 5. Insurance**

To the fullest extent permitted by the Act, the corporation may purchase and maintain insurance on behalf of any person who is or was a director, officer, employee, or agent of the corporation or who is or was serving at the request of the corporation as a director, officer, partner, member, joint venturer, proprietor, employee, agent, or similar functionary of another foreign or domestic corporation, limited liability company, partnership, joint venture, sole proprietorship, trust, employee benefit plan, or other enterprise against any liability asserted against him or her and incurred by him or her in such a capacity or arising out of his or her status as such a person, whether or not the corporation would have the power to indemnify him or her against that liability pursuant to the applicable provisions of the Act, all as permitted by the Act

## **ARTICLE XII**

### **PARLIAMENTARY RULES**

Robert's Rules of Order, Revised, shall be the authority in all questions of parliamentary law not covered in the bylaws.

## **ARTICLE XIII**

### **AMENDMENTS**

The bylaws may be amended altered, or repealed, or new by-laws may be adopted at any regular meeting of the Board by an affirmative vote of 1/2 of the Directors ~~minimum of 20 directors present and voting~~. Any amendment to be considered at a regular or special meeting shall be mailed to all Board members at least two weeks in advance.

## **ARTICLE XIV**

### **DISSOLUTION**

The Board of Directors has the power to dissolve the corporation, as the Board deems necessary, at such time and upon such terms, consistent with the purposes of the corporation and all applicable legal requirements. Upon dissolution of the corporation, all remaining assets of the corporation will revert to the funding sources or will be earmarked for nonprofit organizations serving the elderly.