

**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

**2002**

Open to Public Inspection

Department of the Treasury  
Internal Revenue Service

The organization may have to use a copy of this return to satisfy state reporting requirements

**A** For the 2002 calendar year, or tax year period beginning and ending

<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	Please use IRS label or print or type See Specific Instructions	<b>C</b> Name of organization <b>POLICY LINK</b>		<b>D</b> Employer identification number 94-3297479
		Number and street (or P O box if mail is not delivered to street address) Room/suite <b>101 BROADWAY</b>		<b>E</b> Telephone number (510) 663-4312
		City or town, state or country, and ZIP + 4 <b>OAKLAND, CA 94607</b>		<b>F</b> Accounting method: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other (specify)

Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ)

H and I are not applicable to section 527 organizations

H(a) Is this a group return for affiliates?  Yes  No

H(b) If "Yes," enter number of affiliates

H(c) Are all affiliates included? (If "No," attach a list) N/A  Yes  No

H(d) Is this a separate return filed by an organization covered by a group ruling?  Yes  No

I Enter 4-digit GEN

**G** Web site **POLICYLINK.ORG**

**J** Organization type (check only one)  501(c) ( 3 ) (insert no)  4947(a)(1) or  527

**K** Check here  if the organization's gross receipts are normally not more than \$25,000. The organization need not file a return with the IRS, but if the organization received a Form 990 Package in the mail, it should file a return without financial data. Some states require a complete return

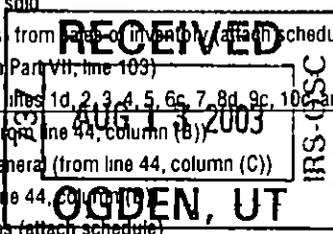
**M** Check  if the organization is not required to attach Sch B (Form 990, 990-EZ, or 990-PF)

**L** Gross receipts Add lines 6b, 8b, 9b, and 10b to line 12 **7,286,813.**

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances**

Revenue	1	Contributions, gifts, grants and similar amounts received				
	a	Direct public support	1a	6,376,514.		
	b	Indirect public support	1b			
	c	Government contributions (grants)	1c			
	d	Total (add lines 1a through 1c) (cash \$ 6,376,514. noncash \$ )	1d		6,376,514.	
	2	Program service revenue including government fees and contracts (from Part VII, line 93)	2			
	3	Membership dues and assessments	3			
	4	Interest on savings and temporary cash investments	4		26,147.	
	5	Dividends and interest from securities	5			
	6	a Gross rents SEE STATEMENT 1	6a	32,132.		
	b Less rental expenses	6b				
	c Net rental income or (loss) (subtract line 6b from line 6a)	6c		32,132.		
7	Other investment income (describe )	7				
Revenue	8	a Gross amount from sale of assets other than inventory	(A) Securities	(B) Other		
		b Less cost or other basis and sales expenses	8a			
		c Gain or (loss) (attach schedule)	8b			
	d	Net gain or (loss) (combine line 8c, columns (A) and (B))	8c			
8d						
9	Special events and activities (attach schedule)					
Revenue	a	Gross revenue (not including \$ of contributions reported on line 1a)	9a			
	b	Less direct expenses other than fundraising expenses	9b			
	c	Net income or (loss) from special events (subtract line 9b from line 9a)	9c			
Revenue	10	a Gross sales of inventory, less returns and allowances	10a			
		b Less cost of goods sold	10b			
	c	Gross profit or (loss) from sale of inventory (attach schedule) (subtract line 10b from line 10a)	10c			
11	Other revenue (from Part VII, line 103)	11		852,020.		
12	Total revenue (add lines 1d, 2, 3, 4, 5, 6c, 7, 8d, 9c, 10c, and 11)	12		7,286,813.		
Expenses	13	Program services (from line 44, column (B))	13		4,100,431.	
	14	Management and general (from line 44, column (C))	14		1,262,996.	
	15	Fundraising (from line 44, column (D))	15		200,161.	
	16	Payments to affiliates (attach schedule)	16			
	17	Total expenses (add lines 16 and 44, column (A))	17		5,563,588.	
18	Excess or (deficit) for the year (subtract line 17 from line 12)	18		1,723,225.		
Net Assets	19	Net assets or fund balances at beginning of year (from line 73, column (A))	19		602,159.	
	20	Other changes in net assets or fund balances (attach explanation) SEE STATEMENT 2	20		284,327.	
	21	Net assets or fund balances at end of year (combine lines 18, 19, and 20)	21		2,609,711.	

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**Part II Statement of Functional Expenses** All organizations must complete column (A) Columns (B), (C), and (D) are required for section 501(c)(3) and (4) organizations and section 4947(a)(1) nonexempt charitable trusts but optional for others Page 2

Do not include amounts reported on line 6b, 8b, 9b, 10b, or 16 of Part I	(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
22 Grants and allocations (attach schedule) cash \$ 45,000 • noncash \$	22 45,000.	45,000.	STATEMENT 5	
23 Specific assistance to individuals (attach schedule)	23			
24 Benefits paid to or for members (attach schedule)	24			
25 Compensation of officers, directors, etc	25 310,145.	206,627.	43,991.	59,527.
26 Other salaries and wages	26 2,441,096.	1,707,320.	680,403.	53,373.
27 Pension plan contributions	27 139,705.	97,193.	36,784.	5,728.
28 Other employee benefits	28 311,623.	216,796.	82,050.	12,777.
29 Payroll taxes	29 196,714.	136,854.	51,795.	8,065.
30 Professional fundraising fees	30 17,390.			17,390.
31 Accounting fees	31 51,146.		51,146.	
32 Legal fees	32 21,499.	6,021.	15,478.	
33 Supplies	33 76,384.	54,787.	18,926.	2,671.
34 Telephone	34 91,424.	68,970.	19,297.	3,157.
35 Postage and shipping	35 26,479.	20,978.	4,703.	798.
36 Occupancy	36 438,488.	325,584.	97,032.	15,872.
37 Equipment rental and maintenance	37 32,349.	24,019.	7,159.	1,171.
38 Printing and publications	38 48,174.	48,081.	80.	13.
39 Travel	39 246,666.	220,018.	22,249.	4,399.
40 Conferences, conventions, and meetings	40 52,183.	50,749.	997.	437.
41 Interest	41 5,922.	4,400.	1,308.	214.
42 Depreciation, depletion, etc (attach schedule)	42 261,728.	194,333.	57,920.	9,475.
43 Other expenses not covered above (itemize)				
a _____	43a			
b _____	43b			
c _____	43c			
d _____	43d			
e SEE STATEMENT 3	43e 749,473.	672,701.	71,678.	5,094.
44 Total functional expenses (add lines 22 through 43) Organizations completing columns (B)-(D) carry these totals to lines 13-15	44 5,563,588.	4,100,431.	1,262,996.	200,161.

Joint Costs Check  if you are following SOP 98-2  
 Are any joint costs from a combined educational campaign and fundraising solicitation reported in (B) Program services?  Yes  No  
 If "Yes" enter (i) the aggregate amount of these joint costs \$ \_\_\_\_\_, (ii) the amount allocated to Program services \$ \_\_\_\_\_,  
 (iii) the amount allocated to Management and general \$ \_\_\_\_\_, and (iv) the amount allocated to Fundraising \$ \_\_\_\_\_

**Part III Statement of Program Service Accomplishments**

What is the organization's primary exempt purpose? <b>SEE STATEMENT 4</b>	Program Service Expenses (Required for 501(c)(3) and (4) orgs and 4947(a)(1) trusts, but optional for others)
a COMMUNITY BASED REGIONALISM - SEE ATTACHED STATEMENT FOR DETAILED DESCRIPTION  (Grants and allocations \$ _____)	2,277,620.
b HEALTH - SEE ATTACHED STATEMENT  (Grants and allocations \$ _____)	482,611.
c COMMUNITY TECHNOLOGY - SEE ATTACHED STATEMENT  (Grants and allocations \$ _____)	91,058.
d URBAN POLICY - SEE ATTACHED STATEMENT  (Grants and allocations \$ _____)	1,111,423.
e Other program services (attach schedule) STATEMENT 6 (Grants and allocations \$ _____)	137,719.
f Total of Program Service Expenses (should equal line 44, column (B), Program services)	4,100,431.

**Part IV Balance Sheets**

Note Where required, attached schedules and amounts within the description column should be for end-of-year amounts only

		(A) Beginning of year		(B) End of year
Assets	45 Cash - non-interest-bearing	687,477.	45	762,540.
	46 Savings and temporary cash investments		46	
	47 a Accounts receivable	113,662.		
	47 b Less allowance for doubtful accounts		47c	113,662.
	48 a Pledges receivable			
	48 b Less allowance for doubtful accounts		48c	
	49 Grants receivable	300,000.	49	1,542,650.
	50 Receivables from officers, directors, trustees, and key employees		50	
	51 a Other notes and loans receivable			
	51 b Less allowance for doubtful accounts		51c	
	52 Inventories for sale or use		52	
	53 Prepaid expenses and deferred charges	36,297.	53	44,205.
	54 Investments - securities <input type="checkbox"/> Cost <input type="checkbox"/> FMV		54	
	55 a Investments - land, buildings, and equipment basis			
	55 b Less accumulated depreciation		55c	
56 Investments - other		56		
57 a Land, buildings, and equipment basis	1,389,496.			
57 b Less accumulated depreciation STMT 7	848,431.	57c	541,065.	
58 Other assets (describe <input type="checkbox"/> SEE STATEMENT 8 )	37,574.	58	42,770.	
59 Total assets (add lines 45 through 58) (must equal line 74)	1,817,912.	59	3,046,892.	
Liabilities	60 Accounts payable and accrued expenses	213,444.	60	162,359.
	61 Grants payable		61	
	62 Deferred revenue	304,327.	62	58,045.
	63 Loans from officers, directors, trustees, and key employees		63	
	64 a Tax-exempt bond liabilities		64a	
	64 b Mortgages and other notes payable STMT 9	584,844.	64b	
	65 Other liabilities (describe <input type="checkbox"/> SEE STATEMENT 10 )	113,138.	65	216,777.
66 Total liabilities (add lines 60 through 65)	1,215,753.	66	437,181.	
Net Assets or Fund Balances	Organizations that follow SFAS 117, check here <input checked="" type="checkbox"/> and complete lines 67 through 69 and lines 73 and 74			
	67 Unrestricted	602,159.	67	531,882.
	68 Temporarily restricted		68	2,077,829.
	69 Permanently restricted		69	
	Organizations that do not follow SFAS 117, check here <input type="checkbox"/> and complete lines 70 through 74			
	70 Capital stock, trust principal, or current funds		70	
	71 Paid-in or capital surplus, or land, building, and equipment fund		71	
	72 Retained earnings, endowment, accumulated income, or other funds		72	
	73 Total net assets or fund balances (add lines 67 through 69 or lines 70 through 72, column (A) must equal line 19, column (B) must equal line 21)	602,159.	73	2,609,711.
	74 Total liabilities and net assets / fund balances (add lines 66 and 73)	1,817,912.	74	3,046,892.

Form 990 is available for public inspection and, for some people, serves as the primary or sole source of information about a particular organization. How the public perceives an organization in such cases may be determined by the information presented on its return. Therefore, please make sure the return is complete and accurate and fully describes in Part III, the organization's programs and accomplishments.



Part VI Other Information

76 Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity
77 Were any changes made in the organizing or governing documents but not reported to the IRS?
78 a Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?
78 b If "Yes," has it filed a tax return on Form 990-T for this year?
79 Was there a liquidation, dissolution, termination, or substantial contraction during the year?
80 a Is the organization related (other than by association with a statewide or nationwide organization) through common membership, governing bodies, trustees, officers, etc., to any other exempt or nonexempt organization?
81 a Enter direct or indirect political expenditures See line 81 instructions
81 b Did the organization file Form 1120-POL for this year?
82 a Did the organization receive donated services or the use of materials equipment or facilities at no charge or at substantially less than fair rental value?
82 b If "Yes," you may indicate the value of these items here Do not include this amount as revenue in Part I or as an expense in Part II (See instructions in Part III)
83 a Did the organization comply with the public inspection requirements for returns and exemption applications?
83 b Did the organization comply with the disclosure requirements relating to quid pro quo contributions?
84 a Did the organization solicit any contributions or gifts that were not tax deductible?
84 b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?
85 501(c)(4), (5), or (6) organizations a Were substantially all dues nondeductible by members?
85 b Did the organization make only in-house lobbying expenditures of \$2,000 or less?
85 c Dues, assessments, and similar amounts from members
85 d Section 162(e) lobbying and political expenditures
85 e Aggregate nondeductible amount of section 6033(e)(1)(A) dues notices
85 f Taxable amount of lobbying and political expenditures (line 85d less 85e)
85 g Does the organization elect to pay the section 6033(e) tax on the amount on line 85f?
85 h If section 6033(e)(1)(A) dues notices were sent, does the organization agree to add the amount on line 85f to its reasonable estimate of dues allocable to nondeductible lobbying and political expenditures for the following tax year?
86 501(c)(7) organizations Enter a Initiation fees and capital contributions included on line 12
86 b Gross receipts, included on line 12, for public use of club facilities
87 501(c)(12) organizations Enter a Gross income from members or shareholders
87 b Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them)
88 At any time during the year, did the organization own a 50% or greater interest in a taxable corporation or partnership, or an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3?
89 a 501(c)(3) organizations Enter Amount of tax imposed on the organization during the year under section 4911
89 b 501(c)(3) and 501(c)(4) organizations Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year?
89 c Enter Amount of tax imposed on the organization managers or disqualified persons during the year under sections 4912, 4955, and 4958
89 d Enter Amount of tax on line 89c, above, reimbursed by the organization
90 a List the states with which a copy of this return is filed
90 b Number of employees employed in the pay period that includes March 12, 2002
91 The books are in care of

Located at 101 BROADWAY, OAKLAND, CA ZIP + 4 94607

92 Section 4947(a)(1) nonexempt charitable trusts filing Form 990 in lieu of Form 1041- Check here and enter the amount of tax-exempt interest received or accrued during the tax year

**Part VII Analysis of Income-Producing Activities** (See page 31 of the instructions)

	Unrelated business income		Excluded by section 512 513 or 514		(E) Related or exempt function income
	(A) Business code	(B) Amount	(C) Exclu- sion code	(D) Amount	
<b>Note</b> Enter gross amounts unless otherwise indicated					
93 Program service revenue					
a _____					
b _____					
c _____					
d _____					
e _____					
f Medicare/Medicaid payments					
g Fees and contracts from government agencies					
94 Membership dues and assessments					
95 Interest on savings and temporary cash investments			14	26,147.	
96 Dividends and interest from securities					
97 Net rental income or (loss) from real estate					
a debt-financed property					
b not debt-financed property					32,132.
98 Net rental income or (loss) from personal property					
99 Other investment income					
100 Gain or (loss) from sales of assets other than inventory					
101 Net income or (loss) from special events					
102 Gross profit or (loss) from sales of inventory					
103 Other revenue					
a <b>OTHER REVENUE - RELATED</b>					852,020.
b _____					
c _____					
d _____					
e _____					
104 Subtotal (add columns (B), (D), and (E))		0.		26,147.	884,152.
105 Total (add line 104, columns (B), (D), and (E))					910,299.

**Note** Line 105 plus line 1d, Part I, should equal the amount on line 12, Part I

**Part VIII Relationship of Activities to the Accomplishment of Exempt Purposes** (See page 32 of the instructions)

Line No	Explain how each activity for which income is reported in column (E) of Part VII contributed importantly to the accomplishment of the organization's exempt purposes (other than by providing funds for such purposes)
97B	SUBLEASING OFFICE SPACE TO TWO NON-PROFITS WITH RELATED EXEMPT PURPOSE
103B	CONTRACT INCOME AND REIMBURSEMENTS RELATED TO PROGRAM ACTIVITIES

**Part IX Information Regarding Taxable Subsidiaries and Disregarded Entities** (See page 32 of the instructions)

(A) Name, address, and EIN of corporation, partnership, or disregarded entity	(B) Percentage of ownership interest	(C) Nature of activities	(D) Total income	(E) End-of-year assets
N/A	%			
	%			
	%			
	%			

**Part X Information Regarding Transfers Associated with Personal Benefit Contracts** (See page 33 of the instructions)

- (a) Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?  Yes  No
- (b) Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?  Yes  No

**Note** If "Yes" to (b), file Form 8870 and Form 4720 (see instructions)

accompanying schedules and statements and to the best of my knowledge and belief, it is true information of which preparer has any knowledge

Date: 8/11/03

Type or print name and title: *Joan Catherine Brown, Director, Finance Operations*

Date: \_\_\_\_\_ Check if self- \_\_\_\_\_ Preparer's SSN or PTIN: \_\_\_\_\_

**SCHEDULE A**  
(Form 990 or 990-EZ)

**Organization Exempt Under Section 501(c)(3)**

OMB No 1545-0047

(Except Private Foundation) and Section 501(e), 501(f), 501(k),  
501(n), or Section 4947(a)(1) Nonexempt Charitable Trust

**2002**

Department of the Treasury  
Internal Revenue Service

**Supplementary Information-(See separate instructions.)**  
▶ **MUST be completed by the above organizations and attached to their Form 990 or 990-EZ**

Name of the organization: **POLICY LINK** Employer identification number: **94 3297479**

**Part I Compensation of the Five Highest Paid Employees Other Than Officers, Directors, and Trustees**  
(See page 1 of the instructions List each one If there are none enter "None")

(a) Name and address of each employee paid more than \$50,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
JANET BELL ----- 101 BROADWAY, OAKLAND, CA 94607	PROGRAM DIREC 40 HRS/WEEK	135,660.	16,916.	0.
JOE BROOKS ----- 101 BROADWAY, OAKLAND, CA 94607	PROGRAM DIREC 40 HRS/WEEK	124,848.	27,527.	0.
VICTOR RUBIN ----- 101 BROADWAY, OAKLAND, CA 94607	PROGRAM DIREC 40 HRS/WEEK	122,610.	13,224.	0.
MILDRED THOMPSON ----- 101 BROADWAY, OAKLAND, CA 94607	SENIOR ASSOC 40 HRS/WEEK	91,240.	14,075.	0.
MAYA HARRIS-WEST ----- 101 BROADWAY, OAKLAND, CA 94607	SENIOR ASSOC 40 HRS/WEEK	84,537.	16,980.	0.
Total number of other employees paid over \$50,000 ▶	16			

**Part II Compensation of the Five Highest Paid Independent Contractors for Professional Services**  
(See page 2 of the instructions List each one (whether individuals or firms) If there are none, enter "None")

(a) Name and address of each independent contractor paid more than \$50,000	(b) Type of service	(c) Compensation
NONE -----		
-----		
-----		
-----		
-----		
-----		
Total number of others receiving over \$50,000 for professional services ▶	0	

**Part III Statements About Activities** (See page 2 of the instructions )

	Yes	No
1 During the year, has the organization attempted to influence national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum? If "Yes," enter the total expenses paid or incurred in connection with the lobbying activities ► \$ _____ \$ <u>8,661.</u> (Must equal amounts on line 38, Part VI-A, or line 1 of Part VI-B) Organizations that made an election under section 501(h) by filing Form 5768 must complete Part VI-A. Other organizations checking "Yes," must complete Part VI-B AND attach a statement giving a detailed description of the lobbying activities <b>VI-A, LINE 38B</b>	X	
2 During the year, has the organization, either directly or indirectly, engaged in any of the following acts with any substantial contributors, trustees, directors, officers, creators, key employees, or members of their families, or with any taxable organization with which any such person is affiliated as an officer, director, trustee, majority owner, or principal beneficiary? (If the answer to any question is "Yes," attach a detailed statement explaining the transactions )		
a Sale, exchange, or leasing of property?		X
b Lending of money or other extension of credit?		X
c Furnishing of goods, services, or facilities?		X
d Payment of compensation (or payment or reimbursement of expenses if more than \$1,000)? SEE PART V, FORM 990	X	
e Transfer of any part of its income or assets?		X
3 Does the organization make grants for scholarships, fellowships, student loans, etc.? (See Note below )		X
4 Do you have a section 403(b) annuity plan for your employees?		X
<b>Note</b> Attach a statement to explain how the organization determines that individuals or organizations receiving grants or loans from it in furtherance of its charitable programs "qualify" to receive payments		

**Part IV Reason for Non-Private Foundation Status** (See pages 3 through 5 of the instructions )

The organization is not a private foundation because it is (Please check only ONE applicable box )

- 5  A church, convention of churches, or association of churches Section 170(b)(1)(A)(i)
- 6  A school Section 170(b)(1)(A)(ii) (Also complete Part V )
- 7  A hospital or a cooperative hospital service organization Section 170(b)(1)(A)(iii)
- 8  A Federal, state, or local government or governmental unit Section 170(b)(1)(A)(v)
- 9  A medical research organization operated in conjunction with a hospital Section 170(b)(1)(A)(iii) Enter the hospital's name, city, and state ► \_\_\_\_\_
- 10  An organization operated for the benefit of a college or university owned or operated by a governmental unit Section 170(b)(1)(A)(iv) (Also complete the Support Schedule in Part IV-A )
- 11a  An organization that normally receives a substantial part of its support from a governmental unit or from the general public Section 170(b)(1)(A)(vi) (Also complete the Support Schedule in Part IV-A )
- 11b  A community trust Section 170(b)(1)(A)(vi) (Also complete the Support Schedule in Part IV-A )
- 12  An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its charitable, etc., functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See section 509(a)(2) (Also complete the Support Schedule in Part IV-A )
- 13  An organization that is not controlled by any disqualified persons (other than foundation managers) and supports organizations described in (1) lines 5 through 12 above, or (2) section 501(c)(4), (5), or (6), if they meet the test of section 509(a)(2) (See section 509(a)(3) )

Provide the following information about the supported organizations (See page 5 of the instructions )

(a) Name(s) of supported organization(s)	(b) Line number from above

- 14  An organization organized and operated to test for public safety Section 509(a)(4) (See page 5 of the instructions )

**Part IV-A Support Schedule** (Complete only if you checked a box on line 10, 11, or 12) Use cash method of accounting  
**Note** You may use the worksheet in the instructions for converting from the accrual to the cash method of accounting

Calendar year (or fiscal year beginning in)	(a) 2001	(b) 2000	(c) 1999	(d) 1998	(e) Total
15 Gifts, grants, and contributions received (Do not include unusual grants. See line 28.)	4,498,053.	4,320,215.	4,267,963.	375,000.	13,461,231.
16 Membership fees received					
17 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to the organization's charitable, etc., purpose					
18 Gross income from interest, dividends, amounts received from payments on securities loans (section 512(a)(5)), rents, royalties, and unrelated business taxable income (less section 511 taxes) from businesses acquired by the organization after June 30, 1975	44,393.	61,586.	69,338.		175,317.
19 Net income from unrelated business activities not included in line 18					
20 Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf					
21 The value of services or facilities furnished to the organization by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge.					
22 Other income. Attach a schedule. Do not include gain or (loss) from sale of capital assets.	25,865.	49,917.	36,736.	3,956.	116,474.
23 Total of lines 15 through 22	4,568,311.	4,431,718.	4,374,037.	378,956.	13,753,022.
24 Line 23 minus line 17	4,568,311.	4,431,718.	4,374,037.	378,956.	13,753,022.
25 Enter 1% of line 23	45,683.	44,317.	43,740.	3,790.	
26 Organizations described on lines 10 or 11	a Enter 2% of amount in column (e), line 24				275,060.
	b Prepare a list for your records to show the name of and amount contributed by each person (other than a governmental unit or publicly supported organization) whose total gifts for 1998 through 2001 exceeded the amount shown in line 26a. Do not file this list with your return. Enter the sum of all these excess amounts.				11,217,320.
	c Total support for section 509(a)(1) test. Enter line 24, column (e).				13,753,022.
	18 175,317.	19	26b 11,217,320.		11,509,111.
	22 116,474.				2,243,911.
	e Public support (line 26c minus line 26d total)				16.3158%
	f Public support percentage (line 26e (numerator) divided by line 26c (denominator))				
27 Organizations described on line 12	a For amounts included in lines 15, 16, and 17 that were received from a "disqualified person," prepare a list for your records to show the name of, and total amounts received in each year from, each "disqualified person." Do not file this list with your return. Enter the sum of such amounts for each year				N/A
	(2001)	(2000)	(1999)	(1998)	
	b For any amount included in line 17 that was received from each person (other than "disqualified persons"), prepare a list for your records to show the name of, and amount received for each year, that was more than the larger of (1) the amount on line 25 for the year or (2) \$5,000. (Include in the list organizations described in lines 5 through 11, as well as individuals.) Do not file this list with your return. After computing the difference between the amount received and the larger amount described in (1) or (2), enter the sum of these differences (the excess amounts) for each year				N/A
	(2001)	(2000)	(1999)	(1998)	
	c Add Amounts from column (e) for lines				27c N/A
	15	16	21		27d N/A
	17	20			27e N/A
	d Add Line 27a total and line 27b total				
	e Public support (line 27c total minus line 27d total)				
	f Total support for section 509(a)(2) test. Enter amount on line 23 column (e)				27f N/A
	g Public support percentage (line 27e (numerator) divided by line 27f (denominator))				27g N/A %
	h Investment income percentage (line 18, column (e) (numerator) divided by line 27f (denominator))				27h N/A %
28 Unusual Grants	For an organization described in line 10, 11, or 12 that received any unusual grants during 1998 through 2001, prepare a list for your records to show, for each year, the name of the contributor, the date and amount of the grant, and a brief description of the nature of the grant. Do not file this list with your return. Do not include these grants in line 15				

**Part V Private School Questionnaire** (See page 7 of the instructions )

N/A

**(To be completed ONLY by schools that checked the box on line 6 in Part IV)**

		Yes	No
29	Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?		
30	Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?		
31	Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe, if "No," please explain (If you need more space, attach a separate statement )		
<hr/> <hr/> <hr/>			
32	Does the organization maintain the following		
a	Records indicating the racial composition of the student body, faculty, and administrative staff?	32a	
b	Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?	32b	
c	Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?	32c	
d	Copies of all material used by the organization or on its behalf to solicit contributions? If you answered "No" to any of the above, please explain (If you need more space, attach a separate statement )	32d	
<hr/> <hr/> <hr/>			
33	Does the organization discriminate by race in any way with respect to		
a	Students' rights or privileges?	33a	
b	Admissions policies?	33b	
c	Employment of faculty or administrative staff?	33c	
d	Scholarships or other financial assistance?	33d	
e	Educational policies?	33e	
f	Use of facilities?	33f	
g	Athletic programs?	33g	
h	Other extracurricular activities? If you answered "Yes" to any of the above, please explain (If you need more space, attach a separate statement )	33h	
<hr/> <hr/> <hr/>			
34 a	Does the organization receive any financial aid or assistance from a governmental agency?	34a	
b	Has the organization's right to such aid ever been revoked or suspended? If you answered "Yes" to either 34a or b, please explain using an attached statement	34b	
35	Does the organization certify that it has complied with the applicable requirements of sections 4 01 through 4 05 of Rev Proc 75-50, 1975-2 C B 587, covering racial nondiscrimination? If "No," attach an explanation	35	

**Part VI-A Lobbying Expenditures by Electing Public Charities** (See page 9 of the instructions )

(To be completed ONLY by an eligible organization that filed Form 5768)

Check  a  if the organization belongs to an affiliated group Check  b  if you checked "a" and "limited control" provisions apply

Limits on Lobbying Expenditures (The term "expenditures" means amounts paid or incurred )		(a) Affiliated group totals	(b) To be completed for ALL electing organizations
		N/A	
36	Total lobbying expenditures to influence public opinion (grassroots lobbying)	38	800.
37	Total lobbying expenditures to influence a legislative body (direct lobbying)	37	7,861.
38	Total lobbying expenditures (add lines 36 and 37)	38	8,661.
39	Other exempt purpose expenditures	39	5,554,927.
40	Total exempt purpose expenditures (add lines 38 and 39)	40	5,563,588.
41	Lobbying nontaxable amount Enter the amount from the following table - If the amount on line 40 is - The lobbying nontaxable amount is - Not over \$500,000 20% of the amount on line 40 Over \$500,000 but not over \$1,000,000 \$100,000 plus 15% of the excess over \$500,000 Over \$1,000,000 but not over \$1,500,000 \$175,000 plus 10% of the excess over \$1,000,000 Over \$1,500,000 but not over \$17,000,000 \$225,000 plus 5% of the excess over \$1,500,000 Over \$17,000,000 \$1,000,000	41	428,179.
42	Grassroots nontaxable amount (enter 25% of line 41)	42	107,045.
43	Subtract line 42 from line 36 Enter -0- if line 42 is more than line 36	43	0.
44	Subtract line 41 from line 38 Enter -0- if line 41 is more than line 38	44	0.

Caution If there is an amount on either line 43 or line 44, you must file Form 4720

**4-Year Averaging Period Under Section 501(h)**

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below See the instructions for lines 45 through 50 on page 11 of the instructions )

Calendar year (or fiscal year beginning in)	Lobbying Expenditures During 4-Year Averaging Period				
	(a) 2002	(b) 2001	(c) 2000	(d) 1999	(e) Total
45	428,179.	415,603.	380,141.	318,955.	1,542,878.
46					2,314,317.
47	8,661.	2,145.	53,157.	64,942.	128,905.
48	107,045.	103,901.	95,035.	79,739.	385,720.
49					578,580.
50	800.	0.	9,852.	28,095.	38,747.

**Part VI-B Lobbying Activity by Nonelecting Public Charities**

(For reporting only by organizations that did not complete Part VI-A) (See page 11 of the instructions )

N/A

During the year, did the organization attempt to influence national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of			Amount
	Yes	No	
a Volunteers			
b Paid staff or management (Include compensation in expenses reported on lines c through h )			
c Media advertisements			
d Mailings to members, legislators, or the public			
e Publications, or published or broadcast statements			
f Grants to other organizations for lobbying purposes			
g Direct contact with legislators, their staffs, government officials or a legislative body			
h Rallies, demonstrations seminars, conventions, speeches, lectures, or any other means			
i Total lobbying expenditures (Add lines c through h )			0.

If "Yes" to any of the above, also attach a statement giving a detailed description of the lobbying activities



Asset No	Description	Date Acquired	Method	Life	Line No	Unadjusted Cost Or Basis	Bus % Excl	* Reduction In Basis	Basis For Depreciation	Accumulated Depreciation	Current Sec 179	Amount Of Depreciation
1	SEE ATTACHED SCHEDULE * TOTAL 990 PAGE 2 DEPR			.000	16	1389496.		0.	1389496.	586,703.	0.	261,728.
						1389496.			1389496.	586,703.	0.	261,728.

FORM 990	RENTAL INCOME	STATEMENT	1
<u>KIND AND LOCATION OF PROPERTY</u>		<u>ACTIVITY NUMBER</u>	<u>GROSS RENTAL INCOME</u>
		0	32,132.
TOTAL TO FORM 990, PART I, LINE 6A			32,132.

FORM 990	OTHER CHANGES IN NET ASSETS OR FUND BALANCES	STATEMENT	2
<u>DESCRIPTION</u>			<u>AMOUNT</u>
EFFECT OF CHANGING TO THE REVENUE RECOGNITION METHOD PROVIDED IN SFAS 116			284,327.
TOTAL TO FORM 990, PART I, LINE 20			284,327.

FORM 990	OTHER EXPENSES			STATEMENT	3
<u>DESCRIPTION</u>	(A) <u>TOTAL</u>	(B) <u>PROGRAM SERVICES</u>	(C) <u>MANAGEMENT AND GENERAL</u>	(D) <u>FUNDRAISING</u>	
CONTRACT SERVICES AND TEMPS	689,573.	633,343.	54,586.	1,644.	
WEBSITE	249.	249.			
OUTREACH	2,520.	2,291.	197.	32.	
INSURANCE	6,998.	5,197.	1,548.	253.	
BOARD EXPENSE	9,324.		9,324.		
RECRUITMENT					
ADVERTISING	2,606.	393.	105.	2,108.	
DESIGN AND EDITING	5,243.	5,037.	177.	29.	
MEMBERSHIPS AND SUBSCRIPTIONS	10,908.	8,163.	2,359.	386.	
PUBLICATIONS AND RESEARCH	11,858.	9,260.	2,173.	425.	
MULTIMEDIA SUPPLIES AND SERVICES	7,828.	6,440.	1,176.	212.	
OTHER COSTS	2,366.	2,328.	33.	5.	
TOTAL TO FM 990, LN 43	749,473.	672,701.	71,678.	5,094.	



FORM 990

OTHER ASSETS

STATEMENT 8

DESCRIPTION

AMOUNT

DEPOSITS

37,364.

MISCELLANEOUS RECEIVABLES

5,183.

OTHER ASSETS

223.

TOTAL TO FORM 990, PART IV, LINE 58, COLUMN B

42,770.

FORM 990	OTHER NOTES AND LOANS PAYABLE	STATEMENT	9
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LENDER'S NAME	TERMS OF REPAYMENT
---------------	--------------------

CIVIC BANK OF COMMERCE	DUE ON MATURITY
------------------------	-----------------

DATE OF NOTE	MATURITY DATE	ORIGINAL LOAN AMOUNT	INTEREST RATE
02/13/01	02/02/02	584,844.	6.25%

SECURITY PROVIDED BY BORROWER	PURPOSE OF LOAN
-------------------------------	-----------------

NONE	BRIDGING FUNDS
------	----------------

RELATIONSHIP OF LENDER
------------------------

NONE
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DESCRIPTION OF CONSIDERATION	FMV OF CONSIDERATION	BALANCE DUE
CASH	0.	0.

TOTAL INCLUDED ON FORM 990, PART IV, LINE 64, COLUMN B	
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FORM 990	OTHER LIABILITIES	STATEMENT	10
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DESCRIPTION	AMOUNT
SUBLETTER DEPOSITS	500.
401K PAYABLE	0.
SALES TAX PAYABLE	551.
ACCRUED EMPLOYEE COMPENSATION	146,880.
ACCRUED INTEREST EXPENSE	0.
LEASE PAYABLE	68,846.
TOTAL TO FORM 990, PART IV, LINE 65, COLUMN B	216,777.

FORM 990

PART V - LIST OF OFFICERS, DIRECTORS,  
TRUSTEES AND KEY EMPLOYEES

STATEMENT 11

NAME AND ADDRESS	TITLE AND AVRG HRS/WK	COMPEN- SATION	EMPLOYEE BEN PLAN CONTRIB	EXPENSE ACCOUNT
ANGELA GLOVER BLACKWELL 101 BROADWAY OAKLAND, CA 94607	PRESIDENT & DIRECTOR FULL	180,385.	28,527.	0.
JOAN WALSH 22 4TH STREET, 16TH FLOOR SAN FRANCISCO, CA 94103	DIRECTOR PART	0.	0.	0.
SHERI DUNN BERRY 839 TEMPLE TERRACE LAS ANGELES, CA 90042	DIRECTOR PART	0.	0.	0.
JAMES GIBSON 1575 EYE STREET, NW WASHINGTON, DC 20005	DIRECTOR PART	0.	0.	0.
JUDITH BELL 101 BROADWAY OAKLAND, CA 94607	EXEC VICE PRESIDENT FULL	129,760.	20,950.	0.
CATHERINE S. MUTHER 153 UPPER TERRACE SAN FRANCISCO, CA 94117	DIRECTOR PART	0.	0.	0.
MAGGIE WILLIAMS 55 W. 125TH ST NEW YORK, NY 10027	DIRECTOR PART	0.	0.	0.
WILLIAM JULIUS WILSON THE KENNEDY SCHOOL OF GOVERNEMENT HAR CAMBRIDGE, MA 02138	DIRECTOR PART	0.	0.	0.
GEOFFREY CANADA 2770 BROADWAY NEW YORK, NY 10025	DIRECTOR PART	0.	0.	0.
STEWART KWOH 1010 S. FLOWER STREET, #302 LOS ANGELES, CA 90015	DIRECTOR PART	0.	0.	0.
TOTALS INCLUDED ON FORM 990, PART V		310,145.	49,477.	0.

SCHEDULE A	OTHER INCOME			STATEMENT 12
DESCRIPTION	2001 AMOUNT	2000 AMOUNT	1999 AMOUNT	1998 AMOUNT
SUBLEASE INCOME	27,816.	50,536.	36,736.	3,956.
LOSS ON DISPOSITION OF ASSET	-1,951.	-619.	0.	0.
TOTAL TO SCHEDULE A, LINE 22	25,865.	49,917.	36,736.	3,956.

# Application for Extension of Time To File an Exempt Organization Return

▶ File a separate application for each return

- If you are filing for an **Automatic 3-Month Extension**, complete only **Part I** and check this box
- If you are filing for an **Additional (not automatic) 3-Month Extension**, complete only **Part II** (on page 2 of this form)

**Note** Do not complete Part II unless you have already been granted an automatic 3-month extension on a previously filed Form 8868

**Part I Automatic 3-Month Extension of Time** - Only submit original (no copies needed)

**Note Form 990-T corporations** requesting an automatic 6-month extension - check this box and complete Part I only   
 All other corporations (including Form 990-C filers) must use Form 7004 to request an extension of time to file income tax returns. Partnerships, REMICs and trusts must use Form 8736 to request an extension of time to file Form 1065, 1066, or 1041

<b>Type or print</b>	Name of Exempt Organization <b>POLICY LINK</b>	Employer identification number <b>94-3297479</b>
File by the due date for filing your return See instructions	Number, street, and room or suite no. If a P O box, see instructions <b>101 BROADWAY</b>	
	City, town or post office, state, and ZIP code For a foreign address, see instructions <b>OAKLAND, CA 94607</b>	

**Check type of return to be filed** (file a separate application for each return)

- |  |  |                                    |
|--|--|------------------------------------|
| <input checked="" type="checkbox"/> Form 990 | <input type="checkbox"/> Form 990 T (corporation)                | <input type="checkbox"/> Form 4720 |
| <input type="checkbox"/> Form 990-BL         | <input type="checkbox"/> Form 990 T (sec 401(a) or 408(a) trust) | <input type="checkbox"/> Form 5227 |
| <input type="checkbox"/> Form 990 EZ         | <input type="checkbox"/> Form 990 T (trust other than above)     | <input type="checkbox"/> Form 6069 |
| <input type="checkbox"/> Form 990 PF         | <input type="checkbox"/> Form 1041 A                             | <input type="checkbox"/> Form 8870 |

- If the organization does not have an office or place of business in the United States, check this box
- If this is for a **Group Return**, enter the organization's four digit Group Exemption Number (GEN) \_\_\_\_\_ If this is for the **whole group**, check this box  If it is for part of the group, check this box  and attach a list with the names and EINs of all members the extension will cover

**1** I request an automatic 3 month (6 month, for **990-T corporation**) extension of time until **AUGUST 15, 2003** to file the exempt organization return for the organization named above. The extension is for the organization's return for  
 ▶  calendar year **2002** or  
 ▶  tax year beginning \_\_\_\_\_, and ending \_\_\_\_\_

**2** If this tax year is for less than 12 months, check reason  Initial return  Final return  Change in accounting period

**3a** If this application is for Form 990 BL, 990 PF, 990 T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits See instructions \$ \_\_\_\_\_

**b** If this application is for Form 990 PF or 990-T, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit \$ \_\_\_\_\_

**c Balance Due** Subtract line 3b from line 3a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System) See instructions \$ **N/A**

### Signature and Verification

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete, and that I am authorized to prepare this form.

Signature ▶ \_\_\_\_\_ Title ▶ \_\_\_\_\_ Date ▶ \_\_\_\_\_  
 LHA For Paperwork Reduction Act Notice, see instruction Form **8868** (12-2000)

PolicyLink

EIN. 94-3297479

2002 Form 990 Page 2, Part III, Statement of Program Service Accomplishments

COMMUNITY BASED REGIONALISM

\$ 2,277,620

PolicyLink has developed an equitable development framework to support community building, regionalism, and equity. This framework is used, for example, in PolicyLink work with the Community Capital Investment Initiative (CCII), an effort to implement a new model for revitalizing low-income, low-wealth communities by bringing the community and the private sector together to solve common problems. The initiative seeks to achieve the "double bottom line" of economic and social returns that is a core principle of equitable development.

The PolicyLink *Equitable Development Toolkit: Beyond Gentrification* is a web-based resource that highlights federal, state, and local policies and strategies that community leaders can pursue to direct new investments that can benefit of current residents. Twenty-one tools are now available that focus on affordable housing, finance strategies, controlling development, and income and asset creation. With the development of the Equitable Development Action Forum (EDAF), PolicyLink is using equitable development framing to help build a movement for equitable development that can lead to the implementation of policies and practices to promote economic and social equity at the local, regional, state, and national levels, and, thus, build inclusive, livable communities.

PolicyLink developed and advanced the concept of "resident ownership mechanisms (ROMs)," wealth-building tools that are highlighted in the PolicyLink report, *Sharing the Wealth*. ROMs enable residents to gain an ownership stake in the assets of their communities. They help forge new civic relationships, where residents are partners with business and political leaders and have a voice in the economic development decisions that affect their lives.

PolicyLink place-based work involves efforts in a number of cities. In New York City, PolicyLink worked closely with staff and board members of Harlem Congregations for Community Improvement (HCCI) on a range of wealth-building tools and equitable development opportunities related to HCCI activities in Harlem, including the redevelopment of brownfield sites. In San Diego, PolicyLink is working with the Jacobs Center for NonProfit Innovation (JCNI) on Market Creek Plaza, the nation's first real estate development project to be planned, developed and, ultimately, owned by neighborhood residents.

PolicyLink supports alliances of community builders and advocates for equitable development in a number of cities and regions around the country, and produces reports with those groups and about their efforts. Such case studies are a means of "lifting up what works," and disseminating information to other communities about

equitable development and methods for achieving it. PolicyLink has recently completed studies of Portland, Oregon and Boston, Massachusetts, a report based on work in Washington, DC, is in progress. The organization is monitoring the inclusion of a social equity perspective throughout all aspects of the Smart Growth/Regional Livability Footprint, a multiyear project that is mapping the future land use, housing, and transportation pattern in the San Francisco Bay area.

In the fall of 2002, PolicyLink partnered with the Funders' Network for Smart Growth and Livable Communities to convene an action summit to explore diverse initiatives that connect low-income people and communities of color to regional opportunities and resources. The two-day conference attracted over 600 participants who represented the broad base of stakeholders needed to build equitable and inclusive neighborhoods and regions.

PolicyLink prepares reports for a number of foundations, including The Annie E. Casey Foundation, which asked PolicyLink to participate in three consultative sessions on smart growth and regional equity. The nation's leading researchers and advocates on these issues participated in the sessions along with some of the most experienced and creative community-based practitioners. A report prepared by PolicyLink, to be published by the foundation in Fall 2003, summarized the main themes of the presentations and sessions.

#### **HEALTH**

**\$ 482,611**

The California Endowment (TCE) contracted with PolicyLink to provide technical assistance to organizations working on asthma to help strengthen their policy and advocacy skills. During the three-year grant cycle, PolicyLink is working with each of the three statewide regional asthma coalitions to identify policies that need to be enacted, changed, or enforced. A report produced by PolicyLink assisted TCE in exploring and developing a strategy to address childhood asthma through policy change.

In addition, PolicyLink coordinated and conducted research and analysis to examine the relationship between place and health disparities, policy and practice opportunities for change, and the possibilities for preventing health disparities and for measuring change over time.

#### **COMMUNITY TECHNOLOGY**

**\$ 91,058**

Working with the Leadership Conference on Civil Rights (LCCR), Leadership Conference Education Fund, and CTCNet, PolicyLink helped preserve technology benefits for low-income communities that were threatened with loss of funding by the federal government. PolicyLink and LCCR engaged more than 125 national, state, and local organizations in the "Digital Empowerment Campaign," which attracted bipartisan support, media attention, and was ultimately successful in restoring funding for important federal technology programs.

PolicyLink work in technology goes beyond access to raise questions about organizational capacity and opportunities for advancing equity by bridging the digital divide. The organization has helped broaden the concept of the divide to include the ways in which communities and organizations use technology to carry out their missions in an equitable way.

**URBAN POLICY**

**\$ 1,111,423**

PolicyLink has supported the development of new courses, curricula, and degree programs in higher education that will provide skills, knowledge, and experience in community building to current and future practitioners.

PolicyLink conducted a comprehensive research project for the William and Flora Hewlett Foundation to identify ways the foundation might contribute to increasing the numbers of people of color who influence policy in areas related to children, families, and communities. The final report is a result of interviews, an extensive literature review and a scan of current leadership development programs.

PolicyLink supported capacity-building efforts of partner organizations and others in the field by delivering trainings, developing curricula, and hosting meetings and conferences to connect practitioners from different regions of the country with each other.

**CRIMINAL JUSTICE**

**\$ 137,719**

As a follow-up to the 2001 PolicyLink report on *Community-Centered Policing: A Force for Change*, PolicyLink is developing an advocacy manual to equip local communities with a variety of strategies for implementing community-centered police reform. The manual draws on interviews with community advocates from across the country who have used advocacy strategies in police reform work. PolicyLink has continued working with youth groups around community policing issues in New York and Oakland. The organization also provides consulting services to community-based organizations and delivers testimony in legislative settings on the issue.

**Policy Link**

**EIN# 94-3297479**

**2002 Form 990, Attachment to Statement 6, Fixed Asset listing**

Description	Date in Service	Mon in Serv	Meth	Life	Cost	FY 02 Depreciation	Accu Deprec 12/31/02	Accu Deprec 2001	Net Value
<b>1501 - Furniture &amp; Equipment - Computer Software</b>									
Computer Software(99)	7/1/99	12	SL	3	53,456 92	8,908 92	53,456 92	44 548 00	-
CDW com Microsoft SQL 7 0w/5Cal	3/15/00	12	SL	3	1,210 32	403 00	1,176 00	773 00	34 32
ventas backup software	6/16/00	12	SL	3	933 27	311 00	881 00	570 00	52 27
windows 2000 upgrade	8/25/00	12	SL	3	4,750 00	1,583 00	4 485 00	2,902 00	265 00
WebTrends Analysis Ste v7 0	1/3/01	12	SL	3	2,008 37	669 00	1,338 00	669 00	670 37
RightFax	2/22/01	12	SL	3	3,800 00	1,267 00	2,323 00	1,056 00	1,477 00
AVT Upgrade	4/26/01	12	SL	3	2 444 00	815 00	1,358 00	543 00	1,086 00
MIP Accounting Software	12/13/01	12	SL	3	12 911 96	4,304 00	4,663 00	359 00	8,248 96
CDW server and Dev Software	7/15/02	5	SL	3	1,612 00	224 00	224 00	-	1,388 00
<b>TOTAL COMPUTER SOFTWARE</b>					<b>83,126 84</b>	<b>18,484 92</b>	<b>69,904 92</b>	<b>51,420 00</b>	<b>13,221 92</b>
<b>1502 - Furniture &amp; Equipment - Computer Hardware</b>									
Computer Hardware	11/3/98	12	SL	5	13,854 32	2,771 00	11,546 00	8 775 00	2,308 32
Fax/Copier	11/10/98	12	SL	5	3,261 57	652 00	2,717 00	2,065 00	544 57
Computer Accessory	11/19/98	12	SL	5	508 70	102 00	416 00	314 00	92 70
Computer Hardware	12/14/98	12	SL	5	25,026 69	5,005 00	20,437 00	15,432 00	4,589 69
Satellite 4010CDS	3/16/99	12	SL	5	1,550 00	310 00	1,163 00	853 00	387 00
Bno 8532NT 6/400	3/29/99	12	SL	5	939 46	188 00	705 00	517 00	234 46
Bno 8532NT	3/30/99	12	SL	5	917 81	184 00	690 00	506 00	227 81
Bno 8532NT	3/30/99	12	SL	5	917 81	184 00	690 00	506 00	227 81
Bno 8532NT	3/30/99	12	SL	5	917 81	184 00	690 00	506 00	227 81
Bno 8532NT	3/30/99	12	SL	5	917 81	184 00	690 00	506 00	227 81
Bno 8532NT	3/30/99	12	SL	5	917 81	184 00	690 00	506 00	227 81
Bno 8532NT	3/30/99	12	SL	5	917 81	184 00	690 00	506 00	227 81
Bno 8532NT	3/30/99	12	SL	5	917 82	184 00	690 00	506 00	227 82
Bno 8532NT	3/30/99	12	SL	5	917 82	184 00	690 00	506 00	227 82
E655-2 15" Monitor	3/31/99	12	SL	5	252 63	51 00	187 00	136 00	65 63
NetServer E50 6/333	3/31/99	12	SL	5	9,575 17	1,915 00	7,022 00	5,107 00	2,553 17
PowerReach 6-1 PC KVM Controller and 5	4/6/99	12	SL	5	384 34	77 00	289 00	212 00	95 34
CPD-210GS	4/8/99	12	SL	5	372 42	74 00	272 00	198 00	100 42
CPD-210GS	4/8/99	12	SL	5	372 42	74 00	272 00	198 00	100 42
CPD-210GS	4/8/99	12	SL	5	372 42	74 00	272 00	198 00	100 42
CPD-210GS	4/8/99	12	SL	5	372 42	74 00	272 00	198 00	100 42
CPD-210GS	4/8/99	12	SL	5	372 42	74 00	272 00	198 00	100 42
CPD-210GS	4/8/99	12	SL	5	372 42	74 00	272 00	198 00	100 42
CPD-210GS	4/8/99	12	SL	5	372 42	74 00	272 00	198 00	100 42
CPD-210GS	4/8/99	12	SL	5	372 42	74 00	272 00	198 00	100 42
CPD-210GS	4/8/99	12	SL	5	372 42	74 00	272 00	198 00	100 42
CPD-210GS	4/8/99	12	SL	5	372 42	74 00	272 00	198 00	100 42
Procurve 10/100 Hub	4/12/99	12	SL	5	838 09	168 00	630 00	462 00	208 09
Smart-UPS 1400	4/13/99	12	SL	5	600 50	120 00	450 00	330 00	150 50
NetServer LH2 Dual 6/300	4/22/99	12	SL	5	5,223 46	1,045 00	3 744 00	2,699 00	1,479 46
NetServer LH2 Dual 6/333	4/22/99	12	SL	5	6,429 04	1,286 00	4,608 00	3,322 00	1,821 04
Bno 8532NT	4/23/99	12	SL	5	1,248 30	250 00	916 00	666 00	332 30
Bno 8532NT	4/23/99	12	SL	5	1,248 30	250 00	916 00	666 00	332 30
Bno 8532NT	4/23/99	12	SL	5	1 248 30	250 00	916 00	666 00	332 30
Bno 8532NT	4/23/99	12	SL	5	1,248 30	250 00	916 00	666 00	332 30

Policy Link

EIN# 94-3297479

2002 Form 990, Attachment to Statement 6, Fixed Asset listing

Description	Date in Service	Mon in Serv	Meth	Life	Cost	FY 02 Depreciation	Accu Deprec 12/31/02	Accu Deprec 2001	Net Value
Bno 8532NT	4/23/99	12	SL	5	1,248 30	250 00	916 00	666 00	332 30
Bno 8532NT	4/23/99	12	SL	5	1,248 31	250 00	916 00	666 00	332 31
Bno 8532NT 6/400	4/23/99	12	SL	5	1 319 73	264 00	968 00	704 00	351 73
Bno 8532NT 6/400	4/23/99	12	SL	5	1 319 74	264 00	968 00	704 00	351 74
CPD-210GS	4/23/99	12	SL	5	340 89	68 00	244 00	176 00	96 89
CPD-210GS	4/23/99	12	SL	5	340 89	68 00	244 00	176 00	96 89
CPD-210GS	4/23/99	12	SL	5	340 89	68 00	244 00	176 00	96 89
CPD-210GS	4/23/99	12	SL	5	340 90	68 00	244 00	176 00	96 90
Vaio 505FX / 266	4/23/99	12	SL	5	1,491 48	298 00	1,093 00	795 00	398 48
NetServer LC2 6/333	4/28/99	12	SL	5	1,838 57	368 00	1,318 00	950 00	520 57
NetServer LC2 6/333	4/28/99	12	SL	5	2 260 06	452 00	1 620 00	1,168 00	640 06
1605-R	4/29/99	12	SL	5	4,202 27	840 00	3,080 00	2,240 00	1,122 27
9100C	5/4/99	12	SL	5	3 088 38	618 00	2,266 00	1,648 00	822 38
LaserJet 2100TN	5/4/99	12	SL	5	942 28	188 00	690 00	502 00	252 28
LaserJet 5Si	5/4/99	12	SL	5	1,589 42	318 00	1,166 00	848 00	423 42
CPD-210GS	5/5/99	12	SL	5	340 89	68 00	244 00	176 00	96 89
CPD-210GS	5/5/99	12	SL	5	340 90	68 00	244 00	176 00	96 90
Bno BAX / 400	6/3/99	12	SL	5	1,208 65	242 00	867 00	625 00	341 65
Bno BAX / 400	6/3/99	12	SL	5	1,208 65	242 00	867 00	625 00	341 65
Bno BAX / 400	6/3/99	12	SL	5	1,208 65	242 00	867 00	625 00	341 65
Bno BAX / 400	6/3/99	12	SL	5	1,208 65	242 00	867 00	625 00	341 65
Bno BAX / 400	6/3/99	12	SL	5	1,208 65	242 00	867 00	625 00	341 65
CPD-210GS	6/3/99	12	SL	5	335 33	67 00	235 00	168 00	100 33
CPD-210GS	6/3/99	12	SL	5	335 33	67 00	235 00	168 00	100 33
CPD-210GS	6/3/99	12	SL	5	335 34	67 00	235 00	168 00	100 34
CPD-210GS	6/3/99	12	SL	5	335 34	67 00	235 00	168 00	100 34
CPD-210GS	6/3/99	12	SL	5	335 34	67 00	235 00	168 00	100 34
Procurve 10/100 Hub	6/8/99	12	SL	5	540 91	108 00	387 00	279 00	153 91
Procurve 10/100 Hub	6/8/99	12	SL	5	540 91	108 00	387 00	279 00	153 91
1605-R	6/9/99	12	SL	5	4,202 26	840 00	3,010 00	2,170 00	1,192 26
Bno BAX / 400 HP Bno BAX / 400	6/22/99	12	SL	5	1,195 52	239 00	837 00	598 00	358 52
CPD-210GS	6/22/99	12	SL	5	329 95	66 00	225 00	159 00	104 95
CPD-210GS	6/22/99	12	SL	5	329 95	66 00	225 00	159 00	104 95
CPD-210GS	6/22/99	12	SL	5	329 95	66 00	225 00	159 00	104 95
CPD-210GS	6/22/99	12	SL	5	329 95	66 00	225 00	159 00	104 95
CPD-210GS	6/22/99	12	SL	5	329 95	66 00	225 00	159 00	104 95
CPD-210GS	6/22/99	12	SL	5	329 95	66 00	225 00	159 00	104 95
CPD-210GS	6/22/99	12	SL	5	329 95	66 00	225 00	159 00	104 95
CPD-210GS	6/22/99	12	SL	5	329 95	66 00	225 00	159 00	104 95
Bno BAX / 400	6/28/99	12	SL	5	1,268 00	254 00	889 00	635 00	379 00
Bno BAX / 400	6/28/99	12	SL	5	1,287 19	257 00	900 00	643 00	387 19
Bno BAX / 400	6/28/99	12	SL	5	1 287 19	257 00	900 00	643 00	387 19
Bno BAX / 400	6/28/99	12	SL	5	1,287 19	257 00	900 00	643 00	387 19
Bno BAX / 400	6/28/99	12	SL	5	1,287 19	257 00	900 00	643 00	387 19
Bno BAX / 400	6/28/99	4	SL	5	1,287 20	-	472 00	472 00	815 20
Disposed Bno BAX/400 purchased 6/28/99	4/18/01				(1,287 20)	-	(472 00)	(472 00)	(815 20)
Bno BAX / 400	6/28/99	12	SL	5	1,287 20	257 00	900 00	643 00	387 20
Omnicube PC Controller and Cables	6/29/99	12	SL	5	126 71	25 00	88 00	63 00	38 71
9100C	6/30/99	12	SL	5	2,658 02	532 00	1,862 00	1,330 00	796 02
LaserJet 1100xi	6/30/99	12	SL	5	351 01	70 00	245 00	175 00	106 01
LaserJet 8000N	6/30/99	12	SL	5	2,424 01	485 00	1,697 00	1 212 00	727 01

Policy Link

EIN#: 94-3297479

2002 Form 990, Attachment to Statement 6, Fixed Asset listing

Description	Date in Service	Mon in Serv	Meth	Life	Cost	FY 02 Depreciation	Accu Deprec 12/31/02	Accu Deprec 2001	Net Value
NetServer LC3 6/333	7/1/99	12	SL	5	5,833 47	1,167 00	4,084 00	2,917 00	1,749 47
Smart-UPS 1400	7/1/99	12	SL	5	582 05	116 00	406 00	290 00	176 05
CPD-210GS	7/6/99	12	SL	5	311 10	62 00	212 00	150 00	99 10
Proliant	7/30/99	12	SL	5	6,567 00	1,313 00	4,486 00	3,173 00	2,081 00
LaserJet 1100xi	8/11/99	12	SL	5	378 23	76 00	253 00	177 00	125 23
Bno 8533	8/17/99	12	SL	5	784 05	157 00	523 00	366 00	261 05
Bno 8533	8/17/99	12	SL	5	784 05	157 00	523 00	366 00	261 05
Bno 8533	8/17/99	12	SL	5	784 05	157 00	523 00	366 00	261 05
Bno 8533	8/17/99	12	SL	5	784 06	157 00	523 00	366 00	261 06
2/20/01 Disposed Vaio 505TX /300 purcha	8/31/99				(1,623 25)		(487 00)	(487 00)	(1,136 25)
Vaio 505TX/300	8/31/99	2	SL	5	1,623 25	54 00	541 00	487 00	1 082 25
Vaio 505TX/300	9/1/99	12	SL	5	1,585 00	317 00	1,057 00	740 00	528 00
DCR-TRV103 Camcorder	9/13/99	12	SL	5	732 24	146 00	475 00	329 00	257 24
DCR-TRV103 Camcorder	9/13/99	12	SL	5	732 25	146 00	475 00	329 00	257 25
LP425Z	9/16/99	12	SL	5	4,352 53	871 00	2,758 00	1,887 00	1,594 53
Vaio 505TS/300	9/20/99	12	SL	5	1,551 25	310 00	1 008 00	698 00	543 25
SLVM91	9/28/99	12	SL	5	335 00	67 00	212 00	145 00	123 00
SLVM91	9/28/99	12	SL	5	357 23	71 00	225 00	154 00	132 23
Teamstation 5 0	10/7/99	12	SL	5	6 229 65	1,246 00	3,946 00	2,700 00	2,283 65
Teamstation 5 0	10/7/99	12	SL	5	6,679 36	1,336 00	4,231 00	2,895 00	2,448 36
LP425Z	10/8/99	12	SL	5	4,014 15	803 00	2,543 00	1,740 00	1,471 15
Vaio 505TS/300	10/28/99	12	SL	5	1,674 96	335 00	1,061 00	726 00	613 96
Vaio 505TS/300	10/28/99	12	SL	5	1,674 96	335 00	1,061 00	726 00	613 96
27" Monitor for Teamstation	11/1/99	12	SL	5	1,397 02	279 00	884 00	605 00	513 02
27" Monitor for Teamstation	11/1/99	12	SL	5	1,397 02	279 00	884 00	605 00	513 02
Vaio 505TS/300	11/1/99	12	SL	5	1,669 96	334 00	1,058 00	724 00	611 96
Vaio 505TS/300	11/1/99	12	SL	5	1,669 96	334 00	1,058 00	724 00	611 96
Vaio 505TR/300	11/9/99	12	SL	5	1,509 17	302 00	956 00	654 00	553 17
Vaio 505TR/300	11/9/99	12	SL	5	1,509 17	302 00	956 00	654 00	553 17
CPD-210GS	11/10/99	12	SL	5	363 74	73 00	231 00	158 00	132 74
CPD-210GS	11/10/99	12	SL	5	367 73	74 00	234 00	160 00	133 73
CPD-210GS	11/10/99	12	SL	5	372 79	75 00	237 00	162 00	135 79
CPD-210GS	11/10/99	12	SL	5	379 20	76 00	241 00	165 00	138 20
CPD-210GS	12/1/99	12	SL	5	373 06	75 00	231 00	156 00	142 06
Misc	12/31/99	1	SL	5	1 19	-	-	-	1 19
Workstation	12/31/99	12	SL	5	2,014 51	403 00	1,209 00	806 00	805 51
Workstation	12/31/99	12	SL	5	2,166 68	433 00	1,299 00	866 00	867 68
2 CoStar Pnnters	3/1/00	12	SL	5	518 02	104 00	294 00	190 00	224 02
4 hp bno workstation	3/1/00	12	SL	5	4,375 90	875 00	2,479 00	1,604 00	1 896 90
4 Sony Monitors	3/1/00	12	SL	5	1,367 46	273 00	774 00	501 00	593 46
back ups por 650 (NY)	3/1/00	12	SL	5	264 91	53 00	150 00	97 00	114 91
video conf system & upgrade	4/26/00	12	SL	5	2,658 01	532 00	1,418 00	886 00	1 240 01
4 laptops CA	5/23/00	12	SL	5	11,377 96	2,276 00	5,879 00	3,603 00	5,498 96
NecX - RAM upgrades CA	5/23/00	12	SL	5	3,059 10	612 00	1,581 00	969 00	1,478 10
nyo picture phone direct/isdn card	7/19/00	12	SL	5	1,530 66	306 00	740 00	434 00	790 66
router isdn cart nyo	7/19/00	12	SL	5	1 059 48	212 00	512 00	300 00	547 48
video conf audio nyo	7/19/00	12	SL	5	2,243 40	449 00	1,085 00	636 00	1,158 40
video conf audio oak	7/19/00	12	SL	5	6,195 60	1,239 00	2,994 00	1,755 00	3,201 60
win 2k upgrades	7/19/00	12	SL	5	2,580 00	516 00	1,247 00	731 00	1,333 00
2 21" monitors	9/21/00	12	SL	5	1,761 01	352 00	792 00	440 00	969 01
3 computers	9/21/00	12	SL	5	3,510 57	702 00	1,580 00	878 00	1,930 57

**Policy Link**

**EIN# 94-3297479**

**2002 Form 990, Attachment to Statement 6, Fixed Asset listing**

Description	Date in Service	Mon in Serv	Meth	Life	Cost	FY 02 Depreciation	Accu Deprec 12/31/02	Accu Deprec 2001	Net Value
hp laserjet printer	10/26/00	12	SL	5	432 61	87 00	188 00	101 00	244 61
memory for laptops	10/26/00	12	SL	5	1 179 31	236 00	511 00	275 00	668 31
Sony Vaio laptop	10/26/00	12	SL	5	2,920 61	584 00	1,265 00	681 00	1,655 61
Sony Vaio laptop refurbished	10/26/00	12	SL	5	1 452 84	291 00	630 00	339 00	822 84
Exchange server and CAL licenses	11/16/00	12	SL	5	2 171 55	434 00	904 00	470 00	1,267 55
laptop - CDW	1/18/01	12	SL	5	1,674 56	335 00	642 00	307 00	1,032 56
laptop - CDW	1/18/01	12	SL	5	1 674 56	335 00	642 00	307 00	1,032 56
laptop - CDW	1/18/01	12	SL	5	1 674 57	335 00	642 00	307 00	1,032 57
laptop - CDW	1/18/01	11	SL	5	1,674 57	307 00	614 00	307 00	1,060 57
sale of laptop - CDW	11/8/02				(1 674 57)		(614 00)		(1,060 57)
pnnter - CDW	2/22/01	12	SL	5	2,453 09	491 00	900 00	409 00	1,553 09
pnnter - CDW	2/22/01	12	SL	5	2,467 59	494 00	905 00	411 00	1,562 59
Ubid - laptop	3/15/01	12	SL	5	1,693 90	339 00	593 00	254 00	1,100 90
workstation - CDW	3/15/01	12	SL	5	3,777 76	756 00	1,323 00	567 00	2,454 76
server - CDW	5/3/01	12	SL	5	1,118 00	224 00	373 00	149 00	745 00
server - CDW (6 items)	5/3/01	12	SL	5	5 175 46	1,035 00	1,725 00	690 00	3,450 46
laptop - CDW	5/10/01	12	SL	5	1,913 07	383 00	638 00	255 00	1,275 07
server - CDW	5/10/01	12	SL	5	4,243 37	849 00	1,415 00	566 00	2,828 37
workstation - CDW	5/10/01	12	SL	5	1,080 46	216 00	360 00	144 00	720 46
workstation - CDW	5/10/01	12	SL	5	1,339 73	268 00	447 00	179 00	892 73
workstation - CDW	5/10/01	12	SL	5	1 451 80	290 00	484 00	194 00	967 80
workstation - CDW	5/10/01	12	SL	5	3,372 79	675 00	1,125 00	450 00	2,247 79
workstation - CDW	6/29/01	12	SL	5	4,581 37	916 00	1,374 00	458 00	3,207 37
backup drve - CDW	10/15/01	12	SL	5	1,157 03	231 00	270 00	39 00	887 03
laptop - Ubid com	10/15/01	12	SL	5	1,546 84	309 00	361 00	52 00	1,185 84
monitor - CDW	10/15/01	12	SL	5	723 94	145 00	169 00	24 00	554 94
workstation - Ubid com	10/15/01	12	SL	5	560 96	112 00	131 00	19 00	429 96
workstation - An - CDW	12/31/01	12	SL	5	1,229 30	246 00	246 00	-	983 30
Dell Server	2/14/02	11	SL	3	4,847 44	1,481 00	1,481 00	-	3,366 44
Workstation/parts/memory	3/18/02	9	SL	3	2,016 22	504 00	504 00	-	1,512 22
Laptop	5/2/02	8	SL	3	1,590 23	353 00	353 00	-	1,237 23
Laptop	5/2/02	8	SL	3	2,372 93	527 00	527 00	-	1,845 93
Laptop (memory included)	5/2/02	8	SL	3	1,659 25	369 00	369 00	-	1,290 25
Laptop	8/23/02	4	SL	3	1,684 33	187 00	187 00	-	1,497 33
CDW - Sony Laptop	11/7/02	2	SL	3	1,803 38	100 00	100 00	-	1 703 38
Mail Server - Oak Office	11/7/02	2	SL	3	5,611 63	312 00	312 00	-	5 299 63
Sony Vaio Lapto(Josh K)	12/12/02	1	SL	3	2,469 52	69 00	69 00	-	2,400 52
Desktop for An	12/20/02	0	SL	3	1,566 04	-	-	-	1,566 04
3 Desktops	12/20/02	0	SL	3	3,025 37	-	-	-	3,025 37
2 Laptops	12/20/02	0	SL	3	3,183 00	-	-	-	3,183 00
Circuit City computer & monitor	12/31/02	0	SL	3	2,659 40	-	-	-	2 659 40
<b>TOTAL COMPUTER HARDWARE</b>					<b>329,548 76</b>	<b>63,277 00</b>	<b>187,574 00</b>	<b>124,911 00</b>	<b>141,974 76</b>
									614 00

**1503 - Furniture & Equipment - FURNITURE**

Bookcase	3/24/99	12	SL	7	612 35	87 00	327 00	240 00	285 35
chair	3/24/99	12	SL	7	298 02	43 00	161 00	118 00	137 02
chair	3/24/99	12	SL	7	449 20	64 00	240 00	176 00	209 20
chair	3/24/99	12	SL	7	449 20	64 00	240 00	176 00	209 20
chair	3/24/99	12	SL	7	957 13	137 00	514 00	377 00	443 13
chair	3/24/99	12	SL	7	2,629 94	376 00	1,410 00	1,034 00	1,219 94

Policy Link

EIN# 94-3297479

2002 Form 990, Attachment to Statement 6, Fixed Asset listing

Description	Date in Service	Mon in Serv	Meth	Life	Cost	FY 02 Depreciation	Accu Deprec 12/31/02	Accu Deprec 2001	Net Value
chair	3/24/99	12	SL	7	2,695 20	385 00	1,444 00	1,059 00	1,251 20
chair	3/24/99	12	SL	7	2,695 20	385 00	1,444 00	1,059 00	1,251 20
chair	3/24/99	12	SL	7	2,740 88	392 00	1 470 00	1,078 00	1,270 88
Credenza	3/24/99	12	SL	7	878 82	126 00	472 00	346 00	406 82
Credenza	3/24/99	12	SL	7	889 70	127 00	476 00	349 00	413 70
desk	3/24/99	12	SL	7	143 57	21 00	78 00	57 00	65 57
desk	3/24/99	12	SL	7	593 86	85 00	319 00	234 00	274 86
desk	3/24/99	12	SL	7	825 53	118 00	442 00	324 00	383 53
desk	3/24/99	12	SL	7	1 009 34	144 00	540 00	396 00	469 34
desk	3/24/99	12	SL	7	1 020 22	146 00	547 00	401 00	473 22
desk	3/24/99	12	SL	7	1,748 94	250 00	937 00	687 00	811 94
desk	3/24/99	12	SL	7	3,258 60	466 00	1,747 00	1,281 00	1,511 60
desk	3/24/99	12	SL	7	4,663 85	666 00	2,498 00	1,832 00	2,165 85
desk	3/24/99	12	SL	7	7,331 86	1,047 00	3,927 00	2,880 00	3,404 86
desk misc	3/24/99	12	SL	7	28 28	4 00	15 00	11 00	13 28
desk misc	3/24/99	12	SL	7	30 45	4 00	15 00	11 00	15 45
file cab	3/24/99	12	SL	7	653 00	93 00	349 00	256 00	304 00
Filenza	3/24/99	12	SL	7	13,574 00	1,939 00	7,271 00	5,332 00	6,303 00
keyboard tray	3/24/99	12	SL	7	196 00	28 00	105 00	77 00	91 00
keyboard tray	3/24/99	12	SL	7	3,524 00	503 00	1,887 00	1,384 00	1,637 00
light	3/24/99	12	SL	7	85 00	12 00	45 00	33 00	40 00
panel system	3/24/99	12	SL	7	872 00	125 00	468 00	343 00	404 00
Kitchen bench	5/18/99	12	SL	7	3,868 00	553 00	1,935 00	1,382 00	1,933 00
chair	6/2/99	12	SL	7	78 74	11 00	40 00	29 00	38 74
chair	6/2/99	12	SL	7	217 61	31 00	111 00	80 00	106 61
chair	6/2/99	12	SL	7	314 96	45 00	161 00	116 00	153 96
chair	6/2/99	12	SL	7	420 91	60 00	215 00	155 00	205 91
chair	6/2/99	12	SL	7	486 76	70 00	251 00	181 00	235 76
chair	6/2/99	12	SL	7	658 56	94 00	337 00	243 00	321 56
chair	6/2/99	12	SL	7	837 80	120 00	430 00	310 00	407 80
chair	6/2/99	12	SL	7	973 52	139 00	498 00	359 00	475 52
chair	6/2/99	12	SL	7	973 52	139 00	498 00	359 00	475 52
chair	6/2/99	12	SL	7	1 352 91	193 00	692 00	499 00	660 91
chair	6/2/99	12	SL	7	1,352 91	193 00	692 00	499 00	660 91
chair	6/2/99	12	SL	7	1,496 08	214 00	767 00	553 00	729 08
chair	6/2/99	12	SL	7	2,340 75	334 00	1,197 00	863 00	1,143 75
chair	6/2/99	12	SL	7	5,383 02	769 00	2,756 00	1,987 00	2,627 02
desk	6/2/99	12	SL	7	(188 98)	(27 00)	(97 00)	(70 00)	(91 98)
sofa	6/2/99	12	SL	7	1,526 00	218 00	781 00	563 00	745 00
table	6/2/99	12	SL	7	77 00	11 00	39 00	28 00	38 00
table	6/2/99	12	SL	7	175 00	25 00	90 00	65 00	85 00
table	6/2/99	12	SL	7	192 00	27 00	97 00	70 00	95 00
table	6/2/99	12	SL	7	441 00	63 00	226 00	163 00	215 00
table	6/2/99	12	SL	7	558 00	80 00	287 00	207 00	271 00
table	6/2/99	12	SL	7	2,369 00	338 00	1,211 00	873 00	1,158 00
table	6/2/99	12	SL	7	5,111 00	730 00	2,616 00	1,886 00	2,495 00
table	6/2/99	12	SL	7	7,552 00	1,079 00	3,866 00	2,787 00	3,686 00
table	6/2/99	12	SL	7	7,803 00	1,115 00	3,995 00	2,880 00	3,808 00
desk	6/10/99	12	SL	7	41 04	6 00	21 00	15 00	20 04
desk	6/10/99	12	SL	7	164 15	23 00	83 00	60 00	81 15
desk	6/10/99	12	SL	7	628 46	90 00	322 00	232 00	306 46

Policy Link

EIN# 94-3297479

2002 Form 990, Attachment to Statement 6, Fixed Asset listing

Description	Date in Service	Mon in Serv	Meth	Life	Cost	FY 02 Depreciation	Accu Deprec 12/31/02	Accu Deprec 2001	Net Value
desk	6/10/99	12	SL	7	640 19	91 00	326 00	235 00	314 19
desk	6/10/99	12	SL	7	889 93	127 00	455 00	328 00	434 93
desk	6/10/99	12	SL	7	889 93	127 00	455 00	328 00	434 93
file cab	6/10/99	12	SL	7	117 00	17 00	61 00	44 00	56 00
file/bkcase	6/10/99	12	SL	7	1,219 00	174 00	624 00	450 00	595 00
filenza	6/10/99	12	SL	7	698 00	100 00	358 00	258 00	340 00
keyboard tray	6/10/99	12	SL	7	422 00	60 00	215 00	155 00	207 00
table	6/10/99	12	SL	7	362 00	52 00	186 00	134 00	176 00
table	6/10/99	12	SL	7	382 00	55 00	197 00	142 00	185 00
Other Misc (Plug)(99)	7/1/99	12	SL	5	3,622 00	724 00	2,534 00	1,810 00	1,088 00
chair	7/13/99	12	SL	7	465 50	67 00	234 00	167 00	231 50
chair	7/13/99	12	SL	7	1,461 60	209 00	731 00	522 00	730 60
sofa	7/13/99	12	SL	7	2,030 00	290 00	1,015 00	725 00	1,015 00
chair	9/22/99	12	SL	7	129 62	19 00	62 00	43 00	67 62
decorations	9/22/99	12	SL	7	7 14	1 00	3 00	2 00	4 14
decorations	9/22/99	12	SL	7	14 28	2 00	7 00	5 00	7 28
decorations	9/22/99	12	SL	7	25 70	4 00	13 00	9 00	12 70
decorations	9/22/99	12	SL	7	28 55	4 00	13 00	9 00	15 55
decorations	9/22/99	12	SL	7	42 83	6 00	20 00	14 00	22 83
decorations	9/22/99	12	SL	7	84 01	12 00	39 00	27 00	45 01
decorations	9/22/99	12	SL	7	85 66	12 00	39 00	27 00	46 66
decorations	9/22/99	12	SL	7	111 36	16 00	52 00	36 00	59 36
decorations	9/22/99	12	SL	7	149 91	21 00	68 00	47 00	81 91
decorations	9/22/99	12	SL	7	318 16	45 00	146 00	101 00	172 16
decorations	9/22/99	12	SL	7	656 76	94 00	305 00	211 00	351 76
decorations	9/22/99	12	SL	7	753 84	108 00	351 00	243 00	402 84
decorations	9/22/99	12	SL	7	836 54	120 00	390 00	270 00	446 54
decorations	9/22/99	12	SL	7	1,142 19	163 00	530 00	367 00	612 19
decorations	9/22/99	12	SL	7	1,593 35	228 00	741 00	513 00	852 35
Lights	9/22/99	12	SL	7	153 00	22 00	71 00	49 00	82 00
Lights	9/22/99	12	SL	7	428 00	61 00	198 00	137 00	230 00
bookcase	10/7/99	12	SL	7	256 11	37 00	120 00	83 00	136 11
bookcase	10/7/99	12	SL	7	1,037 29	148 00	481 00	333 00	556 29
bookcase	10/7/99	12	SL	7	1,775 34	254 00	825 00	571 00	950 34
chair	10/7/99	12	SL	7	267 76	38 00	124 00	86 00	143 76
chair	10/7/99	12	SL	7	267 76	38 00	124 00	86 00	143 76
chair	10/7/99	12	SL	7	480 80	69 00	224 00	155 00	256 80
chair	10/7/99	12	SL	7	512 23	73 00	237 00	164 00	275 23
chair	10/7/99	12	SL	7	512 23	73 00	237 00	164 00	275 23
chair	10/7/99	12	SL	7	751 75	107 00	348 00	241 00	403 75
chair	10/7/99	12	SL	7	938 31	134 00	436 00	302 00	502 31
chair	10/7/99	12	SL	7	1,442 39	206 00	670 00	464 00	772 39
chair	10/7/99	12	SL	7	2,540 79	363 00	1,180 00	817 00	1,360 79
chair	10/7/99	12	SL	7	7,668 98	1,096 00	3,562 00	2,466 00	4,106 98
credenza	10/7/99	12	SL	7	1,538 46	220 00	715 00	495 00	823 46
desk	10/7/99	12	SL	7	22 82	3 00	10 00	7 00	12 82
desk	10/7/99	12	SL	7	37 30	5 00	16 00	11 00	21 30
desk	10/7/99	12	SL	7	81 58	12 00	39 00	27 00	42 58
desk	10/7/99	12	SL	7	158 51	23 00	75 00	52 00	83 51
desk	10/7/99	12	SL	7	158 51	23 00	75 00	52 00	83 51
desk	10/7/99	12	SL	7	188 81	27 00	88 00	61 00	100 81

Policy Link

EIN# 94-3297479

2002 Form 990, Attachment to Statement 6, Fixed Asset listing

Description	Date in Service	Mon In Serv	Meth	Life	Cost	FY 02 Depreciation	Accu Deprec 12/31/02	Accu Deprec 2001	Net Value
desk	10/7/99	12	SL	7	188 81	27 00	88 00	61 00	100 81
desk	10/7/99	12	SL	7	377 62	54 00	175 00	121 00	202 62
desk	10/7/99	12	SL	7	442 89	63 00	205 00	142 00	237 89
desk	10/7/99	12	SL	7	498 83	71 00	231 00	160 00	267 83
desk	10/7/99	12	SL	7	624 71	89 00	289 00	200 00	335 71
desk	10/7/99	12	SL	7	635 63	91 00	296 00	205 00	339 63
desk	10/7/99	12	SL	7	635 63	91 00	296 00	205 00	339 63
desk	10/7/99	12	SL	7	907 92	130 00	422 00	292 00	485 92
desk	10/7/99	12	SL	7	926 57	132 00	429 00	297 00	497 57
desk misc	10/7/99	12	SL	7	27 97	4 00	13 00	9 00	14 97
desk misc	10/7/99	12	SL	7	37 30	5 00	16 00	11 00	21 30
desk misc	10/7/99	12	SL	7	39 63	6 00	19 00	13 00	20 63
desk-misc	10/7/99	12	SL	7	51 28	7 00	23 00	16 00	28 28
file cab	10/7/99	12	SL	7	117 00	17 00	55 00	38 00	62 00
file cab	10/7/99	12	SL	7	340 00	49 00	159 00	110 00	181 00
file cab	10/7/99	12	SL	7	781 00	112 00	364 00	252 00	417 00
file cab	10/7/99	12	SL	7	1,217 00	174 00	565 00	391 00	652 00
file cab	10/7/99	12	SL	7	2,494 00	356 00	1,157 00	801 00	1,337 00
filenza	10/7/99	12	SL	7	2,424 00	346 00	1,125 00	779 00	1,299 00
keyboard tray	10/7/99	12	SL	7	75 00	11 00	36 00	25 00	39 00
light	10/7/99	12	SL	7	105 00	15 00	49 00	34 00	56 00
light	10/7/99	12	SL	7	114 00	16 00	52 00	36 00	62 00
misc	10/7/99	12	SL	7	28 00	4 00	13 00	9 00	15 00
misc	10/7/99	12	SL	7	146 00	21 00	68 00	47 00	78 00
panel	10/7/99	12	SL	7	35 00	5 00	16 00	11 00	19 00
panel	10/7/99	12	SL	7	57 00	8 00	26 00	18 00	31 00
panel	10/7/99	12	SL	7	62 00	9 00	29 00	20 00	33 00
panel	10/7/99	12	SL	7	100 00	14 00	46 00	32 00	54 00
panel	10/7/99	12	SL	7	141 00	20 00	65 00	45 00	76 00
panel	10/7/99	12	SL	7	146 00	21 00	68 00	47 00	78 00
panel	10/7/99	12	SL	7	296 00	42 00	137 00	95 00	159 00
panel	10/7/99	12	SL	7	315 00	45 00	146 00	101 00	169 00
panel	10/7/99	12	SL	7	319 00	46 00	149 00	103 00	170 00
panel	10/7/99	12	SL	7	399 00	57 00	185 00	128 00	214 00
panel	10/7/99	12	SL	7	472 00	67 00	218 00	151 00	254 00
panel	10/7/99	12	SL	7	548 00	78 00	254 00	176 00	294 00
panel	10/7/99	12	SL	7	615 00	88 00	286 00	198 00	329 00
panel	10/7/99	12	SL	7	724 00	103 00	335 00	232 00	389 00
panel	10/7/99	12	SL	7	860 00	123 00	400 00	277 00	460 00
panel	10/7/99	12	SL	7	921 00	132 00	429 00	297 00	492 00
panel	10/7/99	12	SL	7	932 00	133 00	432 00	299 00	500 00
panel	10/7/99	12	SL	7	1,465 00	209 00	679 00	470 00	786 00
panel	10/7/99	12	SL	7	1,545 00	221 00	718 00	497 00	827 00
reception desk	10/7/99	12	SL	7	7,890 00	1,127 00	3,663 00	2,536 00	4 227 00
sofa	10/7/99	12	SL	7	2,914 00	416 00	1,352 00	936 00	1,562 00
table	10/7/99	12	SL	7	146 00	21 00	68 00	47 00	78 00
table	10/7/99	12	SL	7	291 00	42 00	136 00	94 00	155 00
table	10/7/99	12	SL	7	380 00	54 00	176 00	122 00	204 00
table	10/7/99	12	SL	7	548 00	78 00	254 00	176 00	294 00
table	10/7/99	12	SL	7	769 00	110 00	357 00	247 00	412 00
table	10/7/99	12	SL	7	956 00	137 00	445 00	308 00	511 00

## Policy Link

EIN# 94-3297479

## 2002 Form 990, Attachment to Statement 6, Fixed Asset listing

Description	Date in Service	Mon in Serv	Meth	Life	Cost	FY 02 Depreciation	Accu Deprec 12/31/02	Accu Deprec 2001	Net Value
table	10/7/99	12	SL	7	4,476 00	639 00	2,077 00	1,438 00	2,399 00
Cabinets	11/22/99	12	SL	7	4,241 00	606 00	1,868 00	1,262 00	2,373 00
decorations	11/22/99	12	SL	7	378 88	54 00	167 00	113 00	211 88
file cab	11/22/99	12	SL	7	533 00	76 00	234 00	158 00	299 00
file cab	11/22/99	12	SL	7	872 00	125 00	385 00	260 00	487 00
file cab	11/22/99	12	SL	7	1,307 00	187 00	577 00	390 00	730 00
file cab	11/22/99	12	SL	7	2,044 00	292 00	900 00	608 00	1,144 00
file cab	11/22/99	12	SL	7	2,721 00	389 00	1,199 00	810 00	1,522 00
file cab	11/22/99	12	SL	7	2,907 00	415 00	1,280 00	865 00	1,627 00
chair	11/30/99	12	SL	7	529 12	76 00	234 00	158 00	295 12
chair	11/30/99	12	SL	7	2,859 60	409 00	1,261 00	852 00	1,598 60
chair	11/30/99	12	SL	7	3,392 37	485 00	1,495 00	1,010 00	1,897 37
credenza	11/30/99	12	SL	7	986 08	141 00	435 00	294 00	551 08
desk	11/30/99	12	SL	7	67 34	10 00	31 00	21 00	36 34
desk	11/30/99	12	SL	7	84 18	12 00	37 00	25 00	47 18
desk	11/30/99	12	SL	7	84 18	12 00	37 00	25 00	47 18
desk	11/30/99	12	SL	7	456 97	65 00	200 00	135 00	256 97
desk	11/30/99	12	SL	7	524 31	75 00	231 00	156 00	293 31
desk	11/30/99	12	SL	7	644 56	92 00	284 00	192 00	360 56
desk	11/30/99	12	SL	7	644 56	92 00	284 00	192 00	360 56
desk	11/30/99	12	SL	7	657 79	94 00	290 00	196 00	367 79
desk	11/30/99	12	SL	7	936 78	134 00	413 00	279 00	523 78
desk	11/30/99	12	SL	7	956 02	137 00	422 00	285 00	534 02
desk	11/30/99	12	SL	7	956 02	137 00	422 00	285 00	534 02
desk	11/30/99	12	SL	7	1,149 63	164 00	506 00	342 00	643 63
desk	11/30/99	12	SL	7	1,154 44	165 00	509 00	344 00	645 44
desk misc	11/30/99	12	SL	7	14 43	2 00	6 00	4 00	8 43
desk misc	11/30/99	12	SL	7	28 86	4 00	12 00	8 00	16 86
desk misc	11/30/99	12	SL	7	50 51	7 00	22 00	15 00	28 51
desk misc	11/30/99	12	SL	7	72 15	10 00	31 00	21 00	41 15
desk misc	11/30/99	12	SL	7	177 98	25 00	77 00	52 00	100 98
file cab	11/30/99	12	SL	7	120 00	17 00	52 00	35 00	68 00
file/bkcase	11/30/99	12	SL	7	2 501 00	357 00	1,101 00	744 00	1,400 00
Filenza	11/30/99	12	SL	7	1 299 00	186 00	573 00	387 00	726 00
keyboard tray	11/30/99	12	SL	7	649 00	93 00	287 00	194 00	362 00
keyboard tray	11/30/99	12	SL	7	974 00	139 00	429 00	290 00	545 00
light	11/30/99	12	SL	7	118 00	17 00	52 00	35 00	66 00
light	11/30/99	12	SL	7	147 00	21 00	65 00	44 00	82 00
light	11/30/99	12	SL	7	198 00	28 00	86 00	58 00	112 00
misc	11/30/99	12	SL	7	8 00	1 00	3 00	2 00	5 00
panel	11/30/99	12	SL	7	93 00	13 00	40 00	27 00	53 00
panel system	11/30/99	12	SL	7	29 00	4 00	12 00	8 00	17 00
panel system	11/30/99	12	SL	7	29 00	4 00	12 00	8 00	17 00
panel system	11/30/99	12	SL	7	42 00	6 00	19 00	13 00	23 00
panel system	11/30/99	12	SL	7	64 00	9 00	28 00	19 00	36 00
panel system	11/30/99	12	SL	7	101 00	14 00	43 00	29 00	58 00
panel system	11/30/99	12	SL	7	112 00	16 00	49 00	33 00	63 00
panel system	11/30/99	12	SL	7	156 00	22 00	68 00	46 00	88 00
panel system	11/30/99	12	SL	7	337 00	48 00	148 00	100 00	189 00
panel system	11/30/99	12	SL	7	399 00	57 00	176 00	119 00	223 00
panel system	11/30/99	12	SL	7	409 00	58 00	179 00	121 00	230 00

Policy Link

EIN# 94-3297479

2002 Form 990, Attachment to Statement 6, Fixed Asset listing

Description	Date in Service	Mon in Serv	Meth	Life	Cost	FY 02 Depreciation	Accu Deprec 12/31/02	Accu Deprec 2001	Net Value
panel system	11/30/99	12	SL	7	449 00	64 00	197 00	133 00	252 00
panel system	11/30/99	12	SL	7	507 00	72 00	222 00	150 00	285 00
panel system	11/30/99	12	SL	7	515 00	74 00	228 00	154 00	287 00
panel system	11/30/99	12	SL	7	515 00	74 00	228 00	154 00	287 00
panel system	11/30/99	12	SL	7	589 00	84 00	259 00	175 00	330 00
panel system	11/30/99	12	SL	7	988 00	141 00	435 00	294 00	553 00
panel system	11/30/99	12	SL	7	1,109 00	158 00	487 00	329 00	622 00
reception desk	11/30/99	12	SL	7	992 00	142 00	438 00	296 00	554 00
table	11/30/99	12	SL	7	570 00	81 00	250 00	169 00	320 00
table	11/30/99	12	SL	7	779 00	111 00	342 00	231 00	437 00
chair	12/8/99	12	SL	7	2,610 00	373 00	1,150 00	777 00	1,460 00
Misc	12/31/99	12	SL	7	(49 65)		-	-	
Oakland furniture	2/14/00	12	SL	7	6,996 22	999 00	2,914 00	1,915 00	4,082 22
Lotus Eaters by P Foley 1996	2/23/00	12	SL	7	6,343 55	906 00	2,567 00	1,661 00	3,776 55
Oakland furniture	2/23/00	12	SL	7	4,410 00	630 00	1,785 00	1,155 00	2,625 00
Oakland furniture	2/23/00	12	SL	7	8 998 83	1,286 00	3,643 00	2,357 00	5,355 83
2 guest chairs@352 90ea & Conference r	3/2/00	12	SL	7	1 980 93	283 00	802 00	519 00	1,178 93
Oakland furniture deposit	3/23/00	12	SL	7	7 569 00	1,081 00	2,973 00	1,892 00	4,596 00
furniture	4/13/00	12	SL	7	5,193 69	742 00	2,040 00	1 298 00	3,153 69
Oakland furniture minus deposit	4/26/00	12	SL	7	2,356 54	337 00	898 00	561 00	1,458 54
art - SF Moma - by S Bnscoe	1/18/01	12	SL	7	1,257 62	180 00	345 00	165 00	912 62
sofa - ikea	1/18/01	12	SL	7	745 92	107 00	205 00	98 00	540 92
chairs (2) - Aeron adjustable	2/14/01	12	SL	7	1,320 82	189 00	362 00	173 00	958 82
chairs (5) - Stylex	2/14/01	12	SL	7	3,662 25	523 00	1,003 00	480 00	2,659 25
bookcase - 14x60x29	3/8/01	12	SL	7	760 65	109 00	200 00	91 00	560 65
desk - single-ped 36x72	3/29/01	12	SL	7	1,010 84	144 00	252 00	108 00	758 84
desk return - exec hight return	3/29/01	12	SL	7	690 96	99 00	173 00	74 00	517 96
file - 2-dr lateral file w/book	3/29/01	12	SL	7	1,216 41	174 00	304 00	130 00	912 41
filenza - 22x44x29 - Maya	3/29/01	12	SL	7	1,834 43	262 00	459 00	197 00	1,375 43
desk - kass's desk	7/5/01	12	SL	7	790 20	113 00	169 00	56 00	621 20
file - 4 high lateral file - Judith	8/9/01	12	SL	7	2,294 12	328 00	465 00	137 00	1,829 12
shelving - paper sorter	8/9/01	12	SL	7	1,798 92	257 00	364 00	107 00	1,434 92
art - Charla's art - "Contact"	8/13/01	12	SL	7	3,250 00	464 00	657 00	193 00	2,593 00
chair - Aeron work chair	10/11/01	12	SL	7	712 32	102 00	127 00	25 00	585 32
<b>TOTAL FURNITURE</b>					<b>297,998 75</b>	<b>42,787 00</b>	<b>137,035 00</b>	<b>94,248 00</b>	<b>161,013 40</b>

1505 - Furniture & Equipment - Telephone System

Telephone System	10/13/98	12	SL	5	15 000 00	3,000 00	12,750 00	9,750 00	2,250 00
Telephone Accessory	11/19/98	12	SL	5	2,423 04	485 00	1,980 00	1,495 00	443 04
Key Lamp Module	3/31/99	12	SL	5	427 86	86 00	315 00	229 00	112 86
M7310 Speakerphone	3/31/99	12	SL	5	8 572 01	1,714 00	6,285 09	4,571 09	2 286 92
M7324 Speakerphone	3/31/99	12	SL	5	441 66	88 00	323 00	235 00	118 66
Norstar Modular ICS	3/31/99	12	SL	5	5,683 00	1,137 00	4,169 00	3,032 00	1,514 00
Station Aux Power Supply	3/31/99	12	SL	5	78 21	16 00	58 00	42 00	20 21
M7410 Cordless Phone	5/31/99	12	SL	5	1,058 15	212 00	759 00	547 00	299 15
Norstar Audioconference Phone	5/31/99	12	SL	5	1 394 41	279 00	1,000 00	721 00	394 41
EX300 Audioconference phone	6/30/99	12	SL	5	1,449 66	290 00	1,015 00	725 00	434 66
EX300 Audioconference phone	6/30/99	12	SL	5	1,449 66	290 00	1,015 00	725 00	434 66
M7310 Speakerphone	7/30/99	12	SL	5	2,414 00	483 00	1,650 00	1 167 00	764 00
Norstar Modular ICS	7/30/99	12	SL	5	5,746 75	1,149 00	3,926 00	2,777 00	1,820 75

Policy Link

EIN#: 94-3297479

2002 Form 990, Attachment to Statement 6, Fixed Asset listing

Description	Date in Service	Mon in Serv	Meth	Life	Cost	FY 02 Depreciation	Accu Deprec 12/31/02	Accu Deprec 2001	Net Value
Key Lamp Module	11/29/99	12	SL	5	358 38	72 00	222 00	150 00	136 38
M7100 Single Line Phone	11/29/99	12	SL	5	198 30	40 00	123 00	83 00	75 30
M7310 Speakerphone	11/29/99	12	SL	5	506 80	101 00	311 00	210 00	195 80
M7324 Speakerphone	11/29/99	12	SL	5	353 10	71 00	219 00	148 00	134 10
M7410 Cordless Phone	11/29/99	12	SL	5	754 05	151 00	466 00	315 00	288 05
Station Auxillary Power Supply	11/29/99	12	SL	5	62 81	13 00	40 00	27 00	22 81
Misc	12/31/99	12	SL	7	56 85		-	-	
To allow for more phone lines	4/1/00	12	SL	7	1,403 31	200 00	584 00	384 00	819 31
conference call equipment	5/3/01	12	SL	5	6,160 14	1,232 00	2,053 00	821 00	4,107 14
NY office - cabling/wirng/programming	9/27/01	12	SL	5	1,125 00	225 00	281 00	56 00	844 00
TOTAL PHONE SYSTEM					57,117 15	11,334 00	39,544 09	28,210 09	17,516 21
<b>1509 - Furniture &amp; Equipment - Other Equipment</b>									
Refngerator	11/18/98	12	SL	5	576 24	115 00	470 00	355 00	106 24
Security System	12/10/98	12	SL	5	1 361 00	272 00	1,111 00	839 00	250 00
Misc	12/31/99	12	SL	7	0 40		-	-	
Heat/Cool Unit NYO	4/13/00	12	SL	7	854 09	122 00	356 00	234 00	498 09
Eq truck for video eq Oak	6/1/00	12	SL	7	512 49	73 00	207 00	134 00	305 49
2 cameras (Nikon & Canon)	12/21/00	12	SL	7	789 80	113 00	320 00	207 00	469 80
Heat/Cool Unit	1/26/01	12	SL	7	1,055 00	151 00	289 00	138 00	766 00
Toshiba Copier	8/31/02	4	SL	7	20,903 00	995 00	995 00	-	19,908 00
Canon Copiers	10/15/02	2	SL	7	51,295 34	1,221 00	1,221 00	-	50,074 34
TOTAL OTHER EQUIPMENT					77,347 36	3,062 00	4,969 00	1,907 00	72,377 96
<b>1510 - Leasehold Improvements</b>									
Leasehold Improvements	7/27/98	12	SL	5	125,000 00	25,000 00	108 250 00	83,250 00	16,750 00
Leasehold Improvements	9/23/98	12	SL	4 92	18,000 00	3,659 00	15,549 71	11,890 71	2,450 29
Leasehold Improvements	12/10/98	12	SL	4 75	21,570 00	4,541 00	18 527 39	13,986 39	3,042 61
cabling & labor	4/8/99	12	SL	4 42	2,500 00	566 00	2,121 82	1,555 82	378 18
cabling & labor	4/13/99	12	SL	4 42	1,268 07	287 00	1,076 06	789 06	192 01
retainer fee/deposit ny office	5/26/99	12	SL	5	1,500 00	300 00	1,101 00	801 00	399 00
design services ny office	7/12/99	12	SL	4 83	5,340 00	1,106 00	3,870 39	2,764 39	1,469 61
expense reimb ny office	7/12/99	12	SL	4 83	83 28	17 00	59 86	42 86	23 42
design services ny office	8/18/99	12	SL	4 67	7,107 50	1,522 00	5,083 41	3,561 41	2 024 09
expense reimb ny office	8/18/99	12	SL	4 67	1,024 84	219 00	732 07	513 07	292 77
laminated glass charge for Oakland window	9/9/99	12	SL	4	7,568 84	1,892 00	6,300 64	4,408 64	1 268 20
NY office construction 10% deposit	9/15/99	12	SL	4 58	22,800 00	4,978 00	16,178 71	11,200 71	6,621 29
add 2 offices on 2nd fl, expand 2 fl conf rm	10/7/99	12	SL	3 92	13,950 00	3,559 00	11,566 34	8 007 34	2,383 66
expenses - ny office design	10/7/99	12	SL	4 58	6,080 59	1,328 00	4,315 55	2,987 55	1,765 04
Services - ny office	10/7/99	12	SL	4 58	2,880 00	629 00	2,044 03	1 415 03	835 97
fire alarm system installation	10/13/99	12	SL	3 92	2,722 50	695 00	2,258 14	1,563 14	464 36
cabling & labor	10/20/99	12	SL	3 83	1,079 00	282 00	890 80	608 80	188 20
cabling & labor	10/20/99	12	SL	3 83	4,232 58	1,105 00	3,491 93	2 386 93	740 65
Services - ny office	10/20/99	12	SL	4 5	4,702 24	1,045 00	3,312 58	2,267 58	1,389 66
construction - ny office	10/28/99	12	SL	4 5	58,934 43	13,097 00	41,516 95	28,419 95	17 417 48
construction - ny office	11/2/99	12	SL	4 5	16,484 10	3,663 00	11,611 87	7,948 87	4,872 23
construction - ny office (thru 11/29)	11/29/99	12	SL	4 42	90,079 11	20,380 00	62,974 08	42,594 08	27,105 03
Oakland electrical work	11/29/99	12	SL	3 75	796 00	212 00	653 25	441 25	142 75
construction - ny office	11/30/99	12	SL	4 42	30,890 61	6,989 00	21,595 82	14,606 82	9,294 79

Policy Link

EIN# 94-3297479

2002 Form 990, Attachment to Statement 6, Fixed Asset listing

Description	Date in Service	Mon in Serv	Meth	Life	Cost	FY 02 Depreciation	Accu Deprec 12/31/02	Accu Deprec 2001	Net Value
expenses - ny office design	12/8/99	12	SL	4 42	2,837 46	642 00	1,983 74	1,341 74	853 72
Services - ny office	12/8/99	12	SL	4 42	2,820 00	638 00	1,971 43	1,333 43	848 57
Misc	12/31/99	12	SL	7	(9 00)		(0 02)	(0 02)	
nyo office design/furn	2/14/00	12	SL	4 25	2,564 44	603 00	1,761 13	1,158 13	803 31
2000 Leasehold Improvement-NYO	7/1/00	12	SL	3 83	86,325 39	22,539 00	56,347 63	33,808 63	29,977 76
Consolidated Lock - elec door	3/15/01	12	SL	2 5	3 225 00	1,290 00	2,258 00	968 00	967 00
TOTAL LEASEHOLD IMPROVE					544,356 98	122,783 00	409,404 31	286,621 31	134,961 65
TOTAL FIXED ASSETS					1,389,495 84	261,727 92	848,431 32	587,317 40	541,065 90

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ARTICLE I  
PRINCIPAL OFFICE

The principal office of this corporation shall be located in the County of Alameda, California

ARTICLE II  
MEMBERSHIP

This corporation shall have no voting members, but the Board of Directors may, by resolution, establish one or more classes of nonvoting members and provide for eligibility requirements for membership and rights and duties of members, including the obligation to pay dues

ARTICLE III  
BOARD OF DIRECTORS

Section 1 Powers This corporation shall have powers to the full extent allowed by law. All powers and activities of this corporation shall be exercised and managed by the Board of Directors of this corporation directly or, if delegated, under the ultimate direction of the Board.

Section 2 Number of Directors The number of directors shall be not less than three nor more than fifteen, with the exact number of authorized directors to be fixed from time to time by resolution of the Board of Directors.

Section 3 Limitations on Interested Persons At all times, not more than 49% of the directors of this corporation may be interested persons. An interested person means either

(a) any person currently being compensated by this corporation for services rendered to it within the previous twelve months, whether as a full-time or part-time employee, independent contractor, or otherwise, excluding any reasonable compensation paid to a director in his or her capacity as director, or

(b) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law or father-in-law of any such person

Section 4 Election and Term of Office of Directors The directors then in office shall elect their successors. Each director shall be elected for a term of three, four or five years as determined by lot, thereafter, each director shall be elected to a term of five years. Each director shall hold office until a successor has been elected.

Section 5 Vacancies A vacancy shall be deemed to exist on the Board in the event that the actual number of directors is less than the authorized number for any reason. Vacancies may be filled by the remaining directors for the unexpired portion of the term.

Section 6 Resignation and Removal Resignations shall be effective upon receipt in writing by the Chair (if any), the President (if any), the Secretary, or the Board of Directors of this corporation, unless a later effective date is specified in the resignation. A majority of the directors then in office may remove any director at any time, with or without cause.

Section 7 Annual Meetings A meeting of the Board of Directors shall be held at least once a year. Annual meetings shall be called by the President, the Chair (if any), or any two directors, and noticed in accordance with Section 9.

Section 8 Special Meetings Special meetings of the Board of Directors may be called by the President, the Chair (if any), or any two directors, and noticed in accordance with Section 9.

Section 9 Notice Notice of the annual meeting and any special meetings of the Board of Directors shall be given to each director at least four days before any such meeting if given by first-class mail or forty-eight hours before any such meeting if given personally or by telephone, including a voice messaging system or other system or technology designed to record and communicate messages, telegraph, facsimile, electronic mail, or other electronic means, and shall state the date, place, and time of the meeting.

Section 10 Waiver of Notice The transactions of any meeting of the Board of Directors, however called and noticed and wherever held, shall be valid as though taken at a meeting duly held after proper call and notice, if a quorum is present, and if, either before or after the meeting, each of the directors not present signs a written waiver of notice, a consent to holding the meeting, or an approval of the minutes. The waiver of notice or consent need not specify the purpose of the meeting. All waivers, consents and approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Notice of a meeting shall also be deemed given to any director who attends the

meeting without protesting the lack of adequate notice before the meeting or at its commencement

Section 11 Quorum A majority of the total number of directors then in office shall constitute a quorum, provided that in no event shall the required quorum be less than one-fifth of the authorized number of directors or two directors, whichever is larger. The act of a majority of the directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, except as otherwise provided in Article III, Sections 6 and 12, Article IV, Section 1, Article VI, Section 3, Article VII, Section 2, and Article IX, Section 4, of these Bylaws or in the California Nonprofit Public Benefit Corporation Law. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for such meeting.

Section 12 Action Without a Meeting Any action required or permitted to be taken by the Board may be taken without a meeting if all members of the Board shall individually or collectively consent to such action. Such written consents shall be filed with the minutes of the proceedings of the Board. Such written consents shall have the same force and effect as the unanimous vote of such directors.

Section 13 Telephone and Electronic Meetings Directors may participate in a meeting through use of conference telephone, electronic video screen communication, or other communications equipment so long as all of the following apply:

(a) each director participating in the meeting can communicate with all of the other directors concurrently;

(b) each director is provided with the means of participating in all matters before the Board, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the corporation, and

(c) this corporation verifies that (i) a person communicating by telephone, electronic video screen, or other communications equipment is entitled to participate in the Board meeting as a director, or by invitation of the Board or otherwise, *and* (ii) all motions, votes, or other actions required to be made by a director were actually made by a director and not by someone who is not entitled to participate as a director.

#### Section 14 Standard of Care

A General A director shall perform the duties of a director, including duties as a member of any Board Committee on which the director may serve, in good faith, in a manner such director believes to be in the best interest of this corporation and with such

care, including reasonable inquiry, as an ordinarily prudent person in a like situation would use under similar circumstances

In performing the duties of a director, a director shall be entitled to rely on information, opinions, reports, or statements, including financial statements and other financial data, in each case prepared or presented by

(i) one or more officers or employees of this corporation whom the director believes to be reliable and competent as to the matters presented,

(ii) counsel, independent accountants, or other persons as to matters which the director believes to be within such person's professional or expert competence, or

(iii) a Board Committee upon which the director does not serve, as to matters within its designated authority, provided that the director believes such Committee merits confidence.

so long as in any such case, the director acts in good faith after reasonable inquiry when the need therefor is indicated by the circumstances and without knowledge that would cause such reliance to be unwarranted

Except as provided in Article VI below, a person who performs the duties of a director in accordance with this Section shall have no liability based upon any failure or alleged failure to discharge that person's obligations as a director, including, without limiting the generality of the foregoing, any actions or omissions which exceed or defeat a public or charitable purpose to which a corporation, or assets held by it, are dedicated

**B Investments** Except with respect to assets held for use or used directly in carrying out this corporation's charitable activities, in investing, reinvesting, purchasing or acquiring, exchanging, selling, and managing this corporation's investments, the Board shall avoid speculation, looking instead to the permanent disposition of the funds, considering the probable income as well as the probable safety of this corporation's capital. No investment violates this section where it conforms to provisions authorizing such investment contained in an instrument or agreement pursuant to which the assets were contributed to this corporation

**Section 15 Inspection** Every director shall have the absolute right at any reasonable time to inspect and copy all books, records, and documents, and to inspect the physical properties of this corporation

**Section 16 Compensation** The Board of Directors may authorize, by resolution, the payment to a director of a reasonable fee for services and/or expenses as a director, and for attending meetings of the Board and Board Committees

## ARTICLE IV COMMITTEES

Section 1 Board Committees The Board of Directors may, by resolution adopted by a majority of the directors then in office, create any number of Board Committees, each consisting of two or more directors, to serve at the pleasure of the Board. Appointments to any Board Committee shall be by a majority vote of the directors then in office. Board Committees may be given all the authority of the Board, except for the powers to

- (a) set the number of directors within a range specified in these Bylaws.
- (b) elect directors or remove directors without cause,
- (c) fill vacancies on the Board of Directors or on any Board Committee,
- (d) fix compensation of directors for serving on the Board or any Board Committee,
- (e) amend or repeal these Bylaws or adopt new Bylaws,
- (f) adopt amendments to the Articles of Incorporation of this corporation,
- (g) amend or repeal any resolution of the Board of Directors which by its express terms is not so amendable or repealable,
- (h) create any other Board Committees or appoint the members of any Board Committees, or
- (i) approve any merger, reorganization, voluntary dissolution, or disposition of substantially all of the assets of this corporation

Section 2 Advisory Committees The Board of Directors may establish one or more Advisory Committees to the Board. The members of any Advisory Committee may consist of directors or non-directors and may be appointed as the Board determines. Advisory committees may not exercise the authority of the Board to make decisions on behalf of this corporation, but shall be restricted to making recommendations to the Board or Board Committees, and implementing Board or Board Committee decisions and policies under the supervision and control of the Board or Board Committee.

### Section 3 Meetings

A Of Board Committees Meetings and actions of Board Committees shall be governed by and held and taken in accordance with the provisions of Article III of these Bylaws concerning meetings and actions of the Board of Directors, with such changes in the content of those Bylaws as are necessary to substitute the Board Committee and its members for the Board of Directors and its members. Minutes shall be kept of each meeting of any Board Committee and shall be filed with the corporate records.

B Of Advisory Committees Advisory Committees shall determine their own meeting rules and whether minutes shall be kept.

The Board of Directors may adopt rules for the governance of any Board or Advisory Committee not inconsistent with the provisions of these Bylaws.

## ARTICLE V ARTICLE V OFFICERS

Section 1 Officers The officers of this corporation shall be a President, a Secretary, and a Treasurer. The corporation may also have, at the discretion of the directors, such other officers as may be appointed by the Board of Directors. Any number of offices may be held by the same person, except that neither the Secretary nor the Treasurer may serve concurrently as the President or Chair of the Board, if any. The President of the Board shall be elected from among the directors of the corporation.

Section 2 Election The officers of this corporation shall be elected every three years by the Board of Directors, and each shall serve at the pleasure of the Board, subject to the rights, if any, of an officer under any contract of employment.

Section 3 Removal Subject to the rights, if any, of an officer under any contract of employment, any officer may be removed, with or without cause, by the Board of Directors or by an officer on whom such power of removal may be conferred by the Board of Directors.

Section 4 Resignation Any officer may resign at any time by giving written notice to this corporation. Any resignation shall take effect on receipt of that notice by any other officer than the person resigning or at any later time specified by that notice and, unless otherwise specified in that notice, the acceptance of the resignation shall not be necessary to make it effective. Any resignation is without prejudice to the rights, if any, of this corporation under any contract to which the officer is a party.

Section 5 Vacancies A vacancy in any office for any reason shall be filled in the same manner as these Bylaws provide for election to that office

Section 6 President The President shall be the chief executive officer of this corporation and shall, subject to control of the Board, generally supervise, direct and control the business and other officers of this corporation. The President shall have the general powers and duties of management usually vested in the office of President of the corporation and shall have such other powers and duties as may be prescribed by the Board or these Bylaws

Section 7 Secretary The Secretary shall supervise the keeping of a full and complete record of the proceedings of the Board of Directors and its committees, shall supervise the giving of such notices as may be proper or necessary, shall supervise the keeping of the minute books of this corporation and shall have such other powers and duties as may be prescribed by the Board or these Bylaws

Section 8 Treasurer The Treasurer shall supervise the charge and custody of all funds of this corporation, the deposit of such funds in the manner prescribed by the Board of Directors, and the keeping and maintaining of adequate and correct accounts of this corporation's properties and business transactions, shall render reports and accountings as required, and shall have such other powers and duties as may be prescribed by the Board or these Bylaws

#### ARTICLE VI ARTICLE VI PROHIBITED TRANSACTIONS

Section 1 Loans Except as permitted by Section 5236 of the California Nonprofit Public Benefit Corporation Law, this corporation shall not make any loan of money or property to, or guarantee the obligation of, any director or officer, provided, however, that this corporation may advance money to a director or officer of this corporation or any subsidiary for expenses reasonably anticipated to be incurred in performance of the duties of such director or officer so long as such individual would be entitled to be reimbursed for such expenses absent that advance

Section 2 Self-Dealing Transactions Except as provided in Section 3 below, the Board of Directors shall not approve, or permit the corporation to engage in, any self-dealing transaction. A self-dealing transaction is a transaction to which this corporation is a party and in which one or more of its directors has a material financial interest, unless the transaction comes within California Corporations Code Section 5233(b)

Section 3 Approval This corporation may engage in a self-dealing transaction if the transaction is approved by a court or by the Attorney General. This corporation may also engage in a self-dealing transaction if the Board determines, before the transaction, that (a) this corporation is entering into the transaction for its own benefit, (b) the transaction is fair and reasonable to this corporation at the time, and (c) after reasonable investigation, the Board determines that it could not have obtained a more advantageous arrangement with reasonable effort under the circumstances. Such determinations must be made by the Board in good faith, with knowledge of the material facts concerning the transaction and the director's interest in the transaction, and by a vote of a majority of the directors then in office, without counting the vote of the interested director or directors.

Where it is not reasonably practicable to obtain approval of the Board before entering into a self-dealing transaction, a Board Committee may approve such transaction in a manner consistent with the requirements above, provided that, at its next meeting, the full Board determines in good faith that the Board Committee's approval of the transaction was consistent with the requirements above and that it was not reasonably practical to obtain advance approval by the full Board, and ratifies the transaction by a majority of the directors then in office without the vote of any interested director.

## ARTICLE VII ARTICLE VII INDEMNIFICATION AND INSURANCE

Section 1 Right of Indemnity To the fullest extent allowed by Section 5238 of the California Nonprofit Public Benefit Corporation Law, this corporation shall indemnify and advance expenses to its agents in connection with any proceeding, and in accordance with Section 5238. For purposes of this Article, "agent" shall have the same meaning as in Section 5238(a), including directors, officers, employees, other agents, and persons formerly occupying such positions, "proceeding" shall have the same meaning as in Section 5238(a), including any threatened action or investigation under Section 5233 or brought by the Attorney General, and "expenses" shall have the same meaning as in Section 5238(a), including reasonable attorneys' fees.

Section 2 Approval of Indemnity On written request to the Board of Directors in each specific case by any agent seeking indemnification, to the extent that the agent has been successful on the merits, the Board shall promptly authorize indemnification in accordance with Section 5238(d). Otherwise, the Board shall promptly determine, by a majority vote of a quorum consisting of directors who are not parties to the proceeding, whether, in the specific case, the agent has met the applicable standard of conduct stated in Section 5238(b) or Section 5238(c), and, if so, shall authorize indemnification to the extent permitted thereby.

Section 3 Advancing Expenses To the fullest extent allowed by Section 5238 of the California Nonprofit Public Benefit Corporation Law, and except as otherwise determined by the Board of Directors in specific instances, the Board shall authorize the advance of expenses incurred by or on behalf of an agent of this corporation in defending any proceeding prior to final disposition, if the Board finds that

(a) the requested advances are reasonable in amount under the circumstances, and

(b) before any advance is made, the agent will submit a written undertaking satisfactory to the Board to repay the advance unless it is ultimately determined that the agent is entitled to indemnification for the expenses under this Article

In the discretion of the Board, the undertaking may be unsecured, and no interest need be charged on the obligation created thereby

Section 4 Insurance The Board of Directors may adopt a resolution authorizing the purchase of insurance on behalf of any agent against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such and such insurance may provide for coverage against liabilities beyond this corporation's power to indemnify the agent under law

## ARTICLE VIII ARTICLE VIII GRANTS ADMINISTRATION

Section 1 Purpose of Grants This corporation shall have the power to make grants and contributions and to render other financial assistance for the purposes expressed in this corporation's Articles of Incorporation

Section 2 Exclusive Power in the Board of Directors The Board of Directors shall have exclusive control over grants, contributions, and other financial assistance given by this corporation. The Board shall review all requests for funds and shall require that such requests specify the use to which the funds will be put. If the Board approves a request for funds, the Board shall authorize payment of such funds to the approved grantee.

Section 3 Refusal, Withdrawal The Board of Directors, in its absolute discretion, shall have the right to refuse to make any grants or contributions, or to render other financial assistance, for any or all of the purposes for which the funds are requested. In addition, the Board, in its absolute discretion, shall have the right to withdraw its approval of any grant at any time and use the funds for other purposes within the scope of the purposes expressed in this corporation's Articles of Incorporation.

Section 4     Accounting Required   The Board of Directors may require that grantees furnish a periodic accounting to show that the funds granted by this corporation were expended for the purposes that were approved by the Board

Section 5     Restrictions on Contributions   This corporation shall retain complete control and discretion over the use of all contributions it receives. Contributions received by the corporation from solicitations for specific grants shall be regarded as for the use of this corporation and not for any particular organization or individual mentioned in the solicitation. This corporation may accept contributions earmarked by the donor exclusively for allocation to one or more foreign organizations or individuals only if the Board of Directors of this corporation has approved in advance the charitable activity for which the donation was made

#### ARTICLE IX ARTICLE IX MISCELLANEOUS

Section 1     Fiscal Year   The fiscal year of this corporation shall end each year on December 31<sup>st</sup>

Section 2     Contracts, Notes, and Checks   All contracts entered into on behalf of this corporation must be authorized by the Board of Directors or the person or persons on whom such power may be conferred by the Board from time to time and, except as otherwise provided by law, every check, draft, promissory note, money order, or other evidence of indebtedness of this corporation shall be signed by the person or persons on whom such power may be conferred by the Board from time to time

Section 3     Annual Reports to Directors   Within 120 days after the end of this corporation's fiscal year, the President shall furnish a written report to all directors of this corporation containing the following information

(a)   the assets and liabilities, including the trust funds of this corporation, as of the end of the fiscal year,

(b)   the principal changes in assets and liabilities, including trust funds, during the fiscal year,

(c)   the revenue or receipts of this corporation, both unrestricted and restricted to particular purposes, for the fiscal year,

(d)   the expenses or disbursements of this corporation, for both general and restricted purposes, for the fiscal year, and

(e) any transaction during the previous fiscal year involving more than \$50,000 between this corporation (or its parent or subsidiaries, if any) and any of its directors or officers (or the directors or officers of its parent or subsidiaries, if any) or any holder of more than ten percent of the voting power of this corporation or its parent or subsidiaries, if any, or any of a number of such transactions in which the same person had a direct or indirect material financial interest, and which transactions in the aggregate involved more than \$50,000, as well as the amount and circumstances of any indemnifications or advances aggregating more than \$10,000.00 paid during the fiscal year to any director or officer of this corporation. For each transaction, the report must disclose the names of the interested persons involved in such transaction, stating such person's relationship to this corporation, the nature of such person's interest in the transaction and where practicable, the value of such interest.

The foregoing report shall be accompanied by any report thereon of independent accountants or, if there is no such report, the certificate of an authorized officer of this corporation that such statements were prepared without an audit from the books and records of this corporation.

Section 4 Amendments Proposed amendments to these Bylaws shall be submitted in writing to the directors at least one week in advance of the Board meeting at which they will be considered for adoption. The vote of a majority of the directors then in office or the unanimous written consent of the directors shall be required to adopt a bylaw amendment.

Section 5 Governing Law In all matters not specified in these Bylaws, or in the event these Bylaws shall not comply with applicable law, the California Nonprofit Public Benefit Corporation Law as then in effect shall apply.

CERTIFICATE OF SECRETARY

I, Joan Walsh, certify that I am presently the duly elected and acting Secretary of PolicyLink, a California nonprofit public benefit corporation, and that the above Bylaws, consisting of eleven pages, are the Bylaws of this corporation as adopted by Action of Sole Incorporator, on July 13, 1998

DATED 7/28/03

  
Joan Walsh Secretary