

Return of Organization Exempt from Income Tax

2001

Under Section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

Open to Public Inspection

Department of the Treasury Internal Revenue Service

The organization may have to use a copy of this return to satisfy state reporting requirements

A For the 2001 calendar year, or tax year beginning 7/01, 2001, and ending 6/30, 20 02

- B Check if applicable: Address change, Name change, Initial return, Final return, Amended return, Application pending

WARMLINE FAMILY RESOURCE CENTER
1010 HURLEY WAY #290
SACRAMENTO, CA 95825

D Employer Identification Number 68-0391212
E Telephone number 916-922-9276
F Accounting method: Cash, Accrual, Other (specify)

Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ)

- H and I are not applicable to Section 527 organizations
H (a) Is this a group return for affiliates?
H (b) If yes enter number of affiliates
H (c) Are all affiliates included?
H (d) Is this a separate return filed by an organization covered by a group ruling?
I Enter 4 digit group GEN
M Check if the organization is not required to attach Schedule B

G Web site www.warmlinefrc.org

J Organization type: 501(c) 3

K Check here if the organization's gross receipts are normally not more than \$25,000

L Gross receipts Add lines 6b, 8b, 9b, and 10b to line 12 141,925

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances

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Table with 21 rows and 3 columns: Description, Amount, and Total. Includes sections for Contributions, Program Service Revenue, Other Investment Income, and Expenses.

Handwritten numbers: 613 and 4

**Part II Statement of Functional Expenses** All organizations must complete column (A) Columns (B), (C), and (D) are required for section 501(c)(3) and (4) organizations and section 4947(a)(1) nonexempt charitable trusts but optional for others

Do not include amounts reported on line 6b, 8b, 9b, 10b, or 16 of Part I		(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
22	Grants and allocations (att sch) (cash \$ _____ non cash \$ _____)	22			
23	Specific assistance to individuals (att sch)	23			
24	Benefits paid to or for members (att sch)	24			
25	Compensation of officers, directors, etc	25	20,000	9,592	
26	Other salaries and wages	26	43,948		
27	Pension plan contributions	27			
28	Other employee benefits	28			
29	Payroll taxes	29	5,925	889	
30	Professional fundraising fees	30			
31	Accounting fees	31	4,550	4,550	
32	Legal fees	32			
33	Supplies	33	3,353	187	
34	Telephone	34	6,286	314	
35	Postage and shipping	35	1,898	95	
36	Occupancy	36	16,475	2,471	
37	Equipment rental and maintenance	37			
38	Printing and publications	38	7,112	356	
39	Travel	39	1,861	93	
40	Conferences, conventions, and meetings	40	860		
41	Interest	41			
42	Depreciation, depletion, etc (attach schedule)	42	2,329	349	
43	Other expenses not covered above (itemize)				
a	Activities	43a	750	750	
b	Contract Labor	43b	4,408	4,408	
c	Insurance	43c	2,045	102	
d	Miscellaneous	43d	248	98	
e	Stipends	43e	2,026	2,026	
44	<b>Total functional expenses</b> (add lines 22 - 43) Organizations completing columns (B) - (D), carry these totals to lines 13 - 15	44	124,074	19,096	0

Joint Costs Check  if you are following SOP 98 2

Are any joint costs from a combined educational campaign and fundraising solicitation reported in (B) Program services?  Yes  No  
 If 'Yes,' enter (i) the aggregate amount of these joint costs \$ \_\_\_\_\_, (ii) the amount allocated to program services \$ \_\_\_\_\_, (iii) the amount allocated to management and general \$ \_\_\_\_\_, and (iv) the amount allocated to fundraising \$ \_\_\_\_\_

**Part III Statement of Program Service Accomplishments**

What is the organization's primary exempt purpose? <u>See Statement 1</u>	Program Service Expenses (Required for 501(c)(3) and (4) organizations and 4947(a)(1) trusts, but optional for others.)
a <u>See Statement 2</u>	
(Grants and allocations \$ _____)	104,978
b _____	
(Grants and allocations \$ _____)	
c _____	
(Grants and allocations \$ _____)	
d _____	
(Grants and allocations \$ _____)	
e Other program services (Grants and allocations \$ _____)	
<b>f Total of Program Service Expenses</b> (should equal line 44, column (B), program services)	<b>104,978</b>

**Part IV Balance Sheets** (See instructions)

<b>Note</b> <i>Where required, attached schedules and amounts within the description column should be for end-of-year amounts only</i>		(A) Beginning of year		(B) End of year	
<b>ASSETS</b>	45 Cash – non interest bearing	1,313	45	3,959	
	46 Savings and temporary cash investments		46		
	47 a Accounts receivable	47 a			
	b Less allowance for doubtful accounts	47 b	47 c		
	48 a Pledges receivable	48 a			
	b Less allowance for doubtful accounts	48 b	48 c		
	49 Grants receivable		55,069	49	41,767
	50 Receivables from officers, directors, trustees, and key employees (attach schedule)			50	
	51 a Other notes & loans receivable (attach sch)	51 a			
	b Less allowance for doubtful accounts	51 b		51 c	
	52 Inventories for sale or use			52	
	53 Prepaid expenses and deferred charges		1,250	53	2,877
	54 Investments – securities (attach schedule)	▶ <input type="checkbox"/> Cost <input type="checkbox"/> FMV		54	
	55 a Investments – land, buildings, & equipment basis	55 a			
	b Less accumulated depreciation (attach schedule)	55 b		55 c	
56 Investments – other (attach schedule)			56		
57 a Land, buildings, and equipment basis	57 a	13,576			
b Less accumulated depreciation (attach schedule)	57 b	9,114	57 c	4,462	
58 Other assets (describe ▶ <u>See Statement 4</u> )	Statement 3	4,294	58	1,677	
59 <b>Total assets</b> (add lines 45 through 58) (must equal line 74)		61,926	59	54,742	
<b>LIABILITIES</b>	60 Accounts payable and accrued expenses	27,162	60	2,127	
	61 Grants payable		61		
	62 Deferred revenue		62		
	63 Loans from officers, directors, trustees, and key employees (attach schedule)		63		
	64 a Tax exempt bond liabilities (attach schedule)		64 a		
	b Mortgages and other notes payable (attach schedule)		64 b		
	65 Other liabilities (describe ▶ _____)		65		
66 <b>Total liabilities</b> (add lines 60 through 65)		27,162	66	2,127	
<b>NET ASSETS OR FUND BALANCES</b>	<b>Organizations that follow SFAS 117, check here</b> ▶ <input checked="" type="checkbox"/> and complete lines 67 through 69 and lines 73 and 74				
	67 Unrestricted	33,362	67	51,213	
	68 Temporarily restricted	1,402	68	1,402	
	69 Permanently restricted		69		
	<b>Organizations that do not follow SFAS 117, check here</b> ▶ <input type="checkbox"/> and complete lines 70 through 74				
	70 Capital stock, trust principal, or current funds		70		
	71 Paid in or capital surplus, or land, building, and equipment fund		71		
	72 Retained earnings, endowment, accumulated income, or other funds		72		
	73 <b>Total net assets or fund balances</b> (add lines 67 through 69 or lines 70 through 72, column (A) must equal line 19 and column (B) must equal line 21)		34,764	73	52,615
74 <b>Total liabilities and net assets/fund balances</b> (add lines 66 and 73)		61,926	74	54,742	

Form 990 is available for public inspection and, for some people, serves as the primary or sole source of information about a particular organization. How the public perceives an organization in such cases may be determined by the information presented on its return. Therefore, please make sure the return is complete and accurate and fully describes, in Part III, the organization's programs and accomplishments.

BAA

**Part IV-A Reconciliation of Revenue per Audited Financial Statements with Revenue per Return** (See instructions)

**Part IV-B Reconciliation of Expenses per Audited Financial Statements with Expenses per Return**

<b>a</b>	Total revenue, gains, and other support per audited financial statements	<b>a</b>	147,321
<b>b</b>	Amounts included on line <b>a</b> but not on line 12, Form 990	<b>b</b>	
(1)	Net unrealized gains on investments		
(2)	Donated services and use of facilities		5,396
(3)	Recoveries of prior year grants		
(4)	Other (specify)		
	Add amounts on lines (1) through (4)	<b>b</b>	5,396
<b>c</b>	Line <b>a</b> minus line <b>b</b>	<b>c</b>	141,925
<b>d</b>	Amounts included on line 12, Form 990 but not on line <b>a</b>	<b>d</b>	
(1)	Investment expenses not included on line 6b, Form 990		
(2)	Other (specify)		
	Add amounts on lines (1) and (2)	<b>d</b>	
<b>e</b>	Total revenue per line 12, Form 990 (line <b>c</b> plus line <b>d</b> )	<b>e</b>	141,925

<b>a</b>	Total expenses and losses per audited financial statements	<b>a</b>	129,470
<b>b</b>	Amounts included on line <b>a</b> but not on line 17, Form 990	<b>b</b>	
(1)	Donated services and use of facilities		5,396
(2)	Prior year adjustments reported on line 20, Form 990		
(3)	Losses reported on line 20, Form 990		
(4)	Other (specify)		
	Add amounts on lines (1) through (4)	<b>b</b>	5,396
<b>c</b>	Line <b>a</b> minus line <b>b</b>	<b>c</b>	124,074
<b>d</b>	Amounts included on line 17, Form 990 but not on line <b>a</b>	<b>d</b>	
(1)	Investment expenses not included on line 6b, Form 990		
(2)	Other (specify)		
	Add amounts on lines (1) and (2)	<b>d</b>	
<b>e</b>	Total expenses per line 17, Form 990 (line <b>c</b> plus line <b>d</b> )	<b>e</b>	124,074

**Part V List of Officers, Directors, Trustees, and Key Employees** (List each one even if not compensated, see instructions)

(A) Name and address	(B) Title and average hours per week devoted -to position-	(C) Compensation (if not paid, enter -0-)	(D) Contributions to employee benefit plans and deferred-compensation	(E) Expense account and other allowances
See Statement 5		20,000	0	0

75 Did any officer, director, trustee, or key employee receive aggregate compensation of more than \$100,000 from your organization and all related organizations, of which more than \$10,000 was provided by the related organizations?  Yes  No



**Part VII Analysis of Income-Producing Activities** (See instructions)

Note Enter gross amounts unless otherwise indicated

	Unrelated business income		Excluded by section 512, 513, or 514		(E) Related or exempt function income
	(A) Business code	(B) Amount	(C) Exclusion code	(D) Amount	
93 Program service revenue					
a _____					
b _____					
c _____					
d _____					
e _____					
f Medicare/Medicaid payments					
g Fees & contracts from government agencies					
94 Membership dues and assessments					
95 Interest on savings & temporary cash invmnts					
96 Dividends & interest from securities					
97 Net rental income or (loss) from real estate					
a debt financed property					
b not debt financed property					
98 Net rental income or (loss) from pers prop					
99 Other investment income					
100 Gain or (loss) from sales of assets other than inventory					
101 Net income or (loss) from special events					
102 Gross profit or (loss) from sales of inventory					
103 Other revenue					
a _____					
b Miscellaneous			1	133	
c _____					
d _____					
e _____					
104 Subtotal (add columns (B), (D), and (E))				133	
105 Total (add line 104, columns (B), (D), and (E))					133

Note Line 105 plus line 1d, Part I, should equal the amount on line 12 Part I

**Part VIII Relationship of Activities to the Accomplishment of Exempt Purposes** (See instructions)

Line No	Explain how each activity for which income is reported in column (E) of Part VII contributed importantly to the accomplishment of the organization's exempt purposes (other than by providing funds for such purposes)
N/A	

**Part IX Information Regarding Taxable Subsidiaries and Disregarded Entities** (See instructions)

(A) Name, address, and EIN of corporation, partnership, or disregarded entity	(B) Percentage of ownership interest	(C) Nature of activities	(D) Total income	(E) End of year assets
N/A	%			
	%			
	%			
	%			

**Part X Information Regarding Transfers Associated with Personal Benefit Contracts** (See instructions)

- a Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?  Yes  No
- b Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?  Yes  No

Note If 'Yes' to (b), file Form 8870 and Form 4720 (see instructions)

Under penalties of perjury, I declare that I have examined this return including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

1-14-03  
Date

**Schedule A**  
(Form 990 or 990-EZ)

**Organization Exempt Under  
Section 501(c)(3)**

OMB No 1545-0047

(Except Private Foundation) and Section 501(e), 501(f), 501(k), 501(n), or Section 4947(a)(1)  
Nonexempt Charitable Trust Supplementary Information - (See separate instructions)

**2001**

Department of the Treasury  
Internal Revenue Service

Supplementary Information - (see separate instructions)  
▶ **Must be completed by the above organizations and attached to their Form 990 or 990-EZ.**

Name of the Organization: **WARMLINE FAMILY RESOURCE CENTER** Employer Identification Number: **68-0391212**

**Part I Compensation of the Five Highest Paid Employees Other Than Officers, Directors, and Trustees**  
(See instructions List each one If there are none, enter None )

(a) Name and address of each employee paid more than \$50,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
None				
Total number of other employees paid over \$50,000		0		

**Part II Compensation of the Five Highest Paid Independent Contractors for Professional Services**  
(See instructions List each one (whether individuals or firms) If there are none, enter 'None')

(a) Name and address of each independent contractor paid more than \$50,000	(b) Type of service	(c) Compensation
None		
Total number of others receiving over \$50,000 for professional services		0

**Part III** Statements About Activities (See instructions)

1 During the year, has the organization attempted to influence national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum? If 'Yes,' enter the total expenses paid or incurred in connection with the lobbying activities **▶** \$                                           N/A                       
**(Must equal amounts on line 38, Part VI-A, or line 1 of Part VI-B)**

Organizations that made an election under section 501(h) by filing Form 5768 must complete Part VI A. Other organizations checking 'Yes,' must complete Part VI B and attach a statement giving a detailed description of the lobbying activities

2 During the year, has the organization, either directly or indirectly, engaged in any of the following acts with any substantial contributors, trustees, directors, officers, creators, key employees, or members of their families, or with any taxable organization with which any such person is affiliated as an officer, director, trustee, majority owner, or principal beneficiary? (If the answer to any question is 'Yes,' attach a detailed statement explaining the transactions.)

a Sale, exchange, or leasing of property?

b Lending of money or other extension of credit?

c Furnishing of goods, services, or facilities?

See Form 990, Part V

d Payment of compensation (or payment or reimbursement of expenses if more than \$1,000)?

e Transfer of any part of its income or assets?

3 Does the organization make grants for scholarships, fellowships, student loans, etc? (See Note below.)

4 Do you have a section 403(b) annuity plan for your employees?

	Yes	No
1		X
2a		X
2b		X
2c		X
2d	X	
2e		X
3		X
4		X

**Note** Attach a statement to explain how the organization determines that individuals or organizations receiving grants or loans from it in furtherance of its charitable programs 'qualify' to receive payments

**Part IV** Reason for Non-Private Foundation Status (See instructions)

The organization is not a private foundation because it is (please check only **One** applicable box)

5  A church, convention of churches, or association of churches Section 170(b)(1)(A)(i)

6  A school Section 170(b)(1)(A)(ii) (Also complete Part V)

7  A hospital or a cooperative hospital service organization Section 170(b)(1)(A)(iii)

8  A federal, state, or local government or governmental unit Section 170(b)(1)(A)(v)

9  A medical research organization operated in conjunction with a hospital Section 170(b)(1)(A)(iii) Enter the hospital's name, city, and state **▶** \_\_\_\_\_

10  An organization operated for the benefit of a college or university owned or operated by a governmental unit Section 170(b)(1)(A)(iv) (Also complete the **Support Schedule** in Part IV A)

11 a  An organization that normally receives a substantial part of its support from a governmental unit or from the general public Section 170(b)(1)(A)(vi) (Also complete the **Support Schedule** in Part IV A)

11 b  A community trust Section 170(b)(1)(A)(vi) (Also complete the **Support Schedule** in Part IV A)

12  An organization that normally receives (1) more than 33-1/3% of its support from contributions, membership fees, and gross receipts from activities related to its charitable, etc, functions - subject to certain exceptions, and (2) no more than 33-1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See section 509(a)(2) (Also complete the **Support Schedule** in Part IV A)

13  An organization that is not controlled by any disqualified persons (other than foundation managers) and supports organizations described in (1) lines 5 through 12 above, or (2) section 501(c)(4), (5), or (6), if they meet the test of section 509(a)(2) (See section 509(a)(3))

Provide the following information about the supported organizations (See instructions)

(a) Name(s) of supported organization(s)	(b) Line number from above

14  An organization organized and operated to test for public safety Section 509(a)(4) (See instructions)

**Part IV-A Support Schedule** (Complete only if you checked a box on line 10, 11, or 12) *Use cash method of accounting*

**Note** You may use the worksheet in the instructions for converting from the accrual to the cash method of accounting

Calendar year (or fiscal year beginning in)	(a) 2000	(b) 1999	(c) 1998	(d) 1997	(e) Total
15 Gifts, grants, and contributions received (Do not include unusual grants. See line 28.)	164,184	164,775	223,383	211,810	764,152
16 Membership fees received					
17 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to the organization's charitable, etc., purpose					
18 Gross income from interest, dividends, amounts received from payments on securities loans (Section 512(a)(5)), rents, royalties, and unrelated business taxable income (less Section 511 taxes) from businesses acquired by the organization after June 30, 1975					
19 Net income from unrelated business activities not included in line 18					
20 Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf					
21 The value of services or facilities furnished to the organization by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge.					
22 Other income. Attach a schedule. Do not include gain or (loss) from sale of capital assets. See Stmt 6.	1,292				1,292
23 Total of lines 15 through 22	165,476	164,775	223,383	211,810	765,444
24 Line 23 minus line 17	165,476	164,775	223,383	211,810	765,444
25 Enter 1% of line 23	1,655	1,648	2,234	2,118	

26 Organizations described on lines 10 or 11 **a** Enter 2% of amount in column (e), line 24

26a	15,309
26b	
26c	765,444
26d	1,292
26e	764,152
26f	99.83%

**b** Prepare a list for your records to show the name of and amount contributed by each person (other than a governmental unit or publicly supported organization) whose total gifts for 1997 through 2000 exceeded the amount shown in line 26a. Do not file this list with your return. Enter the total of all these excess amounts.

**c** Total support for Section 509(a)(1) test. Enter line 24, column (e)

**d** Add: Amounts from column (e) for lines 18 \_\_\_\_\_ 19 \_\_\_\_\_  
22 1,292 26b \_\_\_\_\_

**e** Public support (line 26c minus line 26d total)

**f** Public support percentage (line 26e (numerator) divided by line 26c (denominator))

27 Organizations described on line 12 **N/A**

**a** For amounts included in lines 15, 16, and 17 that were received from a 'disqualified person,' prepare a list for your records to show the name of, and total amounts received in each year from, each 'disqualified person.' Do not file this list with your return. Enter the sum of such amounts for each year.

(2000) \_\_\_\_\_ (1999) \_\_\_\_\_ (1998) \_\_\_\_\_ (1997) \_\_\_\_\_

**b** For any amount included in line 17 that was received from each person (other than 'disqualified persons'), prepare a list for your records to show the name of, and amount received for each year, that was more than the larger of (1) the amount on line 25 for the year or (2) \$5,000. (Include in the list organizations described in lines 5 through 11, as well as individuals.) Do not file this list with your return. After computing the difference between the amount received and the larger amount described in (1) or (2), enter the sum of these differences (the excess amounts) for each year.

(2000) \_\_\_\_\_ (1999) \_\_\_\_\_ (1998) \_\_\_\_\_ (1997) \_\_\_\_\_

**c** Add: Amounts from column (e) for lines 15 \_\_\_\_\_ 16 \_\_\_\_\_  
17 \_\_\_\_\_ 20 \_\_\_\_\_ 21 \_\_\_\_\_

**d** Add: Line 27a total \_\_\_\_\_ and line 27b total \_\_\_\_\_

**e** Public support (line 27c total minus line 27d total)

**f** Total support for section 509(a)(2) test. Enter amount from line 23, column (e) **27f** \_\_\_\_\_

27c	
27d	
27e	
27g	%
27h	%

**g** Public support percentage (line 27e (numerator) divided by line 27f (denominator))

**h** Investment income percentage (line 18, column (e) (numerator) divided by line 27f (denominator))

28 Unusual Grants For an organization described in line 10, 11, or 12 that received any unusual grants during 1997 through 2000, prepare a list for your records to show, for each year, the name of the contributor, the date and amount of the grant, and a brief description of the nature of the grant. Do not file this list with your return. Do not include these grants in line 15.

**Part V Private School Questionnaire** (See instructions)  
 (To be completed Only by schools that checked the box on line 6 in Part IV)

N/A

	Yes	No
<b>29</b> Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?		
<b>30</b> Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?		
<b>31</b> Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If 'Yes,' please describe, if No, please explain (If you need more space, attach a separate statement ) ----- ----- -----		
<b>32</b> Does the organization maintain the following		
<b>a</b> Records indicating the racial composition of the student body, faculty, and administrative staff?		
<b>b</b> Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?		
<b>c</b> Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?		
<b>d</b> Copies of all material used by the organization or on its behalf to solicit contributions?  If you answered 'No' to any of the above, please explain (If you need more space, attach a separate statement ) ----- -----		
<b>33</b> Does the organization discriminate by race in any way with respect to		
<b>a</b> Students' rights or privileges?		
<b>b</b> Admissions policies?		
<b>c</b> Employment of faculty or administrative staff?		
<b>d</b> Scholarships or other financial assistance?		
<b>e</b> Educational policies?		
<b>f</b> Use of facilities?		
<b>g</b> Athletic programs?		
<b>h</b> Other extracurricular activities?  If you answered 'Yes' to any of the above, please explain (If you need more space, attach a separate statement ) ----- ----- -----		
<b>34 a</b> Does the organization receive any financial aid or assistance from a governmental agency?		
<b>b</b> Has the organization's right to such aid ever been revoked or suspended? If you answered 'Yes' to either 34a or b, please explain using an attached statement		
<b>35</b> Does the organization certify that it has complied with the applicable requirements of sections 4 01 through 4 05 of Rev Proc 75 50, 1975 2 C B 587, covering racial nondiscrimination? If 'No,' attach an explanation		

**Part VI-A Lobbying Expenditures by Electing Public Charities** (See instructions)  
 (To be completed **Only** by an eligible organization that filed Form 5768)

N/A

Check  **a** if the organization belongs to an affiliated group Check  **b** if you checked 'a' and 'limited control' provisions apply

**Limits on Lobbying Expenditures**

(The term 'expenditures' means amounts paid or incurred)

	(a) Affiliated group totals	(b) To be completed for all electing organizations
<b>36</b> Total lobbying expenditures to influence public opinion (grassroots lobbying)	<b>36</b>	
<b>37</b> Total lobbying expenditures to influence a legislative body (direct lobbying)	<b>37</b>	
<b>38</b> Total lobbying expenditures (add lines 36 and 37)	<b>38</b>	
<b>39</b> Other exempt purpose expenditures	<b>39</b>	
<b>40</b> Total exempt purpose expenditures (add lines 38 and 39)	<b>40</b>	
<b>41</b> Lobbying nontaxable amount Enter the amount from the following table –		
<b>If the amount on line 40 is –</b>		
Not over \$500,000		
Over \$500,000 but not over \$1,000,000		
Over \$1,000,000 but not over \$1,500,000		
Over \$1,500,000 but not over \$17,000,000		
Over \$17,000,000		
<b>The lobbying nontaxable amount is –</b>		
20% of the amount on line 40		
\$100,000 plus 15% of the excess over \$500,000		
\$175,000 plus 10% of the excess over \$1,000,000		
\$225,000 plus 5% of the excess over \$1,500,000		
\$1,000,000		
<b>42</b> Grassroots nontaxable amount (enter 25% of line 41)	<b>42</b>	
<b>43</b> Subtract line 42 from line 36 Enter -0 if line 42 is more than line 36	<b>43</b>	
<b>44</b> Subtract line 41 from line 38 Enter 0 if line 41 is more than line 38	<b>44</b>	

**Caution** If there is an amount on either line 43 or line 44, you must file Form 4720

**4-Year Averaging Period Under Section 501(h)**

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below  
 See the instructions for lines 45 through 50)

Calendar year (or fiscal year beginning in) ▶	Lobbying Expenditures During 4-Year Averaging Period				
	(a) 2001	(b) 2000	(c) 1999	(d) 1998	(e) Total
<b>45</b> Lobbying nontaxable amount					
<b>46</b> Lobbying ceiling amount (150% of line 45(e))					--
<b>47</b> Total lobbying expenditures					
<b>48</b> Grassroots non taxable amount					
<b>49</b> Grassroots ceiling amount (150% of line 48(e))					
<b>50</b> Grassroots lobbying expenditures					

**Part VI-B Lobbying Activity by Nonelecting Public Charities**

(For reporting only by organizations that did not complete Part VI A) (See instructions)

N/A

During the year, did the organization attempt to influence national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of

- a** Volunteers
- b** Paid staff or management (include compensation in expenses reported on lines c through h)
- c** Media advertisements
- d** Mailings to members, legislators, or the public
- e** Publications, or published or broadcast statements
- f** Grants to other organizations for lobbying purposes
- g** Direct contact with legislators, their staffs, government officials, or a legislative body
- h** Rallies, demonstrations, seminars, conventions, speeches, lectures, or any other means
- i** Total lobbying expenditures (add lines c through h)

Yes	No	Amount

If 'Yes' to any of the above, also attach a statement giving a detailed description of the lobbying activities



**Schedule B**  
**(Form 990, 990-EZ,**  
**or 990-PF)**

Department of the Treasury  
Internal Revenue Service

**Schedule of Contributors**

Supplementary information for  
line 1 of Form 990, 990-EZ and 990-PF (see instructions)

OMB No 1545-0047

**2001**

Name of Organization

WARMLINE FAMILY RESOURCE CENTER

Employer Identification Number

68-0391212

Organization type (check one)

Filers of

Form 990 or 990 EZ

Section

- 501(c)( 3 ) (enter number) organization  
 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation  
 527 political organization

Form 990 PF

- 501(c)(3) exempt private foundation  
 4947(a)(1) nonexempt charitable trust treated as a private foundation  
 501(c)(3) taxable private foundation

Check if your organization is covered by the **general rule** or a **special rule** (Note Only a Section 501(c)(7) (8), or (10) organization can check box(es) for both the general rule and a special rule – see instructions )

**General Rule –**

- For organizations filing Form 990, 990 EZ, or 990-PF that received, during the year, \$5,000 or more (in money or property) from any one contributor (Complete Parts I and II )

**Special Rules –**

- For a Section 501(c)(3) organization filing Form 990, or Form 990 EZ, that met the 33 1/3% support test of the regulations under sections 509(a)(1)/170(b)(1)(A)(vi) and received from any one contributor, during the year, a contribution of the greater of \$5,000 or 2% of the amount on line 1 of these forms (Complete Parts I and II )
- For a Section 501(c)(7), (8), or (10) organization filing Form 990, or Form 990 EZ, that received from any one contributor, during the year, aggregate contributions or bequests of more than \$1,000 for use *exclusively* for religious, charitable, scientific, literary, or educational purposes, or the prevention of cruelty to children or animals (Complete Parts I, II, and III )
- For a Section 501(c)(7), (8), or (10) organization filing Form 990, or Form 990-EZ, that received from any one contributor, during the year, some contributions for use *exclusively* for religious, charitable, etc, purposes, but these contributions did not aggregate to more than \$1,000 (If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc, purpose Do not complete any of the Parts unless the general rule applies to this organization because it received nonexclusively religious, charitable, etc , contributions of \$5,000 or more during the year ) ▶ \$ \_\_\_\_\_

**Caution:** Organizations that are not covered by the general rule and/or the special rules do not file Schedule B (Form 990, 990-EZ, or 990-PF) but **must** check the box in the heading of their Form 990, Form 990 EZ, or on line 1 of their Form 990 PF, to certify that they do not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990 PF)

BAA

Schedule B (Form 990, 990 EZ, or 990 PF) (2001)

Name of Organization

Employer Identification Number

WARMLINE FAMILY RESOURCE CENTER

68-0391212

**Part I** Contributors (see instructions)

(a) Number	(b) Name, address and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
1	----- ----- ----- -----	\$ 118,239	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is noncash contribution)
2	----- ----- ----- -----	\$ 11,200	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is noncash contribution)
	----- ----- ----- -----	\$ -----	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is noncash contribution)
	----- ----- ----- -----	\$ -----	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is noncash contribution)
	----- ----- ----- -----	\$ -----	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is noncash contribution)
	----- ----- ----- -----	\$ -----	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is noncash contribution)
	----- ----- ----- -----	\$ -----	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is noncash contribution)

Name of Organization

Employer Identification Number

WARMLINE FAMILY RESOURCE CENTER

68-0391212

**Part II** Noncash Property

(a) No from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	

Name of Organization <b>WARMLINE FAMILY RESOURCE CENTER</b>	Employer Identification Number <b>68-0391212</b>
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**Part III** Exclusively religious, charitable, etc., individual contributions to section 501(c)(7), (8), or (10) organizations aggregating more than \$1,000 for the year (Complete cols (a) through (e) and the following line entry)

For organizations completing Part III, enter total of *exclusively* religious, charitable, etc., contributions of \$1,000 or less for the year (enter this information once — see instructions) ▶ \$

(a) No from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(a) No from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(a) No from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(a) No from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	

## WARMLINE FAMILY RESOURCE CENTER

68-0391212

1/08/03

02 55PM

**Statement 1**  
**Form 990, Part III**  
**Organization's Primary Exempt Purpose**

Warmline Family Resource Center provides information, education and support to promote and strengthen the foundation of families and children with disabilities or who are at risk for having disabilities or special needs. The Center also collaborates with and supports the community of professionals that work with and serve families with disabilities and special needs.

**Statement 2**  
**Form 990, Part III, Line a**  
**Statement of Program Service Accomplishments**

Description	Grants and Allocations	Program Service Expenses
Warmline has developed a Family Resource Center/Network Plan (FRCP) with input from local agencies providing early intervention, child care, health care, family support, mental health and special education services. The FRCP includes 1) Peer Parent-to-Parent support and training 2) Referral to essential programs and services for children with disabilities and their families 3) Information Dissemination 4) Transition and School Readiness Training and Assistance for Families 5) An 800 phone number for information and support access available to families and professionals in six counties 6) Public Awareness of issues that families of children with disabilities face, and the nature of disabilities 7) Promote collaboration among all community partners and families to benefit the community 8) Support inclusion of children with disabilities in quality child care, school, and other typical community settings		87,957
Other Programs - Other programs provide information, education and support for families of children with special needs including siblings, grandparents and other family members		17,021
	<u>\$ 0</u>	<u>\$ 104,978</u>

**Statement 3**  
**Form 990, Part IV, Line 57**  
**Land, Buildings, and Equipment**

Category	Basis	Accum Deprec	Book Value
Furniture and Fixtures	\$ 11,122	\$ 9,053	\$ 2,069
Machinery and Equipment	2,454	61	2,393
Total	<u>\$ 13,576</u>	<u>\$ 9,114</u>	<u>\$ 4,462</u>

## WARMLINE FAMILY RESOURCE CENTER

68-0391212

1/08/03

02 55PM

**Statement 4**  
**Form 990, Part IV, Line 58**  
**Other Assets**

Net Intangible Assets

Total \$ 1,677  
1,677

**Statement 5**  
**Form 990, Part V**  
**List of Officers, Directors, Trustees, and Key Employees**

Name and Address	Title and Average Hours Per Week Devoted	Compen- sation	Contri- bution to EBP & DC	Expense Account/ Other
Cindy Arstein-Kerslake 1010 Hurley Way, Suite 290 Sacramento, CA 95825	Director As needed	\$ 0	\$ 0	\$ 0
Michael Rosenberg 1010 Hurley Way, Suite 290 Sacramento, CA 95825	Treasurer As needed	0	0	0
Cathy Mikitka 1010 Hurley Way, Suite 290 Sacramento, CA 95825	Director As needed	0	0	0
Ron Mainini 1010 Hurley Way, Suite 290 Sacramento, CA 95825	Parliamentarian As needed	0	0	0
Michael Rosenberg 1010 Hurley Way Suite 290 Sacramento, CA 95825	Treasurer As needed	0	0	0
Shirley Skaden-Smith 1010 Hurley Way, Suite 290 Sacramento, CA 95825	President As needed	0	0	0
Al Millan 1010 Hurley Way, Suite 290 Sacramento, CA 95825	Executive Direc As needed	20,000	0	0
Duncan Young 1010 Hurley Way, Suite 290 Sacramento, CA 95825	Vice President As needed	0	0	0
Total		\$ <u>20,000</u>	\$ <u>0</u>	\$ <u>0</u>

WARMLINE FAMILY RESOURCE CENTER

68-0391212

1/08/03

02 55PM

Statement 6  
Schedule A, Part IV-A, Line 22  
Other Income

Description	(a) 2000	(b) 1999	(c) 1998	(d) 1997	(e) Total
Miscellaneous	\$ 1,292	\$ 0	\$ 0	\$ 0	\$ 1,292
Total	<u>\$ 1,292</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,292</u>

**BYLAWS  
OF  
WARMLINE FAMILY RESOURCE CENTER  
A CALIFORNIA PUBLIC BENEFIT CORPORATION**

**ARTICLE I  
NAME OF ORGANIZATION AND PLACE OF BUSINESS**

**SECTION 1. NAME OF ORGANIZATION**

The incorporating name of this organization shall be WarmLine Family Resource Center, Inc  
The shortened name is WarmLine, herein referred to as WarmLine

**SECTION 2. PRINCIPAL OFFICE**

The principal office of the Corporation for the transaction of its business is located in  
Sacramento County, California

**ARTICLE II  
PURPOSE**

**SECTION 1. PURPOSE**

The primary objectives and purposes of the WarmLine are to provide information, education  
and support to promote and strengthen the foundation of families and children with special  
needs, to face the challenges of the present and create new dreams for the future

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**ARTICLE III  
MEMBERSHIP**

**SECTION 1. MEMBERSHIP**

This is a non-membership Corporation

**ARTICLE IV  
DIRECTORS**

**SECTION 1. POWERS AND DUTIES**

Subject to the provisions of the California Nonprofit Public Benefit Corporation law the  
activities and affairs of this Corporation shall be conducted and all corporate powers shall be  
exercised by or under the direction of the Board of Directors

Additionally, it shall be the duty of the directors to

(a) Oversee policy and business of the WarmLine,

(b) Perform any and all duties imposed on them collectively or individually by law, by the Articles of Incorporation of this Corporation, or by these Bylaws,

(c) Appoint and remove, employ and discharge with cause, prescribe the duties, evaluate the performance, and fix the compensation of the executive director(s) of the WarmLine,

(d) Meet at such times and places as required by these Bylaws,

(e) Understand and support the mission of the WarmLine and support the goals and objectives outlined in the strategic plan and other plans developed by the board of directors,

## **SECTION 2. NUMBER OF DIRECTORS**

The Corporation shall have not more than 21 and not less than 5 directors and collectively they shall be known as the Board of Directors. The exact number will be determined at the time of the general election and may be changed permanently by amendment of this Bylaw, or by repeal of this Bylaw and adoption of a new Bylaw, as provided in these Bylaws.

## **SECTION 3. QUALIFICATIONS AND NOMINATIONS**

Members of the Board of Directors should reflect a wide range of community interests and persons sharing the goals and purposes of the WarmLine. Any person qualified to be a Director under these Bylaws may be nominated by the method of nomination authorized by the Board or by any other method authorized by law.

## **SECTION 4. ELECTION, TERMS OF OFFICE AND VACANCIES**

Election of the directors shall take place at the annual meeting. Each director shall serve a two year term or until a successor is elected. Vacancies may be filled at any meeting by a majority vote of the remaining Board of Directors present or by appointment of the President of the Board. This position shall be held until the next annual meeting

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## **SECTION 5. COMPENSATION**

Directors shall serve without compensation.

## **SECTION 6. PLACE OF MEETINGS**

Meetings shall be held at the principal office of the Corporation unless otherwise provided by the Board of Directors. Any meeting, regular or special, may be held by conference telephone or similar communications equipment, so as long as all directors participating in such meeting agree.

## **SECTION 7. MEETINGS**

(a) The WarmLine Board of Directors shall meet at least quarterly.

(b) Meetings shall be called by the President of the Board or upon request of at least three members of the Board.

(c) All directors shall receive at least five days notice of meetings.

(d) The Annual Meeting of the Directors shall be in the month of May each year

(e) Special meetings of the Board may be called at any time upon three days notice to the Directors

(f) Directors are required to notify the President if they are unable to attend a meeting of the Board of Directors. Failure to notify the President will result in an unexcused absence. Three unexcused absences in a twelve-month period will result in a Director being removed from the Board of Directors.

(g) The Board of Directors may appoint honorary Directors to serve in honorary positions at the pleasure of the Board.

#### **SECTION 8. NON-LIABILITY OF DIRECTORS**

The directors shall not be personally liable for the debts, liabilities, or other obligations of the Corporation.

#### **SECTION 9. INSURANCE FOR CORPORATE AGENTS**

The Board of Directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of the Corporation (including a director, officer, employee or other agent of the Corporation) against any liability other than for violating provisions of law relating to self-dealing (Section 5233 of the California Nonprofit Public Benefit Corporation Law) asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not the Corporation would have the power to indemnify the agent against such liability under the provisions of Section 5238 of the California Nonprofit Public Benefit Corporation Law.

### **ARTICLE V OFFICERS**

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#### **SECTION 1. NUMBER OF OFFICERS**

The officers of the Corporation shall be a President, a Vice President, a Secretary, a Treasurer, and a Parliamentarian.

#### **SECTION 2. QUALIFICATION, ELECTION, TERM OF OFFICE, REMOVAL AND VACANCIES**

Any person may serve as officer of this Corporation. Officers shall be elected by the Board of Directors at the annual meeting. Each officer shall hold office for two years. Vacancies may be filled by appointment of the Board.

#### **SECTION 3. DUTIES**

##### **A. PRESIDENT**

The President shall

- A. Serve as chairperson of the Executive committee and an ex-officio member of committees,
- B. Plan the agenda and preside at all WarmLine Board of Directors meetings,
- C. Appoint chairpersons of permanent, ad hoc, and special committees and task forces,

- D Confer with the WarmLine Board of Directors on major WarmLine issues between meetings as required,
- E Serve as advisor and counsel to the executive director in implementation of the policies and directions authorized by the Board of Directors of the WarmLine,
- F Act as liaison between the community and the WarmLine,
- G Sign all contracts over three thousand dollars

#### **B. VICE PRESIDENT**

The Vice President shall

- A Serve as a member of the Executive Committee,
- B In the absence of the President, assume the functions and responsibilities of the President of the Board of Directors,
- C Undertake additional responsibilities as assigned by the President of the Board of Directors

#### **C. SECRETARY**

The Secretary shall

- A Serve as a member of the Executive Committee,
- B In the absence of the President and Vice President, assume the functions and responsibilities of the President of the Board of Directors,
- C Record the proceedings of the Executive Committee and Board of Directors meetings and distribute minutes to the appropriate people,
- D Oversee the compilations of current record of minutes of any reports from committees and/or task forces,
- E Sign all minutes after their approval by the Board of Directors and keep a permanent file of these minutes,
- F Undertake additional responsibilities as assigned by the President of the Board of Directors

#### **D.-TREASURER**

The Treasurer shall

- A Serve as a member of the Executive Committee,
- B In the absence of the President, Vice President and Secretary, assume the functions and responsibilities of the President of the Board of Directors,
- C Prepare budgets, reports and recommendations for the Board of Directors relative to the financial status and fiscal policy, procedures and long range plans, working with the Executive Director,
- D Along with the President, sign all contracts over three thousand dollars,
- E Undertake additional responsibilities as assigned by the President of the Board of Directors

#### **E. PARLIAMENTARIAN**

The Parliamentarian shall

- A Serve as a member of the Executive Committee,
- B In the absence of the President, Vice President, Secretary and Treasurer, assume the functions and responsibilities of the President of the Board of Directors,
- C Preside over WarmLine Board of Directors meetings, keeping the meeting in order using the rules in Robert's Rules of Order Revised as a guide
- D Undertake additional responsibilities as assigned by the President of the Board of Directors

## **ARTICLE VI COMMITTEES**

### **SECTION 1. COMMITTEES**

Any committee so appointed shall serve at the pleasure of the Board. The president shall choose a Chairperson for the permanent committees. The Committee Chairpersons shall then choose other members from the Board of Directors and community at large to assist in the duties.

#### **A. EXECUTIVE COMMITTEE**

The officers of the board shall constitute the Executive Committee. It is the responsibility of the Executive Committee to oversee the operations of the WarmLine.

#### **B. DEVELOPMENT COMMITTEE**

It is the responsibility of the Development Committee to work with the executive director in designing and directing a diversified campaign to increase the funding base and the community awareness of the WarmLine.

#### **C. LONG RANGE PLANNING COMMITTEE**

It is the responsibility of the Long Range Planning Committee to direct the WarmLine and the executive director through strategic planning in relation to organizational goals.

#### **D. FINANCE COMMITTEE**

It is the responsibility of the Finance Committee to assist the Treasurer and executive director in overseeing the fiscal stability of the WarmLine, working with annual auditors and producing the annual report.

#### **E. NOMINATING COMMITTEE**

It is the responsibility of the Nominating Committee to recruit and maintain the diversity of the Board of Directors in that it reflects a wide range of community diversity and to plan orientations and trainings for new members of the Board of Directors.

### **SECTION 2. AD HOC COMMITTEES**

The WarmLine shall have such other committees as may from time to time be designated by appointment of the Board of Directors.

## **ARTICLE VII : QUORUM AND GOVERNING PROCEDURES**

### **SECTION 1. QUORUM**

Official business of the Board of Directors may not be transacted without a quorum. A quorum will be constituted when a majority of the currently active Board of Directors are present. A majority means fifty percent plus one.

## **SECTION 2. GOVERNING PROCEDURES**

The rules contained in Robert's Rules of Order Revised shall govern the WarmLine in all cases in which they are applicable

## **ARTICLE VIII ADMINISTRATION AND MANAGEMENT**

### **SECTION 1. EXECUTIVE DIRECTOR**

The Board of Directors shall employ an Executive Director to conduct the business operations and to administer their affairs. The Board shall prescribe the duties and the terms and conditions of employment. Such a person shall be authorized to employ any other personnel deemed to be necessary to fully meet the needs of the Corporation. The Executive Director shall report to the Board at all Board Meetings. Reports shall include long-range and short-range planning, activities and financial status.

### **SECTION 2. PERSONNEL POLICIES**

All Personnel Policies and Procedures, including employment Practices, shall be approved by the Board.

### **SECTION 3. PROHIBITION AGAINST DISCRIMINATION**

It shall be the policy of the Corporation and all activities conducted by it to prohibit discrimination with regard to employment, promotion, pay or place of work because of race, creed, national origin, sex, disability, age or sexual orientation.

### **SECTION 4. ADMINISTRATION OF CONTRACTS, LOANS, CHECKS, DEPOSITS AND GIFTS**

#### **A. CONTRACTS AND LOANS**

The Board of Directors may by resolution authorize any officer or agent of the Corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances. Unless so authorized, no officer, agent, or employee shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or render it liable monetarily for any purpose or in any amount.

#### **B. CHECKS**

Except as otherwise specifically determined by resolution of the Board of Directors, or as otherwise required by law, checks, drafts, promissory notes, orders for payment of money and other evidence of indebtedness of the Corporation shall be signed by such officer or officers, agent or agents as shall from time to time be specifically authorized by the Board of Directors.

#### **C. DEPOSITS**

All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies, or other depositories as the Board of Directors may select.

**D. GIFTS**

The Board of Directors may accept on behalf of the Corporation any contribution, gift, bequest, or devise for the charitable or public purposes of this Corporation

**ARTICLE IX  
FISCAL YEAR**

**SECTION 1. FISCAL YEAR OF THE CORPORATION**

The fiscal year of the Corporation shall begin on the first day of July and end on the last day of June in each year

**ARTICLE X  
AMENDMENT OF THE BYLAWS**

**SECTION 1. AMENDMENT**

Subject to any provision of law applicable to the amendment of Bylaws of public benefit nonprofit corporations, these Bylaws, or any of them, may be altered, amended, or repealed and new Bylaws adopted at any regular or special meeting of the Board of Directors by a majority vote of the Board of Directors

Originally approved - Oct 12, 1996  
Amended - April 10, 2002